

INSTRUCTION

Curriculum Documents

A. Department of ~~Instructional Support Services~~ Teaching and Learning

The department will be responsible for the following:

1. Updating all curriculum documents,
2. Notifying all personnel of changes in curriculum documents and textbooks,
3. Providing digital access to all curriculum documents.
- ~~3. Storing originals of all curriculum documents.~~

B. Principals

Principals are responsible for the following:

1. ~~Maintaining an active inventory of~~ Providing access to all curriculum documents and resources.
- ~~2. Collecting all curriculum documents when teachers or other resource persons transfer to other Virginia Beach schools or leave the division,~~
- ~~3. Requesting additional curriculum and course guides from the warehouse as needed.~~

C. Availability

Reasonable attempts will be made to ~~have current copies of~~ provide access to curriculum ~~guides and resources available for distribution to~~ for all staff no later than fifteen workdays prior to implementation or the start of the school year. Staff members shall be notified of the digital location of the ~~guides curriculum~~ as soon as ~~they it~~ becomes available.

Approved by Superintendent: October 19, 1993

Policy and Regulation Approval page attachment

Regulation 6-23.1 Curriculum Documents

School Board Attorney:



Kamala H. Lannetti

12/17/25
Date

Chief of Staff:



Cheryl R. Woodhouse

01/08/2026
Date