Board Meeting - Dec 16 2025 Minutes

Tuesday, December 16, 2025 at 6:00 PM

Woodstock School

Page

1. Meeting Opening

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

We have a Tobacco policy in place, there is no smoking within 100 feet of any school building

1.03 Pledge of Allegiance

1.04 Roll Call: Present: Rory Smith, Jenny Jared, Emily Mitchell-Marell, Rick Knutsen, Cindy Bishop

Not Present: Caroline Jerome, Clark Goodrich

Now Present: Caroline Jerome arrived at 6:03 pm

2. Welcome

2.01 Woodstock Principal, Scott Richards will welcome the Board (duration 10 min)

Mr. Richards reported that the most recent Superintendent's Conference Day was held within the Woodstock Elementary building for all K-5 teachers and teaching assistants (TAs). The day focused on professional development. Mr. Richards expressed gratitude to Ms. Laffin for her coordination of the event.

Highlights of the sessions included:

- Powerful Word Study: Led by two teachers from

Bennett, allowing staff to share ideas and collaborate.

- Numbers with Impact: Led by David Tranter, introducing staff to School AI.
- Behavior Management: All TAs participated in a session focused on effective behavior management techniques.

Mr. Richards also shared updates from classroom initiatives:

- Mr. Richards reported that Mrs. Denter, 5th grade teacher spent the first part of the year familiarizing herself with the curriculum. Their discussions included strategies to increase student motivation, which lead to the creation of "What's Up Woodstock" Episode 1 is finished and being circulated. The video creation us engaging students through creative content. Plans are underway for Episode 2, aimed at strengthening skills across multiple subjects and integrating the behind the scenes technology in the future.

Mr. Richards noted that these initiatives align with the Portrait of a Graduate framework, fostering student engagement, school pride, and collaborative learning. He then shared a student-created video in which students interviewed staff, reported on various topics, and included lighthearted content such as jokes, highlighting both learning and school community spirit.

3. Acceptance of Minutes

3.01 Acceptance of Minutes 22 - 41

Board Meeting - Nov 18 2025 - Minutes - Html

The Board of Education hereby accepts the minutes of the November 18, 2025 meeting 22 - 41

Moved by: Jenny Jared

Seconded by: Eric Knutsen

Motion Carries

4. Student Representative Report

4.01 The Student Representative on the Board, Jenny Albright, will give a report

MS. Albright, student representative, provided the following updates:

- The High School Student Government has ordered holiday decorations, which are expected to arrive soon.
- The Art Club held its holiday party today, December 16th. Other clubs, including French Club, LIP Magazine, and Newspaper, will hold their holiday parties later this week.
    - Club parties are scheduled to occur after school.
- Science Olympiad will have its first competition at Mt. Academy School on January 10th.
- Basketball teams are performing well this season.
- Winter Track has a meet scheduled for Friday.
- Five-week grades were released today.

5. Proposed Executive Session

5.01 Enter Executive Session

Motion to enter into executive session to consult with legal counsel (duration 45 min)

Moved by: Caroline Jerome
Seconded by: Jenny Jared

Motion Carries

5.02 Exit Executive Session

Motion to exit executive session and return to public session

Moved by: Rory Smith
Seconded by: Caroline Jerome

Motion Carries

6. Superintendent District News

6.01 The Superintendent will report District News

Vote Results

As I'm sure everyone has seen, we are accepting the vote results tonight. Proposition one passed 719 yes, to 400 no,

and Proposition two passed 765 yes, to 348 no.

I am truly grateful for the trust and approval that go with these vote results. With this vote, we can move forward to create a districtwide K–5 elementary school in Boiceville and make important infrastructure improvements across our K–12 buildings. This outcome reflects an extraordinary amount of hard work, thoughtful planning, and collaboration by so many people across our District and our broader school community. I want to acknowledge and thank every individual who contributed their time, energy, and perspective throughout this process. Our Board of Education demonstrated tremendous dedication and leadership, and their commitment to shaping a project they could all support unanimously, which also earned the support of our community, has been genuinely inspiring.

As we move into the next phase, we begin a thoughtful and creative journey. Over the coming months, we will work with our architectural team to develop detailed designs that will be submitted to the New York State Education Department for review and approval. Our teachers, staff, and students, who know the daily flow of our buildings better than anyone, will have meaningful opportunities to share their ideas and feedback as this work progresses. Throughout this process, we remain committed to careful planning, transparency, and minimizing disruption to teaching and learning as we plan toward 2028. We will continue to provide regular updates and look forward to building this remarkable campus—together.

We also recognize that the creation of a central campus intersects with the closure of Woodstock Elementary School, a reality that carries deep meaning for many in our community. We are committed to working closely with Woodstock students, families, and staff to ensure that the school's history and its lasting impact on generations of learners and educators are honored and celebrated with great care and respect. This transition will be approached thoughtfully, with time, support, and communication at the center of our work. This vote marks an important step forward, and together we will continue building a strong,

caring, and sustainable future for all students.

Throughout this process, we will work together with the Woodstock Town Supervisor and Board. Ms. Bishop and I met this morning with the Supervisor Elect and one of her staff members and had a very positive conversation. We all feel strongly that the way to make our community a better place is to remain in dialogue with each other and to actively look for ways to partner and support each other.

NYSCOSS Legislative Priorities

As I reported previously, I serve on the legislative committee for the NYS Council of School Superintendents. We met and discussed the priorities that our organization will work to advance this year.

They include advocating to create permanent changes that will positively impact school staffing, including lowering the age at which retirees can work without a limit on their earnings from 65 to 63 and expanding certification flexibility for special education teachers, easier pathways for teachers to acquire additional content area certification, and expanded pathways for out of state candidates to achieve NYS certification.

Another priority is related to the zero emission bus mandate. We are advocating for flexibility and the elimination of the 100% mandate, creating price caps so that bus manufacturers cannot artificially inflate the prices of these vehicles simple because they know that schools will be required to purchase them, and exempting districts from complying unless local utility companies affirm that they have the capacity and expertise to support a full fleet of zero emission vehicles.

There are a number of other priorities as well, but these are high on our list of items that we feel need to be addressed.

Annual Digital Resources Survey

We are required to survey our families regularly regarding their access to digital resources so that we can report to the NYSED. We are delivering this to our families using ParentSquare.

Snow Days/Delays/Early Dismissals

It would appear that this winter is a real winter. We have had a few years with little snow, but I think mother nature may be having a change of heart this year. You may have noticed that I have been posting our weather related schedule changes on ParentSquare. I hope that this additional information option is helpful for parents.

Middle School Social Media Parent Night

There is an independent contractor retainer on the agenda tonight that is for an internet safety speaker for our middle school students. The students will participate in an assembly during the school day, and the presenter will host a family discussion that evening that is open to all of our families.

NY Inspires - Portrait of a Graduate Work

Our team has been working, along with teams from all over Ulster County, on what this will mean for Onteora. We have noted that this work will dovetail with our policy on Culture, Climate, and Belonging. As you can see from the graphic of the NYS Portrait of a Graduate, the center of this entire initiative is the Culturally Responsive Sustaining Education (CR-SE Framework). This is not just a visual. As you can see from the Educator handout, the CR-SE is at the core. This is described as “affirming students’ identities and experiences through inclusive curricula and classroom practices. Recognizing and valuing students’ diverse identities, languages, and experiences as strengths”. The first county-wide meeting included Ms. Laffin and me; at the second meeting, we expanded and included Mr. Edelman; and at the next meeting, we will bring our District team, including Ms.

Turck, Ms. Grima, Ms. McGrath, and Mr. Richards. We recently met as a district team to prepare for the next county-wide meeting in January.

Superintendent Conference Day

We had a superintendent's conference day last week on Wednesday. As always, our conference day had a plethora of engaging opportunities for faculty and staff. Among other things, we had CPR and AED training to fulfill our newest requirements (which is another unfunded mandate, but is for the safety of our community so I'll not be overly negative), we had a K-5 word study workshop facilitated by our own reading teachers Amanda Kovac and Christina Countryman, a 3-5 math and AIS teacher math workshop with our BOCES specialist, our K-5 TAs and Monitors had a classroom behaviour workshop, our K-% instructional staff and related service providers participated in a demo for the platform we are piloting called School AI and an update on the work being done by our AI Circle.

Fall 2025 Scholar Athlete Teams:

We had nine fall sports teams achieve scholar athlete status and we are proud of all of their accomplishments in their sport as well as in their academic pursuits. To be designated as a scholar athlete team, 75% of the roster must maintain an average of 90 or higher for the marking period. The teams who earned this designation are:

Boys Cross Country

Boys Golf

Boys Soccer

Field Hockey

Girls Cross Country

Girls Soccer

Girls Swimming/Diving

Girls Tennis

Girls Volleyball

Concerts

Our Middle School concert was last week, and our High School concert is tomorrow! Our students never cease to amaze and impress with their talent and I'd like to thank the music department for all that they do to inspire and showcase these young musicians. Our elementary concerts are schedule for the new year so please keep an eye out for them as well. They are our future!

Winter Break

I'm sure everyone is looking forward to the winter break next week. I hope that everyone is able to spend time with their loved ones and appreciate all that we have. There are a number of families in our community who need some support during this time, and I would encourage anyone who is able, to provide what they can to these families, and keep them in your thoughts.

School AI Update

I'd like to pass the microphone over to Assistant Superintendent Laffin to provide a brief update on our AI work.

Ms. Laffin reported that since our November meeting, our District AI Circle team has recommended piloting SchoolAI for staff only. School AI is an education-focused platform designed to enhance both teaching and learning. Data security and safety are our utmost responsibility. Unlike ChatGPT and other open large language models, School AI is Ed Law 2D-compliant and provides district data security. Any information in School AI is stored within our district tenant and not shared with others, nor used to train other large language models.

Currently, this tool will be used exclusively by faculty as we

assess its potential impact. We do not have plans at this point to implement this on the student level, but if we decide to do so, SchoolAI has a student-facing side that could be used at the secondary level.

All teachers received an initial professional learning opportunity during last week's Superintendent Conference day and now have access to explore using their account for the next two months. AI Circle members will facilitate additional conversations and exploration at faculty meetings, and additional professional learning will be provided. Use of the platform is not required; it is an optional tool.

The district is committed to supporting instructional staff every step of the way as we pilot this tool and explore how it might support teaching and learning here in Onteora. Staff feedback and ideas will be pivotal in tailoring our next steps.

SchoolAI is using the OpenAI Model, particularly GPT 4.1

7. Board District News

7.01 The Board will report District News

Trustee Jared reported that the Middle School concert was well attended and showcased the students' talents. Trustee Bishop concurred and noted the strong abilities of students across music, athletics, and academics.

Trustee Jared also reported attending the Ulster County School Boards Association event virtually, during which districts discussed concerns related to foundation aid and the electric vehicle bus mandate.

Trustee Jared announced plans to attend Lobby Day alongside Trustees Bishop and Knutsen.

Trustee Mitchell-Marell reported that the Woodstock School hosted a successful book fair and holiday boutique, allowing students the opportunity to select gifts from a wide variety of items.

Trustee Knutsen reported that he was part of two concert

performances held last weekend. Trustee Knutsen highlighted that Mr. Boyer and Onteora students performed prior to him going on stage and they delivered outstanding performances.

8. Discussion and Possible Action

8.01 Approve Statement of the Chair

The Board of Education hereby approves the Statement of the Chair for the 2025 Special District Vote

Moved by: Jenny Jared

Seconded by: Caroline Jerome

Motion Carries

Statement of the Chair 2025 -2026 Special District Vote December 10, 2025.pdf

8.02 Ongoing Discussion of 2025–2026 District Goals (40 mins)

The Board of Trustees engaged in discussion regarding long-term ("forever") district goals, as well as goals the Board will actively work on in the near term. Superintendent McLaren requested that these goals be extended through the 2026–2027 school year.

The Board of Trustees agreed to continue to draft proposed goals for review and discussion at the January 13, 2026 Board of Education meeting.

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting

no one spoke

10. Public and Student Comment

10.01 Public and Students may comment on any agenda or non-agenda item

no one spoke

11. **Break**

11.01 The Board will take a 5 minute break if needed

12. Consent Agenda

12.01 Approve Consent Agenda

The Board hereby approves item numbers 12.02 - 12.13

Moved by: Jenny Jared

Seconded by: Rory Smith

Motion Carries

12.02 Approval of Bond Resolution

WHEREAS, at the Special District Meeting duly called and held on December 10, 2025, in Onteora Central School District, in the Counties of Ulster and Greene, New York (the "District"), a majority of the qualified voters present and voting approved a bond proposition authorizing the construction of improvements and alterations to Bennett Elementary School and site; and such qualified voters then present and voting further authorized the board of education to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the $26,900,000 serial bonds authorized to be issued;

Now, therefore,

THE BOARD OF EDUCATION OF ONTEORA CENTRAL SCHOOL DISTRICT, IN THE COUNTIES OF ULSTER AND GREENE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. Onteora Central School District, in the Counties of Ulster and Greene, New York, is hereby authorized to construct improvements and alterations to Bennett Elementary School and site (the "Project"), substantially in accordance with a plan prepared by the District with the assistance of CPL Architecture, Engineering & Planning, such Project to include (as and where necessary): the construction of building additions to provide for additional classroom, library, lavatory, office, security and other space;

improvements to the heating, electrical and drainage systems; and site and recreational improvements including new drop off loop, the reconfiguration of outdoor play space, parking and the replacement of the below slab sanitary; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site and other work required in connection therewith. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is $26,900,000 and said amount is hereby appropriated therefor. The plan of finance includes the issuance of $26,900,000 serial bonds of the District to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the District in the amount of $26,900,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”) to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the purpose for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 97 of the Law, is thirty (30) years.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and

interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately,

and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in the District's official newspapers, each having a general circulation within the District and hereby designated the official newspapers of said District for such publication.

