

# Springfield Local Schools Board of Education Meeting

Springfield Administration Building & Preschool Center

Tuesday, October 21, 2025

6:00pm

## 1 CALL TO ORDER

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## 2 ROLL CALL

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## 3 PLEDGE OF ALLEGIANCE

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## 4 SPRINGFIELD HS & JH STUDENTS OF THE MONTH

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- High School Student -- Joshua Emerson
- Junior High Student -- Brooklyn Grubbs

## 5 PLCC SPRINGFIELD STUDENT OF THE MONTH

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- Chase Thompson -- Welding

## 6 SCHROP INTERMEDIATE STUDENTS OF THE MONTH

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- Grayson Howell
- Evelyn Frusella

## 7 SPRING HILL ELEMENTARY STUDENTS OF THE MONTH

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- Kiarah Queen
- Andrew Ashbrook

## 8 BOARD MEMBERS -- INFORMAL

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## 9 APPROVAL OF MINUTES

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It is recommended that the Board approve the minutes of the regular meeting of September 16, 2025. (Exhibit 1)

**Attachments:**

[Exhibit 1 -- 10-21-25.pdf](#)

## 10 CITIZENS' COMMENTS ON AGENDA ITEMS

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Citizens' comments on agenda items are welcome at this time. Participants shall be limited to five (5) minute durations.

## 11 PAYMENT OF BILLS (Monthly)

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It is recommended that the Board approve payment of bills for the month of September pending audit. (Exhibit 2)

**Attachments:**

[Exhibit 2 -- 10-21-25.pdf](#)

## 12 PAYMENT OF BILLS (Then & Now)

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It is recommended that the Board approve a resolution for payment of bills per ORC Section 5705.41(D). (Exhibit 3)

**Attachments:**

[Exhibit 3 -- 10-21-25.pdf](#)

## 13 ACCEPTANCE OF FINANCIAL REPORTS

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It is recommended that the Board accept the financial reports from the Treasurer for September 2025. (Exhibit 4, 5, & 6)

**Attachments:**

[Exhibit 4 -- 10-21-25.pdf](#)

[Exhibit 5 -- 10-21-25.pdf](#)

[Exhibit 6 -- 10-21-25.pdf](#)

## 14 PERSONNEL

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It is recommended that the Board accept/approve the following personnel items.

### 14.1 Retirement Resignation

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Accept the retirement resignation of teacher Mary Beth Mitchell effective June 1, 2026.

### 14.2 Resignation

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Accept the resignation of classified employee Robin Mitchell from her cafeteria position only effective October 9, 2025.

### 14.3 Unpaid Leaves of Absence

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Approve an unpaid leave of absence for the following classified employees:

- Crystal Williams beginning September 2, 2025 through June 1, 2026.
- Joe Epner beginning September 2, 2025 through the end of the 2025-26 school year.

### 14.4 Employment

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Reassign the following classified employees per the negotiated agreement pending proper licensure:

- Andrea Wemmer as a standby bus monitor on the morning and a bus monitor on route 13 in the afternoon effective September 17, 2025.
- Tina Headrick as a two hour cafeteria employee at Schrop Intermediate effective September 22, 2025.
- Brandi Carper as a two hour cafeteria employee at Spring Hill Elementary effective October 14, 2025.

### 14.5 Employment

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Employ the following classified employees per the negotiated agreement pending proper licensure and pre-employment screenings:

- Tricia Evans as a van driver for route 27 effective September 17, 2025.
- Gina Carney as a bus driver on route 12 effective October 9, 2025.
- Biljana Kulina as a 6.75 teaching assistant at Spring Hill Elementary effective October 14, 2025.
- MacKenzie Schrickel as a district-wide 6.75 hour teaching assistant effective October 20, 2025.
- Gina Carney as a standby 2 hour cafeteria employee effective October 15, 2025.

### 14.6 Employment

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Employ the following as classified substitutes per the negotiated agreement pending proper licensure and pre-employment screenings effective first day assigned:

- Valerie Thomas
- Elizabeth Rowe
- Alicia Roberts

### 14.7 Athletic Supplemental Contracts

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Approve the following athletic supplemental contracts for the 2025-26 school year per the negotiated agreement pending proper licensure and pre-employment screenings:

- Rick Englehart -- Varsity Assistant Basketball Coach (Girls) -- 14%
- Michael Keys -- Junior Varsity Bowling Coach (Boys) -- 11%
- Roman Labrosse -- Varsity Wrestling Head Coach -- 17%
- Timothy Zamarro -- Varsity Wrestling Assistant Coach -- 12%
- Ed Suber -- Junior Varsity Wrestling Coach -- 12%
- Ryan Bowers -- Junior High Wrestling Coach -- 10%
- Jodi Burgess -- Schrop Intermediate Running Club -- 5%

