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<b>SERIES</b>	500	Students
<b>SUBJECT</b>	533	School Meals Policy
<b>Adopted</b>		August 8, 2022
<b>Revised</b>		April 9, 2024; January 13, 2026

**I. GENERAL STATEMENT OF POLICY**

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district’s nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges.

Minnesota is part of the free schools meals program created within the Minnesota Department of Education.

**II. PAYMENT OF MEALS**

All a la carte items or second meal purchases are to be prepaid before meal service begins. All families have access to their students’ meal account and may fund this account in the following ways:

1. Paying with a debit or credit card, you will need to access your Campus Parent Account at <https://campus.springlakeparkschools.org/campus/portal/parents/springlakepark.jsp>
2. Personal check or cash payment is accepted at each school site and the district services center. If payment is for more than one student, a designation should be given on how to divide the payment between the student’s accounts. A student who does not have sufficient funds will not be allowed to charge a la carte items or a second meal until additional money is deposited in the student’s account.

A student may purchase a second breakfast at the nonprogram price if the student has already selected a reimbursable breakfast.

A student may purchase a second lunch at the nonprogram price if the student has already selected a reimbursable lunch.

### **III. NOTIFICATION OF LOW OR NEGATIVE BALANCE**

The school district will make reasonable efforts to notify the parent/guardian when meal account balances are low or fall below zero and will not demean or stigmatize any student participating in the school lunch program

All households will receive a courtesy email and text message should their student's meal account balance fall below negative five dollars (\$5.00)