

# Springfield Local Schools Board of Education Meeting

Springfield High School & Junior High Community Room  
Tuesday, August 19, 2025  
6:00pm

## 1 CALL TO ORDER

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## 2 ROLL CALL

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## 3 PLEDGE OF ALLEGIANCE

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## 4 RETIREMENT RECOGNITION

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- Thomas Fleming

## 5 BOARD MEMBERS -- INFORMAL

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## 6 APPROVAL OF MINUTES

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It is recommended that the Board approve the minutes of the regular meeting of July 15, 2025. (Exhibit 1)

**Attachments:**

[Exhibit 1 -- 08-19-25.pdf](#)

## 7 CITIZENS' COMMENTS ON AGENDA ITEMS

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Citizens' comments on agenda items are welcome at this time. Participants shall be limited to five (5) minute durations.

## 8 PAYMENT OF BILLS (Monthly)

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It is recommended that the Board approve payment of bills for the month of July pending audit. (Exhibit 2)

**Attachments:**

[Exhibit 2 -- 08-19-25.pdf](#)

## 9 PAYMENT OF BILLS (Then & Now)

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It is recommended that the Board approve a resolution for payment of bills per ORC Section 5705.41(D). (Exhibit 3)

**Attachments:**

[Exhibit 3 -- 08-19-25.pdf](#)

## 10 ACCEPTANCE OF FINANCIAL REPORTS

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It is recommended that the Board accept the financial reports from the Treasurer for July 2025. (Exhibit 4, 5, & 6)

**Attachments:**

[Exhibit 4 -- 08-19-25.pdf](#)

[Exhibit 5 -- 08-19-25.pdf](#)

[Exhibit 6 -- 08-19-25.pdf](#)

## 11 PERSONNEL

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It is recommended that the Board accept/approve the following personnel items.

### 11.1 Retirement Resignation

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Accept the retirement resignation of teacher Thomas Fleming effective June 1, 2025.

### 11.2 Retirement Resignation

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Accept the retirement resignation of classified employee Nancy Kennedy effective September 1, 2025.

### 11.3 Resignation

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Accept the resignation of classified employee Paul Ward effective August 4, 2025.

### 11.4 Resignation

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Accept the resignation of classified employee Ashley Purdie effective the 2025-26 school year.

### 11.5 Employment

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Employ the following as 100% teachers per the negotiated agreement pending proper licensure and pre-employment screenings effective 2025-26 school year:

- Brooke Esterle -- Intervention Specialist
- Patricia Miller -- Intervention Specialist
- Steven Todoroff -- Science Teacher
- Hannah Palenshus -- Elementary Teacher

### 11.6 Employment

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Employ the following as classified substitutes per the negotiated agreement pending proper licensure

and pre-employment screenings effective first day assigned:

- Gina Carney
- Tricia Evans

## 11.7 Employment

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Reassign the following classified employees per the negotiated agreement pending proper licensure:

- Michael Cooper -- 8 hour custodian at Springfield HS & JH effective July 21, 2025
- Michael Cooper -- 4 hour custodian at Springfield Administration & Preschool Center effective July 30, 2025 (replaces previous assignment)
- Melissa Heminger -- 2 hour cafeteria employee at Springfield HS & JH effective the 2025-26 school year
- Megan Marinucci -- 7 hour cook at Spring Hill Elementary effective the 2025-26 school year
- Jennifer Ray -- 4 hour custodian at Spring Hill Elementary effective July 22, 2025
- Jennifer Ray -- 2 hour cafeteria employee at Schrop Intermediate effective the 2025-26 school year (in addition to custodial position)
- Jessica Wright -- 7 hour cook at Springfield HS & JH effective August 15, 2025
- Brian Kooser -- 6.75 hour teaching assistant at Spring Hill Elementary effective August 20, 2025
- Paula Shutts -- 2.25 hour educational assistant at Spring Hill Elementary effective August 20, 2025

## 11.8 Employment

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Employ April Jowers at a 2 hour educational assistant at Schrop Intermediate per the negotiated agreement pending proper licensure and pre-employment screenings effective August 20, 2025.

## 11.9 Adjustment of Hours

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Approve adjusting the hours of the office assistant position at Schrop Intermediate from 4 hours to 4.75 hours per day effective the 2025-26 school year.

## 11.10 Summer Athletic Director Stipend

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Approve a summer athletic director stipend for Kevin Vaughn in the amount of \$5,000 for summer 2025.

## 11.11 Athletic Supplemental Contracts

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Approve the following athletic supplemental contracts for the 2025-26 school year per the negotiated agreement pending proper licensure and pre-employment screenings:

- Jeremy Miller -- Varsity Assistant Basketball Coach (Boys) -- 14%
- Darik Garber -- Junior Varsity Basketball Coach (Boys) -- 14%
- Paul Miller -- Freshman Basketball Coach (Boys) -- 12%
- Brian Kunkler -- 8th Grade Basketball Coach (Boys) -- 10%
- Marcus Massey -- 7th Grade Basketball Coach (Boys) -- 10%

## 11.12 Non Sport Supplemental Contract

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Approve Melinda Weakland as Sophomore Class Advisor at 2% for the 2025-26 school year per the negotiated agreement pending proper licensure.