Carried

12.03 Approve Budget Development Calendar

The Board of Education hereby approves the Budget Development Calendar for 2026-2027 school year.

Carried

26-27 Budget Development Calendar DRAFT.pdf

12.04 Personnel Agenda

The Board of Education hereby approves the personnel agenda as attached

Carried

12-16-25 personnel agenda.pdf

12.05 Surplus Items

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of out dated kitchen equipment from the Food Service Department as surplus and authorizes the sale or disposal of the equipment.

Carried

Immersion Blender.pdf Hotbox Bennett.pdf

12.06 Donations

The Superintendent recommends approval for the attached donations, each contributing to various initiatives within our district, and increasing their respective budgetary

appropriations. The total amount for approval is $11,161.40.

Carried

Donation Spreadsheet for 25-26 BOE Approval 12.16.2025 $11161.40.pdf

12.07 School Supply Donations from Kids In Need Foundation

BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, the donation of school supplies valued at over $200.00 from the Kids In Need Foundation.

Carried

12.08 Stale Dated Check

As of December 16, 2025, the following stale dated check will be written off.

Check #53274 – Tax Overpayment, Payee: Sunny Blue Waters, LLC, Amount $16.02

Carried

12.09 Financial Report

The Board has reviewed and hereby accepts the Financial reports from October 2025

Carried

12.10 Warrants

The Board of Education has reviewed and hereby accepts Warrant Schedule 5

Carried

12.11 Memorandum of Agreement #121225

The Board of Education, with the recommendation of the Superintendent of Schools hereby approves the Memorandum of Agreement #121225 to amend the deadline

for notifying the district of a member's intent to retire between the Onteora Central School District and the Onteora Teacher's Association, as attached

Carried

MOA - Retirement Date Change 121225.pdf

12.12 Memorandum of Agreement #121225A

The Board of Education, with the recommendation of the Superintendent of Schools hereby approves the Memorandum of Agreement #121225A to change the Community Mentor stipend between the Onteora Central School District and the Onteora Teacher's Association, as attached

Carried

MOA - Community Mentor 121225A.pdf

12.13 Schedule U- The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/25, Confidential, as reviewed by Trustee Caroline Jerome

Carried

13. Contracts and Independent Contractor Retainers

13.01 Approve all Contracts and Independent Contractor Retainers

The Board hereby approves item numbers 13.02 - 13.08

Moved by: Jenny Jared
Seconded by: Eric Knutsen

Motion Carries

13.02 Approval Schoolhouse Construction Services LLC Proposal

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the proposal from Schoolhouse Construction Services LLC for the elevator upgrade and ceiling repairs for the proposal summary not to exceed $172,500.00 and authorizes the Superintendent to sign such proposal.

Carried

Onteora CSD CM Proposal Elevator Repair and Ceiling Upgrades - 11.17.2025.docx.pdf

13.03 Approve CPL Fee Proposal: 2026 Building Condition Survey (BCS)

13.04 BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the proposal to comply with NYS Education Regulations 155.4(a)(1) Five-Year Building Condition Survey from CPL Architecture Engineering & Planning for a lump sum fee of $40,572.00 for the BCS with additional services to include Roof Scans at BES and MSHS Buildings for a flat fee of $11,521.02 and Cleaning & CCTV Inspections at Boiceville Campus for an allowance of $25,000.00 and authorizes the Superintendent to sign such proposal. 62 - 76

Onteora CSD_2026 BCS Proposal_2025.11.18.pdf

13.05 D. Young - Concert Accompanist, Bennett

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Daniel Young retained as Concert Accompanist effective November 24, 2025 to June 26, 2026 at a rate of $55 per rehearsal and $110.00 per concert to a maximum rate of $330.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

Carried

13.06 C. Gordon - Presenter

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Charlotte Gordon retained as Presenter effective February 11, 2026 (snow date February 12, 2026) at a maximum rate of $350.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

Carried

C. Gordon - ICR presenter.pdf

Charlotte Gordon's *Romantic Outlaws: The Extraordinary Lives of Mary Wollstonecraft and Her Daughter Mary Shelley* won the National Book Critics Circle award in biography. Earlier works include Mistress Bradstreet: The Untold Story of America's First Poet - a Massachusetts Honor book for non-fiction — and The Woman Who Named God: Abraham's Dilemma and the Birth of Three Faiths. In 2012, she was selected as the Rose Thering Fellow by the Lubar Institute for the Study of Abrahamic Religions at the University of Wisconsin, Madison. Her new book project on the 19th century women's movement has won an award from The National Endowment for the Humanities.

Her essays have appeared in *The New York Times*, *The Wall Street Journal*, *Slate*, *The Washington Post*, *The Cambridge Companion to Early American Poetry*, and *Harvard Magazine*. She has also published two books of poetry: *When the Grateful Dead Came to St. Louis* and *Two Girls on a Raft*.

A graduate of Harvard College, she received a master's degree in creative writing and a Ph.D. in history and literature from Boston University. She has been a frequent guest on NPR and

the CBC, including spots on *Weekend Edition* and *The Current*. From 1999-2002 she was Elie Wiesel's teaching assistant at Boston University. Currently, she is the Distinguished Professor of Humanities at Endicott College.

13.07 M. Nogueira - BMX Shows LLC

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Mannie Nogueira, BMX Shows LLC retained as Motivational Speaker effective January 23, 2026 at a maximum rate of $1,149.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

Carried

M. Nogueira BMX Shows LLC.pdf

13.08 NY's Finest Speakers LLC

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Agreement between the Onteora Central School District and New York's Finest Speakers LLC for two internet awareness presentations effective January 8, 2026 at a maximum rate of $1,275.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

Carried

Speaking Agreement - Two Internet Awareness Presentations.pdf

14. Policies

14.01 Second Reading and Adoption of Policy 1512 Public Be Heard: Board Meetings 83 - 84

Policy 1512 Public Be Heard .pdf

The Onteora Board of Education hereby adopts policy 1512 as written 83 - 84

Moved by: Rory Smith
Seconded by: Caroline Jerome

Motion Carries

15. Committee Reports

15.01 Updates from Board Committees

Trustee Jared reported that the Safety Committee met. Mr. James Stoothoff, Environmental Compliance Coordinator from Ulster BOCES, commended the District's Building Safety Plans, referring to them as the "jewel in the crown of the district."

Trustee Jared also reported that the Audit Committee met and reviewed the District's financials. The meeting was described as very positive.

Trustee Mitchell-Marell reported that the Facilities Committee met several weeks ago at Woodstock Elementary School. The committee was shown the location for early ballot placement. No concerns surrounding the building were identified.

Trustee Bishop reported that the Communications Committee was very active in approving communications related to the vote and remained on call as needed. Trustee Knutsen expressed appreciation to Holly and Renee from Ulster BOCES for all of their hard work in preparation of the special vote.

Trustee Knutsen further reported that the propositions were well communicated to the community.

Trustee Mitchell-Marell announced that the Meet, Greet, and Eat event is scheduled for April 20, 2026, to be held in the Middle School/High School cafeteria. The time will be announced at a later date.

16. Unfinished Business

16.01 The Board will discuss Old Business

Nothing discussed

17. New Business

17.01 The Board will discuss New Business

Nothing discussed

18. Request for Information

18.01 Board Members will Request Information of the Superintendent

Nothing requested

19. Adjournment

19.01 Adjourn the Meeting. Next meeting is January 13, 2026 at Bennett Elementary. Happy Holidays!

The meeting is adjourned at 8:14 pm .

Moved by: Rory Smith

Seconded by: Caroline Jerome

Carried

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District Clerk

Board Meeting - Nov 18 2025 Minutes

Tuesday, November 18, 2025 at 6:00 PM

MS/HS Auditorium

Draft

1. Meeting Opening

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement
We have a Tobacco policy in place, there is no smoking within 100 feet of any school building

1.03 Pledge of Allegiance

1.04 Roll Call
Present: Rory Smith, Jenny Jared, Emily Mitchell-Marell, Caroline Jerome, Clark Goodrich, Eric Knutsen, Cindy Bishop

2. Welcome

2.01 Interim Middle School Principal, Don Solimene will welcome the board (duration 10 min)
The Nov 18 BOE Presentation Welcome.pdf

3. Presentations

3.01 Multi-Tiered System of Supports (MTSS) Update – Presented by MTSS Coordinator, Elizabeth Fallo (duration 20 mins)
MTSS OCS BOE November 2025.pdf

4. Award Tenure

4.01 The Board of Education will Award Tenure

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

With a probationary period of 12/8/2021 to 12/7/2025, certified Teaching Assistant, **Shaylin McGowan** hereby receives tenure on 12/8/2025

With a probationary period of 12/8/2021 to 12/7/2025, certified Teaching Assistant, **Stephanie Pearlman** hereby receives tenure on 12/8/2025

Moved by: Jenny Jared
Seconded by: Eric Knutsen

Yea Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

5. Proposed Executive Session

5.01 Enter Executive Session

Motion to enter into executive session to discuss the tenure of a particular employee and to consult with legal counsel (duration 45 min)

Moved by: Caroline Jerome
Seconded by: Rory Smith

Yea Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

Draft

5.02 Exit Executive Session

Motion to exit executive session and return to public session

Moved by: Caroline Jerome
Seconded by: Clark Goodrich

Yea Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

6. Acceptance of Minutes

6.01 Acceptance of Minutes

Board Meeting - Oct 21 2025 - Minutes - Html

The Board of Education hereby accepts the minutes of the October 21, 2025 meeting

Moved by: Jenny Jared
Seconded by: Rory Smith

Yea Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

7. Superintendent District News

7.01 The Superintendent will report District News
School Related Professional's Day

Today is school-related professional's day. We have a talented and dedicated group of school-related professionals who serve our students and our school community with dedication and empathy every day. These are the individuals who first greet our students in the morning, make sure they have a clean, safe, and caring environment in which to learn, provide additional instructional supports, care for them when they are

Draft

not feeling well, ensure they have nutritious meals, and support them in all of their endeavors. Thank you to all of these individuals.

We are looking forward to the Thanksgiving holiday. Please know that with the winter weather, we have a process in place for determining delays, early dismissals, and school closures. Please keep in mind that we will bring students into school whenever possible to provide instruction and to ensure that they are able to access school meals and services. This will sometimes result in an early dismissal so that our buses are able to deliver students home before a later afternoon or early evening weather event. I understand that this schedule is sometimes challenging for families, and I apologize for the inconvenience, but our priority is to provide students with all of the resources we have available. When the weather is concerning in the morning, our Director of Transportation will be out checking the roads before 4AM and touching base with the various municipalities that clear the roads to ensure we can bring student to school safely. He is skilled at reading the radar and will check multiple forecast sources before making a recommendation to me. Please know that I will always err on the side of caution.

As we enter the season of inclement weather, please make sure that you are set up to receive calls or texts through our automated messaging system if that is how you would like to be notified of a school closing, delay, or early dismissal. If you would like to sign up to receive calls or texts, or to confirm how you are currently set up to receive notifications, please contact Sharon Wood at swood@onteora.k12.ny.us.

As a reminder, we will be utilizing our allotted snow days for inclement weather and will not implement remote learning. We know that many families in our district do not have internet access, and with inclement weather, many families will experience power outages as well. If we exceed our allotted snow days, we will utilize the “snow day make-up days” included in our school calendar. This information will also be posted in the next day or two.

Draft

There have been a lot of events happening around the district this fall.

Our winter sports have begun this week. As usual, we have an incredible number of student-athletes who participate in sports, and they appreciate community support. You can find out what games are scheduled by looking at the athletics webpage. The calendar is maintained there and updated as contests are often rescheduled during this time of the year due to weather.

I'd like to thank all of the firefighters and veterans who participated in sharing their skills, expertise, and experiences with our students over the past several weeks. We are so fortunate to have a community full of individuals who are willing to enrich the lives of our students.

