

# San Ysidro School District Governing Board

## AGENDA WITH BOARD MEETING MATERIALS

Thursday,  
January 15, 2026  
5:00 p.m.

### WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio-recorded. The public may view the meeting by visiting:

<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>

### PLEASE NOTE:

- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit: <https://www.sysdschools.org/Page/286>.

**Vista Del Mar Middle School  
Auditorium  
4885 Del Sol Blvd  
San Diego, CA 92154**

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road, San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, JANUARY 15, 2026**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, January 15, 2026, to conduct its business meeting at **Vista Del Mar Middle School - Auditorium: 4885 Del Sol Blvd, San Diego, CA 92154**. This meeting will be audio-recorded. The public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so in the district's designated recording location. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law. Open session will begin immediately following closed session at approximately 6:15 p.m.

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Manuel Bojorquez, Acting Superintendent & Secretary to the Board  
Mrs. Irene Lopez, President  
Mrs. Zenaida Rosario, Board Vice President  
Mr. Martin Arias, Board Clerk  
Mr. Antonio Martinez, Board Member  
Mrs. Kenia Peraza, Board Member

**3. AGENDA**

Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a courteous and meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated. To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should

be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience.

Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person’s constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for district labor organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957.6**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA  
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

**5.2 GOVERNMENT CODE SECTION 54957**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

**5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 3

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Manuel Bojorquez, Acting Superintendent & Secretary to the Board

- Mrs. Irene Lopez, President
- Mrs. Zenaida Rosario, Board Vice President
- Mr. Martin Arias, Board Clerk
- Mr. Antonio Martinez, Board Member
- Mrs. Kenia Peraza, Board Member

**8. FLAG SALUTE**

## 9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

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We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a courteous and meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated. To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience.

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### **PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item or a total of 3 minutes for non-agenda comments and five (5) minutes for district labor organizations.

**Approach the lectern and give your name.**

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full public input, the Board president may, with Board consent, adjust the time allowed for public input and/or the time allotted to each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

## 10. ITEMS FROM THE BOARD & ACTING SUPERINTENDENT

### 11. CONFERENCE SESSION

#### Reports/Presentations

- 11.1 General Obligation Bond Construction Update - Presented by Assistant Superintendent of Administrative Leadership, School Support and Safety, Dr. Jose Iniguez
- 11.2 2025-26 First Interim Report SDCOE Letter - Presented by San Diego County Office of Education Business Advisors: Brent Watson, Natalie Schuff, and Chief Business Official Marilyn Adrianzen
- 11.3 Amira Universal Screener Report - Presented by the Director of Educational Services, Luis Ramos

**12. GENERAL ADMINISTRATION**

**12.1 MINUTES** (Bojorquez)

Approve the minutes of the Special Board Meeting of November 13, 2025.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.2 NAMING OF FACILITIES** (Iniguez)

Approve to schedule a public hearing during the regularly scheduled Board meeting on February 12, 2026, to:  
a) Provide the Beyer renaming committee with an opportunity to present the rationale for its recommended name, Grace A. Kojima Community Educational Resource Center; and b) Allow members of the public an opportunity to provide input prior to Board action.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.3 STUDENT ENROLLMENT PROJECTION FOR SCHOOL YEAR 2026-2027** (Adrianzen)

Information only.

**13. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13A. PERSONNEL – CLASSIFIED**

**EMPLOYMENT** (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

**13A.1** Substitute Child Nutrition Specialist

- a. Claudia Gaytan, All Sites
- b. Marlene Robles, All Sites

**13A.2** Substitute Custodian

- a. Sergio Chavarin, All Sites
- b. Luis Flores, All Sites
- c. Lucio Melendrez Carrillo, All Sites

**13A.3** Substitute Instructional Aides

- a. Christina English, All Sites
- b. Isaac Vazquez, All Sites

**RETIREMENTS** (Burciaga)

Approve/Ratify the retirement for the following as recommended by staff:

**13A.4** Campus Aide

- a. Simon Lozano, Ocean View Hills

**13A.5** Lead Child Nutrition Specialist

- a. Leticia Cueva, La Mirada

**RESIGNATION** (Burciaga)

Approve/Ratify the resignation for the following as recommended by staff:

**13A.6** Instructional Aide

- a. Xochitl Enciso, Willow

**RECRUITMENT (Burciaga)**

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 13A.7** Instructional Health Care Assistants

**13B. PERSONNEL – CERTIFICATED**

**RECRUITMENT (Burciaga)**

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 13B.1** Temporary Classroom Teacher (Music/VAPA)

