

Springfield Local Schools Board of Education Meeting

Springfield High School & Junior High Community Room

Tuesday, August 19, 2025

6:00 p.m.

Present: Cynthia Frola, Board Member; Donnie Furlong, Board Member; Dave Hofer, Board Member; Parker Mason, Board Member; Miranda Terry, Board Member; Shelley Monachino, Superintendent; Christopher Adams, Treasurer; Mary Meadows, Director of Curriculum; Christina Ziga-Budd, Director of Student Services; Dustin Boswell, Business Manager

CALL TO ORDER

6:00 p.m.

ROLL CALL

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

PLEDGE OF ALLEGIANCE

RETIREMENT RECOGNITION

- **Thomas Fleming**

25-111 APPROVAL OF MINUTES

It is recommended that the Board approve the minutes of the regular meeting of July 15, 2025. (**Exhibit 1**)

Motioned: Dave Hofer; **Seconded:** Parker Mason

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-112 PAYMENT OF BILLS (Monthly)

It is recommended that the Board approve payment of bills for the month of July pending audit. (**Exhibit 2**)

Motioned: Parker Mason; **Seconded:** Donnie Furlong

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-113 PAYMENT OF BILLS (Then & Now)

It is recommended that the Board approve a resolution for payment of bills per ORC Section 5705.41(D). (**Exhibit 3**)

Motioned: Parker Mason; **Seconded:** Dave Hofer

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-114 ACCEPTANCE OF FINANCIAL REPORTS

It is recommended that the Board accept the financial reports from the Treasurer for July 2025. (Exhibit 4, 5, & 6)

Motioned: Miranda Terry; **Seconded:** Parker Mason

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-115 PERSONNEL

It is recommended that the Board accept/approve the following personnel items.

Retirement Resignation

Accept the retirement resignation of teacher, **Thomas Fleming**, effective June 1, 2025.

Retirement Resignation

Accept the retirement resignation of classified employee, **Nancy Kennedy**, effective September 1, 2025.

Resignation

Accept the resignation of classified employee, **Paul Ward**, effective August 4, 2025.

Resignation

Accept the resignation of classified employee, **Ashley Purdie**, effective the 2025-26 school year.

Employment

Employ the following as 100% teachers per the negotiated agreement pending proper licensure and pre-employment screenings effective 2025-26 school year:

- **Brooke Esterle** -- Intervention Specialist
- **Patricia Miller** -- Intervention Specialist
- **Steven Todoroff** -- Science Teacher
- **Hannah Palenshus** -- Elementary Teacher

Employment

Employ the following as classified substitutes per the negotiated agreement pending proper licensure and pre-employment screenings effective first day assigned:

- **Gina Carney**
- **Tricia Evans**

Employment

Reassign the following classified employees per the negotiated agreement pending proper licensure:

- **Michael Cooper** -- 8 hour custodian at Springfield HS & JH effective July 21, 2025

- **Michael Cooper** -- 4 hour custodian at Springfield Administration & Preschool Center effective July 30, 2025 (replaces previous assignment)
- **Melissa Heminger** -- 2 hour cafeteria employee at Springfield HS & JH effective the 2025-26 school year
- **Megan Marinucci** -- 7 hour cook at Spring Hill Elementary effective the 2025-26 school year
- **Jennifer Ray** -- 4 hour custodian at Spring Hill Elementary effective July 22, 2025
- **Jennifer Ray** -- 2 hour cafeteria employee at Schrop Intermediate effective the 2025-26 school year (in addition to custodial position)
- **Jessica Wright** -- 7 hour cook at Springfield HS & JH effective August 15, 2025
- **Brian Kooser** -- 6.75 hour teaching assistant at Spring Hill Elementary effective August 20, 2025
- **Paula Shutts** -- 2.25 hour educational assistant at Spring Hill Elementary effective August 20, 2025

Employment

Employ **April Jowers** as a 2 hour educational assistant at Schrop Intermediate per the negotiated agreement pending proper licensure and pre-employment screenings effective August 20, 2025.

Adjustment of Hours

Approve adjusting the hours of the office assistant position at Schrop Intermediate from 4 hours to 4.75 hours per day effective the 2025-26 school year.

Summer Athletic Director Stipend

Approve a summer athletic director stipend for **Kevin Vaughn** in the amount of \$5,000 for summer 2025.

Athletic Supplemental Contracts

Approve the following athletic supplemental contracts for the 2025-26 school year per the negotiated agreement pending proper licensure and pre-employment screenings:

- **Jeremy Miller** -- Varsity Assistant Basketball Coach (Boys) -- 14%
- **Darik Garber** -- Junior Varsity Basketball Coach (Boys) -- 14%
- **Paul Miller** -- Freshman Basketball Coach (Boys) -- 12%
- **Brian Kunkler** -- 8th Grade Basketball Coach (Boys) -- 10%
- **Marcus Massey** -- 7th Grade Basketball Coach (Boys) -- 10%

Non Sport Supplemental Contract

Approve **Melinda Weakland** as Sophomore Class Advisor at 2% for the 2025-26 school year per the negotiated agreement pending proper licensure.