Capital Project Information

Anyone interested in knowing more about the propositions that will be on the ballot on December 10th can find information in a variety of places. The Board had a number of in-depth conversations on September 30th, October 7th, October 14th, and October 21st. All of our Board meetings are recorded and can be accessed on YouTube through our website. There is a lot of information on the webpage that has been created as well. Please look at the new webpage: Students • Safety • Sustainability: A Revised Path to Onteora's Future - Onteora Central School District, which has been added and can be found on a button on the right-hand side of the District page. We have also shared multiple social media posts and videos explaining the two propositions.

A newsletter is being finalized that will be mailed next week. We are bringing the newsletters directly to our local post offices so that our community will receive them promptly. We have experienced significant delays when mailings are sent through Albany, and our goal is to provide our community with the information they need to cast an informed vote on December 10th.

Draft

We will be presenting the propositions on December 2nd here in the Middle High School cafeteria from 6 to 7 PM for anyone who would like to join us and learn about what is being proposed.

Community Book Study

We have had two of our three scheduled book study gatherings. We are engaging in wonderful discussions, and we very much appreciate the participation of the individuals who have joined us. The final meeting will be on December 1st. Anyone interested in joining is welcome.

Assistant Superintendent for Curriculum and Instruction provided an AI update

- Members of the Onteora Instructional Staff, including building principals, our Technology Director, teachers, library media specialists, and school counselors, are participating in the Ulster BOCES AI Circle experience to collaborate and learn with other districts around the mid-Hudson region. The AI circle provides a structured space to experiment with AI tools, test ideas, and refine instructional approaches designed to help districts integrate AI meaningfully into their practice. I've asked our team to use this place as a space to dream, experiment, and wonder outside of our comfort zone to reimagine what AI might bring to the district.

- Along with Superintendent McLaren, the same team members are engaged in the COSN AI Readiness review with Dr. Juli Ross-Kleinmann from Ulster BOCES. Juli presented the COSN process to the BOE last year, and we are fortunate to be part of the pilot program to help the district reflect upon its implementation readiness. This process supports our thinking on the district's readiness level for implementing AI in the areas of academic AI literacy among both staff and students, data, technical, legal, and security readiness. We will

Draft

work to define and explore our concerns as well as create a roadmap to implementation, including recommendations to the BOE on an AI policy.

7.02 Superintendent to Provide Information on Capital Project, Propositions, and December 10 Special Vote
Revised Path, Capital Project Presentation.pdf

8. Board District News

8.01 The Board will report District News

Trustee Bishop

- Shared that the middle school play, *The Catskill Witch*, produced by students and directed by Mr. S, was *spectacular*. The cast consisted of 7th- and 8th-grade students, and the performance was very well received.
- Reported that trustees have been putting in additional time to be available to the public. Trustees will continue speaking at community events about the voting process and the upcoming propositions. They are also distributing early-mail ballot applications and doing everything they can to support the community.

Trustee Knutsen

- Provided an update on the district book club, which is reading *The Anxious Generation*. Trustee Knutsen expressed a desire to see more parents join the discussions.
- The next meeting will be held on December 1st and will focus on Section 3, addressing what communities can do to support children. Participants are encouraged to read Sections 1 and 2 beforehand if they are just joining.
- *Book Summary:* The book argues that today's children are growing up with less free play and more digital immersion, contributing to rising levels of anxiety and social difficulties. It examines cultural and technological changes affecting youth mental health and offers strategies for helping children thrive.

Trustee Jared

- Thanked the PTA's and Booster Club for organizing the

Draft

Halloween and Fall Festivals.

- Reported that the groups are now preparing for holiday boutiques and noted that they can always use additional volunteers at this time of year.
- Encouraged the public to watch for community events, emphasizing that the school benefits greatly from the work of these organizations.

Trustee Mitchell-Marell

- Reported that it is Spirit Week at Woodstock Elementary School.
- Added that the Woodstock Book Fair is also taking place this week.

Trustee Goodrich

- Commented on his enjoyment of *The Catskill Witch* performance, noting how comfortable and engaged students were during the post-show interaction with the audience.
- Reported that several trustees attended the NYSSBA Convention and provided a summary of the sessions he attended.

Trustee Jerome

- Also praised *The Catskill Witch*, describing it as an exceptional production and encouraging attendance at future performances.

9. Student Representative Report

9.01 The Student Representative on the Board, Jenny Albright, will give a report

Student Representative Jenny Albright provided the following updates:

- **National Honor Society:** Reported that the NHS "Socktober" initiative was very successful. Students collected and donated socks throughout the month.
- **Food Drive:** Donation boxes have been placed throughout the district. At least ten boxes of food have already been collected, with contributions coming in from multiple locations.
- **Winter Sports:** Winter sports have officially begun,

Draft

with today marking the second day of practices.

- **Coat Drive:** The annual coat drive will be starting up soon.
- **Woodstock Events:** Woodstock Elementary recently held its Holiday Craft Fair, which had strong participation.
- **Middle School:** Middle School Spirit Week is taking place this week.

10. Acknowledge Public Be Heard Comments

10.01 The Board will acknowledge the public be heard comments from the last meeting
Cindy O'Connor

Daniel Aliberte

Stephanie Bryant

Adam Synder

Frances Knutsen

Ursala Hallinan

11. Public and Student Comment

11.01 Public and Students may comment on any agenda or non-agenda item

12. Discussion and Possible Action

12.01 Discuss District Goals for 2025-2026 (40 mins)
The Board of Education engaged in an initial conversation regarding the development of district goals for the 2025–2026 school year. Trustees discussed a range of priority areas, including student attendance, academic achievement, AI development and integration, and overall school culture and climate.

During the discussion, the Board referenced the Ellenville Central School District Goals as a comparative framework. Trustees agreed to continue refining and developing the district's goals at the next board meeting.

Draft

13. **Break**

13.01 The Board will take a 5 minute break if needed

14. Consent Agenda

14.01 Approve Consent Agenda

The Board hereby approves item numbers 14.02 - 14.16

Moved by: Emily Mitchell-Marell

Seconded by: Jenny Jared

Yea Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

14.02 Approve Board of Registration for the December 2025 Special District Vote

The Board of Education hereby approves the Board of Registration for the December 2025 Special District Vote

Carried

Board of Registration 25 Special Vote.pdf

14.03 Approve Corrective Action Plan

The Board of Education hereby approves the Corrective Action Plan for the school year ended June 30, 2025, as attached.

Carried

CAP 24-25.pdf

14.04 Approve Volunteers

The Board of Education hereby approves the following volunteers listed below:

Charlet Cairo

Draft

Mindy Mackenzie
Kenneth Skrzesz

Carried

14.05 Change Orders for Current Projects

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the attached Change Orders (in red) for the current projects

Carried

14.06 Donation to Athletic Department

The Board of Education hereby accepts the donation of a wrestling light, valued at $3,000.00, to the Athletic Department for use by the Wrestling Team.
This donation has been generously provided by Primo Tetta, Steven Blakely, Brian Burns, Billy Mayhon, and Brian Blakley.

Carried

14.07 Inter-School Transfers

The Board of Education hereby approves the following Inter-School Transfers:

Grade 4- From Woodstock to Bennett - effective 11/3/2025

Carried

14.08 Personnel Agenda

The Board of Education hereby approves the personnel agenda as attached

Carried

11-18-25 personnel agenda.pdf

14.09 SEQRA Type II

Draft

WHEREAS, the Board of Education of the Onteora Central School District (the "Board") seeks to undertake a capital project involving improvements at the following school sites: Onteora Jr/Sr High School (the "Project");

WHEREAS, the Project includes the following:

1. Onteora Jr/Sr High School:
    a. Elevator upgrades.
    b. Plaster ceiling repairs and abatement.
    c. MS Gym flooring replacement.
    d. Electrical panel upgrades.

WHEREAS, the Project is subject to classification under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, pursuant to 6 NYCRR §617.5(c)(10) of the SEQRA regulations, the routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area, are classified as Type II actions; and

WHEREAS, pursuant to 6 NYCRR §617.5(c)(2) of the SEQRA regulations, the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes within the thresholds in section 617.4 of SEQRA, are classified as Type II actions; and

WHEREAS, pursuant to 6 NYCRR §617.5(c)(1), maintenance or repair involving no substantial changes in an existing facility or structure is a Type II action; and

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and the District's architects, CPL Architecture – Engineering – Planning, the Board hereby determines that the project is a Type II action which, by definition, does not have a significant impact on the environment and which requires no further review pursuant

Draft

to 6 NYCRR §617.5(c)(1) of the SEQRA regulations; and

BE IT FURTHER RESOLVED, that the Board shall hereby forward an official copy of this resolution together with any required request for approval of the Project to the New York State Education Department.

Carried

14.10 Budget Transfers

The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.

Transfer Amount*- $6,250.72 f*rom Reserve A815

***Description*- Unemployment Reserve**

To Budget Code- A9050.800-10

The Superintendent recommends the transfer of funds from the Employee Benefit Reserve to the Vacation Buy Back budget code. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.

Transfer Amount- $9,978.68 from Reserve A867

Description- Employee Benefit Reserve

To Budget Code- A9089.803-10

Carried

14.11 Distraction-Free State Aid

The Superintendent recommends acceptance of a payment from The New York State Education Department of $5,995.00, for Distraction-Free Schools. The Superintendent recommends approval to increase the 2025-2026 Budget.

NYSED

A3289 Other State Aid***$5,995.00***

Draft

Carried

14.12 JUUL Settlement

The Superintendent recommends acceptance of a settlement payment to fund preventative and educational programs to combat youth vaping totaling $13,232.62, from Ulster BOCES. The Superintendent recommends approval to increase the 2025-2026 Budget per the following aid:

Ulster BOCES

A2110.430-01 JUUL***$13,232.62***

Carried

11-18-25 JUUL.pdf

14.13 Financial Report

The Board has reviewed and hereby accepts the Financial reports from September 2025

Carried

14.14 Warrants

The Board of Education has reviewed and hereby accepts Warrant Schedule 4

Carried

14.15 Salary Advancements

The Board of Education hereby approves the attached salary advancements retroactive to September 1, 2025

Carried

Salary Advancement .xlsx - 2025.pdf

14.16 Schedule U- The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Draft

The Board hereby approves the Instruction - Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/25, Confidential, as reviewed by Trustee Mitchell-Marell

Carried

15. Contracts and Independent Contractor Retainers

15.01 Approve all Contracts and Independent Contractor Retainers

The Board hereby approves item numbers 15.02 - 15.04

Moved by: Emily Mitchell-Marell
Seconded by: Jenny Jared

Yea Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

15.02 Approve Inter-Municipal Agreement with Kingston City School District

The Board of Education approves the Intermunicipal Agreement with Kingston City School District to transport any eligible homeless student as attached, and authorizes the Superintendent to sign such agreement.

Carried

2025-2026 Displaced IMA - Onteora.pdf

15.03 D. Young - Concert Accompanist, Woodstock

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Daniel Young retained as Accompanist effective November 19, 2025 to June 26, 2026 at a rate of $55 per

Draft

rehearsal and $110.00 per concert to a maximum rate of $500.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

Carried

D. Young ICR.pdf

15.04 Early Interventions LBA NY PLLC

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Early Interventions Licensed Behavior Analyst NY PLLC retained as BCBA/LBA effective to November 19, 2025 to June 30, 2026 at a rate of $205.00 per day to a maximum of $30,000.00 and authorizes the Superintendent to sign such an agreement.

Carried

Early Interventions LBA NY PLLC.pdf

16. Policies

16.01 First Reading of Policy 1512 Public Be Heard: Board Meetings

Policy 1512 Public Be Heard .pdf

16.02 Second Reading and Adoption of Policy 4212 Organizational Chart

Policy 4212 Organizational Chart November 2025.pdf

The Onteora Board of Education hereby adopts policy 4212 as written

Moved by: Jenny Jared

Seconded by: Emily Mitchell-Marell

Yea	Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Draft

Motion Carries 7-0

16.03 Second Reading and Adoption of Policy 5570 Audit Committees

Audit Committee 5570.pdf

The Onteora Board of Education hereby adopts policy 5570 as written

Moved by: Rory Smith

Seconded by: Eric Knutsen

Yea	Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

16.04 Second Reading and Adoption of Policy 7223 Graduation Ceremonies

Graduation Ceremonies Policy 7223.pdf

The Onteora Board of Education hereby adopts policy 7223 as written

Moved by: Caroline Jerome

Seconded by: Clark Goodrich

Yea	Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

17. Committee Reports

17.01 Updates from Board Committees

Trustee Jared

- Reported that the Academic Achievement Ad Hoc Committee had a very productive initial meeting exploring the scope of the committee, and how it can

Draft

support the Board's Academic Goal for the coming year. They discussed the really fantastic growth in our students NY State test scores and agreed that it would be a wonderful lens to revisit the MTSS program through. They look forward to discovering more about the great work our districts students, teachers and administrators are all doing and communicating it to the Board and community. They look forward to meeting again after the December 10th Bond vote.

- Additionally noted that the Policy Committee met recently.

