

**West Branch Local School District Board of Education Meeting (Tuesday, November 25, 2025)***Generated by Adam J Fisher on Monday, December 1, 2025***Location:** West Branch High School Media Room, 14277 S. Main Street, Beloit, OH 44609**Members present**

Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

**Meeting called to order at 5:30 PM****A. Call to Order**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

**B. Agenda Approval****1. 2025-128 Approve Consent Agenda**

Upon the recommendation of the Superintendent and Treasurer, approve the consent agenda for the 11/25/25 Board of Education Regular Session. If any board member wishes to move any consent agenda items to the regular agenda for further discussion, please let it be known now.

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

**C. Comments**

1. Visitor's Comments - None
2. WBEA Comments - Mrs. Rockwell handed folders to each of the board members informing them that the association surveyed the teachers about various things and asked the Board to please take a look at the results. She then asked them "What can we do to make it better for our kids?"
3. WBCEA Comments - None
4. Recognitions:
  1. National Honor Society and Advisors Jaret Baker and Krista Clay for carrying on the tradition of handing off Warrior spirit between the seniors and kindergarteners.
  2. National Honor Society and Advisors Jaret Baker and Krista Clay for the successful blood drive.
  3. Mrs. Krista Clay, cast and crew of Shrek for their outstanding performances and shows.
  4. Elk's Teenagers of the Month: Congratulations to Raelyn Walker and Grady Close.
  5. High School Students of the Month for October (attached list)
  6. Fall Athletic Awards - See attached list n Board Docs

**D. Building Reports**

1. Building Reports - Please see reports on Board Docs

**E. Superintendent's Report****1. Monthly Updates**

A. Honored Student - 7th Grader Case Black - Mr. Schlueter read accolades from himself and some of his teachers.

B. Honored Staff - Bonnie Cline - Middle School Educational Aide - Mr. Schlueter read accolades.

Mr. Schlueter announced that Mrs. Alice Cartwright was also chosen to be honored, but she could not make it to the meeting. She will be honored at the December meeting.

C. Girls Flag Football Proposal - Mrs. Egli and Mr. Wolf gave a presentation to the Board about adding Girls Flag Football as a club sport in the Spring of 2026. Mr. Wolf said that the entire first season, including equipment and uniforms is covered by the Cleveland Browns.

**F. Treasurer's Report**

1. Mr. Fisher gave a brief explanation that with the passage of legislation in November modifying property taxes, that there will be a reduction in funding, but it is unknown at this time. He will have a much more detailed report in the near future.

**G. Consent Items****1. 2025-129 Consent Items**

Upon the recommendation of the Superintendent and Treasurer, approve the following items by consent action:

**Treasurer's Consent Items**

1. Minutes

## 1. October 21, 2025 Regular Meeting

## 2. Financial Reports

1. Cash Summary Report October 2025
2. Cash Reconciliation October 2025
3. Monthly Investment Statement October 2025
4. SM2M Report October 2025
5. Detailed Check Register October 2025
6. Amended Certificate of Estimated Resources October 2025
7. Appropriation Summary Report October 2025

## 3. Gifts and Donations

1. Goshen Butler Township Community Fund - \$250.00 to National Honor Society
2. Damascus Methodist Church - \$500.00 - High School Principal's Fund
3. Mable Lou McLean - \$300.00 to the Food Pantry

**Superintendent's Consent Items**1. **Personnel**1. **Resignations**

1. Recommend approval to accept the resignation of Kate Flowers, Bus Driver, effective November 25, 2025.

2. **Substitutes**

1. Recommend approval of Certificated substitutes for the 2025 - 2026 school year (pending certification):
  1. Claudia Palmer
2. Recommend approval of Classified Substitutes for the 2025 - 2026 school year (pending certification):
  1. Jessica Sanders -- Effective November 11, 2025
  2. Kate Flowers

