Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

December 8, 2025

Kind

Regular Session

Place

John A. Sciole Elementary, 86 Alys Drive, Depew

Members Present

John Talarico, President
Timothy Talbot, Vice President
Mike Sage, Trustee
Anita Schiavone, Trustee
Melissa Payne Smith, Trustee
Jonathan VanNortwick, Trustee
Michaela Innus, Ex- Officio Student Board Member

Members Excused

David Lyman, Trustee

District Administrators Present

Andrew P. Kufel, Ph.D., Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
Erin Gannon, Director of Special Education
Karen Marchioli, Ed.D., Director of Elementary Education
Cheryl Randall, Director of Instructional Technology & Accountability
Sarah Wittmeyer, Director of Secondary Education

Others Present

District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for Thomas Morganti, a high school science teacher and coach from 1965 through 1999, who passed away on November 15, 2025; and for David Yates, a high school business teacher from 1966 through 1999, who passed away on November 17, 2025.

4.0 Presentations

4.1 Presentation – LCSD 2025-26 District-wide Safety Plan

Mr. John Talarico, Board President, read a statement regarding the Lancaster Central School District 2025-26 District-wide Safety Plan

4.2 Presentation – Annual Fire Inspection

Mr. Michael Bryniarski, Director of Facilities, presented information to the board regarding the annual fire inspection completed in November 2025.

4.3 John A. Sciole Elementary School Highlights

Teachers from John A. Sciole Elementary – including Wendy Chapman, Kristen Longhouse, Karly Preston, Julie St. John, Lianne Oskvig, Marlena Marrano, & Angela Staszak, presented information to the board highlighting the successful start of the school year.

5.0 Correspondence

5.1 Letter Received

Letter from Katherine Bartolone & Daniel Markowski was received on November 24, 2025.

5.2 Letter Received

Letter from Parents regarding Modified Soccer was received on December 4, 2025.

6.0 Approval of Minutes

6.1 Regular Session November 8, 2025

Moved by Talbot seconded by VanNortwick to accept the minutes from the regular session held on November 3, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:
Mr. Pernick had no items to report.
Lancaster Central Teachers Association:
Mrs. Beth Farrar, LCTA President, congratulated Ms. Janet Root, Health Teacher, on winning the Scholar Award at this year's Community Impact Awards Dinner and thanked the John A. Sciole faculty and staff for their insightful presentation on building highlights.
Lancaster Association of Service Personnel:
Mr. Murray had no items to report.
Lancaster Association of Substitute Teachers:
No one present to report.

8.0 Board Reports

Miss Michaela Innus, Ex-Officio Student Board Member, updated the board regarding holiday activities throughout the District.

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Tenure Recommendation

Moved by Talbot seconded by Schiavone to approve the tenure recommendation, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.
Mrs. Wittmeyer and Mr. Candella presented Mrs. Louttit with tenure.

11.1.2 Amended Tenure Recommendation

Moved by Talbot seconded by Smith to approve the amended tenure recommendation, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.1.3 Personnel Changes

Moved by Sage seconded by Schiavone to approve the personnel changes for the period ending December 8, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Sage seconded by VanNortwick to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Sage seconded by VanNortwick to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Schiavone seconded by Sage to approve the financial reports from December 8, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.2 Support Staff Substitute Rates Effective January 1, 2026

Moved by Talbot seconded by Smith to approve the listing of support staff substitute rates effective January 1, 2026, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.3 Policy 1st #5431
Procurement: Uniform Grant Guidance for Federal Awards

Policy #5431 Procurement: Uniform Grant Guidance for Federal Awards was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.4 Policy 1st #5681
School Safety Plans

Policy #5681 School Safety Plans was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.5 Lancaster Administrative and Supervisory Association – MOA

Moved by Talbot seconded by VanNortwick to approve the negotiated Lancaster Administrative and Supervisory Association Memorandum of Agreement, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.6 Food Service Operating Reports

Moved by VanNortwick seconded by Sage to approve the food service department operating system reports for October 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.7 Declare Surplus Equipment

Moved by Schiavone seconded VanNortwick to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.8 Budget Amendment
School Bus Purchase

Moved by VanNortwick seconded by Schiavone to approve the expenditure budget increase as listed for the voter approved school bus purchase, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.9 Tax Certiorari Settlement

Tax certiorari information was presented to the board with information regarding the following:
Uniland Partnership of Delaware LP

12.10 Approve Shared Services Agreement – Girls Varsity

Ice Hockey

Moved by VanNortwick seconded by Schiavone to approve the shared services agreement between the Lancaster, Iroquois, Depew, and Alden school districts for the 2025-2026 combined Girls Varsity Ice Hockey Team, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.11 Contract – Alden Central School District

Moved by Talbot seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Alden Central School District, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.12 Contract - Cameron Tragesser

Moved by Talbot seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Cameron Tragesser, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.13 Contract – Jay Marks

Moved by Talbot seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Jay Marks, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.14 Contract – Wesley Krantz

Moved by Talbot seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Wesley Krantz, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 7:46pm moved by VanNortwick seconded by Schiavone to move to executive session to hear a Lancaster Association of Service Personnel grievance, a Lancaster Central Teachers Association grievance, and Superintendent's Mid-Year Evaluation.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

14.0 Adjournment

At 10:23pm moved by Talbot seconded by VanNortwick to reconvene regular session.
Vote on the motion: 6 Ayes 0 Nays

Motion approved.

At 10:23pm moved by VanNortwick seconded by Talbot to adjourn the regular session.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

Susan M. Schlegel, District Clerk