Trustee Mitchell-Marell

- Shared that a Facilities Committee meeting is scheduled for tomorrow, November 19, 2025.
- Reported that the Health and Wellness Committee met yesterday, during which members discussed the upcoming "Meet, Greet, and Eat" event as well as plans for building tours.

Trustee Knutsen

- Stated that the Communications Committee has been very active.
- Gave a shout-out to Holly and Renee from Ulster BOCES for their work in creating communication materials.

Trustee Jerome

- Recognized and thanked the Board President and Vice President for working overtime to support district efforts.

Additional Updates

- Short capital project informational videos have been posted on YouTube.

18. Unfinished Business

18.01 The Board will discuss Old Business
Nothing discussed

19. New Business

19.01 The Board will discuss New Business

Draft

Nothing discussed

20. Request for Information

20.01 Board Members will Request Information of the Superintendent

Trustee Jared

- Requested information regarding district protocols for Chromebooks, including:
  - The total number of Chromebooks currently in circulation;
  - The replacement schedule or lifecycle plan;
  - Whether the district maintains a target inventory level, given how heavily students rely on these devices.

Trustee Jerome

- Requested an outline of the educational pathway available to a 6th-grade student who shows strong interest or excels in math and science, including potential courses, enrichment opportunities, and accelerated options.

21. Adjournment

21.01 DON'T FORGET TO VOTE ON DECEMBER 10, 2025!
Adjourn the Meeting. Next meeting is December 16, 2025 at Woodstock Elementary School.

The meeting is adjourned at 10:00 pm.

Moved by: Clark Goodrich
Seconded by: Jenny Jared

Yea	Jenny Jared, Rory Smith, Cindy Bishop, Emily Mitchell-Marell, Clark Goodrich, Caroline Jerome, and Eric Knutsen

Motion Carries 7-0

Draft

District Clerk

Draft

Onteora Special District Election December 10, 2025

PROPOSITION #1 To Create a District Wide K-5 Elementary School

	Machine		Absentee		Affidavit		Early Mail		TOTALS	
	Yes	**No**	**Yes**	**No**	**Yes**	**No**	**Yes**	**No**	**Yes**	**No**
TOTAL	454	261	61	49	1	1	203	89	719	400

PROPOSITION #2 K-12 Renovations and Infrastructure Upgrades

	Machine		Absentee		Affidavit		Early Mail		TOTALS	
	Yes	**No**	**Yes**	**No**	**Yes**	**No**	**Yes**	**No**	**Yes**	**No**
TOTAL	476	236	66	41	1	1	222	70	765	348

ULSTER AND GREENE COUNTY REGISTERED VOTERS **TOTAL** **13,092**

STATEMENT OF THE CHAIRPERSON - SPECIAL DISTRICT MEETING – December 10, 2025

Date: 12/11/25

Signed: Amanda Gates

Amanda Gates, Chairperson

Approved by BOE _____

Onteora Central School District 2026-2027
Budget Development Calendar

DECEMBER 2025	
December, 2025	District Administration review of general budget parameters / guidelines
December 10, 2025 - Wed	Capital Project Proposition Vote; School Closed
December 16, 2025 - Tue	BOE Meeting - WD - Board approve Budget Calendar
DECEMBER 24 2025- JANUARY 4, 2026	*WINTER RECESS*

DECEMBER 2025

S	M	T	W	T	F	S
	DEC 1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	**16**	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2026	
January, 2026	Develop Building and Department level budgets; Review Capital needs
January 7, 2026 - Wed	Release of CPI-U, basis for Allowable Levy Growth Factor - "2%" portion of Tax Levy Limit formula (Date Approximate)
January 13, 2026 - Tue	BOE Meeting - BN - Budget Overview
January 28, 2026 - Wed	Governor's Budget released. Includes initial state aid estimates (Date Approximate)

JANUARY 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	**7**	8	9	10
11	12	**13**	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2026	
February 10, 2026 - Tue	BOE Meeting - MS/HS - Present Rollover Budget, Budget Assumptions

FEBRUARY 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	**10**	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Onteora Central School District 2026-2026
Budget Development Calendar

MARCH 2026	
March 2, 2026 - Mon	Deadline for Tax Cap submission to NY State Comptroller
March 03, 2026 - Tue	BOE Meeting - WD - Present Preliminary 2026-2027 Budget Forecast and Tax Levy Limit
March 16, 2026 - Mon	NEWSLETTER - Develop draft budget info (tentative)
March 17, 2026 - Tue	BOE Meeting - BN -Presentation of 2026-2027 Revenue and Expenditure budgets
MAR 28 - APRIL 5, 2026	*SPRING RECESS*

MARCH 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2026	
MAR 28 - APRIL 5, 2026	*SPRING RECESS*
April 07, 2026 - Tue	BOE Meeting - MS/HS - Present 2026-2027 Superintendent's Recommended Budget
April 19, 2026 - Sun	Property Tax Report Card / Salary Disclosure filed with SED *(must be filed no later than **Monday, 4-27-26***)
April 20, 2026 - Mon	Submission of petitions for BOE Candidates 5pm Deadline for Propositions to be placed on the Ballot
April 21, 2026 - Tue	BOE Meeting - WD -Adoption of 2026-2027 Budget; Approval of Property Tax Report Card (Statutory deadline April 24, 2026)
April 29, 2026 - Wed	Final Budget as Public Document - Bound Copies to all buildings & posted on web site

APRIL 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2026	
May 5, 2026 - Tue	BOE Meeting - BN - Public Hearing on proposed budget - Budget statement available, including required attachments, plus posted on web site *(7-14 days before budget vote)*
May 8, 2026 - Fri	Budget Newsletter mailed - 11 days prior to vote *(must be after Public Hearing but not later than 6 days prior to vote)*
May 19, 2026 - Tue	ANNUAL MEETING - MS/HS - 2026-2027 BUDGET VOTE - BOARD OF EDUCATION ELECTION - VOTER PROPOSITIONS
	BOE Meeting - Ratify Election Results
June 16, 2026 - Tue	Budget Re-vote, if needed

MAY 2026

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Personnel Agenda for BOE Meeting 12/16/2025

Be it hereby resolved that the Board appoints: **Decker, Connor** certified Teaching Assistant, to a 4-year probationary period in the tenure area of Teaching Assistant at a salary of Step 2 (replacing resignation) commencing on December 22, 2025 and ending on December 21, 2029.

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM -TO	REASON
3920	12/03/25 – 12/09/25	FMLA
4230	03/20/26 – 06/30/26*	FMLA

approximate effective date

LEAVE OF ABSENCE: NON - INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM -TO	REASON
4007	11/15/25 – 04/01/2026	FMLA – intermittent
4261	11/25/15 – 12/31/25	Medical Leave

ADMINISTRATIVE LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM -TO	REASON
040125	12/17/25 – 01/13/26	Extended leave and reassigned pursuant to Superintendent

RESIGNATION: INSTRUCTIONAL

NAME	POSITION	EFFECTIVE DATE	REMARKS
Brown, Philip	Wrestling Coach	11/24/25	Personal
King, Thomas	Track-Winter-Assistant Coach	12/3/25	Personal
Carroll, Brittany	Musical Vocal Coach	12/9/25	Personal
Dizon, Marilyn	Musical Orchestra Director	12/9/25	Personal
Skrzesz, Ken	Musical Director	12/9/25	Personal
Wentland, Jennifer	Musical Coordinator	12/9/25	Personal
Buono, Gabriel	Principal/ Bennett	06/30/26	Retirement
Gustafson, Amy	AIS Reading Teacher/Bennett	06/30/26	Retirement
Solimene, Don	Interim Principal/Middle School	08/11/25	NYS Retirement-(OCSD contract updated, documentation purposes only)
Wunderlich, Brian	Psychologist/High School	06/30/26	Retirement

RESIGNATION: NON - INSTRUCTIONAL

NAME	POSITION	EFFECTIVE DATE	REMARKS
Davis, Loretta	Food Service Worker, Part Time	12/01/25	Retirement
Weir, Alexandria	Head Bus Driver	12/16/25	To accept the School Bus Dispatcher position
Weir, Linda	Part Time School Bus Driver	06/30/25	Personal

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSTION/SCHOOL	EFFECTIVE DATE FROM -TO	REMARKS
Warren, Leo	Head Bus Driver	12/29/25 – 06/28/26	Step 14, 60,109.00
Weir, Alexandria	School Bus Dispatcher/Transportation	12/17/25 – 06/16/26	Step 14, 63,447.00

APPOINTMENTS: NON – INTRUCTIONAL
PART TIME

NAME	POSITION	EFFECTIVE DATE	RATE
Weir, Linda	Monitor (Bus Attendant)	12/08/25	Step 8

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	RATE
Millman, Michelle	Elementary Teacher/ Bennett	01/07/26 – 04/20/26**	MA Step 1 – extended

anticipated dates

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
King, Halle	Track-Winter-Assistant Coach	$3,100.00 (prorated)
King, Thomas	Track- Winter- Assistant Coach (volunteer)	-$0-
Lugo, Jonathan*	Wrestling - Varsity - Head Coach (girls)	$5,700.00 (prorated)
Parete, Lauren	Wrestling-Modified- Assistant Coach	$2,850.00
Katz, Emma	Regents Prep (ENL-ELA)	$1,676.00 (split w/ R. Osswald)
Osswald, Robin	Regents Prep (ENL-ELA)	$1,676.00 (split w/ E. Katz)
Staiger, Jessica	Community Mentor Program Coordinator	$10,000.00 (split with C. Goho)
Goho, Colette	Community Mentor Program Coordinator	$10,000.00 (split w/ J. Staiger)

Pending pre-employment processing

SUBSTITUTE

NAME	POSITION	RATE
Henry, Ann*	Food Service	$16.00/hour
Jabs, Madelyn	Monitor	$16.00/hour
Zygmunt, Andrew	Custodial Worker	$16.00/hour

Pending pre-employment processing

ONTEORA
CENTRAL SCHOOL DISTRICT

PO Box 300, Boiceville, NY 12412
ph. 845.657.2373 • fax 845.657.8430
www.onteora.k12.ny.us

FOOD SERVICES
CHRISTINE DOWNS
Director
cdowns@onteora.k12.ny.us

December 8, 2025

To: Monica LaClair, Assistant Superintendent for Business

Subject: Surplus of Immersion Blender

The food service department would like to recommend to the Board of Education to surplus the Immersion Blender that was located in the Middle School/High School kitchen (#26317). We tried to get a new “arm” for it that rusted out, but the process of trying to order the part from Kitchen Aid was taking more time and money then to purchase a new one.

The Immersion Blender can be offered up for auction and sold to the highest bidder. If it doesn’t receive bids, it can then be recycled or disposed of.

Thank you

ONTEORA
CENTRAL SCHOOL DISTRICT

PO Box 300, Boiceville, NY 12412
ph. 845.657.2373 • fax 845.657.8430
www.onteora.k12.ny.us

FOOD SERVICES
CHRISTINE DOWNS
Director
cdowns@onteora.k12.ny.us

December 8, 2025

To: Monica LaClair, Assistant Superintendent for Business

Subject: Surplus of Hotbox

The food service department would like to recommend to the Board of Education to surplus the Hotbox that was located in the Bennett Elementary kitchen (#001291/#10507). The Metro Flavor Hold Hot box has been repaired a few times and is unreliable.

The Hotbox can be offered up for auction and sold to the highest bidder. If it doesn't receive bids, it can then be recycled or disposed of.

Thank you

Donations Received for Board of Education Approval, December 16, 2025			
Donor:	***Amount:***	***Purpose:***	***Appropriation:***
Leonard Chodosh & Stacey Savage Brooks	$200.00	To Support the music program	A2110.431-01
Onteora Faculty	$1,500.00	Kaleigh Griffin Memorial Award	CM2989.400-36
Melanie Ahouse	$50.00	Kaleigh Griffin Memorial Award	CM2989.400-36
Hannaford 295 State Route 375 West Hurley, NY 12491	$31.00	To Support the PBIS Owl Store at Woodstock Elm.	A211043107
Catskill Watershed Corp.	$8,250.00	To Support the 5th Grade BN Field Trip to the Ashokan Center	A211043107
Facilities USA 420 Lexington Avenue Suite 601 New York, NY 10170	$530.40	To Support a Book Order: Sea Creature Books	A211043102
Barbara O'Brien	$600.00	Levon Helm Scholarship	CM2989.400-10
Total	**$11,161.40**		

MEMORANDUM OF AGREEMENT

#121225

ONTEORA CENTRAL SCHOOL DISTRICT AND THE

ONTEORA TEACHER'S ASSOCIATION

It is hereby agreed by and between the Onteora Central School District and the Onteora Teachers' Association that Article XVII, Section 1 of the OTA Collective Bargaining Agreement shall be amended to change the deadline for notifying the District of a member's intent to retire from January 3 of each year to the first Monday following the District's December Winter Break.

This agreement will be effective beginning with the 25-26 school year upon approval of the Onteora CSD Board of Education.

