

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, December 8, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:33pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Margaret Parker, Brandon Wells and Kelsey Randall. Dawn Pawlowski absent.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to adopt the agenda. 2nd made by Kelsey Randall. Motion passed 4-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC-

Tammi Cannaliato- 4 day week
R. Brett River- 4 day school week
James Brown- 4 day week
Katy Goldman- 4 day school week
Mary Ann Runzo- 4 day week
Melissa McNeeley- 4 day school week

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

Nov. 10, 2025

ii. Payroll Vouchers

#11	\$ 117,119.22
#12	\$ 108,803.70

iii. Expense Vouchers

#2610	\$18,147.52
#2611	\$ 35,783.11

iv. Donation-- Donation from the Mountain Village Foundation for \$3,000]

Brandon Wells made the motion to approve the consent agenda. 2nd made by Kelsey Randall. Motion passed 3-0. Margaret Parker abstained.

B. New Business

1. Discussion/Consideration/ Approval of Policy Advisory 958

Brandon Wells made the motion to adopt policy advisory 959 as presented. 2nd made by Kelsey Randall. Motion passed 5-0.

2. Discussion/Consideration/ Approval of Education Philosophy

Kelsey Randall made the motion to approve the school wide education philosophy as presented. 2nd made by Brandon Wells. Motion passed 5-0.

C. Personnel Actions*

1. Discussion/Consideration/ Approval of Basketball Coaches

Brandon Wells made the motion to approve the Superintendent's recommendation to approve Andy Ward & Jennifer Corrales as basketball coaches for the 2025-2026 season. 2nd made by Kelsey Randall. Motion passed 3-0. Margaret Parker abstained.

2. Discussion/Consideration/ Approval of Classified Substitute

Brandon Wells made the motion to approve the Superintendent's recommendation that we hire Ms. Gina Clarke as classified substitute for the 2025-2026 school year. 2nd made by Kelsey Randall. Motion passed 4-0.

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Jan.12, 2026

F. Correspondence

G. ADJOURNMENT

Margaret Parker made a motion to adjourn the meeting at 6:05 pm. 2nd made by Kelsey Randall. Motion passed 4-0.