



Spring Lake Park Schools
 District Services Center
 1415 81st Avenue NE
 Spring Lake Park, MN 55432

SCHOOL BOARD MEETING
Spring Lake Park Schools School Board
Spring Lake Park, MN
December 16, 2025

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Hennen called the meeting to order at 7:00p.m. Board members present were Amy Hennen, Melody Skelly, Marilynn Forsberg, Sam Villella, Allie Schmidt and Kelly McClellan, along with Superintendent Dr. Jeff Ronneberg and student representative Mickey Tran. Chair Easter was absent.

B. AGENDA APPROVAL

Motion by Schmidt seconded by McClellan, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Thursday, December 24, 2025 - Friday, January 2, 2026, No School; DSC and Childcare hours listed on the District Website
- Tuesday, January 13, 2026, School Board Organizational and Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Forsberg, seconded by Skelly, to approve the following items of the consent agenda:

1. Minutes of the:
November 11, 2025, Regular School Board Meeting
2. Bills Paid for October 2025

BILLS PAID OCTOBER 2025	
Fund	Total Payments
General	\$ 5,593,573
Food Service	368,393
Community Education	209,679
Debt Service	-
Internal Service Funds	117,131
OPEB Trust Account	-

TOTAL	\$ 6,288,776
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3. Personnel Items – including employments, terminations/resignations/non-renewal of contract, leaves of absence, and lane change for teachers.

EMPLOYMENTS

Name	Location	Position	Start Date	New, Growth, Replace or Reallocation
Kayla Johnson	NP	SPED – ASD Paraprofessional	11/11/2025	Replace
Naomi Kane	SLPHS	Family & Consumer Science Teach	11/12/2025	Replace
Alison Kelso	CV	Grade 4 Teacher	12/01/2025	Replace
Robin Lapcinski	NP	Preschool Room Assistant	12/01/2025	Replace
Johnny Shoemaker Sr	SLPHS	SPED – ASD Paraprofessional	12/02/2025	Replace
Braxton Strupp	CV	Behavior Specialist Paraprofessor	12/10/2025	New
Tanner Warne	SLPHS	Behavior Specialist Paraprofessor	11/13/2025	Replace

TERMINATIONS/RESIGNATIONS/SEPARATIONS FROM EMPLOYMENT

Name	Location	Employee Group	Notes
Gretchen Glewwe	CV	Teachers	Resignation as of November 7, 2025
Jasmine Kurtz-Becker	CV	Teachers	Resignation as of November 26, 2025
Jackelin Lopez Aguirre	WCSI	Community Services	Resignation as of November 14, 2025
Lena Riddley	NP	Community Services	Resignation as of November 7, 2025
Brian Robertson	WW	Paraprofessionals	Resignation as of December 8, 2025

LEAVES OF ABSENCE - None

Motion carried unanimously with all members present voting yes (6-0).

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

- 1. Recognition of 2025 Spring Lake Park High School Football Team** – John Stewart, SLPHS Football Head Coach, recognized the hard work the athletes put on this season and invited them to come up to the podium to give a few remarks about their successful season. Comments from the Board followed recognizing how fun it was to watch them this football season and how much support the community provided to the team.
- 2. 2025 Budget and Property Taxes Payable 2026 Presentation (Truth in Taxation Hearing)** - Ms. Amy Schultz, Executive Director of Business Services reviewed the current year budget for Spring Lake Park Schools and the proposed property tax levy, highlighting the various funds and any proposed changes, reviewing the budget review process along with the levy calendar, giving an overview of the various levy components and sharing MN property tax programs and support available to residents. Time was allowed for public comment and questions. No member of the public came forward.
- 3. Annual Comprehensive Financial Report for Fiscal Year Ending June 30, 2025** - Ms. Amy Schultz, Executive Director of Business Services introduced Mr. Aaron Nielsen with LB Carlson, an independent auditor for the school district. Mr. Nielsen and his staff performed the audit for the year ending June 30, 2025, and issued an unmodified, or clean report of the district’s financial statement, including no instances of non-compliance or material weaknesses. He gave an overview of the issued Management