Accepted and Agreed

For the Association:

Scott Via
OTA President

12/3/25
Date

For the District:

Victoria McLaren
Superintendent

Date

Memorandum of Agreement #121225A
Between the
Onteora Teachers' Association and the
Onteora Central School District

It is hereby agreed by and between the Onteora Central School District and the Onteora Teachers' Association as follows:

1. The stipend titled Community Mentor for $28,330 in Schedule H of the OTA agreement shall be changed to the amount of $10,000
    a. As part of this stipend compensation reduction, the following additional parameters will be included for the advisor(s):

        i. A certified secondary teacher who is appointed as a Community Mentor advisor will be provided with one free instructional period or one 6th teaching assignment. A certified school counselor who is appointed as a Community Mentor advisor will be compensated at a rate equivalent to a 6th teaching assignment.

        ii. Should a certified secondary teacher and certified school counselor serve as Co-Community Mentor advisors, the certified secondary teacher will be provided with at least one-half of a free instructional period or one-half of a 6th teaching assignment. The certified school counselor will be compensated at a rate equivalent to half of a 6th teaching assignment.

        iii. Both the teacher and counselor will each receive half of the stipend amount for the position.

This MOA will sunset on June 30, 2026, and is not precedent-setting.

Dated: 12/3/25

M. Scott Via
President OTA

Victoria McLaren
Superintendent of Schools

REQUEST FOR PROPOSAL

Construction Management Services

FOR

Onteora Central School District
Elevator Upgrade and Ceiling Repair

November 17, 2025

Schoolhouse Construction Services, LLC
20850 State Highway 28
Delhi, New York 13753

Eric P. Robert
President & Project Executive
Phone: (607) 437-6971
Email: Eric.Robert@Schoolhouse.Construction

Proposal Summary

November 17, 2025

Schoolhouse Construction Shall Provide Professional Construction Management Services, per the Outline of this Proposal Summary, for the Upcoming 2026 Elevator Upgrade and Ceiling Project at Onteora Central School District.

I. Base CM Proposal: From November 2025 up to December 2026

A. Pre-Construction Services

- November 2025 – May 2026

B. Construction Services

- June 2026 – September 2026

C. Project Closeout

- October 2026 – December 2026

D. Building Construction Period Staffing

- On-Site Service Periods – During Active Periods of Construction
  - *Site visits shall be 3–5 days per week, depending on specific installations*
  - *This proposal includes on-site weekend inspections, if required due to critical work and weather conditions.*
- Includes As Needed Support Provided by Project Manager and other Resource Team Members

E. Pre-Construction and Closeout Phases Staffing

- Service Period as Needed During Pre-Construction and Project Closeout
- As-Needed Support by all CM Team Members

F. Includes Travel Expenses, Cell Phones, Computer Resources, and Personal Protective Equipment (Hard Hats, Safety Glasses, Ear Protection, etc.)

G. It is Assumed that the Design Team and/or District Will Provide Necessary Reproductions of the Drawings, Specifications, and Other Documentation that is Needed to Support Schoolhouse's Services throughout the Project.

H. Includes Insurance Policies and Terms as Outlined in the Enclosed Certificates of Insurance (COI).

I. It Is Understood that the CM Will be Provided a Temporary On-Site Office Space and that Office Supplies/Resources, Computer Equipment, and Applicable Project Management & Computer Software for Schoolhouse's Usage in Support of the Capital Project shall be Included within Specification Section 015000B – Exhibit B (Field Office Requisition) and Supplied by the General Contractor.

SCHOOLHOUSE CONSTRUCTION SERVICES LLC

Proposal Summary

November 17, 2025

II. CM Proposal Fee/Amount and Breakdown

Below is a Breakdown of Construction Management Costs per the Identified Categories.

I. Professional Base CM Fee

Pre-Construction Services	**$26,750**
Construction Services	**$107,750**
Project Closeout	**$18,750**
Base Proposal Amount	**$153,250**

II. Professional Estimating Services by Upstate Estimating

Professional Estimating Services	**$6,750**

- Includes One (1) Estimate for the Construction (SED) Submission Set.

III. Allowance Reserves for Additional CM Services

- Schoolhouse Shall Provide Overtime CM Services, As Required to Support the Base Scope Needs of the Project. Compensation for Actual Overtime Hours Worked Shall be Provided from an Overtime Allowance with a Maximum Not-to-Exceed (NTE) Amount. Any Time for Additional Scope Directed by the District Shall be Handled Outside of this Allowance.
- Overtime is Defined as the Following Conditions for Schoolhouse Representatives:
  - *Time Beyond 8 Hours per Day or 40 Hours per Week, per NYS Dept. of Labor*
- Base Labor Rate = $135.00 per Hour with Overtime Compensated at Time and a Half (1.5 Multiplier). Schoolhouse will Attempt to Rotate Assigned Clerks for 2nd Shift, Weekend, and Holiday Overtime Coverage Periods, to Apply Base Rate Compensation (1.0 Multiplier) Instead of Overtime Premiums.
  - **Suggested Allowance for Overtime CM Services = $12,500 (NTE)**

Schoolhouse Construction: _____ **Date:** **11/17/2025**

Eric Robert, President & Project Executive

Proposal Accepted by Onteora CSD: _____ **Date:** _____

SCHOOLHOUSE CONSTRUCTION SERVICES LLC

Summary of Professional Services

Construction Management Services

Onteora Central School District

1. Develop delivery plan for the Elevator Upgrade and Ceiling Repair Project, including the development of a phased milestone schedule, evaluation of project logistics, and other related preliminary preconstruction services that are needed.
2. Provide suggestions and recommendations to the Project Team regarding the delineation of bidding Prime Contracts and other forms of acceptable procurement, including state contract and cooperative purchasing options.
3. Provide one (1) detailed SED cost estimate of anticipated project costs as needed.
4. Assist in the development of the Master Project Schedule with valuable input and support from the various prime contractors and other relevant project parties.
5. Post-bid review of apparent low responsible bids with Design Team. Confirm project scope and requirements with bidders.
6. Tracking and expediting of critical submittals with prime contractors, in particular for those items that have long-lead times.
7. Verification of items received on-site in accordance with proper storage, correct materials, finishes, functionality, etc.
8. On-site inspection and supervision of all work in progress 3-5 days per week. Coordinate and comply with directives of the District on phasing of the Project for work at night, on weekends and/or holidays. Overtime (OT) CM services shall be delivered under the OT Allowance. Any unused OT funding shall remain with the District at the conclusion of the capital project.
9. Maintain a log of all daily activities including daily progress, verbal instructions and interpretations given to the Contractor and specific observations, weather conditions, sub-contractors on site, nature and location of work performed. Prepare daily field reports that record all pertinent aspects of the project and includes date/time/location stamped photographs of project installations.
10. Review and scrutinize change order and field directive authorization proposals submitted by Prime Contractors throughout the duration of the capital project. Work with the Design Team towards reaching fair and reasonable terms for change order proposals requested on behalf of the Project Team.
11. Review, log and validate any T&M (Time and Materials) work that is directed on the project.
12. Provide support to Design Team when updating the Capital budget throughout the duration of the project.
13. Review pertinent areas of construction prior to the commencement of project activities and take pre-construction photographs of the areas to document the conditions prior to contractors working in the facilities.

14. Receive, review, and maintain all prime contractor safety programs on-site.
15. Solicit, review, and coordinate Prime Contractors construction project schedule, develop into a master construction schedule. Update and maintain schedule for life of project. Alert the Owner to conditions that may affect the Contractor's ability to complete the work in accordance with the schedule. Note: Monitor construction schedule and initiate corrective actions with contractors to remain on schedule.
16. Ensure that contractors follow all laws, statutes, codes and regulations during construction and maintain required exit pathways.
17. Coordinate all site-stored material locations and contractor staging.
18. Solicit, review, and make recommendations on the Prime Contractors Schedule of Values. Forward comments and recommendations to the Architect.
19. Receive and review all requests for payment from the Prime Contractors and forward to the Architect with recommendations for disposition.
20. Attend all project meetings as the Owner's Representative. Develop and submit written meeting minutes / reports to the Owner / Prime Contractors / Architect following each project meeting.
21. Greet and escort authorized visitors to the site. Maintain a list of visitors, their titles, and time and purpose of their visit. Prevent unauthorized visitors from entering the site.
22. Coordinate any utility interruptions with the District in advance.
23. Keep/Guard Owner's personnel from issuing instructions to the Prime Contractors or their employees / subcontractors.
24. Act as liaison between Owner / Prime Contractors / Architect.
25. Schedule and lead necessary pre-installation conferences to promote timely deliverables and quality installations.
26. Carefully coordinate and monitor any occupation of the facility by the Owner prior to final completion of work. Be especially alert to any conditions which may lead to claims for damage.
27. Advise the Contractors against the installation of any materials and equipment for which Shop Drawings are required unless such drawings have been duly approved and issued by the Architect.
28. Assist the Architect in determining field conditions with photographs and on-site measurements when discovered field conditions differ with contract documents.
29. Coordinate and direct the work of any separate Owner's contractors (i.e. Hazardous Materials Surveyors / Monitors, Special Inspectors, Geotechnical Engineer, etc.).
30. Coordinate scheduling and observe tests as required by the contract documents. Notify Architect in advance of required construction and testing observations to be witnessed by Architect / Engineers.
31. Coordinate training of the Owner's staff on equipment operations and maintenance as required by the contract documents.

32. Develop a thorough familiarity with the purpose of the project scope, with the Owner's requirements, with the design, and with the contract documents.
33. Assist in the coordination of Owner furnished equipment and/or materials.
34. Review, validate and confirm the need for a request for information (RFI's) from any prime contractor.
35. If the project is in an occupied facility, assist in the coordination of access to various parts of the facility by the contractors and by the occupants.
36. Immediately notify the builder's superintendent of any unsafe conditions observed. Notify the Owner / Prime Contractor / Architect of the unsafe conditions and corrective measures taken.
37. Immediately notify the Owner /Prime Contractors / Architect of any conditions which may delay completion of the total project or of major parts of the project.
38. Immediately notify the Owner / Prime Contractors / Architect of any work which, in the opinion of the Representative's, is substandard or otherwise not in accordance with the contract documents. Document with photographs, measurements etc. as appropriate.
39. Maintain continuous communication with the Owner / Prime Contractors / Architect.
40. Maintain records, in coordination with Design Team, of pertinent project documentation, including copies of correspondence concerning the project, contract documents, supplementary drawings, construction schedule, applications for payment, change orders, directives, test results, permits, inspection reports, insurance policies, minutes or summaries of meetings, shop drawings, product data, Owner's separate contractors, and principal material suppliers, invoices, lien releases, and any other applicable documentation.
41. Post all addenda from Architect / Engineers on Owner's contract documents at project field office.
42. Record names, address, and telephone numbers of all Contractors and Subcontractors. Maintain emergency telephone numbers of all Contractors and Subcontractors in the format of a Project Directory that is regularly updated and shared with the Project Team.
43. Meet, verify identification, and accompany any inspectors from local, state, or federal agencies having jurisdiction over the project. Immediately report the results of such inspections to the Owner / Prime Contractor / Architect. Monitor any corrective actions.
44. Consider and evaluate suggestions or modifications which may be submitted by the Contractor to the Architect and report them with recommendations to the Architect for final decisions.
45. Observe materials delivered to the site and used by the sub-contractors to ensure that materials used are those specified or approved substitutes, and that materials are in good condition and free of defects. Document and report problems immediately to the Architect and Prime Contractor and as soon as possible to the Owner.
46. Observe the quality and progress of construction to determine, in general, that it is proceeding in accordance with the contract documents. Maintain documentation and photographs of project

progress. Perform regular examinations of the work on-site and comparing completed work with drawings and specifications to ensure accuracy.

