# VIRTUAL SCHOOL RELEASE PERIOD AGREEMENT

Please be aware of the following policies and procedures regarding enrollment into a virtual school course as a release period. Failure to adhere to these policies and procedures **WILL** result in the loss of release periods.

1. **TRANSPORTATION** – You are **NOT** permitted to be on campus during your release period, **NO EXCEPTIONS**. Secure transportation arrangements to and/or from school **BEFORE** requesting a release period.

2. **VIRTUAL SCHOOL OPTIONS** – It is strongly recommended that online courses be taken through Pinellas Virtual School, however you may choose to enroll in Florida Virtual School's Flex option.

3. **COURSE SELECTION** – If a course is offered on campus, it is recommended that you take it on campus, especially if the course has a state-mandated EOC (i.e., Algebra 1, Geometry, Biology and US History) or satisfies a graduation requirement.

4. **REGISTRATION** – Fall virtual courses must be requested **BEFORE** the end of the school year, and Spring virtual courses must be requested **BEFORE** the start of Winter Break. Failure to adhere to this timeline **WILL** result in the loss of release periods and placement into courses on campus.

5. **PLACEMENT** – Osceola has no control over when you will be placed into a virtual classroom once a course has been approved. If you have concerns about your placement, you will need to contact the virtual school directly.

6. **PACING and COMPLETION** – You are solely responsible for the successful completion of your virtual courses by the deadlines Osceola sets. Ultimately, you **MUST** be **100%** through your course or course segment, which includes all coursework, DBAs and exams, by the last day of each semester; however, it is strongly recommended that you finish your course or segment before the start of semester exams. Osceola's deadlines also supersede any and all virtual school extension opportunities; it is your responsibility to communicate this information to your virtual teacher.

   - ❖ In order to determine the graduation status of a Senior student, Spring virtual courses **MUST** be completed, with final grades posted online, **BEFORE** the start of **SENIOR** final exams.

7. **REMOVAL OF RELEASE PERIODS** – Failure to meet Osceola's completion deadlines **WILL** result in the loss of future release periods; that is, incomplete Fall virtual courses will lead to the loss of Spring release periods, and incomplete Spring virtual courses will lead to the loss of Fall release periods in the following school year.

8. **GRADES** – All grades, including "WF"s (Withdrawn Failing) and "WP"s (Withdrawn Passing), that are earned through virtual school are automatically reported to Osceola and become part of your official transcript.

9. **COMMUNICATION** – Any questions or concerns regarding the virtual classroom structure, teaching style and/or grading guidelines of the course must be handled directly with the virtual school.

***By signing this document, I confirm that I am aware of the expectations and policies regarding release periods as they pertain to enrollment into virtual school courses.***

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| Student Name (please print) | 1st Course Requested | AM ☐ PM ☐ |
| Student Signature | 2nd Course Requested | AM ☐ PM ☐ |
| Parent/Guardian Signature | 3rd Course Requested | AM ☐ PM ☐ |