SAU 41 Health & Safety

Meeting Minutes

January 13, 2026

3:30 p.m.

Via Zoom

Members in attendance: Patrick West, Carrie Marsh, Amy Goudreau, Jen Govostes, Jake Hess, Jenn Dubois, Rick Todd, Dan Molinari, Dave Coffey, Mike Trapani, Deane Navaroli, Nick Esposito, Paula Izbicki, Scott Lamberson, Emmie White, Lance Finamore, R. Boggis

Meeting Dates for 2025-2026 School Year via Zoom (for now) – Patrick

- ~~**Oct:** 10/14/25~~
- **Jan:** 1/13/26 (zoom)
- **March:** 3/10/26 (in-person time TBD)
- **Jun:** 6/09/26

Patrick started the meeting with a brief hello and an overview of the upcoming meetings.

1. **25-26 Reunification Drill Dates - Dan**
    i. **Goal 1 -** All schools are to conduct an annual reunification drill.
    ii. **Goal 2** - Off-campus evacuation

Patrick shared that he and Dan have made the goals above for their schools and encouraged other principals to consider them as well.

2. **March PD Day Safety Meeting**
    a. In Person?
        i. Is this possible for everyone?
    b. Is there something we can offer as a group to the district OR
    c. Is there something as a group we can accomplish in March?

Patrick asked the group whether an in-person meeting was wanted and possible. He opened the floor for discussion on the topic.
Dan mentioned that, prior to COVID, this group met in person. He also shared that they may benefit from meeting at a school where goals have not been met to support that building. For example, Dan shares that job descriptions and forms could stand to be updated.

Carrie shared that it has been a few years since Scott Lambertson has taken the group through table top exercises for emergency situations.
Paula asked to confirm who would be invited to that training and mentioned that other staff members may struggle to juggle another PD day.
Dan agreed that it is a good point. He noted it may be best to bring that conversation back to leadership. He also asked Scott how long the training would take.
Scott said it can be flexible and based on the needs of the group.
Patrick reiterated that this is a conversation for leadership.

3. **Recommendations list - Dan**
    a. **SAU41 School Safety Preparedness Task Force Recommendations** i. Please review and update with your building safety teams

Dan pointed out the link above for committee members to check out. It is a good reference for safety teams.

4. **Classroom and School Safety Standards - Paula I**

Paula shared that principles are currently going through safety standards to bring back recommendations for changes to JLMC. Their goal is to make the list more succinct for staff members to follow. She hoped that there would be concrete changes by next year.

5. **Facilities Updates - Lance**

Lance shared updates on a few safety features that have been installed at the schools recently. He had also updated Hollis PD and Hollis Fire so they can access those features in case of an emergency. The group asked a couple of clarifying questions about the stages of those installations.

6. **Principals – Topics: - Patrick**

Patrick shared that the principals have been in contact with the SROs to get some additional training scheduled for this summer for staff members.
Mike shared that he has been integral in scheduling this advanced training. He hoped that he would have a more concrete schedule by the end of this week.
Carrie asked if some of the training could be rerecorded for new hires to watch as part of their training.
Mike said that it is an outside company, so it would be up to them on videoing. He, along with Nick, would be amenable to filming an additional training for

the purpose of training videos for new staff.

7. **Community Partners (Homeland Security, FD, PD, others?)**

Patrick opened the floor for any community partners to share:
Deane shared that they remain open to re-engaging with the SAU regarding term planning for radios.
Jen G shared the Hollis schools have been inspected in full and she is working with facilities on follow-up items.

8. **Completed FY26 Drills and Building Health & Safety Meetings – Dan**

Patrick wrapped up the meeting by asking the members to keep an eye on their emails for updates from the group.

Group Norms:

Begin/End on time, One person speaks at a time, Stay on topic/agenda, All points of view will be heard and respected, Presume positive intent