47. Be alert to the completion date and to conditions which may cause delay in completions, and report same to the Architect.
48. Report any variances, conflicts, or potential problems to the Architect immediately.
49. Review the list of items to be completed or corrected which is submitted by the Contractor with a request for issuance of a Certificate of Substantial Completion. Review the Work. If the list is accurate, forward it to the Architect for final disposition; if not, so advise the Architect and return the list to the Contractor for correction.
50. Assist the Architect in conducting inspections to determine date / dates of Partial or Substantial Completion and date of final completion.
51. Assist the Design Team in the development of work to complete and punch-lists. Promote timely completion of punch-list items by the responsible contractors and inspect final installations and corrective work.
52. Observe all systems and equipment testing required in the specifications and report test results to the Owner / Architect. Participate in final inspections and commissioning.
53. Receive and review as-built drawings for transfer to the Owner. Note: Monitor the progress of record drawings and initiate corrective actions with contractors to keep record drawings current.
54. Receive, log, and review technical manuals, operator's manuals, manufacturer's instructions, attic stock material, inventory keys, special tools, filters, spare parts, warranties and similar items / documents for transfer to the Owner's staff.
55. Address any warranty issues with the responsible contractor and assist in coordinating resolution of any concerning conditions.
56. Review all field reports from Architects / Engineers. Monitor and report on corrective actions.
57. Assist the Owner / Architect in the preparation of final State Education Department paperwork and project closeout documentation.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tess Dempsey	
Aversa Agency Inc 265 Genesee Street P. O. Box 796 Auburn NY 13021	PHONE (A/C, No, Ext): (315) 255-2200	FAX (A/C, No): (315) 253-9712
	E-MAIL ADDRESS: tdempsey@aversaagency.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Schoolhouse Construction Services, LLC 20850 State Highway 28 Delhi NY 13753	INSURER A : Colony Insurance Company	39993
	INSURER B : National Liability & Fire Insurance Company Admitted	20052
	INSURER C : Accident Fund Insurance Company Of America Admitted	10166
	INSURER D : Argonaut Insurance Company	19801
	INSURER E : National Fire & Marine Insurance Company	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL248203385 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:			600 GL 0178711-04	07/28/2024	07/28/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 2,000,000 $ 100,000 $ Excluded $ 1,000,000 $ 4,000,000 $ 4,000,000 $
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [X] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			73APB008429	04/03/2024	04/03/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ 100,000 $ $ $ $
C	[X] UMBRELLA LIAB [ ] OCCUR [X] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			GXL0002232 02	07/28/2024	07/28/2025	EACH OCCURRENCE AGGREGATE [ ]	$ 5,000,000 $ 5,000,000 $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
B	AUTOMOBILE LIABILITY X SCHEDULED AUTOS			72AXB010075	04/03/2024	04/03/2025	$900,000 CSL Excess Of	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

D Miscellaneous Errors & Omissions 121AE020186902 07/21/2024-07/28/2025 $2,000,000 Each Claim $2,000,000 Aggregate

CERTIFICATE HOLDER

Onteora Central School District
4166 Route 28
Boiceville NY 12412

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia M. Bailey

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NYSIF
New York State Insurance Fund

PO Box 66699, Albany, NY 12206
| nysif.com

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

^ ^ ^ ^ ^ ^ 471439675
AMWINS INSURANCE BROKERAGE LLC
200 ELWOOD DAVIS ROAD
SUITE 200
LIVERPOOL NY 13088

SCAN TO VALIDATE
AND SUBSCRIBE

POLICYHOLDER	CERTIFICATE HOLDER
SCHOOLHOUSE CONSTRUCTION SERVICES, LLC 20850 STATE HIGHWAY 28 DELHI NY 13753	ONTEORA CENTRAL SCHOOL DISTRICT 4166 ROUTE 28 BOICEVILLE NY 12412

POLICY NUMBER	CERTIFICATE NUMBER	POLICY PERIOD	DATE
Z2456 884-2	376483	05/01/2024 TO 05/01/2025	11/18/2024

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 2456 884-2, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP. THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.

THIS POLICY DOES NOT COVER THE SOLE PROPRIETOR, PARTNERS AND/OR MEMBERS OF A LIMITED LIABILITY COMPANY.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR,INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 908085507

U-26.3

SCHOOLHOUSE
CONSTRUCTION
SERVICES LLC

Schoolhouse prides itself in delivering high quality services that ensure success for New York State School Districts.

Eric Robert
President and Project Executive
(607) 437-6971
eric.robert@schoolhouse.construction

November 18, 2025

Monica LaClair, CPA
Assistant Superintendent for Business
Onteora Central School District
4166 State Route 28
Boiceville, NY 12412

Re: CPL FEE PROPOSAL: 2026 Building Condition Survey (BCS)

Dear Ms. LaClair,

In accordance with our discussions, we are pleased to submit a proposal for Architectural and Engineering services to conduct facilities inspections and create a comprehensive Building Condition Survey for the use in forming future capital projects.

The following represents our recommended Scope of Work for the project. The scope includes a multidiscipline survey of all the existing facilities, any related committee, BOE and Administration Meetings and design cost estimates per the NYSED format. A more detailed description of our scope is outlined below. The project is generally described as follows:

- The Onteora Central School District (OCSD) consists of 5 District owned and operated educational and administration buildings totaling approximately 312,089 square feet.
- The OCSD has the need to conduct a comprehensive Building Condition Survey of these facilities, building upon the basic information contained within the 2021 BCS.
- The final results of this survey will be a highly detailed 5 Year Master Plan that will identify building deficiencies and opportunities for use in planning future capital projects and normal building maintenance. This information gathered and presented will be formally known as the "Master Plan" for the District.
- CPL will submit all appropriate and required BCS forms to the NYSED portal upon received login credentials from the OCSD.

Scope of Work:

Analysis of Existing Components and Systems

CPL's team of Architects, MEP and Civil Engineers will conduct a building by building survey of each building and site. These observations will be formalized in a report by building on NYSED forms.

Visual Analysis of Components and Systems to include:

- Roofing
- Storm Drainage
- Interior and Exterior Finishes
- Interior and Exterior Doors and Windows
- Parking Lots, Sidewalks and Curbing
- Mechanical Systems (Boilers, RTU's, UV's, Pumps etc)

- Plumbing Systems
- Electrical Panels, Transformers and associated items
- Building Façade and Envelope
- Fire Alaram and Egress Lighting

BCS Report, Priority Listing and Review

CPL will provide a formal report indicating comments relative to the useful life for materials and equipment. Supplementary floor plans and site plans will be used to identify locations, including photos of observed items to further explain conditions. All noted items will be assigned a unique identifier that will later be assigned a probable design cost.

Formally this report is known as a 5 Year Master Plan. The majority of this Master Plan will be able to be used for this most recent BCS to eliminate duplicate effort.

Documentation of Results from Roof Scans & CCTV Inspection

CPL will provide roof plans for BES and the MSHS building based on results from infrared roof scans. Roof plans will identify locations requiring restoration or full replacement as well as indicate recently restored or replaced roof areas. CPL will also provide roof plans for PES and WES based on visual inspection. CPL will also provide a site plan of the Boiceville Campus indicating locations of existing drainage structures and explaining their conditions based on results from CCTV Inspections.

Fee Proposal:

CPL will provide the Scope of Work described above for the lump sum fee of **$40,572.00** to be billed monthly based on a percentage completeness.

Additional Services:

Roof Scans at BES and MSHS Buildings: CPL with contract with our sub-consultant Tremco / Weatherproofing Technologies, Inc. (WTI) to perform infrared roof scans at BES and the MSHS for a flat fee of **$11,521.02.** See attached proposals from Tremco / WTI.

Cleaning & CCTV Inspections at Boiceville Campus: CPL will contract with our sub-consultant Arold Construction Co., Inc. to perform cleaning & CCTV inspections of existing drainage structures at the Boiceville Campus for an allowance of **$25,000**.

The above-mentioned additional services will be invoiced to the district through CPL as a reimbursable expense in addition to the Fee Proposal amount indicated above.

Assumptions:

- Work Scope Excludes:
  - Design Development and/or Construction Documents
  - Hazardous Material Testing
  - Destructive Demolition or Testing for investigative purposes
  - Drafting CAD Floor Plans (these are to be provided by Owner)
  - Prints, reproductions and postage.
  - GPR or other Scans of subsurface or other hidden conditions.

Thank you for the opportunity to submit this proposal, and please indicate if this proposal is acceptable by signing below. Contact me to discuss the proposal at (845) 522-5781 or cladanyi@cplteam.com, if you have any questions or concerns.

Very truly yours,
CPL

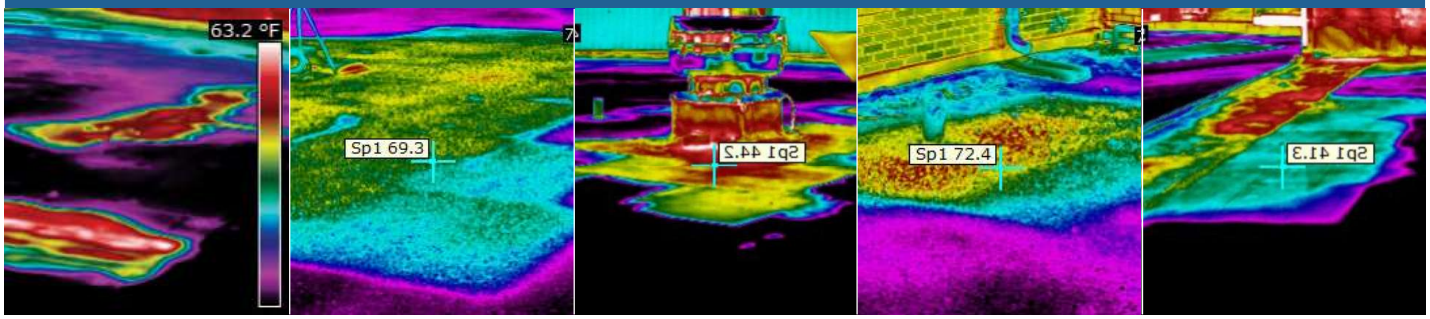


Christopher Ladanyi, AIA
Senior Architectural Project Manager

Authorization to Proceed:

Monica LaClair, CPA, Assistant Superintendent for Business Date:
Onteora Central School District

WTI DIAGNOSTICS PROPOSAL



SUBMITTED TO

Stephanie Wisniewski
Architectural Team

CPL

WTI DIAGNOSTICS PROPOSAL

Date: 11-11-2025

RE: Onteora CSD- Bennett Elementary

Customer: CPL Architecture

Building Location: 4166 State Route 28, Boiceville, NY 12412

Contract Price

$ 4,150.92

☑ Plus Tax ☐ Tax Included

☐ Tax Exempt ☐ No Tax

Dear Stephanie,

Scope of Work

Full Service Infrared Scan

1. Project size. (18,440 ft² - 1 Buildings, 4 Roof Sections, 1 Site.)

2. Scan all accessible roof sections with a MID-WAVE Infrared Camera.

3. Take infrared pictures (thermograms) of suspected wet roof area(s).

4. Measure, illustrate, and label all serviced corresponding roof sections.

5. Physically verify all suspected wet roof areas with core cuts and utilize a non destructive, portable moisture density gauge - taking density readings of suspected anomalies identified from the Infrared Camera.

6. Identify and record roofing system construction and moisture content percentage using a moisture probe on all applicable membrane(s), insulation(s), and decking during core sample verifications.

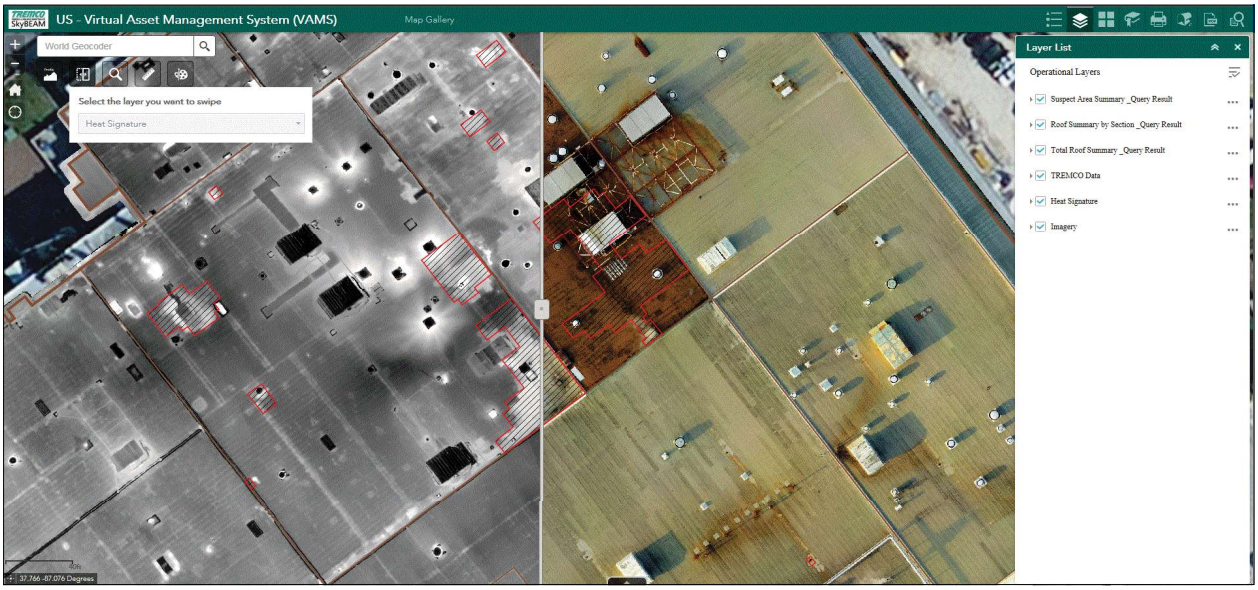
7. Mark all verified wet areas on roof surface with visible paint outlines.

