

Windham Board of Education
Organizational/Budget Hearing Meeting
January 13, 2026
5:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. Swearing in of newly elected Board members Melissa Knight and Mandy Minnick.
- V. At the December 2025 Regular Meeting, Melissa Knight was appointed President Pro-Tem for the Organizational Meeting.
- VI. Motion to elect Melissa Knight as President of the Windham Exempted Village Board of Education.

Ayes:
Nays:
Abstain:
- VII. Motion to elect Ted St. John as Vice-President of the Windham Exempted Village Board of Education.

Ayes:
Nays:
Abstain:
- VIII. Motion to go into executive session to discuss the appointment of a new Board member.
- IX. Motion to accept the appointment of Sarah Dye to the Windham Board of Education.
- X. Swearing in of newly appointed Board member Sarah Dye.
- XI. Motion to consolidate and approve the following organizational items as listed:
 - Adopt a resolution to continue to compensate Board Members at the maximum amount authorized by Ohio Revised Code with no limitations on the number of meetings per year. Board members will also be compensated for attendance at professional development meetings at a rate of \$60 per day for meetings less than 3 hours and at a rate of \$125 per day for meetings of three hours or more.
 - Establish a \$7,500.00 service fund amount for expenses incurred by the Windham Board of Education.

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- Establish legal counsel for 2026: Pepple and Waggoner being primary legal consultant for the Board of Education and the firms of and Harpst Becker LLC as secondary consultants along with Portage County Prosecutor's Office.
- Authorize the Treasurer to secure advances from the County Auditor when funds are available & payable to the District and to file amended certificates of estimated resources as needed.
- Authorize the Treasurer to invest inactive funds at the most productive interest rate whenever inactive funds are available.
- Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as invoices are received & when merchandise has been received in good condition & payment duly authorized and to report monthly to the Board those bills that were paid.
- Authorize the Superintendent to employ such personnel as needed for emergency situations; such employment to be presented for approval by the Board at the next regular meeting.
- Authorize the Superintendent or his designated employee(s) to serve as the purchasing agent for the school district.
- Appoint the Superintendent as the primary representative to the Portage Area Schools Consortium and the Treasurer as the alternate.
- Appoint the Superintendent as the representative to the Tax Incentive Review Council.
- Appoint the Treasurer as the Board designee for Ohio Public Records Training and open meetings laws.

Ayes:

Nays:

Abstain:

XII. Motion to adopt the proposed Annual Tax Budget for 2026 (FY2027).

Ayes:

Nays:

Abstain:

XIII. Motion to set the time and place for the 2026 regular meetings of the Windham Board of Education as the 3rd Tuesday of every month at 6:00 pm at Windham Jr./Sr. High School.

Ayes:

Nays:

Abstain:

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- XIV. Motion to set the time and place for the FY2026 fiscal year-end meeting of the Windham Board of Education on **Tuesday, June 30th at 8:00am** in the board conference room in Windham Jr./Sr. High School.

Ayes:

Nays:

Abstain:

- XV. Motion to appoint _____ as the Legislative Liaison for a one-year term beginning January 1, 2026 through December 31, 2026.

Ayes:

Nays:

Abstain:

- XVI. Motion to appoint _____ as the Student Achievement Liaison for a one-year term beginning January 1, 2026 through December 31, 2026.

Ayes:

Nays:

Abstain:

- XVII. Motion that the Board approve the annual membership with OSBA and participate in the OSBA legal assistance fund.

Ayes:

Nays:

Abstain:

- XVIII. Motion that the Board participate as a member of the Ohio Schools Council.

Ayes:

Nays:

Abstain:

- XIX: Appoint Superintendent Committees for 2026, previous year appointments listed:

Policy Committee - All Board Members

Buildings and Grounds Committee - All Board Members

Athletic Council - All Board Members

Levy Committee - All Board Members

Transportation Committee - All Board Members

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Goal Setting and Implementation Committee - All Board Members

Personnel Committee - All Board Members

Audit & Finance Committee - All Board Members

OAPSE Negotiations - Participant: Mandy Minnick, Observer: Ted St. John

WTA Negotiations - Participant: Mandy Minnick, Observer: Ted St. John

XX. Review of the IDEA-B funds for fiscal year 2026.

XXI. Adjourn _____ PM