

San Ysidro School District Governing Board

AGENDA WITH ORGANIZATIONAL BOARD MEETING MATERIALS

Thursday,
December 11, 2025
5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio-recorded. The public may view the meeting by visiting:
<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>

PLEASE NOTE:

- The Annual Board Organization will begin at 5:00 p.m., followed by closed session at approximately 5:30 p.m. Open session will begin immediately afterward, at approximately 6:30 p.m.
- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit:
<https://www.sysdschools.org/Page/286>. Filter by **Year**, **Month**, and/or **Meeting Type**, then click **Submit**. All available resources matching your search criteria will be displayed.

**San Ysidro Middle School
Multicultural Complex
4345 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

ORGANIZATIONAL MEETING OF THE GOVERNING BOARD
THURSDAY, DECEMBER 11, 2025
5:00 p.m.

Pursuant to Government Code Section 54954 and 54954.2 and Education Code Section 35143, the Organizational Meeting of the Governing Board will be held on Thursday, December 11, 2025, at 5:00 p.m. to conduct its business meeting at the **San Ysidro Middle School - Multicultural Complex: 4345 Otay Mesa Road, San Ysidro, CA 92173**. This meeting will be audio-recorded. The public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so in the district's designated recording location. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law. The Annual Board Organization will begin at 5:00 p.m., followed by closed session at approximately 5:30 p.m. Open session will begin immediately afterward, at approximately 6:30 p.m.

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Manuel Bojorquez, Acting Superintendent
Mrs. Zenaida Rosario, Board Member
Mr. Antonio Martinez, Board Member
Mrs. Irene Lopez, Board Member
Mr. Martin Arias, Board Member
Mrs. Kenia Peraza, Board Member

3. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. FLAG SALUTE

5. PUBLIC COMMENT/COMMUNICATIONS ON BOARD ORGANIZATION

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a courteous and meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated. To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience.

Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person's constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item or a total of 3 minutes for board organization comments and five (5) minutes for district labor organizations.

Approach the lectern and give your name.

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

It is respectfully suggested that the Governing Board temporarily relinquish the chairmanship of the meeting to the Acting Superintendent until the Board elects its President.

6. ANNUAL BOARD ORGANIZATION

A. Election of Board President

Motion: _____ Second: _____ Vote: _____

B. Election of Board Vice President

Motion: _____ Second: _____ Vote: _____

C. Election of Board Clerk

Motion: _____ Second: _____ Vote: _____

D. Appointment of Board Secretary

Motion: _____ Second: _____ Vote: _____

7. RECOGNITION OF FORMER BOARD PRESIDENT: Zenaida Rosario

8. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

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Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for district labor organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

9. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

9.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1):
Name of Case: Student v. San Ysidro School District

9.2 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

9.3 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

9.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 3

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

10. CALL TO ORDER

Who: _____ Time: _____

11. ROLL CALL by Manuel Bojorquez, Acting Superintendent

- Mrs. Zenaida Rosario, Board Member
- Mr. Antonio Martinez, Board Member
- Mrs. Irene Lopez, Board Member
- Mr. Martin Arias, Board Member
- Mrs. Kenia Peraza, Board Member

12. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Bojorquez/Inzunza)

- 12.1** ACSA’s 2025 Partners in Educational Excellence State Award presented to the Sci Phy Program in Partnership with Science Fleet Center
- 12.2** Golden Bell 2025 Award Recipient: Rooted in Community, Rising in Unity: A Model Community Schools Ecosystem

13. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

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Approach the lectern and give your name.

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14. ITEMS FROM THE BOARD & ACTING SUPERINTENDENT

15. CONFERENCE SESSION

Reports/Presentations

- 15.1 California Assessment of Student Performance and Practice (CAASPP) Presentation - Presented by Director of Educational Services, Luis Ramos
- 15.2 2025-2026 First Interim Financial Report - Presented by Chief Business Official, Marilyn Adrianzen

16. GENERAL ADMINISTRATION

16.1 MINUTES (Bojorquez)

Approve the minutes of the Regular Board Meeting of October 16, 2025.