**EMPLOYMENT (Burciaga)**

Approve/Ratify the employment for the following as recommended by staff:

- 13B.2** Special Day Class Teacher  
 a. Dionicio Estrada, San Ysidro Middle
- 13B.3** Temporary Behavior Specialist  
 a. Lara Reed-Rivera, Special Education Services
- 13B.4** Temporary Classroom Teachers  
 a. Marozana Banaga, Sunset  
 b. Ivana Gastelum, Willow  
 c. Cameron Meinzer, Willow
- 13B.5** Temporary Permit Preschool Teachers  
 a. Cindy Moore, Child Development Center
- 13B.6** Substitute Permit Preschool Teachers  
 a. Claudia Meza Aleman, Child Development Center
- 13B.7** Substitute Teachers  
 a. Isabella Costigliolo, All Sites  
 b. Tracy Davilmar, All Sites  
 c. Xochitl Enciso, All Sites  
 d. Andrea Gatlin, All Sites  
 e. Ray Lozada Jr., All Sites

**13C. CURRICULUM & INSTRUCTION**

**13C.1 APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS (SARC) FOR 2025-2026**

(Bojorquez)

Approve the publication of the School Accountability Report Cards for our seven schools for the 2025-26 school year.

**13C.2 FIFTH ANNUAL SAN YSIDRO SCHOOL DISTRICT SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS (STEM) FAIR** (Bojorquez/Ramos)

Approve the Fifth Annual San Ysidro School District Science, Technology, Engineering and Mathematics (STEM) Fair scheduled for April 17, 2026, at a cost of \$15,000.00 from the Title IV Fund and Donations.

**13C.3 ADDENDUM NO. 2 TO THE EDUCATIONAL FIELD TRIPS FOR 2025-26** (Bojorquez)

Approve addendum No. 2 to the 2025-26 Educational Field Trips approved list. Student fees and transportation services will be covered by fundraising, donations, Museum Grants, and Title IV funds as needed.

**13C.4 PROFESSIONAL DEVELOPMENTS** (Bojorquez)

Approve/Ratify the attendance and participation of District staff to the different professional developments, as attached.

**13D. BUSINESS****13D.1 PURCHASING REPORT** (Adrianzen)

Approve/Ratify the purchase orders incurred by the District during the month of December 2025. This includes all agreements and those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public works contracts and up to \$30,000 for all other agreements from the various funding sources.

**13D.2 EXPENDITURE REPORT** (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of December 2025.

**13D.3 ACCEPTANCE OF DONATIONS** (Adrianzen)

Accept donations and grants valued at \$1,500.00 to help support and enrich our educational programs.

**13D.4 SECOND QUARTERLY COMPLAINT REPORT FOR WILLIAMS SETTLEMENT-RELATED ISSUES FOR SCHOOL YEAR 2025-2026** (Adrianzen/Iniguez)

Accept the Report of William's Settlement related complaints for the second quarter from October 1, 2025, to December 31, 2025, of the 2025-26 school year for submission to the San Diego County Office of Education. The District has not received any written complaints pertaining to teacher misassignment, instructional materials deficiencies, or facilities' disrepair.

**13D.5 AGREEMENT WITH THE UNIVERSITY OF PHOENIX** (Burciaga)

Approve the agreement with the University of Phoenix for student teaching.

**13D.6 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH BMR HEALTH SERVICES, INC.**

(Bojorquez/Quintana)

Approve/Ratify the San Diego County Nonpublic Master Contract with BMR Health Services, Inc. to provide several special education services for students with special needs during school year 2025-2026. Cost implications will be paid from the Special Education fund.

**13D.7 AGREEMENT WITH SCHLOYER EDUCATIONAL AUDIOLOGY ASSOCIATES** (Bojorquez/Quintana)

Approve the agreement with Schloyer Educational Audiology Associates for school year 2025-2026 at a rate up to \$250.00 per hour from the Special Education Fund.

**13D.8 AGREEMENT WITH SOUTH COUNTY SELPA FOR STAFFING SUPPORT SERVICES**

(Bojorquez/Quintana)

Approve the Memorandums of Understanding with South County SELPA (Form A1 and Form B1) to provide the district's Special Education Department with staffing support services during 2025-26 and 2026-27. The costs will be paid from the Special Education funds.

**13D.9 RESOLUTION NO. 25/26-0032 AUTHORIZING THE SAN YSIDRO SCHOOL DISTRICT TO PURCHASE EQUIPMENT AND FURNITURE UTILIZING OMNIA PARTNERS' CONTRACTS**

(Iniguez)

Approve/Adopt Resolution No. 25/26-0032.