Report, summarizing the results of the annual audit, fund balances, expenditures and revenue, and financial position of the district. The audit is available on the school district website. Board comments followed pairing the great work the Business Office department does with the finances of the district.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations** - Ms. Amy Schultz, Executive Director of Business Services, presented the monthly financial report for the month of October 2025. Ms. Schultz shared the cash basis financial report including the treasurer’s report, revenue, and expenditures.
2. **Superintendent’s Report** – Superintendent Dr. Jeff Ronneberg highlighted in his report different activities taking place throughout the district.

G. ACTION ITEMS

1. Certification of Final 2025 Payable 2026 Property Tax Levy

Motion by Schmidt, seconded by Villella, to adopt the Final 2025 Payable 2026 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

Fund	Certified 2025 Levy
General	\$ 17,809,898.35
Community Services	\$ 558,725.57
General Debt Service	\$ 11,086,095.95
Total	\$ 29,454,719.87

Motion carried unanimously with all members present voting yes (6-0).

2. Approval of the 2026-2027 School Calendar

*Motion by Skelly, seconded by Schmidt, to approve the 2026-2027 School Calendar.
Motion carried unanimously with all members present voting yes (6-0).*

3. Adopt Proposed Policy Modifications

Motion by McClellan seconded by Forsberg to approve the adoption of the following policies with proposed modifications. (School Board Policy 208 states: If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.)

- 306 – Administration of Code of Ethics
- 417 – Chemical Use and Abuse
- 418 – Tobacco- Free Environment, Possession and use of Tobacco, Tobacco related Devices, and Electronic Delivery device; Vaping Awareness and Prevention Instructions
- 519 – Interviews of Students by Outside Agencies
- 612.1 – Development of Parental Involvement Policies for Title I Programs
- 712 – Video Surveillance Other Than on Buses
- 722 – Public Data Requests

Motion carried unanimously with all members present voting yes (6-0).

4. First Reading to Initiate Review of Policy

Motion by Schmidt, seconded by Skelly to approve the initiation of the first reading of the following policies:

533 – School Meals

Motion carried unanimously with all members present voting yes (6-0).

5. Acknowledgment of Gifts

Motion by Forsberg, seconded by McClellan, to approve the following resolution:

WHEREAS School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members.

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

Roll Call: *McClellan, Hennen, Skelly, Schmidt, Forsberg, and Villella. Nays: None.*

Resolution was adopted (6-0).

H. BOARD FORUM AND REPORTS (IF ANY)

Student representative Tran shared updates on recent activities and athletics taking place at the high school. Members of the Board shared the different events and meetings they attended: football games, 916 meeting, PTO meetings, Panther Foundation meeting, to mention a few.

I. CLOSED SESSION

Motion by Forsberg, seconded by Villella to enter into Closed Session to review employee negotiations at 8:22pm. Motion carried unanimously with all members present voting yes (6-0).

Motion by Villella, seconded by McClellan to reconvene the meeting at 8:43pm. Motion carried unanimously with all members present voting yes (6-0).

G. ACTION ITEMS (continuation)

Vice Chair Hennen presented an amendment to the agenda to add an action item: the Approval of Contracts.

Motion by Skelly, seconded by Schmidt to amend the agenda to add an action item: approval of the Community Services and Administrators contracts as presented.

Motion carried unanimously with all members present voting yes. (6-0).

6. Approval of Contracts

Motion by Forsberg, seconded by Villella, to approve the Community Services and Administrator contracts as presented.

Motion carried unanimously with all members present voting yes. (6-0).

J. ADJOURNMENT

Motion by Schmidt, seconded by Skelly, to adjourn the meeting at 8:45pm. Motion carried unanimously with all members present voting yes (6-0).

Date

Melody Skelly, Clerk
Spring Lake Park Schools
Independent School District 16