Motion: _____ Second: _____ Vote: _____

16.2 DATE, TIME, AND PLACE OF GOVERNING BOARD MEETINGS (Bojorquez)

Approve the regular Governing Board meetings from January through December 2026 at 5:00 p.m., at the District Office and at each school at least once a year.

Motion: _____ Second: _____ Vote: _____

16.3 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND EXHIBITS - 6000 SERIES (Bojorquez)

Approve the First Reading and Adoption of Revised Board Policies, Administrative Regulations, and Exhibits - 6000 series: Board Policy 6142.91 - Reading/Language Arts Instruction, Board Policy 6145.2 - Athletic Competition, Administrative Regulation 6145.2 - Athletic Competition, Board Policy 6141.2 - Recognition of Religious Beliefs and Customs, Administrative Regulation 6141.2 - Recognition of Religious Beliefs and Customs, Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction, Administrative Regulation 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction, Board Policy 6142.8 - Comprehensive Health Education and Administrative Regulation 6142.8 - Comprehensive Health Education.

Motion: _____ Second: _____ Vote: _____

16.4 WILLIAMS SETTLEMENT FINDS FOR 2025-2026 SITE VISITS (Bojorquez/Iniguez)
Information only.

16.5 AB1200 AND COLLECTIVE BARGAINING TENTATIVE AGREEMENT WITH THE SAN YSIDRO EDUCATION ASSOCIATION (Adrianzen)

Approve/Ratify the submittal of AB1200 to the San Diego County Office of Education in reference to Article 18 – Compensation and Fringe Benefits to provide a certificated salary schedule and health & welfare benefits increase, and approval of the Collective Bargaining Tentative Agreement with San Ysidro Education Association (SYEA).

Motion: _____ Second: _____ Vote: _____

16.6 APPOINT MEMBERS TO THE CITIZENS’ BOND OVERSIGHT COMMITTEE FOR MEASURES KK, LL, AND MM (Adrianzen)

Approve the appointment of the existing Committee Members to oversee the new General Obligation Bond Measures KK, LL, and MM.

Motion: _____ Second: _____ Vote: _____

16.7 ANNUAL & FIVE-YEAR DEVELOPER FEE REPORTS (Adrianzen)

Approve the Annual and Five-Year Report for fiscal year 2024-25 in compliance with Government Code Sections 66006 and 66001.

Motion: _____ Second: _____ Vote: _____

16.8 RESOLUTION NO. 25/26-0031 TO IDENTIFY THE AMOUNT OF BUDGET REDUCTIONS NEEDED IN 2026-27 (Adrianzen)

Approve Resolution No. 25/26-0031 to identify the amount of budget reductions needed in 2026-27.

Motion: _____ Second: _____ Vote: _____

16.9 FIRST INTERIM FINANCIAL REPORT 2025-2026 (Adrianzen)

Approve the 2025-2026 First Interim Financial Report.

Motion: _____ Second: _____ Vote: _____

17. CONSENT CALENDAR

All items appearing are adopted by a single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

17A. PERSONNEL – CLASSIFIED

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

17A.1

Instructional Aides

- a. Shyrbel Cate Celira, Willow
- b. Janette Garcia, Ocean View Hills
- c. Ana Kilbert, Sunset

- 17A.2** Instructional Aide Special Education
 - a. Elizabeth Sanchez, San Ysidro Middle School

- 17A.3** Substitute Campus Aide
 - a. Gisselle Avila, All Sites

- 17A.4** Substitute Custodians
 - a. Jonnatan Beltran, All Sites
 - b. Juan Camacho, All Sites
 - c. Zachary Cisneros, All Sites
 - d. Ismael Gonzalez, All Sites
 - e. Ernesto Pichardo, All Sites

RETIREMENT (Burciaga)

Approve/Ratify the retirement for the following as recommended by staff:

- 17A.5** Child Nutrition Specialist
 - a. Eugenia Gomez, Ocean View Hills

LEAVE OF ABSENCE (Burciaga)

Approve the leave of absence without pay for the following as recommended by staff:

- 17A.6** Instructional Aide
 - a. Audrey Valvekens, Willow

APPROVE REVISED JOB DESCRIPTION (Burciaga)

Approve the revised job description for the following as recommended by staff:

- 17A.7** [Children and Families Project Facilitator](#) (Sunset Preschool)

17B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- 17B.1** Temporary Classroom Teachers (Music/VAPA)
 - a. Hannah Limon, TBD
 - b. Ann Ordaz, TBD
 - c. Lourdes Quezada, TBD
- 17B.2** Substitute Permit Preschool Teacher
 - a. Yuneth Contreras Beltran, Child Development Center
- 17B.3** Substitute Teachers
 - a. Lucy Dowell, All Sites
 - b. Themis Hafen, All Sites
 - c. Jairo Hernandez, All Sites
 - d. Susana Iniguez, All Sites
 - e. Josue Vega-Jungo, All Sites

RECRUITMENT (Burciaga)

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 17B.4** Resource Specialist
- 17B.5** Special Day Class Teacher (Moderate/Severe)

17C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL**17C.1 APPROVE/RATIFY AGREEMENT BETWEEN CYNTHIA MOSQUEDA AND THE SAN YSIDRO SCHOOL DISTRICT** (Burciaga)

Approve/Ratify the agreement between Cynthia Mosqueda and the San Ysidro School District regarding Ms. Mosqueda's full-time voluntary transfer as Interim Principal.

17D. BUSINESS**17D.1 PURCHASING REPORT** (Adrianzen)

Approve/Ratify the purchase orders incurred by the District during the month of November 2025. This includes all agreements and those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public works contracts and up to \$30,000 for all other agreements from the various funding sources.

17D.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of November 2025.

17D.3 AGREEMENT WITH MYPT SAN DIEGO (Bojorquez/Quintana)

Approve the agreement with MyPT San Diego for the 2025-2026 school year to provide services for students with special needs. Cost up to \$40,000.00 to be paid from the Special Education fund.

17D.4 AGREEMENT WITH THE FRONT/CASA FAMILIAR (Bojorquez/English)

Approve/Ratify the agreement with The Front/Casa Familiar to implement the arts program at Sunset Elementary at the total cost of \$20,000.00 from the Prop 28 Arts and Music in Schools fund.

17D.5 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACTS WITH THE INSTITUTE FOR EFFECTIVE EDUCATION – MISSION VALLEY ACADEMY (Bojorquez/Quintana)

Approve/Ratify the San Diego County Nonpublic Master Contracts with The Institute for Effective Education for school year 2025-2026 to provide individualized education for students with exceptional needs. Cost implications of \$122,035.20 will be paid from the Special Education Fund.

17D.6 AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES (DHCS) FOR THE MEDI-CAL BILLING OPTION PROGRAM (Bojorquez/Quintana)

Approve the Department of Health Care Services – Provider Participation Agreement and the Business Associate Addendum for fiscal year 2026-27.

17D.7 AGREEMENT WITH THE CITY OF SAN DIEGO POLICE DEPARTMENT (Iniguez)

Approve/Ratify the agreement with the City of San Diego Police Department to provide security services at Board meetings for the remainder of the 2025-26 school year, in an amount not to exceed \$75,000.00 from the General fund.

17D.8 AGREEMENT WITH DAVY ARCHITECTURE, INC. FOR THE DISTRICT OFFICE ASPHALT REPAIR AND RESURFACING PROJECT (Iniguez)

Approve Agreement C-5619 with Davy Architecture, Inc. for Criteria Documents, and Architectural Services for a Not-to-Exceed amount of \$41,000.00 and an Owner-controlled contingency of \$4,000.00 for a total of \$45,000.00 from Redevelopment Agency Fees for the District Office Asphalt Repair and Resurfacing project.

17D.9 AGREEMENT WITH DAVY ARCHITECTURE, INC. FOR THE DISTRICT-WIDE ASPHALT REPAIR AND RESURFACING PROJECT (Iniguez)

Approve Agreement C-5618 with Davy Architecture, Inc. for Criteria Documents, Architectural Services, and Survey Management for a Not-to-Exceed amount of \$162,000.00 and an Owner-controlled contingency of \$4,000.00 for a total of \$166,000.00 from Redevelopment Agency Fees for the District-Wide Asphalt Repair and Resurfacing project.