- 13D.10 PURCHASE AGREEMENT WITH 9TO5 SEATING, LLC, CONTRACT #07-73, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE VARIOUS FURNITURE FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT** (Iniguez)  
Approve the use of the OMNIA Partners Contract No. 07-73 with 9to5 Seating, LLC to procure various furniture for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$31,260.41 and an Owner-controlled contingency of \$4,739.59 for a total of \$36,000.00 from General Obligation Bond Measure U funds.
- 13D.11 PURCHASE AGREEMENT WITH ARCADIA CHAIR COMPANY, CONTRACT #07-78, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE VARIOUS FURNITURE FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT** (Iniguez)  
Approve the use of the OMNIA Partners Contract No. 07-78 with Arcadia Chair Company to procure various furniture for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$7,283.31 and an Owner-controlled contingency of \$1,116.69 for a total of \$8,400.00 from General Obligation Bond Measure U funds.
- 13D.12 PURCHASE AGREEMENT WITH ARCADIA CHAIR COMPANY DBA ENCORE, CONTRACT #07-78, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE VARIOUS FURNITURE FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT** (Iniguez)  
Approve the use of the OMNIA Partners Contract No. 07-78 with Arcadia Chair Company dba Encore to procure various furniture for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$4,803.79 and an Owner-controlled contingency of \$1,096.21 for a total of \$5,900.00 from General Obligation Bond Measure U funds.
- 13D.13 PURCHASE AGREEMENT WITH INDIANA FURNITURE INDUSTRIES, INC. DBA INDIANA FURNITURE CONTRACT #07-97, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE VARIOUS FURNITURE FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT** (Iniguez)  
Approve the use of the OMNIA Partners Contract No. 07-97 with Indiana Furniture Industries, Inc. dba Indiana Furniture to procure various furniture for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$15,441.81 and an Owner-controlled contingency of \$2,318.19 for a total of \$17,760.00 from General Obligation Bond Measure U funds.
- 13D.14 PURCHASE AGREEMENT WITH MIEN COMPANY CONTRACT #07-107, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE VARIOUS FURNITURE FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT** (Iniguez)  
Approve the use of the OMNIA Partners Contract No. 07-107 with Mein Company to procure various furniture for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$37,596.94 and an Owner-controlled contingency of \$5,703.06 for a total of \$43,300.00 from General Obligation Bond Measure U funds.
- 13D.15 PURCHASE AGREEMENT WITH MOORECO, INC. CONTRACT #07-108, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE VARIOUS FURNITURE FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT** (Iniguez)  
Approve the use of the OMNIA Partners Contract No. 07-108 with MooreCo, Inc. to procure various furniture for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$21,103.75 and an Owner-controlled contingency of \$1,896.25 for a total of \$23,000.00 from General Obligation Bond Measure U funds.

**13D.16 PURCHASE AGREEMENT WITH SCHOOL SPECIALTY, LLC, CONTRACT #R240115, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE CLASSROOM CHAIRS FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT (Iniguez)**

Approve the use of the OMNIA Partners Contract No. R240115 with School Specialty, LLC to procure classroom chairs for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$26,135.59 and an Owner-controlled contingency of \$4,364.41 for a total of \$30,500.00 from General Obligation Bond Measure U funds.

**13D.17 PURCHASE AGREEMENT WITH SPECIAL-T, LLC, CONTRACT #07-122, VIA THE OMNIA PARTNERS COOPERATIVE TO PROCURE VARIOUS FURNITURE FOR BUILDINGS 100 AND 800 FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT (Iniguez)**

Approve the use of the OMNIA Partners Contract No. 07-122 with Special-T, LLC to procure various furniture for Buildings 100 and 800 for the San Ysidro Middle School Revitalization Project for a Not-to-Exceed amount of \$170,524.89 and an Owner-controlled contingency of \$25,600.11 for a total of \$196,125.00 from General Obligation Bond Measure U funds.

**13D.18 AGREEMENT WITH DAVY ARCHITECTURE, INC. FOR PRE-DESIGN ARCHITECTURAL SERVICES FOR FACILITY REPAIRS AT WILLOW ELEMENTARY SCHOOL (Iniguez)**

Approve/Accept the agreement with Davy Architecture, Inc., reflecting the correct and complete scope of work for the previously approved amount of \$167,440.00.

**14. ADJOURNMENT**

Time:

Respectfully Submitted,

Manuel Bojorquez, Acting Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

**PLEASE NOTE THAT THE CORPORATION'S MEETING WILL TAKE PLACE FOLLOWING THE REGULAR BOARD MEETING. THANK YOU!**