

Date: September 9, 2025
Where Held: School Library/Media Room
Members Present: B. Whitacre, V. Nolan, J. Wratten,
D. Brean, C. Grey
Student Board Member: T. Bugbee
Others Present:
Ronald Pavlus, Superintendent
Colleen Rutherford, Principal
Tiffany Lopez, Business Manager
Christa Case, District Clerk
BCS Staff and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

I. PLEDGE OF ALLEGIANCE & CALL TO ORDER

Following the pledge, the September 9, 2025 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

II. CONSENT AGENDA

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Consent Agenda consisting of Approval of: Treasurer's Report dated June 30, 2025; Minutes dated August 12, 2025; Warrants: **General Fund:** Warrant #86 dated June 30, 2025 in the amount of \$288,444.97, Warrant #1 dated July 31, 2025 in the amount of \$74,868.07, Warrant #9 dated August 1, 2025 in the amount of \$49,460.40, Warrant #11 dated August 1, 2025 in the amount of \$350.00, Warrant #12 dated August 4, 2025 in the amount of \$16,586.79, Warrant #13 dated August 15, 2025 in the amount of \$58,337.11, Warrant #16 dated August 19, 2025 in the amount of \$60,847.45, Warrant #18 dated August 29, 2025 in the amount of \$107,091.87, Warrant #20 dated August 25, 2025 in the amount of \$96,075.66; **Cafeteria Fund:** Warrant #2 dated August 19, 2025 in the amount of \$130.09; **Capital Fund:** Warrant #1 dated August 19, 2025 in the amount of \$31,374.98, as presented.
Motion carried: 5-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Agenda for the September 9, 2025, as amended.

Discussion: Add Executive Session to discuss contract negotiations.

Motion carried: 5-0

B. Board President Communications:

C. Principal Communications:

- Ms. Rutherford shared about opening day. New teachers were introduced. Upcoming events were also shared. Grades 3-8 Math and ELA tests scores increased significantly due to less opt-outs. BCS is leading the way as a Plan Pilot school. BCS has implemented new positive incentives to increase attendance. BCS is still looking for an FFA advisor.

D. District Clerk Communications:

- None

E. Business Communications:

- Ms. Lopez shared information regarding grants that BCS utilizes.

F. Superintendent Communications:

- Mr. Pavlus gave a review of how the new cell phone policy was going. He also spoke about Regionalization or the sharing of services/resources between school districts and BOCES.

IV. PUBLIC FORUM:

- Creating class advisors for grades 9th and 10th grade was discussed.

V. OLD BUSINESS:

A. Approval of: 2nd Reading – Policy #7020– Student Use of Internet Enabled Devices

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 2nd Reading of Policy #7020 – Student Use of Internet Enabled Devices, as attached.

Motion carried: 5-0

VI. NEW BUSINESS:

A. Personnel: Appointment of Fall Soccer Coaches

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon recommendation of the Superintendent approves the appointment of the Fall soccer coaches as follows for the 2025 Fall soccer season effective July 1, 2025. Such appointments are contingent upon each employee obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice. The salary for these positions is per the BTA contract.

Kevin Abrams – Boys Varsity Soccer

Ken Plows – Girls Varsity Soccer

Katrina Townsend – Girls Modified Soccer

Motion carried: 5-0

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B. Personnel: Appointment of Assistant Coach

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Chyanne Blackman as Assistant Coach, Girls Varsity Soccer, for the 2025-2026 fall season. Such appointment is contingent upon the employee obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice. Salary for this position is per the BTA contract.

Motion carried: 5-0

C. Personnel: Appointment of Class/Club Advisors

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the following appointments for the 2025-2026 school year:

Andrew Long	Senior Class Advisor
Sharon Cossette and Lisa Farmer	National Honor Society Co-Advisors
Colleen Peavey and Shelley Elliott	Yearbook Advisors
Juliet Abrams	Varsity Club Advisor
Julia Wick	Middle/High School Student Council
Cassie Head	Elementary Student Council

Discussion: Stipends for these positions are per the BTA Contract

Motion carried: 5-0

D. Approval of: Professional Development Plan 2025-2026

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the Professional Development Plan for the 2025-2026 school year, as attached.