3. **Administrative Contract Addendum**

1. Recommend approval to execute an addendum to the contract of James Graham.

4. **Retirements**

1. Recommend approval of the retirement of Tracy Hinkle, High School English teacher, effective May 31, 2026.

5. **Professional Days**

1. Recommend approval of professional days per attached list.

6. **Supplementals for the 2025 - 2026 School Year (pending certification)**

|                                 |                  |
|---------------------------------|------------------|
| MS Wrestling                    | Jonathan James   |
| MS Wrestling                    | Cameron Martig   |
| MS Wrestling Volunteer          | Marvin Martig    |
| MS Wrestling Volunteer          | Mark Bates       |
| Swimming Volunteer              | Kristen Reynolds |
| Varsity Girls' Track Head Coach | Mike Falasca     |
| Varsity Boys' Track Head Coach  | Bryce Ostheimer  |
| Varsity Baseball Head Coach     | Ryan Woolf       |
| Varsity Softball Head Coach     | Chris Tucker     |
| Varsity Boys' Tennis Head Coach | John Hancock     |

2. **Nutrition Standards Report**

1. Recommend approval of the Nutritional Standards Reports per attached document.

Motion by Joe Courtwright, second by Debbie Helm.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

**H. New Business**1. **2025-130 Girl's Flag Football**

Recommend approval to establish a Girl's Flag Football team as a club sport with Mr. Rick Mulinix as the volunteer head coach.

Motion by Bryan Hobbins, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

2. **2025-131 Military Children and Family**

Recommend approval to pass a resolution to re-affirm commitment in the support of military children and families.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

### 3. 2025-132 Online Learning for School Closings

Recommend approval to adopt plan to provide instruction via online delivery to make up curriculum hours for the 2025 - 2026 school year.

Motion by Debbie Helm, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

### 4. 2025-133 Cheerleading Overnight Trip

Recommend approval for the WBHS Competition Cheerleading Squad to attend The AmeriCheer International Cheer Competition in Orlando, Florida March 12-16, 2026.

Motion by David Yaggi, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

### 5. 2025-134 ACCESS Contract

Recommend approval to enter into agreements with ACCESS to provide Transport and Internet Service for FY27 - FY29 at \$74,770.02 each year. A portion of these services will be paid for or reimbursed through the E-Rate program.

Note: this is not an increase from the previous 3 year contract.

Motion by David Yaggi, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

## I. Executive Session

### 1. 2025-135 Executive Session

Recommend the West Branch Board of Education enter into Executive Session at 5:57 PM for the purpose of discussion with regard to:

- ☒ Employment of a public official
- ☐ Appointment of a public official
- ☐ Dismissal of a public official
- ☐ Discipline of a public official
- ☐ Promotion of a public official
- ☐ Demotion of a public official
- ☐ Compensation of a public official
- ☐ Investigation of chargers or complaints against a public employee, official, licensee, or student
- ☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action
- ☒ To consider legal matters required to be kept confidential by federal law or regulations or state statutes
- ☐ To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.
- ☐ To consider the purchase of property for public purposes
- ☐ To consider the sale of property at competitive bidding
- ☐ To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- ☐ To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- ☐ To discuss details relative to security arrangements and emergency response protocols or the board of education
- ☐ To consider matters required to be kept confidential by federal law or rules or state statutes.

Motion by Joe Courtwright, second by Debbie Helm.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

**2. 2025-136 Exit Executive Session**

Recommend West Branch Board of Education exit Executive Session and return to the Regular Meeting at 7:20 P.M..

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

**J. Adjournment****1. 2025-137 Adjourn**

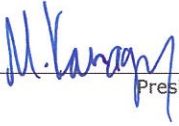
Recommend motion to adjourn at 7:20 P.M..

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

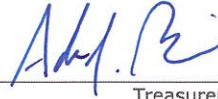
Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright, Debbie Helm

**Meeting adjourned at 7:20 P.M.**



\_\_\_\_\_  
President

Attest:



\_\_\_\_\_  
Treasurer