

**Windham Board of Education
Regular Board Meeting
December 16, 2025
6:00 PM**

I. CALL TO ORDER 6:00 pm

II. PLEDGE OF ALLEGIANCE

III. MOMENT OF SILENCE

IV. ROLL CALL

Ms. Grant P Ms. Knight P Ms. Minnick P Ms. Fisher L Mr. St. John P

Present: 4

Late Arrival: 1 - Ms. Fisher arrived at 6:20 p.m.

Absent: 0

V. ADDITIONS TO THE AGENDA

- None.

VI. REPORTS

- Board of Education President – Melissa Knight - No report.
- Grant Presentation to Stephanie Smith - James Montaquila - Mr. Montaquila, Chair of the Portage County Retired Teachers Association Grant Committee and a former Windham principal, presented a grant from the association to help fund the 7th and 8th grade field trip to Washington, D.C. Ms. Smith wrote the grant funding request. Mr. Montaquila said that the association was pleased to be able to provide financial support.
- Student Achievement - Mandy Mennick - Fellow Board members joined Ms. Minnick in thanking Mr. Montaquila and the Portage County Retired Teachers Association for the grant contribution.
- Maplewood Career Center Representative – Mandy Minnick - No report.
- Legislative Report- Megan Fisher - Ms. Fisher reviewed current legislative activities at the Statehouse. She noted that bills under consideration include bil; governing excused absences for mental health days, establishing a statewide career coaching framework, dissolving academic distress commissions, requiring accommodation for student religious dietary restrictions and permitting students to participate in team sports at neighboring public schools.
- Superintendent - Michael Dobran – Mr. Dobran informed the Board that the academic schedule for the Junior/Senior High School is under review. Also under review is a partnership with Southington Local Schools to enable high

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school students in both districts to participate in courses offered at the other school district. Current discussions with Southington include sharing mathematics and foreign language classes. Mr. Dobran reviewed a proposed calendar for the 2026-2027 school year. He also thanked Elaine Grant for her 12 years of service as a Windham Board of Education Member.

- Treasurer- Todd Puster – Mr. Puster reviewed the monthly financial report and noted the District is pretty much on track with budgetary expectations through the first five months of the fiscal year. He also reviewed recent legislation concerning the calculation and collection of property taxes.

VII: PUBLIC COMMENT (1) Limit of 5 minutes per individual (2) No more than 30 minutes total for all of those who want to comment. No comments were received.

- The Board received comment from a resident concerned about construction of a housing unit on agricultural property and the method of development is seeking to avoid a lot split that would otherwise remove the agricultural use designation from the property.

VIII: TREASURER'S ITEMS:

The Treasurer recommends the following:

A. Motion that the Board consolidate and approve the following items 1 - 3:

1. Approve the minutes of the November 18, 2025, Regular Board Meeting.
2. Approve the November Financial Reports.

Motion: Ms. Grant

Second. Ms. Minnick

Ms. Grant Y Ms. Knight Y Ms. Minnick Y Ms. Fisher Y Mr. St. John Y

MOTION CARRIED.

IX. SUPERINTENDENT'S ITEMS:

The Superintendent of Schools recommends the following:

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A. Motion that the Board consolidate and approve the following items 1 - 8:

1. Approve the appointment of the following individuals as substitute teachers for the 2025-2026 school year pending proper certification and clear BCI/FBI checks:

Kyla Richmond

2. Approve the resignation of Debbie Blewitt, Bus Aide, effective November 25, 2025.

3. Accept the resignation of Elaine Grant, Board Member, effective December 31, 2025. Board members, the superintendent and treasurer thanked Ms. Grant for her 12 years of service.

4. Approve the retirement of Angie Weden, teacher, effective at the end of the 2025-2026 school year.

5. Approve the employment of Aida Baker as a part time general aide - bus (8 hours per week) and grant her a one-year probationary contract for the 2025-2026 school year effective December 17, 2025m at a cost of \$18.66 per hour pending clear BCI/VBI check.

