

J. J. STANIS and COMPANY, INC.

377 Oak Street, Suite 406 • Garden City, New York 11530

Phone 516 • 465 • 3900 Fax 516 • 465 • 3920

www.jjstanisco.com

Important News About Your FSA Plan

FSA Benefit Card

If you elect Flexible Spending for 2026, you may use your new WEX Benefit Card to pay for eligible expenses on, or after, 01/01/2026.

If you enroll in Flex Spending for the first time through WEX, you will receive two cards in the mail in a non-descript white envelope, one for you and one for another family member. Both cards will display your name, but one may be used by the family member who signs the back. ***Your cards will already be activated and may be used immediately upon receipt.***

If you were enrolled in Flex Spending for the previous plan year, you must retain your Benefit Card for the new plan year and it will be reloaded with your 2026 election as of 1/1/2026. ***Do not discard your existing benefit cards as new ones are not issued each year.***

Claims

WEX is the administrator for all FSA claims incurred effective 1/1/2026. The benefit debit card will be loaded with Healthcare FSA funds as of January 1st, to be used at retailers and providers for FSA eligible expenses. In the event you need to submit a Dependent Care Claim or Healthcare Reimbursement claim, you should do so through WEX for all claims incurred from 1/1/2026, going forward.

Submit claims to WEX in these ways:

- **Online:** Log in to your WEX account from the home page at [WEX Benefits Login](#). Select Reimburse Myself then enter your claim information, upload pictures of your receipts, and *Submit*. **This method will provide the fastest processing for your reimbursement and is the most secure.**
- **Mail:** Send copies of your claim form and receipts to PO Box 2926 Fargo, ND 58108-2926
- **FAX:** Send your completed claim form and receipts to 866-451-3245
- **Email:** Send your completed claim form and receipts to forms@wexhealth.com
To submit claims to WEX by mail or fax you must download a claim form from your online account by logging in to your online account: [WEX Benefits Login](#)

Save Your Receipts

The IRS requires proof that all reimbursements are for an eligible expense. Even if you use the benefit card, you may receive a request from WEX for a receipt, Explanation of Benefits (EOB), or invoice. Your proof must include the date of the expense, a description of the item or service, the name of the store or provider, and the amount you owe.

Get More Information

- [WEX Benefits Login](#)
- [Virtual Chat System](#), 24/7 available at www.wexinc.com/contact/health
- Email for general questions customerservice@wexhealth.com
- WEX Customer Service, 866-451-3399, Mon – Fri 7 am-10 pm, ET
- JJ Stanis Customer Service, 516-465-3900, Mon – Thurs 8:30am-5pm, Fri 8:30am-3pm, ET

