



Executive Committee

MEETING AGENDA

Date: January 23, 2026
Time: 8:30 – 10:00 a.m.
Location: LEARN, Room 216/ 44 Hacketts Hill Road, Old Lyme, CT 06371

A Microsoft Teams remote meeting option is available for those unable to attend in person. Login details can be found at the end of this agenda.

- 1.** Review February 2026 Board of Directors' Agenda
- 2.** Appointment to New Office of Teaching and Learning (OTL) Leadership Position: Educational Consultant of the Office of Teaching & Learning
- 3.** Bid Waiver Request
- 4.** Bid Waiver Request: Silver/Petrucci (Architectural and Engineering Services for continued
- 5.** phased renovations at Regional Multicultural Magnet School (RMMS) for summer 2026 and spring 2027.)
- 6.** School and State Finance Legislative Strategy
- 7.** Commissioner's Superintendent Advisory Summary
- 8.** RESC Alliance Meeting with Commission of Education Summary
- 9.** Tri-Share Update
- 10.** Adjournment

[Click Here to Join the Meeting via Teams](#)

Meeting ID: 269 704 557 422 7
Passcode: eW6HR2f3





Board of Directors Regular Business MEETING AGENDA

Date: February 12, 2026
Time: 9:00 – 11:00 a.m.
Location: LEARN/ 44 Hacketts Hill Road, Old Lyme, CT 06371

A remote meeting option is provided for those unable to attend in person. The login information is at the end of this agenda.

- 1. Call to Order:** Pledge of Allegiance
- 2. Audience and Guests:** Introductions
- 3. Public Comment:**
- 4. Reading and/or Review of Correspondence:**
- 5. Superintendents’ Perspective:** Mr. Thomas Giard, III, Superintendent of Waterford School District, to present on the Strategic Plan and Key District Initiatives of the district.
- 6. Consent Agenda:**
 - 6.1 Approval of the DRAFT Minutes, Regular Business Meeting—January 8, 2026
 - 6.2 Approval of Budget Summary as of January 31, 2026
 - 6.3 Approval of Grant Applications—

Motion to approve the Consent Agenda as presented.
- 7. Information from the Executive Director:**
 - 7.1 Hiring—Resignations and new hires, including trend reports
 - 7.2 Distributions — TBD**
 - 7.3 Executive Committee Meeting Minutes, Regular Business Meeting—January 23, 2026
 - 7.4 LEARN Building Committee Meeting Minutes—January 8, 2026
 - 7.5 Legislative Updates
 - 7.6 LEARN Agency Updates

8. Old Business:

9. New Business:

9.1 Michael Belden to present on Fiscal State of the Agency

9.2 Revised Policy #4129/4229, Personnel-Certified/Non-certified, Series 4000; “Tuition Reimbursement”

10. Educational Perspective:

11. Roundtable Discussion:

12. Future Roundtable Topics:

13. Adjournment:

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Meeting ID: 287 177 038 708 1

Passcode: jN6Ad9cu

BID WAIVER REQUEST

WAIVER FOR: Silver/Petrucci Architectural and Engineering Services for continued phased renovations at Regional Multicultural Magnet School (RMMS) for summer 2026 and spring 2027

DATE OF REQUEST: 01/14/2026

FISCAL YEAR OF PURCHASE OR SERVICES: FYs 2026 and 2027

DEPARTMENT: Regional Multicultural Magnet School (RMMS)

SUPERVISOR OF PROGRAM: Mariana Reyes and Elizabeth Beaumont

MATERIALS OR SERVICES TO BE PROVIDED:

Schematic Design Services

- Refinement of initial feasibility study documents
- Confirmation of final programmatic requirements and space planning
- Review and verification of existing documentation
- Preliminary evaluation and coordination of:
 - Interior design elements
 - Mechanical, Electrical, Plumbing, and Fire Protection (MEP/FP) systems
- Client meetings to review project goals and confirm design objectives
- Preparation of schematic design documents, including:
 - Schematic floor plans
 - Preliminary code analysis and final code review
 - Preliminary interior finish selections

Construction Documents Services

- Preparation of complete phased construction drawings suitable for competitive bidding
- Drawings to include, but not be limited to:
 - Demolition plans
 - Floor plans
 - Reflected ceiling plans
 - Finish plans
 - Interior elevations
 - Wall type details
 - Finish schedules
 - Door schedules
 - Construction details
 - General information sheets
- Development and coordination of:
 - Mechanical, electrical, and plumbing drawings
 - Renovations to existing fire protection systems
 - Data and security systems coordination
- Preparation of a Project Manual including technical specifications
- Issuance of a 95% Construction Document set for Owner review and comment

- Incorporation of Owner comments and issuance of:
 - Final 100% Construction Documents
 - PDF drawing sets suitable for bidding
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3. Bidding Phase Services

- Preparation and assembly of bid packages
 - Participation in pre-bid meetings
 - Response to bidder questions and Requests for Information (RFIs)
 - Issuance of supplemental sketches or clarifications as required during bidding
 - Provision of signed and sealed permit drawings in PDF format
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4. Construction Administration Services

- Response to contractor RFIs during construction
- Preparation of supplemental sketches to address field conditions
- Attendance at construction meetings, as required
- Preparation and submission of field observation reports
- Review of contractor payment applications
- Review of engineering and contractor submittals for design conformance
- Development of a final punch list at project completion

Total Amount = \$61,930.00

BID WAIVER REQUEST RATIONALE:

Waiving the bid requirement in this instance will allow LEARN to maintain design consistency, adhere to project schedules for summer 2026 and spring 2027 renovations, and minimize disruption to the school environment. Silver/Petrucci has previously provided design services for RMMS renovations, including schematic design and construction documents for earlier phases of this project. Engaging the same firm for Phases 2 and 3 ensures continuity of design, familiarity with existing building conditions, and integration with previously completed work, which is critical to the timely and cost-effective completion of this project.

RECOMMENDED BY: **Katherine Ericson**

DATE 01/14/2026