## 15 RESOLUTION NOMINATING DAVE HOFER FOR THE OHIO SCHOOL BOARDS ASSOCIATION'S RECOGNITION AWARD

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It is recommended that the Board approve a resolution nominating Dave Hofer for the Ohio School Boards Association's Recognition Award. (Exhibit 7)

**Attachments:**

[Exhibit 7 -- 10-21-25.pdf](#)

## 16 COLLEGE CREDIT PLUS MEMORANDUM OF UNDERSTANDING

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### 16.1 Cuyahoga Community College

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It is recommended that the Board approve a memorandum of understanding with Cuyahoga Community College for the College Credit Plus program for the 2025-26 school year. (Exhibit 8)

**Attachments:**

[Exhibit 8 -- 10-21-25.pdf](#)

## 17 OHIO DEPARTMENT OF EDUCATION & WORKFORCE SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES

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It is recommended that the Board approve the Ohio Department of Education & Workforce Special Education Model Policies and Procedures. (Exhibit 9)

**Attachments:**

[Exhibit 9 -- 10-21-25.pdf](#)

## 18 OVERNIGHT/EXTENDED TRIP

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### 18.1 8th Grade Washington DC Trip

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It is recommended that the Board approve an overnight/extended trip for 8th grade students and chaperones to travel to Washington DC from May 4 through May 6. Three school days will be missed. All expenses will be paid by participants.

**Attachments:**

[10-21-25 Agenda -- 8th Grade Washington DC May 4-6.pdf](#)

## 19 POLICY APPROVAL

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(Board Members have received copies.)

**Bylaws:**

- 0131.1 -- Technical Corrections (Revised)

- 0171 -- Review of Policy (Recind)

**Policies:**

- 1422.01 -- Drug-Free Workplace (New)
- 1613/3213/4213 -- Student Supervision and Welfare (Revised)
- 2260.02 -- Single Gender Classes and Activities (Revised)
- 2271 -- College Credit Plus (Revised)
- 2340 -- Field and Other District-Sponsored Trips (Revised)
- 2430.02 -- Participation of Community/STEM School Students in Extra-Curricular Activities (Revised)
- 2431 -- Interscholastic Athletics (Revised)
- 2460 -- Special Education (Revised)
- 5113 -- Inter-District Open Enrollment (Revised)
- 5120 -- Assignment Within District (Revised)
- 5131 -- Transfer Students (Technical Correction)
- 5136.01 -- Electronic Equipment (Revised)
- 5223 -- Released Time for Religious Instruction (New/Revised)
- 5330 -- Use of Medication (Revised)
- 5350 -- Student Health, Wellbeing, and Suicide Prevention (Revised)
- 5460 -- Graduation Requirements (Revised)
- 5610 -- Removal, Suspension, Expulsion and Permanent Exclusion of Students (Revised)
- 5751 -- Parental Status of Students (Revised)
- 5780.01 -- Parents' Bill of Rights (New)
- 6151 -- Insufficient Funds Checks (Revised)
- 6460 -- Vendor Relations (Revised)
- 7421 -- Restroom, Locker Rooms, Shower Rooms, and changing Rooms (New)
- 7440.01 -- Video Surveillance and Electronic Monitoring (Revised)
- 8142 -- Criminal History Record Check for Contracted School Services (Revised)
- 8452 -- Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation (Revised)
- 8500 -- Food Service (Revised)

## 20 TREASURER'S REPORT

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## 21 CENTRAL OFFICE REPORT

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## 22 SUPERINTENDENT'S REPORT

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## 23 ITEMS WORTHY OF YOUR NOTE

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- October 30 -- Schrop Conferences 3:30-7:30 p.m.
- November 6 -- Spring Hill Conferences 3:30-7:30 p.m.
- November 6 -- Schrop Conferences 3:30-7:30 p.m.
- November 13 -- Spring Hill Conferences 3:30-7:30 p.m.
- November 20 -- HSJH Conferences 3-7 p.m.
- November 27 -- Thanksgiving -- No School
- November 28 -- Thanksgiving Break -- No School
- December 1 -- Conference Comp Day -- No School

## 24 CITIZENS' COMMENTS

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Participants shall be limited to five (5) minute durations.

## 25 EXECUTIVE SESSION

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It is recommended that the Board go into executive session at this time to consider the investigation of charges or complaints against a public employee, official, licensee, or student.

## 26 ADJOURN EXECUTIVE SESSION

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It is recommended that the Board adjourn executive session at this time.

## 27 ADJOURNMENT

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It is recommended that the meeting be adjourned at this time.