

Springfield Local Schools Board of Education Meeting

Springfield Administration Building & Preschool Center

Tuesday, October 21, 2025

6:00pm

Present: Cynthia Frola, Board Member; Donnie Furlong, Board Member; Dave Hofer, Board Member; Parker Mason, Board Member; Miranda Terry, Board Member; Shelley Monachino, Superintendent; Christopher Adams, Treasurer; Mary Meadows, Director of Curriculum; Christina Ziga-Budd, Director of Student Services; Dustin Boswell, Business Manager

CALL TO ORDER

Minutes:

6:02 PM

ROLL CALL

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

PLEDGE OF ALLEGIANCE

SPRINGFIELD HS & JH STUDENTS OF THE MONTH

- High School Student -- Joshua Emerson
- Junior High Student -- Brooklyn Grubbs

PLCC SPRINGFIELD STUDENT OF THE MONTH

- Chase Thompson -- Welding

SCHROP INTERMEDIATE STUDENTS OF THE MONTH

- Grayson Howell
- Evelyn Frusella

SPRING HILL ELEMENTARY STUDENTS OF THE MONTH

- Kiarah Queen
- Andrew Ashbrook

25-144 APPROVAL OF MINUTES

It is recommended that the Board approve the minutes of the regular meeting of September 16, 2025. (Exhibit 1)

Motioned: Donnie Furlong

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-145 PAYMENT OF BILLS (Monthly)

It is recommended that the Board approve payment of bills for the month of September pending audit. (Exhibit 2)

Motioned: Dave Hofer

Seconded: Miranda Terry

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-146 PAYMENT OF BILLS (Then & Now)

It is recommended that the Board approve a resolution for payment of bills per ORC Section 5705.41(D). (Exhibit 3)

Motioned: Donnie Furlong

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-147 ACCEPTANCE OF FINANCIAL REPORTS

It is recommended that the Board accept the financial reports from the Treasurer for September 2025. (Exhibit 4, 5, & 6)

Motioned: Miranda Terry

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-148 PERSONNEL

It is recommended that the Board accept/approve the following personnel items.

Retirement Resignation

Accept the retirement resignation of teacher Mary Beth Mitchell effective June 1, 2026.

Resignation

Accept the resignation of classified employee Robin Mitchell from her cafeteria position only effective October 9, 2025.

Unpaid Leaves of Absence

Approve an unpaid leave of absence for the following classified employees:

Crystal Williams beginning September 2, 2025 through June 1, 2026.

Joe Epner beginning September 2, 2025 through the end of the 2025-26 school year.

Employment

Reassign the following classified employees per the negotiated agreement pending proper licensure:

Andrea Wemmer as a standby bus monitor on the morning and a bus monitor on route 13 in the afternoon effective September 17, 2025.

Tina Headrick as a two hour cafeteria employee at Schrop Intermediate effective September 22, 2025.

Brandi Carper as a two hour cafeteria employee at Spring Hill Elementary effective October 14, 2025.

Employment

Employ the following classified employees per the negotiated agreement pending proper licensure and pre-employment screenings:

Tricia Evans as a van driver for route 27 effective September 17, 2025.

Gina Carney as a bus driver on route 12 effective October 9, 2025.

Biljana Kulina as a 6.75 teaching assistant at Spring Hill Elementary effective October 14, 2025.

MacKenzie Schrickel as a district-wide 6.75 hour teaching assistant effective October 20, 2025.

Gina Carney as a standby 2 hour cafeteria employee effective October 15, 2025.

Employment

Employ the following as classified substitutes per the negotiated agreement pending proper licensure and pre-employment screenings effective first day assigned:

Valerie Thomas

Elizabeth Rowe

Alicia Roberts

Athletic Supplemental Contracts

Approve the following athletic supplemental contracts for the 2025-26 school year per the negotiated agreement pending proper licensure and pre-employment screenings:

Rick Englehart -- Varsity Assistant Basketball Coach (Girls) -- 14%

Michael Keys -- Junior Varsity Bowling Coach (Boys) -- 11%

Roman Labrosse -- Varsity Wrestling Head Coach -- 17%

Timothy Zamarro -- Varsity Wrestling Assistant Coach -- 12%

Ed Suber -- Junior Varsity Wrestling Coach -- 12%

Ryan Bowers -- Junior High Wrestling Coach -- 10%

Jodi Burgess -- Schrop Intermediate Running Club -- 5%

Motioned: Dave Hofer
Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-149 RESOLUTION NOMINATING DAVE HOFER FOR THE OHIO SCHOOL BOARDS ASSOCIATION'S RECOGNITION AWARD