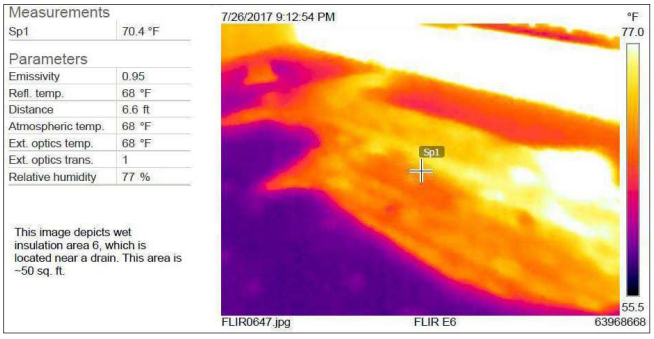
8. Take corresponding photographs of wet roof areas.

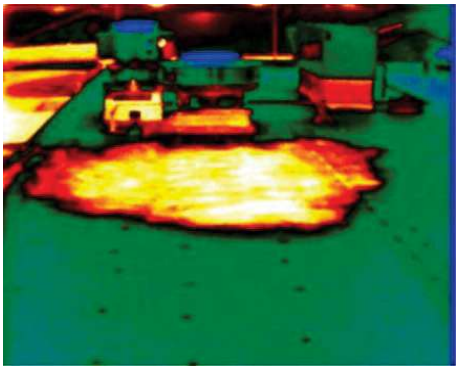
9. Plot all service related information on a scaled drawing with appropriate identifications to be drafted into a Tremco/WTI branded formal report.

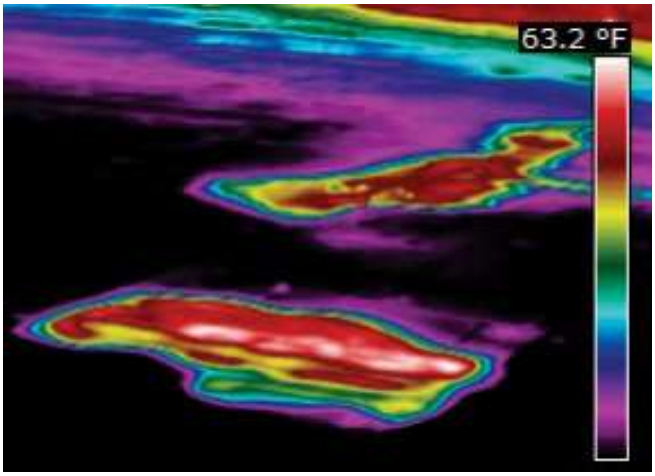
WTI DIAGNOSTICS PROPOSAL

SAMPLE IMAGES











WTI DIAGNOSTICS PROPOSAL

TERMS AND CONDITIONS:

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This Proposal is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions*, which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI. Please confirm your acceptance either by return e-mail to the representative identified below or by having an authorized representative of Customer sign in the space provided below. Upon receipt of acceptance, WTI will process your order and promptly begin the Scope of Work. We appreciate your business and look forward to working with you at your facility

Sincerely, Justin Frye

Weatherproofing Technologies, Inc.

By: Justin Frye

Title: Senior Field Advisor

Phone: 908-910-4394

E-mail: jfrye@tremcoinc.com

*Press the following hyperlink button for a copy of our Terms and Conditions. T&C

WTI DIAGNOSTICS PROPOSAL

Acknowledgement Regarding Prevailing Wage Requirements:

Please check ONE of the below:

☐ The work described to be performed by Weatherproofing Technologies, Inc. ("WTI") at customer's facilities is not subject to federal, state or local prevailing wage requirements, other than the Fair Labor Standards Act's minimum wage provisions (29 U.S.C. § 206) and similar state minimum wage laws of general application.

☑ The work to be performed by WTI at customer's facilities is subject to prevailing wage requirements, and the customer agrees to provide WTI with all applicable wage schedules for such work before a purchase order is generated for this work.

Customer further acknowledges that if customer is a public entity or agency, or the project is funded in whole or in part with federal funds, the price quoted by WTI for work performed on customer's facilities is based on the assumption that the work is covered by a prevailing wage law (applicable state or local prevailing wage law or the Davis Bacon Act). If the customer indicates above that this project is not subject to any federal, state or local prevailing wage requirements the quoted price may be reduced.

Customer Name:	
P.O. # (if required)	
Customer Representative (print name):	
Signature:	
Title:	
Date:	



THANK YOU

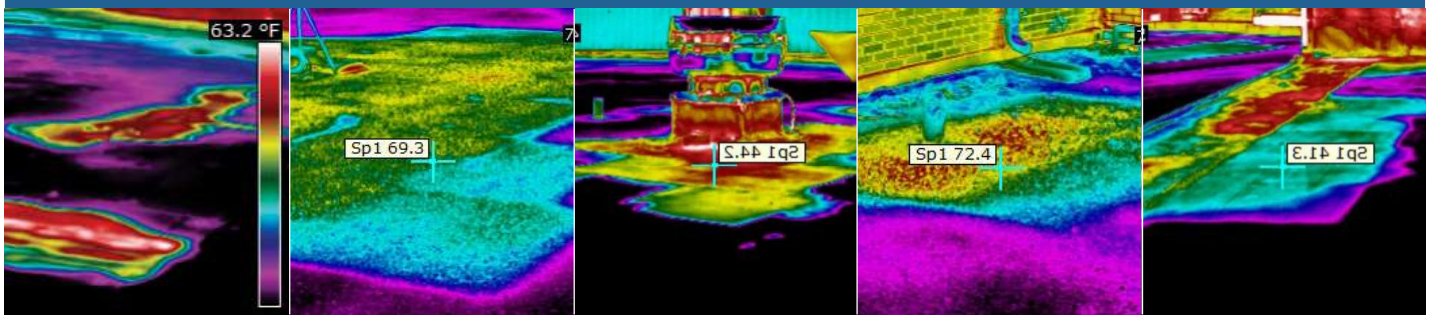
FOR THE OPPORTUNITY TO PROPOSE ON THIS PROJECT

3735 GREEN ROAD, BEACHWOOD, OH 44122 • www.tremcocpg.com

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WTI is part of Tremco Construction Products Group

WTI DIAGNOSTICS PROPOSAL



SUBMITTED TO

Stephanie Wisniewski
Architectural Team

CPL

WTI DIAGNOSTICS PROPOSAL

Date: 11-11-2025

RE: Onteora CSD- Middle/ High School

Customer: CPL Architecture

Building Location: 4166 State Route 28, Boiceville, NY 12412

Contract Price

$ 7,370.10

☑ Plus Tax ☐ Tax Included

☐ Tax Exempt ☐ No Tax

Dear Stephanie,

Scope of Work

Full Service Infrared Scan

1. Project size. (107,532 ft² - 1 Buildings, 8 Roof Sections, 1 Site.)

2. Scan all accessible roof sections with a MID-WAVE Infrared Camera.

3. Take infrared pictures (thermograms) of suspected wet roof area(s).

4. Measure, illustrate, and label all serviced corresponding roof sections.

5. Physically verify all suspected wet roof areas with core cuts and utilize a non destructive, portable moisture density gauge - taking density readings of suspected anomalies identified from the Infrared Camera.

6. Identify and record roofing system construction and moisture content percentage using a moisture probe on all applicable membrane(s), insulation(s), and decking during core sample verifications.

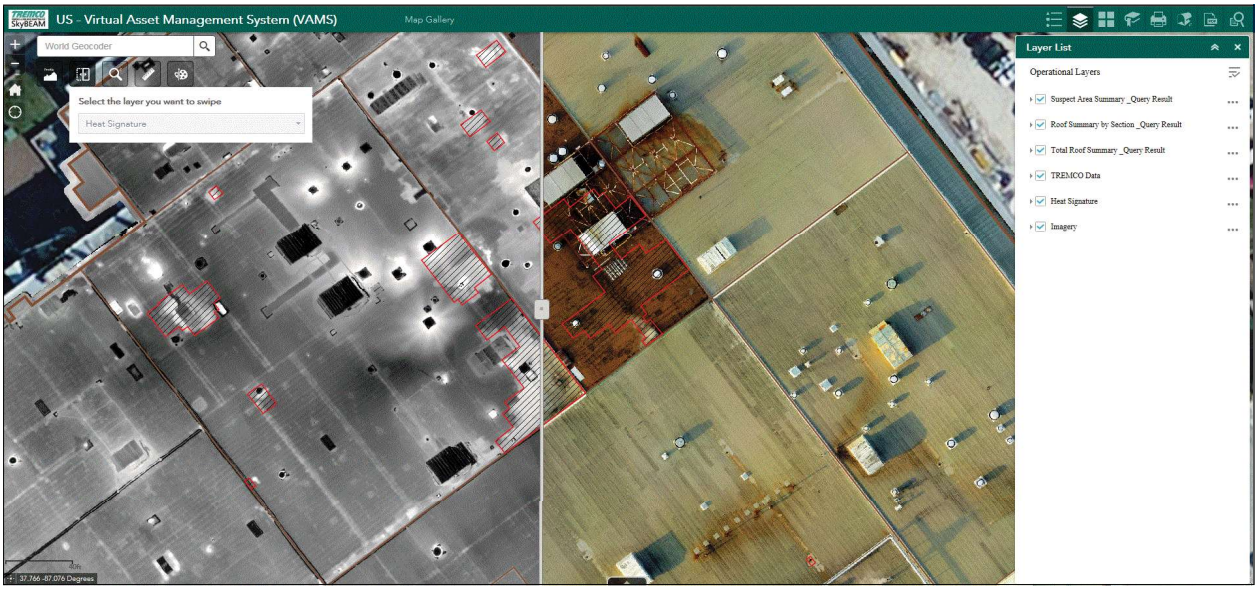
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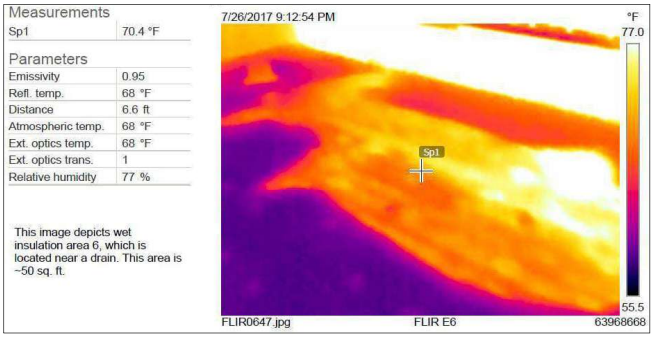
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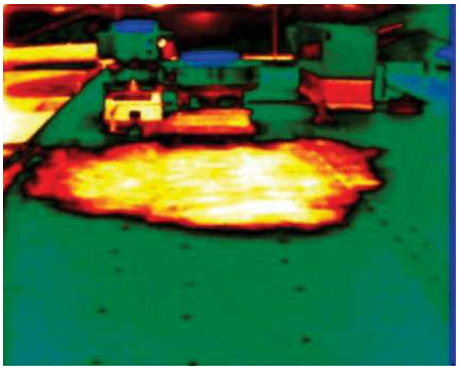
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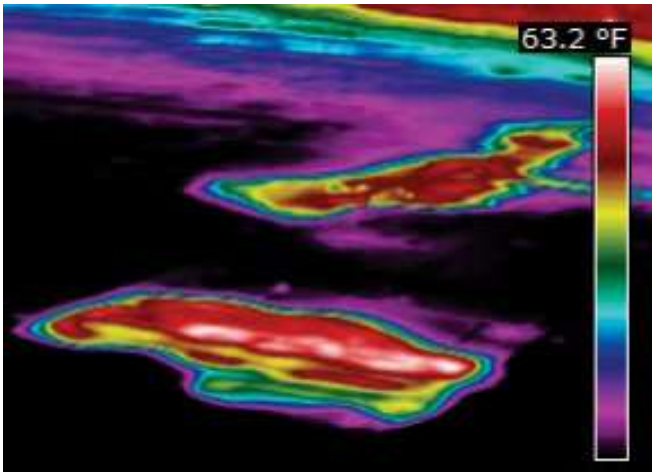
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Sincerely, Justin Frye

Weatherproofing Technologies, Inc.

By: Justin Frye

Title: Senior Field Advisor

Phone: 908-910-4394

E-mail: jfrye@tremcoinc.com

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Customer Name:	
P.O. # (if required)	
Customer Representative (print name):	
Signature:	
Title:	
Date:	



THANK YOU

FOR THE OPPORTUNITY TO PROPOSE ON THIS PROJECT

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TREMCO Construction Products Group | wti

WTI is part of Tremco Construction Products Group

ONTEORA CENTRAL SCHOOL DISTRICT

4166 Route 28, Boiceville, NY 12412
ph. 845.657 8499 • fax 845.657 8742
www.onteora k12 ny.us

CENTRAL ADMINISTRATION
MONICA LACLAIR, CPA
Assistant Superintendent for Business
mlaclair@onteora k12 ny.us

INDEPENDENT CONTRACTOR RETAINER

Name: Charlotte Gordon

Address: 6 Hodgkins St. Gloucester, MA 01930

Telephone Number: 978-771-9694

In accordance with Education Law of the State of New York, and the regulations of the Onteora Central School District, you are hereby retained as presenter effective 2/19/26 (snow day 2/20/26) to 2/19/26 (snow day 2/20/26) at a rate of $350 per day to a maximum of $350 with no fringe benefits or deductions. Onteora CSD or its designee reserves the right to monitor all contracts, including purchase orders, from commencement until completion and to certify satisfactory and timely performance/completion of the contract prior to the District's authorization of payment of the agreed contract amount to the contractor. You will be paid on invoices submitted by you, stating the dates and hours of the services you rendered and your total fee. If applicable, you will be required to attend any meetings in reference to the evaluation/report submitted and reports must be submitted for reimbursement. The terms and conditions of this contract are subject to formal approval by the Board of Education. Please sign below and return to the Program Supervisor's Office as soon as possible.