6. Approve FMLA for Leonora Artmann effective December 29, 2025, to February 23, 2026.

Motion: Mr. St. John

Second: Ms. Minnick

Ms. Grant Y Ms. Knight Y Ms. Minnick Y Ms. Fisher Y Mr. St. John Y

MOTION CARRIED.

B. Motion that the Board consolidate and approve the following items 1 - 7:

1. Accept the following donations to the food pantry:

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Antoniette Sober	\$9,000
Dona McGuire	\$500
Derek Pressell	\$50
Dave & Juanita Apthorpe	\$100
Dougle & Leigh Ann Hankins	\$20
Lance Batton	\$75
Star Therapy & Sales Corp.	\$250
Leslie Weaver	\$25
Lisa Sampson	\$25

Approve an agreement between the Windham Exempted Village Schools and the Village of Windham for the purpose of providing a School Resource Officer for the 2025-2026 school year at a cost of \$40,000.00.

2. Approve the following donations for the Washington, D.C., trip

Portage County Retired Teachers Association	\$500
American Legion	\$2,500

3. Approve the Memorandum of Understanding between the Windham Board of Education and the Windham Teachers Associated related to supplemental contracts as presented.

4. Accept the following new and updated Board Policies:

Policy 1422, Policy 1422.02, Policy 3122, Policy 3122.02, Policy 4122, Policy 4122.02, Policy 6830, Policy 1662, Policy 3362, Policy 4362, Policy 2266, Policy 2430.02, Policy 2431, Policy 3130, Policy 5130, Policy 5136, Policy 5200, Policy 5223, Policy 5410, Policy 6152, Policy 6830, Policy 7540.02, Policy 7541, Policy 8300, Policy 8305, Policy 8400, Policy 8462, Policy 8640, Policy 9270, Policy 2260, Policy 2260.01, Policy 1623, Policy 3123, Policy 4123, Form 1422F1, Form 3122F1, Form 4122F1

5. Approve the 2026-2027 school calendar as presented.
6. Approve the College Credit Plus Grading and Weighting Policy.
7. Approve Windham Exempted Village School District Online Learning Plan.

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Motion: Ms. Fisher
Second: Ms. Grant

Ms. Grant Y Ms. Knight Y Ms. Minnick Y Ms. Fisher Y Mr. St. John Y

X. EXECUTIVE SESSION

Whereas, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code.
- (2) To consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.
- (3) Conferences with the public body's attorney concerning pending or imminent court action by division (G)(3) of section 121.22 of the Revised Code. Court action is "pending" if a suit has been commenced; court action is "imminent" if it is on the point of happening or impending.
- (4) Preparing for, conducting, or reviewing collective bargaining strategy by division (G)(4) of section 121.22 of the Revised Code.
- (5) Matters required to be kept confidential by federal law, federal rules, or state statutes by division (G)(5) of section 121.22 of the Revised Code.
- (6) Specialized details of security arrangements where disclosure of the information to be discussed in executive session might reveal information that could be used to commit, or avoid prosecution for, a violation of the law by division (G)(6) of section 121.22 of the Revised Code.

Now, therefore, be it resolved, that the Windham Exempted Village School

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District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of item 1 as listed above for the specific purpose of considering the appointment, employment and compensation of public employees.

Motion: Ms. Grant
Second: Ms. Fisher

Ms. Grant Y Ms. Knight Y Ms. Minnick Y Ms. Fisher Y Mr. St. John Y

MOTION CARRIED.


Enter Executive Session: 6:40 PM
Exit Executive Session: 7:24 PM

XI. Approve a motion to adjourn at 7:25 P.M.

Motion: Mr. St. John
Second: Ms. Minnick

Ms. Grant Y Ms. Knight Y Ms. Minnick Y Ms. Fisher Y Mr. St. John Y

MOTION CARRIED.


Melissa Knight, Board President


Todd Puster, Treasurer