It is recommended that the Board approve a resolution nominating Dave Hofer for the Ohio School Boards Association's Recognition Award. (Exhibit 7)

Motioned: Parker Mason
Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-150 COLLEGE CREDIT PLUS MEMORANDUM OF UNDERSTANDING

Cuyahoga Community College

It is recommended that the Board approve a memorandum of understanding with Cuyahoga Community College for the College Credit Plus program for the 2025-26 school year. (Exhibit 8)

Motioned: Dave Hofer
Seconded: Miranda Terry

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		

Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-151 OHIO DEPARTMENT OF EDUCATION & WORKFORCE SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES

It is recommended that the Board approve the Ohio Department of Education & Workforce Special Education Model Policies and Procedures. (Exhibit 9)

Motioned: Dave Hofer

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Cynthia Frola, Board Member	X		
Miranda Terry, Board Member	X		

25-152 OVERNIGHT/EXTENDED TRIP

8th Grade Washington DC Trip

It is recommended that the Board approve an overnight/extended trip for 8th grade students and chaperones to travel to Washington DC from May 4 through May 6. Three school days will be missed. All expenses will be paid by participants.

Motioned: Miranda Terry

Seconded: Dave Hofer

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-153 POLICY APPROVAL

(Board Members have received copies.)

Bylaws:

- 0131.1 -- Technical Corrections (Revised)
- 0171 -- Review of Policy (Recind)

Policies:

- 1422.01 -- Drug-Free Workplace (New)
- 1613/3213/4213 -- Student Supervision and Welfare (Revised)
- 2260.02 -- Single Gender Classes and Activities (Revised)
- 2271 -- College Credit Plus (Revised)
- 2340 -- Field and Other District-Sponsored Trips (Revised)
- 2430.02 -- Participation of Community/STEM School Students in Extra-Curricular Activities (Revised)
- 2431 -- Interscholastic Athletics (Revised)
- 2460 -- Special Education (Revised)
- 5113 -- Inter-District Open Enrollment (Revised)
- 5120 -- Assignment Within District (Revised)
- 5131 -- Transfer Students (Technical Correction)
- 5136.01 -- Electronic Equipment (Revised)
- 5223 -- Released Time for Religious Instruction (New/Revised)
- 5330 -- Use of Medication (Revised)
- 5350 -- Student Health, Wellbeing, and Suicide Prevention (Revised)
- 5460 -- Graduation Requirements (Revised)
- 5610 -- Removal, Suspension, Expulsion and Permanent Exclusion of Students (Revised)
- 5751 -- Parental Status of Students (Revised)
- 5780.01 -- Parents' Bill of Rights (New)
- 6151 -- Insufficient Funds Checks (Revised)
- 6460 -- Vendor Relations (Revised)
- 7421 -- Restroom, Locker Rooms, Shower Rooms, and changing Rooms (New)
- 7440.01 -- Video Surveillance and Electronic Monitoring (Revised)
- 8142 -- Criminal History Record Check for Contracted School Services (Revised)
- 8452 -- Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation (Revised)
- 8500 -- Food Service (Revised)

Motioned: Donnie Furlong

Seconded: Miranda Terry

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

ITEMS WORTHY OF YOUR NOTE

- October 30 -- Schrop Conferences 3:30-7:30 p.m.
- November 6 -- Spring Hill Conferences 3:30-7:30 p.m.
- November 6 -- Schrop Conferences 3:30-7:30 p.m.
- November 13 -- Spring Hill Conferences 3:30-7:30 p.m.
- November 20 -- HSJH Conferences 3-7 p.m.
- November 27 -- Thanksgiving -- No School
- November 28 -- Thanksgiving Break -- No School
- December 1 -- Conference Comp Day -- No School

25-154 EXECUTIVE SESSION

It is recommended that the Board go into executive session at this time to consider the investigation of charges or complaints against a public employee, official, licensee, or student.

Minutes:

7:13 PM

Motioned: Dave Hofer

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-155 ADJOURN EXECUTIVE SESSION

It is recommended that the Board adjourn executive session at this time.

Minutes:

7:47 PM

Motioned: Donnie Furlong

Seconded: Miranda Terry

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

23-156 ADJOURNMENT

It is recommended that the meeting be adjourned at this time.

Minutes:

7:47 PM

Motioned: Donnie Furlong

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

Certified that the above minutes is a true record of the proceedings of the Regular Meeting held October 21, 2025.

President

Treasurer