Employment

Approve a two year administrative contract for **Stacy Manzo** as Springfield Junior High Associate Principal.

Motioned: Donnie Furlong; **Seconded:** Dave Hofer

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-116 RESOLUTION PROVIDING COMPLIMENTARY PASSES

It is recommended that the Board approve a resolution regarding complimentary passes and waiving payment of any entry fee to events for the 2025-26 school year. (**Exhibit 7**)

Motioned: Miranda Terry; **Seconded:** Donnie Furlong

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-117 REVISED SCHOOL CALENDAR

It is recommended that the Board approve the revised 2025-26 school calendar. The new calendar reflects October 13 as a non-student day for purposes of holding a safety drill for all district staff. (**Exhibit 8**)

Motioned: Dave Hofer; **Seconded:** Miranda Terry

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-118 SERVICE AGREEMENT -- VILLAGE OF LAKEMORE POLICE DEPARTMENT

It is recommended that the Board approve a service agreement with the Village of Lakemore Police Department to provide an attendance coordinator for the 2025-26 school year. (**Exhibit 9**)

Motioned: Donnie Furlong; **Seconded:** Miranda Terry

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-119 2025-26 BUS ROUTES

It is recommended that the Board approve the bus routes for the 2025-26 school year and authorize the Superintendent or designee to make changes as necessary during the 2025-26 school year to address enrollment changes and safety issues. (**Exhibit 10**)

Motioned: Parker Mason; **Seconded:** Donnie Furlong

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-120 DETERMINATION OF IMPRACTICALITY

It is recommended that the Board approve a resolution declaring transportation to other schools impractical in accordance with Ohio Revised Code Sections 3327.01 and 3327.02; and, therefore, will offer payment in lieu of transportation. (**Exhibit 11**)

Motioned: Miranda Terry; **Seconded:** Dave Hofer

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-121 SPRINGFIELD ATHLETICS COACHES' HANDBOOK

It is recommended that the Board approve the revised Springfield Athletics Coaches' Handbook effective the 2025-26 school year. **(Exhibit 12)**

Motioned: Donnie Furlong; **Seconded:** Parker Mason

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-122 ATHLETIC STUDENT CODE OF CONDUCT

It is recommended that the Board approve the Athletic Student Code of Conduct for the 2025-26 school year. **(Exhibit 13)**

Motioned: Miranda Terry; **Seconded:** Parker Mason

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-123 ELECTRONIC DEVICE POLICY

It is recommended that the Board approve the revised electronic devices policy effective the 2025-26 school year. **(Exhibit 14)**

Motioned: Parker Mason; **Seconded:** Donnie Furlong

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-124 STUDENT HANDBOOKS

It is recommended that the Board approve the student handbooks for Springfield HS & JH, Schrop Intermediate, Spring Hill Elementary, and Springfield Preschool Center for the 2025-26 school year.

Motioned: Dave Hofer; **Seconded:** Miranda Terry

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-125 OSBA DELEGATE & ALTERNATE DELEGATE

It is necessary to appoint a delegate and alternate to the OSBA Annual Business Meeting in November 2025. **Mr. Hofer** is nominated as the delegate, and **Mr. Furlong** is nominated as the alternate.

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

25-126 VILLAGE OF LAKEMORE SCHOOL RESOURCE OFFICER MOU

It is recommended that the Board approve a memorandum of understanding with the Village of Lakemore to provide the services of a school resource officer as required by Ohio Revised Code Section 3313.951 from July 1, 2025, through June 30, 2026. (**Exhibit 15**)

Motioned: Miranda Terry; **Seconded:** Parker Mason

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

ITEMS WORTHY OF YOUR NOTE

- August 20 -- Grades 1-6, 7 & 9 Student First Day
- August 21 -- All Grades 1-12
- August 25 -- Preschool Open House 10:00 a.m.
- August 25 -- Kindergarten Open House 1:30 p.m.
- August 26 -- Preschool First Day
- August 26 -- Kindergarten Last Names A-L Only
- August 27 -- Kindergarten Last Names M-Z Only
- August 28 -- All Kindergarten A-Z
- September 1 -- Labor Day -- No School
- September 16 -- Next Regular Board of Education Meeting at Springfield Administration & Preschool Center 6 p.m.

25-127 ADJOURNMENT

It is recommended that the meeting be adjourned at this time.

7:02 p.m.

Motioned: Dave Hofer; **Seconded:** Miranda Terry

| Voter | Yes | No | Abstained |
|------------------------------|-----|----|-----------|
| Cynthia Frola, Board Member | X | | |
| Donnie Furlong, Board Member | X | | |
| Dave Hofer, Board Member | X | | |
| Parker Mason, Board Member | X | | |
| Miranda Terry, Board Member | X | | |

Certified that the above minutes is a true record of the proceedings of the Regular Meeting held August 19, 2025.

President

Treasurer