

REGULAR BOARD MEETING MINUTES

Administration Building
December 15, 2025
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, December 15, 2025, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Stacy Morrison, Administrator; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, District Communications Specialist; Alyssa Moser, faculty member; Mark Cobb, interested patron; and Samantha Saad, News-Banner representative.

President Sheets called the meeting to order at 6:00 P.M.

President Sheets and Dr. Yates congratulated Mrs. Alyssa Moser as our Wells County Educator of the Year.

President Sheets congratulated Mr. Aaron (A.J.) Streveler, BHS Senior, for recently being recognized as the Lilly Endowment Community Scholar for 2026. Mrs. Sheets also expressed the Board's gratitude for the middle school and high school's current fundraising efforts to support Riley Children's Hospital.

President Sheets noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on November 17, 2025 were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of November 18, 2025 through December 15, 2025, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for November was approved by consensus.

The Bank Statement for November was approved by consensus.

The Fund Transfer Reports were approved by consensus.

Ms. Jessica Bricker reported on district communications.

Mrs. Meitzler reported on a recent IDOE Checkpoints training, grants, student projects and district insurance claims.

Dr. Yates reported on district lease rental payments and the upcoming Staff Wellness Day on December 19.

Dr. Yates reported approval on a lighting project to illuminate the high school sign on the exterior southwest corner of the gymnasium as part of the high school building envelope project.

The Board approved the retirement request from Christine Zadyak, High School Math Teacher (32 years) as presented. The motion by Julie Thompson, with much gratitude, and second by Tim Drayer passed unanimously.

The Board approved the following resignation as presented. The motion by Trent White, and second by Mike Murray passed unanimously.

Hallie Gallion	PreK Childcare Supervisor
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The Board approved the following employment recommendations as presented. The motion by Tim Drayer and second by Julie Thompson passed unanimously.

Lexi Kyle	PreK Special Education Instructional Asst & Childcare Supervisor
Hailey Griner	ES Nurse
Jessica Larson	Long-Term Substitute for Kaela Schoeneman & Adrienne Fullenkamp
Tony Raber	HS Electrical Trades Teacher
Trent Miller	Bus Driver Recruiter Stipend
Donna Beavans	Bus Driver Training Stipend
Adam King	HS Baseball Head Coach
Jeff Blair	HS Baseball Assistant Coach
Mike Jefferson	HS Baseball Assistant Coach
Jacob Summers	HS Baseball Assistant Coach
Scott Ribich	HS Baseball Assistant Coach (Volunteer)
Michael Vanderkolk	HS Boys' Track Assistant Coach
Ayden Teeple	HS Boys' Track Assistant Coach
Ben Ramseyer	HS Boys' Track Assistant Coach
Emme Johnson	HS Girls' Basketball Assistant Coach (Volunteer)
Evin Parker	MS Girls' Swimming Assistant Coach
Lauren Reiff	HS Girls' Track Assistant Coach
Tyler Sonnigsen	HS Softball Head Coach
Jeff Olson	HS Softball Assistant Coach
Karley Nash	HS Softball Assistant Coach
Lauren Brinneman	HS Softball Assistant Coach (Volunteer)
Sebastian Baxter	HS Track Head Coach
Chris Kruckow	HS Track Pole Vault Coach
Bob Dahl	HS Track Assistant Coach (Volunteer)
Brent Kunkel	HS Track Assistant Coach (Volunteer)
Danielle Kunkel	HS Track Assistant Coach (Volunteer)
Tara Cocanower	HS Track Assistant Coach (Volunteer)
Joe Taylor	HS Track Assistant Coach (Volunteer)
Cassandra Coyne	Substitute Teacher
Ashlie Needler	Substitute Teacher

The Board approved the following employment recommendation as presented. The motion by Trent White and second by Mike Murray passed unanimously.

Shirah Bennett	HS Girls' Track Asst Coach
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The Board approved the following donations as presented. The motion by Mike Murray, with much gratitude, and second by Trent White passed unanimously.

Bluffton Athletic Boosters	\$2,500 for purchase of AED machine
Keven Shutt	\$180 for HS Life Skills Christmas gifts
Little Caesar's Pizza	6 Pizzas for ES Staff Lunch
Brok'n Axoles Car Club	6 goodie boxes (food, clothing, hygiene items) for MS students in need
The Crous Family	Clothing for ES Nurse's Office
Anonymous	\$50 to Boys' Basketball Program
AuctionIT	\$1,000 to eSports Program

The Board approved Policy C525 on second reading and Policy F176 on first reading as presented. The motion by Mike Murray and second by Tim Drayer passed unanimously.

The Board approved the appointment of Angie Sheets to the City of Bluffton Redevelopment Commission. The motion by Tim Drayer and second by Julie Thompson passed with a vote of 4-0, with Angie Sheets abstaining from the vote.

The Board approved changes to the Preschool & Childcare Handbooks as presented. The motion by Trent White and second by Julie Thompson passed unanimously.

The Board approved the Teacher Appreciation Grant stipend recipients as presented. The motion by Tim Drayer and second by Julie Thompson passed unanimously.

The Board approved the Resolution for Year End Transfers (Correlated File #2526-09) as presented. The motion by Trent White and second by Mike Murray passed unanimously.

The Board approved the Resolution – Transfer Amount from Education Fund to Operations Fund (Correlated File #2526-10) as presented. The motion by Julie Thompson and second by Mike Murray passed unanimously.

Dr. Yates reminded the Board of their upcoming Board Reorganization, Board of Finance Meeting and their plan to take a new photograph of the Board members in January.

With there being no additional business to come before the Board, the meeting was adjourned at 6:26 P.M. on a motion by Trent White and second by Tim Drayer. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

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To HLB

Jeri Long
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