Motion carried: 5-0

E. Personnel: Appointment of Long-Term Instructional Substitute (Uncertified)

Motion was made by D. Brean, seconded by J. Wratten, that Board of Education, upon the recommendation of the Superintendent, approves the appointment of Shelby Brooks, to the position of Long-term Instructional Substitute, Secondary Science Teacher (Uncertified), effective September 1, 2025 through June 30, 2026. Salary for this position is \$200 per day.

Discussion: The district is continuing to search for a certified teacher.

Motion carried: 5-0

F. Personnel: Appointment of Long-Term Instructional Substitute (Certified)

Motion was made by D. Brean, seconded by J. Wratten, that Board of Education, upon the recommendation of the Superintendent, approves the appointment of Linda Reade, to the position of Long-term Instructional Substitute, Secondary Science Teacher (Certified), effective September 1, 2025 through June 30, 2026. Linda holds current NYS permanent certification in Chemistry 7-12. Salary for this position is \$200 per day.

Discussion: Linda teaches chemistry lab two days per week.

Motion carried: 5-0

G. Personnel: Appointment of Secondary Science Teacher

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Nikolaus Reff to the position of Secondary Science Teacher, in the tenure area of Secondary Science, effective September 1, 2025. Probationary period begins on September 1, 2025 and ends June 30, 2029. Salary for this position is \$50,000 for the 2025-2026 school year. Nikolaus's certification is pending.

Motion carried: 5-0

H. Personnel: Appointment of Secondary English Teacher

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Rachelann Copland to the position of Secondary English Teacher, in the tenure area of Secondary English, effective September 1, 2025. Probationary period begins September 1, 2025 and ends June 30, 2029. Salary for this position is \$50,000 for the 2025-2026 school year. Rachelann holds NYS professional certification in English Language Arts 7-12.

Motion carried: 5-0

I. Personnel: Approval of Leave of Absence

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, hereby grants *Sarah Abrams* a leave of absence from her current position of Teacher Assistant for the 2025-2026 school year, in accordance with the Brookfield Teachers' Association Contract, effective June 30, 2025.

Discussion: Mr. Pavlus added that this resolution allows Sarah to take the position of long-term substitute elementary teacher in Pre-K.

Motion carried: 5-0

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J. Personnel: Appointment of Long-term Substitute Elementary Teacher (Uncertified)

Motion was made by D. Brean, seconded by J. Wratten, that Board of Education, upon the recommendation of the Superintendent, approves the appointment of Sarah Abrams, to the position of Long-term Substitute Elementary Teacher (Uncertified), effective July 1, 2025 through June 30, 2026. Salary for this position is \$54,000 for the 2025-2026 school year.

Motion carried: 5-0

K. Personnel: Acceptance of Resignation

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Kallie Rollins, Secondary Science Teacher, effective September 16, 2025.

Motion carried: 5-0

L. Personnel: Acceptance of Resignation

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Robert Reeder, Secondary Science Teacher, effective September 18, 2025.

Motion carried: 5-0

M. Personnel: Approval of Employment Agreement – Office Assistant I/District Clerk

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the Employment Agreement between Christa Case, Office Assistant I/District Clerk and Brookfield Central School District, effective July 1, 2025, as attached.

Motion carried: 5-0

VII. Executive Session

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education enters Executive Session at 7:47 p.m. for the purpose of discussing contract negotiations. The Superintendent, Ronald Pavlus, the principal, Colleen Rutherford, and the Business Manager, Tiffany Lopesz were invited to attend Executive Session.

Motion carried: 5-0

School Board President, B. Whitacre appointed T. Lopesz as Clerk Pro Tem in the absence of the District Clerk.

School Board President, B. Whitacre appointed V. Nolan as Clerk Pro Tem in the absence of the District Clerk.

Board Member, D. Brean moved, seconded by Board Member, J. Wratten that the Board returns to open session at 9:12 p.m.

No action was taken by the Board following Executive Session.

VIII. Adjournment

Motion was made by School Board Member, D. Brean, seconded by J. Wratten, that the Board adjourn the September 9, 2025 meeting at 9:13 p.m.

Motion carried: 5-0