### 11.13 Employment

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Approve a two year administrative contract for Stacy Manzo as Springfield Junior High Associate Principal.

## 12 RESOLUTION PROVIDING COMPLIMENTARY PASSES

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It is recommended that the Board approve a resolution regarding complimentary passes and waiving payment of any entry fee to events for the 2025-26 school year. (Exhibit 7)

**Attachments:**

[Exhibit 7 -- 08-19-25.pdf](#)

## 13 REVISED SCHOOL CALENDAR

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It is recommended that the Board approve the revised 2025-26 school calendar. The new calendar reflects October 13 as a non-student day for purposes of holding a safety drill for all district staff. (Exhibit 8)

**Attachments:**

[Exhibit 8 -- 08-19-25.pdf](#)

## 14 SERVICE AGREEMENT -- VILLAGE OF LAKEMORE POLICE DEPARTMENT

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It is recommended that the Board approve a service agreement with the Village of Lakemore Police Department to provide an attendance coordinator for the 2025-26 school year. (Exhibit 9)

**Attachments:**

[Exhibit 9 -- 08-19-25.pdf](#)

## 15 2025-26 BUS ROUTES

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It is recommended that the Board approve the bus routes for the 2025-26 school year and authorize the Superintendent or designee to make changes as necessary during the 2025-26 school year to address enrollment changes and safety issues. (Exhibit10)

**Attachments:**

[Exhibit 10 -- 08-19-25.pdf](#)

[Exhibit 10a -- 08-19-25.pdf](#)

[Exhibit 10b -- 08-19-25.pdf](#)

[Exhibit 10c -- 08-19-25.pdf](#)

## 16 DETERMINATION OF IMPRACTICALITY

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It is recommended that the Board approve a resolution declaring transportation to other schools impractical in accordance with Ohio Revised Code Sections 3327.01 and 3327.02; and, therefore, will offer payment in lieu of

transportation. (Exhibit 11)

**Attachments:**

[Exhibit 11 -- 08-19-25.pdf](#)

## 17 SPRINGFIELD ATHLETICS COACHES' HANDBOOK

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It is recommended that the Board approve the revised Springfield Athletics Coaches' Handbook effective the 2025-26 school year. (Exhibit 12)

**Attachments:**

[Exhibit 12 -- 08-19-25.pdf](#)

## 18 ATHLETIC STUDENT CODE OF CONDUCT

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It is recommended that the Board approve the Athletic Student Code of Conduct for the 2025-26 school year. (Exhibit 13)

**Attachments:**

[Exhibit 13 -- 08-19-25.pdf](#)

## 19 ELECTRONIC DEVICE POLICY

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It is recommended that the Board approve the revised electronic devices policy effective the 2025-26 school year. (Exhibit 14)

**Attachments:**

[Exhibit 14 -- 08-19-25.pdf](#)

## 20 STUDENT HANDBOOKS

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It is recommended that the Board approve the student handbooks for Springfield HS & JH, Schrop Intermediate, Spring Hill Elementary, and Springfield Preschool Center for the 2025-26 school year.

**Attachments:**

[HSJH Student Handbook 2025-26.pdf](#)

[Schrop Student Handbook 2025-26.pdf](#)

[Spring Hill Student Handbook 2025-26.pdf](#)

[Preschool Student Handbook 2025-26.pdf](#)

## 21 OSBA DELEGATE & ALTERNATE DELEGATE

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It is necessary to appoint a delegate and alternate to the OSBA Annual Business Meeting in November 2025. \_\_\_\_\_ is nominated as the delegate, and \_\_\_\_\_ is nominated as the alternate.

## 22 VILLAGE OF LAKEMORE SCHOOL RESOURCE OFFICER MOU

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It is recommended that the Board approve a memorandum of understanding with the Village of Lakemore to provide the services of a school resource officer as required by Ohio Revised Code Section 3313.951 from July 1, 2025, through June 30, 2026. (Exhibit 15)

**Attachments:**

[Exhibit 15 -- 08-19-25.pdf](#)

## 23 TREASURER'S REPORT

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## 24 CENTRAL OFFICE REPORT

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## 25 SUPERINTENDENT'S REPORT

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## 26 ITEMS WORTHY OF YOUR NOTE

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- August 20 -- Grades 1-6, 7 & 9 Student First Day
- August 21 -- All Grades 1-12
- August 25 -- Preschool Open House 10:00 a.m.
- August 25 -- Kindergarten Open House 1:30 p.m.
- August 26 -- Preschool First Day
- August 26 -- Kindergarten Last Names A-L Only
- August 27 -- Kindergarten Last Names M-Z Only
- August 28 -- All Kindergarten A-Z
- September 1 -- Labor Day -- No School
- September 16 -- Next Regular Board of Education Meeting at Springfield Administration & Preschool Center 6 p.m.

## 27 CITIZENS' COMMENTS

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Participants shall be limited to five (5) minute durations.

## 28 ADJOURNMENT

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It is recommended that the meeting be adjourned at this time.