

Springfield Local Schools Board of Education Meeting

Springfield Administration Building & Preschool Center

Tuesday, December 16, 2025

6:00pm

Present: Cynthia Frola, Board Member; Donnie Furlong, Board Member; Dave Hofer, Board Member; Parker Mason, Board Member; Miranda Terry, Board Member; Shelley Monachino, Superintendent; Christopher Adams, Treasurer; Mary Meadows, Director of Curriculum; Christina Ziga-Budd, Director of Student Services; Dustin Boswell, Business Manager

CALL TO ORDER

Minutes:

6:01 pm

ROLL CALL

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

PLEDGE OF ALLEGIANCE

SPRINGFIELD HS & JH STUDENTS OF THE MONTH RECOGNITION

- High School Student -- Belle Victor
- Junior High Student -- Scout Willis

SCHROP INTERMEDIATE STUDENTS OF THE MONTH

- Eli Walker
- Salina Tamang

SPRING HILL ELEMENTARY STUDENTS OF THE MONTH

- Rae'Juan Wemmer
- Kora Nagle

25-173 APPROVAL OF MINUTES

It is recommended that the Board approve the minutes of the regular meeting of November 18, 2025, and the special meeting work session of December 8, 2025. (Exhibit 1 & 1a)

Motioned: Donnie Furlong

Seconded: Dave Hofer

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-174 PAYMENT OF BILLS (Monthly)

It is recommended that the Board approve payment of bills for the month of November pending audit. (Exhibit 2)

Motioned: Miranda Terry

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Voter	Yes	No	Abstained
Miranda Terry, Board Member	X		

25-175 PAYMENT OF BILLS (Then & Now)

It is recommended that the Board approve a resolution for payment of bills per ORC Section 5705.41(D). (Exhibit 3)

Motioned: Donnie Furlong

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-176 ACCEPTANCE OF FINANCIAL REPORTS

It is recommended that the Board accept the financial reports from the Treasurer for November 2025. (Exhibit 4, 5, & 6)

Motioned: Parker Mason

Seconded: Dave Hofer

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-177 PERSONNEL

It is recommended that the Board accept/approve the following personnel items.

Retirement Resignations

Accept the retirement resignations of the following teachers:

- Julie DiTommaso effective June 1, 2026
- Dale Handley effective June 1, 2026

Retirement Resignation

Accept the retirement resignation of classified employee Debbie Campbell effective February 1, 2026.

Resignations

Accept the resignations of the following classified employees:

- Crystal Williams effective December 3, 2025
- Tricia Evans effective December 11, 2025 (monitor position only)

Unpaid Leave of Absence

Approve an unpaid leave of absence for classified employee Billi Chandler beginning December 8, 2025, through approximately the end of the 2025-26 school year. Billi will be on the sub list during this time period.

Employment

Employ Ashley Patton as an 8 hour custodian at Springfield HS & JH per the negotiated agreement pending proper licensure and pre-employment screenings effective December 9, 2025.

Athletic Supplemental Contracts

Approve the following athletic supplemental contracts per the negotiated agreement pending proper licensure and pre-employment screenings effective the 2025-26 school year:

- Brooke Esterle -- Pin Pal Advisor -- 1.5% (split contract)
- Paula Murphy -- Pin Pal Advisor -- 1.5% (split contract)
-

Volunteer Coaches

Approve the following as volunteer coaches for the 2025-26 school year pending proper licensure:

- Stacie Carter -- Girls Basketball Coach
- Jeff Wilson -- Bowling Coach

Motioned: Miranda Terry
Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-178 TAX ADVANCE

It is recommended that the Board approve a resolution authorizing the advance of local taxes by the county fiscal office for the 2025 tax year, payable in 2026. (Exhibit 7)

Motioned: Donnie Furlong
Seconded: Miranda Terry

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-179 RESOLUTION APPROVING OHIO FACILITIES CONSTRUCTION COMMISSION CERTIFICATE OF PROJECT COMPLETION