17D.10 AGREEMENT WITH NINYO & MOORE FOR THE VISTA DEL MAR MIDDLE SCHOOL SMARTBOARDS INSTALLATION PROJECT (Iniguez)

Approve Agreement C-5615 with Ninyo & Moore for Materials Testing and Inspection Services for a Not-to-Exceed amount of \$8,306.59 and an Owner-controlled contingency of \$1,693.41 for a total of \$10,000.00 from General Obligation Bond Measure T funds for the Vista Del Mar Middle School Smartboards Installation project.

17D.11 AWARD BID AND APPROVE AGREEMENT WITH VANDERT CONSTRUCTION, INC. FOR THE VISTA DEL MAR MIDDLE SCHOOL SMARTBOARDS INSTALLATION PROJECT (Iniguez)

Award Bid No. B2526-06 and approve Agreement #C5616 with Vandert Construction, Inc. to provide Contractor Services for the Vista Del Mar Middle School Smartboards Installation Project for a Not-to-Exceed amount of \$303,351.25 and an Owner-controlled contingency of \$21,648.75 for a total of \$325,000.00 from General Obligation Bond Measure T funds.

17D.12 AGREEMENT WITH VITAL INSPECTION SERVICES INC. FOR INSPECTION SERVICES FOR THE OCEAN VIEW HILLS SCHOOL POURED-IN-PLACE RUBBER SURFACING PROJECT (Iniguez)

Approve Agreement C-5614 with Vital Inspection Services, Inc., for Inspection Services for a Not-to-Exceed amount of \$12,656.00 and an Owner-controlled contingency of \$2,344.00 for a total of \$15,000.00 from Developer Fees for the Ocean View Hills School Poured-in-Place Rubber Surfacing project.

17D.13 AGREEMENT WITH VITAL INSPECTION SERVICES INC. FOR DSA INSPECTOR OF RECORD SERVICES FOR THE VISTA DEL MAR MIDDLE SCHOOL SMARTBOARDS INSTALLATION PROJECT (Iniguez)

Approve Agreement C-5613 with Vital Inspection Services, Inc., for DSA Inspector of Record Services for a Not-to-Exceed amount of \$13,560.00 and an Owner-controlled contingency of \$2,440.00 for a total of \$16,000.00 from General Obligation Bond Measure T funds for the Vista Del Mar Middle School Smartboards Installation project.

17D.14 AMENDMENT NO. 1 TO THE AGREEMENT WITH LORD ARCHITECTURE, INC. FOR REVISED ARCHITECTURAL SERVICES (Iniguez)

Approve Amendment No. 1 with Lord Architecture, Inc. to revise architectural services and costs for the CDC Consolidation Project at La Mirada Elementary School from \$1,204,500.00 to \$201,330.00.

17D.15 AGREEMENT WITH SWINERTON BUILDERS FOR DESIGN-BUILD SERVICES FOR THE CDC/LMES CONSOLIDATION PROJECT (Iniguez)

Approve Agreement C-5617 with Swinerton Builders for Design-Build Services for a Guaranteed Maximum Price (GMP) amount of \$10,757,129.00 and an Owner-controlled contingency of \$752,871.00 for a total of \$11,510,000.00 of which \$5,487,249.00 is from Prop 39 State Funding and \$6,022,751.00 is from General Obligation Bond Measure T funds for the CDC/LMES Consolidation project.

17D.16 AMENDMENT NO. 2 TO THE BEST BEST & KRIEGER LLP AGREEMENT (Adrianzen)

Approve/Ratify Amendment No. 2 to the Best Best & Krieger LLP Agreement to include pension consultant services from July 1, 2025 to June 30, 2027. Cost implications will be paid from the General fund.

18. ADJOURNMENT

Time:

Respectfully Submitted,

Manuel Bojorquez, Acting Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.