I hereby assert that I am duly qualified as provided by the Education Law, and that I hereby accept the retainer for services under the conditions set forth above.

Signature _____ Date 11/26/25

Charlotte Gordon
Print Name

[redacted]
Social Security Number or Federal Tax ID

FOR DISTRICT USE ONLY

Approved by: _____ Date 12/04/25
Program Supervisor

HS ELA
Program

A2110.449.01
Budget Code

Approved by: _____ Date _____
Superintendent of Schools

Updated 09/01/2023

Onteora Central School District

Phone (845) 657-3320
BOICEVILLE, NEW YORK 12412 Fax (845) 657-8742

INDEPENDENT CONTRACTOR RETAINER

Name: Mannie Nogueira BMX Shows LLC
Address: 46 Victoria Lane, Templeton, MA 01468
Telephone Number: 978-855-6998

In accordance with Education Law of the State of New York, and the regulations of the Onteora Central School District, you are hereby retained as Motivational Speaker effective 01/23/26 to 01/23/26 at a rate of $1,149.00 per day to a maximum of $1,149.00 with no fringe benefits or deductions. You will be paid on invoices submitted by you, stating the dates and hours that the services you rendered and your total fee.

The terms and conditions of this contract are subject to formal approval by the Board of Education. Please sign below and return to the Program Supervisor's Office as soon as possible.

I hereby assert that I am duly qualified as provided by the Education Law, and that I hereby accept the retainer for services under the conditions set forth above.

Signature _____ Date 12/04/25

Mannie Nogueira
Print Name

[redacted]
Social Security Number or Federal Tax ID

FOR DISTRICT USE ONLY

Approved by: Don Solimene
Program Supervisor

Date 12/04/2025

A2110.402-02
Budget Code

Approved by: _____
Superintendent of Schools

Date _____

Updated 07/26/22



Mannie Nogueira BMX Shows LLC

General Contract

HIRER: Onteora Middle School

ADDRESS: 4166 State Route 28, Boiceville, NY 12412

DATE OF PERFORMANCE: January 23rd, 2026

TIME OF PERFORMANCE: Afternoon TBD

TERMS OF CONTRACT

PAYMENT: Full amount due on date of performance. Payment due within 90 days of a signed P.O. Please make check to **Mannie Nogueira BMX Shows LLC**. Late payment may result in a $100 fee.

CONFIRMATION OF PERFORMANCE: The booking is confirmed when both parties agree and sign to the proposed contract and at that time the date will be reserved.

CANCELATION OF PERFORMANCE: Mannie Nogueira BMX Shows LLC has the right to cancel anytime before the show date due to high winds, rain, snow, sleet, OR high likelihood of any of the weather conditions stated. The Hirer has the right to cancel the performance up to 30 days before the scheduled date. Cancellation under 30 days will result in a 500$ cancelation fee. Cancellation due to snow will result in no cancellation fee.

PERSON OF CONTACT: The Person of Contact will be required to sign this document on behalf of the Hirer booking the performance. This person of contact will relate any relative and useful information to Mannie Nogueira BMX Shows.

ENGAGEMENT: Mannie Nogueira BMX Shows LLC will follow all reasonable instructions relating to the proper and lawful conduct of the Hire's business.

POWER SUPPLY: The Hirer will provide safe and adequate power supplies for the purpose of the powering equipment for the performance.

DAMAGES: Mannie Nogueira BMX Shows LLC is not responsible for any damages to flooring or any other equipment used in the performance.

PERSONAL RESPONSIBILITY: Mannie Nogueira, sole owner of Mannie Nogueira BMX Shows LLC is fully responsible if injured during the performance and will not sue if an accident would occur.

SPECIAL CONDITIONS:
Indoor show requirements: The performance requires a FLAT and SMOOTH surface to perform on such as a gym or cafeteria. Hardwood and tile floors work best. Please have the floor swept prior to my arrival.
Outdoor show requirements: The performance requires a FLAT and SMOOTH surface. Some locations that may work are a basketball court, tennis court, blacktop pavement, or parking lot. Mannie Nogueira has or will have the opportunity to inspect the premise prior

to performing these services. The location must be free from all debris such as wood chips, pebbles, or leaves. Mannie Nogueira BMX Shows LLC has the right to refuse the location if it does not meet the requirement stated above. A back up indoor location is required.

PAYMENT DETAILS

Payment Total: $1,149.00 for one, 40 minute BMX show. Payment of **$1,149.00** is due on the day of the event.

SIGNED BY (Hirer) ... Monica LaClair ..... 12 / 4 / 25
PRINT NAME DATE

Monica LaClair ..... SIGNATURE

(The signatory of the Hirer warrants that they have authority to enter this agreement on behalf of the Hirer)

SIGNED BY (Sole Owner of LLC) ..... Mannie Nogueira ..... 12 / 04 / 25
PRINT NAME DATE

..... SIGNATURE

SPEAKING AGREEMENT / INVOICE

NEW YORK'S FINEST SPEAKERS LLC
A LAW ENFORCEMENT PUBLIC SPEAKERS BUREAU

DATE	CLIENT	DESCRIPTION OF SERVICE	COST/FEE
01-08-26	Onteora Middle School	TWO INTERNET AWARENESS PRESENTATIONS (LIVE) (STUDENTS)	$1275.00
			$1275.00

AGREEMENT MADE AS OF THE **20TH DAY OF NOVEMBER 2026** BETWEEN **NY FINEST SPEAKERS ("COMPANY")** AND **ONTEORA MIDDLE SCHOOL ("CLIENT"), WHEREAS** COMPANY PROVIDES PRESENTATIONS TO CLIENT AND CLIENT DESIRES TO RETAIN COMPANY TO PROVIDE SUCH SERVICES ON THE TERMS AND CONDITIONS SET FORTH HEREIN, NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES COMPANY SHALL PROVIDE CLIENT WITH ABOVE LISTED PRESENTATION.

1. **SERVICES** WILL BE PERFORMED AT CLIENTS LOCATION. CLIENT ACKNOWLEDGES THAT THE SUBJECT MATTER OF THE SERVICES ARE SENSITIVE AND CLIENT HAS BEEN ADVISED BY THE COMPANY OF THE CONTENT.
2. **COMPENSATION**. CLIENT SHALL PAY COMPANY ABOVE "FEE" FOR THE SERVICES. SUCH AMOUNT SHALL BE DUE PRIOR TO OR ON THE DATE OF SERVICES BY CHECK/CASH PAYABLE TO COMPANY.
3. **COMPANY PROPERTY**. IN PERFORMING SERVICES, COMPANY MAY UTILIZE COMPANY'S OWN PROPRIETARY MATERIAL INCLUDING BUT NOT LIMITED TO, SLIDE PRESENTATION, VIDEO, IDEAS, OR TRADE SECRETS (COMPANY PROPERTY), COMPANY SHALL AT ALL TIMES RETAIN ALL OWNERSHIP RIGHTS INCLUDING COPYRIGHTS, IN AND TO THE COMPANY PROPERTY; HOWEVER, COMPANY GRANTS CLIENT (IF FORMALLY REQUESTED) THE RIGHT TO RECORD AND/OR REPRODUCE THE PRESENTATION AND TO REPLAY THEM SOLELY WITHIN CLIENT FOR (A LIMITED TIME) SO LONG AS CLIENT PROMPTLY PROVIDES A COPY OF SUCH TO COMPANY, THESE TERMS SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.
4. **LIMITATION OF LIABILITY**. EXCEPT AS SET FORTH HEREIN, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, IN RESPECT OF THE SERVICES EXCEED THE FEE. CLIENT SHALL INDEMNIFY, DEFEND AND HOLD COMPANY AND ITS MEMBERS HARMLESS FROM ANY LIABILITIES AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, INCURRED BY ANY OF THEM IN CONNECTION WITH CLAIMS BY THIRD PARTIERS RELATING TO THE SERVICES.
5. **SEVERABILITY**. IF ANY PROVISION HEREOF IS HELD INVALID OR UNENFORCEABLE BY A COURT OF COMPETENT JURISDICTION, INVALIDITY SHALL NOT AFFECT THE VALIDITY OR OPERATION OF ANY OTHER PROVISION AND SHALL SUCH BE DEEMED TO BE SEVERED FROM THE AGREEMENT.
6. **APPLICABLE LAWS**. THIS AGREEMENT IS BEING EXECUTED AND DELIVERED IN AND SHALL BE CONSTRUCTED AND ENFORCED FOR ALL PURPOSES AND IN ALL RESPECTS IN ACCORDANCE WITH THE LAWS OF THE STATE OF NEW YORK. VENUE FOR ANY DISPUTE HEREUNDER SHALL BE IN PUTNAM COUNTY, NEW YORK.

THIS AGREEMENT CONTAINS THE ENTIRE UNDERSTANDING BETWEEN THE PARTIES AND NO ALTERATION OR MODIFICATION HEREOF SHALL BE EFFECTIVE EXCEPT IN A SUBSEQUENT WRITTEN INSTRUMENT EXECUTED BY BOTH PARTIES. NEITHER PARTY MAY ASSIGN THIS AGREEMENT WITHOUT THE PRIOR WRITTEN CONSENT OF THE OTHER PARTY. THIS AGREEMENT MAY BR SIGNED IN TWO COUNTERPARTS, EACH OF WHICH SHALL BE AN ORIGINAL AND ALL OF WHICH WHEN TAKEN TOGETHER SHALL CONSTITUTE ONE AND THE SAME INSTRUMENT. ANY SIGNATURE DELIVERED BY A PARTY VIA FACSIMILE OR DELIVERED ELECTRONICALLY IN PDF FORMAT SHALL BE DEEMED TO BE AN ORIGINAL SIGNATURE HERETO THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE SET FORTH.

COMPANY- DATE/SIGNED 11-20-25 THOMAS GRIMES

CLIENT-DATE/SIGNED _____

PAYABLE TO: NY FINEST SPEAKERS LLC 77 MERIDIAN DRIVE BREWSTER, NY 10509 | PHONE: 646-269-8861

PUBLIC BE HEARD: ~~REGULAR BOARD MEETINGS/WORKSHOP SESSIONS~~ BOARD MEETING

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at the regular monthly business meeting or at any other meeting at the discretion of the Board.

To sign up for Public Be Heard, the public can contact the District Clerk prior to the meeting or put their name and topic on the sign-in sheet provided at each meeting. If members of the public cannot attend Public Be Heard, they may email the Board at OnteoraBOE@onteora.k12.ny.us . These comments will not be read publicly, but all emails are read by the Board Trustees. If a response is requested, it will be addressed promptly.

Any individual addressing the Board of Education will be asked to give their name at the outset of their comments. A time limit of 3 minutes per person may be set by the board unless otherwise indicated at the meeting.

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

"The Board appreciates hearing from the public, including students, on any agenda or non-agenda item. Please understand that by our adopted parliamentary procedure, the Board can't engage in discussion or answer questions during Public Be Heard. Please know that we hear you and take all your comments into consideration. The Board does reserve the right to correct any inaccuracies or misinformation during Public Be Heard. Please limit your comments to 3 minutes, be civil, and do not name any particular individuals or promote any commercial ventures or products. People wishing to express individual student or personnel concerns can bring them to the Superintendent's attention in private.

Further, all individuals at Board meetings are expected to abide by the rules for Public Conduct on School Property as set forth in the district's Code of Conduct. At board meetings, speakers and observers may not engage in behavior that disrupts the meeting, such as shouting, interrupting others, blocking the free movement of others, or obstructing the views of others. In the event of such disruption, the Board President will remind those in attendance of the rules under this policy. Any Board member may request a brief recess of the meeting, which would serve as a cooling down period. The Board President may order the removal of those who are a threat to the safety of others or who disrupt the orderly conduct of the meeting.

We understand community members are passionate about certain issues. We all want our school board meetings to serve as an example to our students that members of our school board and members of our community can deal with controversial issues in a civil manner and show mutual respect for one another. In that spirit, we ask that all speakers and members of the audience maintain civility and respect for the differing views of others."

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program.

Education Law Section 1708

Adopted: 10/25/22