It is recommended that the Board approve the Certificate of Project Completion for the Ohio Facilities Construction Commission's (OFCC) Exceptional Needs Program and the disposal of the remaining Project Construction Fund funds in accordance with Ohio Revised Code Section 3318.12. (Exhibit 8)

Motioned: Dave Hofer
Seconded: Miranda Terry

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-180 OVERNIGHT/EXTENDED TRIP

Springfield Marching Band

It is recommended that the Board approve an overnight/extended trip for the Springfield Marching Band and chaperones to travel to Cincinnati and Columbus from April 25, 2026 through April 26, 2026. No school days will be missed. All expenses will be paid through fundraising and by participants.

Motioned: Miranda Terry
Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-181 PRESIDENT PRO-TEM

It is recommended that the Board name **Mrs. Frola** as president pro-tem until the 2026 president is selected at the Organization Meeting scheduled for January 13, 2026, at 6:00 p.m.

Motioned: Dave Hofer

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-182 POLICY APPROVAL

(Board Members have received copies.)

Policies:

- 1422/3122/4122 - Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Replacement)
- 1422.02/3122.02/4122.02 - Nondiscrimination Based on Genetic Information of the Employee (DELETE/RESCIND)
- 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment (Technical Correction)
- 2260 - Nondiscrimination and Access to Equal Educational Opportunity (Technical Correction)
- 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability (Technical Correction)
- 2430.02 - Participation of Community/Stem School/Home-Educated Students in Extra-Curricular Activities (Revised)
- 2431 - Interscholastic Athletics (Revised)
- 3130 - Assignment and Transfer (Revised)
- 5130 - Withdrawal from School (Revised)
- 5136 - Personal Communication Devices (Revised)
- 5200 - Attendance (Revised)
- 5223 - Released Time for Religious Instruction ("RTRI") (Revised)
- 5410 - Promotion, Academic Acceleration, Placement, and Retention (Revised)
- 6109 - Acceptance of Payment by Credit Card (New)
- 6152 - Student Fees, Fines, and Charges (Technical Correction)
- 6830 - Audit (Revised)
- 7540.02 - Digital Content and Accessibility (Revised)
- 7541 - Electronic Data Disaster Recovery Plan (DELETE/RESCIND)
- 8300 - Continuity of Organizational Operations (Revised)
- 8305 - Information Security (Revised)
- 8400 - School Safety (Revised)
- 8462 - Student Abuse and Neglect (Revised)
- 8640 - Transportation for Non-Routine Trips (Revised)
- 9270 - Equivalent Education Outside the Schools & Participation in Extra-Curricular Activities for Students Not Enrolled in the District (Revised)

Motioned: Dave Hofer

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

ITEMS WORTHY OF YOUR NOTE

- December 22 -- Winter Vacation Begins
- January 2 -- Staff In Service -- No Students
- January 5 -- Classes Resume
- January 8 -- End of 2nd Quarter/1st Semester
- January 9 -- Teachers' Records Day -- No School
- January 13 -- Organizational & Regular BOE Meeting 6 p.m. Administration Building & Preschool Center
- January 19 -- Martin Luther King Day -- No School

25-183 EXECUTIVE SESSION

It is recommended that the Board go into executive session as this time to review negotiations with public employees.

Minutes:

6:44 pm

Motioned: Dave Hofer

Seconded: Parker Mason

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-184 ADJOURN EXECUTIVE SESSION

It is recommended that executive session be adjourned at this time.

Minutes:

7:27 pm

Motioned: Donnie Furlong

Seconded: Miranda Terry

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

25-185 ADJOURNMENT

It is recommended that the meeting be adjourned at this time.

Minutes:

7:28 pm

Motioned: Miranda Terry

Seconded: Donnie Furlong

Voter	Yes	No	Abstained
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		