

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
AGENDA
REGULAR MEETING
 HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
 December 9, 2025
 5:00 p.m.

Regular Session

I. CALL TO ORDER: __ 4:12 ____ p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairwoman	Nicole Valdovinos	x
SJCA Vice Chairman	Tony Song	Ab.
SJCA Board Secretary	Dave Wallach	x
SJCA Board Member	Matt Smith	x
SJCA Board Member	Moncia Farias	x
SJCA Board Member	Jeff Coronado	Zoom

Superintendent-Principal	Erin Shiroma	x
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II. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION SESSION

- a. Superintendent Evaluation/Goals (Government Code § 54957)

III. CLOSED SESSION OPEN: __ 4:15 ____ p.m.

IV. CLOSED SESSION CLOSED: __5:05_____ p.m.

V. ACTION TAKEN IN CLOSED SESSION

The Superintendent/Principal's goals were approved.

VI. PRESENTATIONS

Administration and the Board of Directors recognized the SJCA Volleyball and Football teams for their sports seasons.

VII. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

VIII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdOU3JRTBVNjVaQT09>

Passcode: 216986

Telephone:

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Webinar ID: 970 7917 8411

Passcode: 216986

If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand

2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

There were no public comments

IX. BUSINESS SESSION

A.	ORGANIZATIONAL					
1. Approval of Agenda and Consent items						
Moved by Mr. Smith			Seconded by Mr Wallach			
To approve the agenda and consent items for the regular meeting of December 9, 2025						
	Ayes	5	Noes	0	Abstain	0
	<input checked="" type="checkbox"/> _x_ Valdovinos	<input type="checkbox"/> _ Song	<input checked="" type="checkbox"/> _x_ Wallach	<input checked="" type="checkbox"/> _x_ Smith	<input checked="" type="checkbox"/> _x_ Farias	<input checked="" type="checkbox"/> _x_ Coronado
Consent	2. Approval of Minutes					
Moved by			Seconded by			
To approve the minutes for the regular meeting of November 13, 2025.						
	Ayes		Noes		Abstain	
	<input type="checkbox"/> _ Valdovinos	<input type="checkbox"/> _ Song	<input type="checkbox"/> _ Wallach	<input type="checkbox"/> _ Smith	<input type="checkbox"/> _ Farias	<input type="checkbox"/> _ Coronado

3. Rescheduling of March 10, 2026 Board meeting to March 11, 2025.						
Moved by Mr. Smith			Seconded by Mr. Wallach			
To approve the rescheduling of the March meeting from the 10th to the 11th.						
Ayes		5	Noes		0	Abstain
					0	
<input checked="" type="checkbox"/> _x_ Valdovinos	<input type="checkbox"/> _ Song		<input checked="" type="checkbox"/> _x_ Wallach	<input type="checkbox"/> _x_ Smith	<input type="checkbox"/> _x_ Farias	<input type="checkbox"/> _x_ Coronado
B. EDUCATION						
4. Report of Information: CA Dashboard Comparisons						
Administration provided the Board of Directors with an overview of the CA Dashboard comparison data. Whole-school and various subgroups were discussed. Local indicators had been presented previously in June 2025. The results of the local indicators had been uploaded and are included in the Dashboard.						
5. Report of Information: Educational Facilities Enhancement Update						
Ms. Shiroma provided the Board of Directors with an update relating to Proposition 2 and utilization of new turf. Photos were shared showing how teachers are utilizing the space for student learning. A second grant (BJA) has been submitted.						
6. Report of Information: Season of Compassion and Giving...SJCA's Community Outreach Activities During this Holiday Season						
Ms. Shiroma provided the Board of Directors with an overview of the community outreach activities SJCA students will be participating in during this Holiday Season. The theme, "Sharks Spreading Joy," was demonstrated through the use of a PPT slide highlighting each of the event flyers. Events included: Winter Toy Drive, Kiwanis Christmas Parade Santa's Village participation, and Socks for Seniors. In addition, Shark Cove students will be visiting Merrill Gardens and Clara Baldwin. Ms. Shiroma will be exploring the idea of SJCA switching the food and toy drives.						
7. Approval of the Community Oriented Policing Services (COPS) Grant						
Moved by			Seconded by			
To approve the receiving of the Community Oriented Policing Services (COPS) Grant						

	Ayes		Noes		Abstain	
	__ Valdovinos	__ Song	__ Wallach	__ Smith	__ Farias	__ Coronado
C.	BUSINESS					
Consent	8. Purchase Orders					
	Moved by			Seconded by		
	To approve/ratify listed purchase orders					
	Ayes		Noes		Abstain	
	__ Valdovinos	__ Song	__ Wallach	__ Smith	__ Farias	__ Coronado
Consent	9. Warrants					
	Moved by			Seconded by		
	To approve/ratify listed warrants.					
	Ayes		Noes		Abstain	
	__ Valdovinos	__ Song	__ Wallach	__ Smith	__ Farias	__ Coronado
Consent	10. Donations					
	Moved by			Seconded by		
	To approve/ratify listed donations					
	Ayes		Noes		Abstain	
	__ Valdovinos	__ Song	__ Wallach	__ Smith	__ Farias	__ Coronado
	11. Contracts					
	Moved by Mr. Smith			Seconded by Mr. Wallach		

	To approve/ratify listed contracts					
	Ayes	5	Noes	0	Abstain	0
	<input checked="" type="checkbox"/> _x_ Valdovinos	<input type="checkbox"/> _ Song	<input checked="" type="checkbox"/> _x_ Wallach	<input checked="" type="checkbox"/> _x_ Smith	<input checked="" type="checkbox"/> _x_ Farias	<input checked="" type="checkbox"/> _x_ Coronado
	12. Report of Information: 1st Interim Budget Presentation					
	Ms. Luna provided the Board of Directors with a presentation of the 2025-2026 1st Interim Budget.					
	13. 2025-2026 1st Interim Budget					
	Moved by Mr. Wallach			Seconded by Mr. Smith		
	To approve the 2025-2026 1st Interim Budget.					
	Ayes	5	Noes	0	Abstain	0
	<input checked="" type="checkbox"/> _x_ Valdovinos	<input type="checkbox"/> _ Song	<input checked="" type="checkbox"/> _x_ Wallach	<input checked="" type="checkbox"/> _x_ Smith	<input checked="" type="checkbox"/> _x_ Farias	<input checked="" type="checkbox"/> _x_ Coronado
Consent	14. 2024-2025 Draft Audit					
	Moved by			Seconded by		
	To approve the 2024-2025 Draft Audit.					
	Ayes		Noes		Abstain	
	<input type="checkbox"/> _ Valdovinos	<input type="checkbox"/> _ Song	<input type="checkbox"/> _ Wallach	<input type="checkbox"/> _ Smith	<input type="checkbox"/> _ Farias	<input type="checkbox"/> _ Coronado
D.	PERSONNEL					
Consent	15. Personnel Report					
	Moved by			Seconded by		
	To approve/ratify the Personnel Report as presented.					
	Ayes		Noes		Abstain	
	<input type="checkbox"/> _ Valdovinos	<input type="checkbox"/> _ Song	<input type="checkbox"/> _ Wallach	<input type="checkbox"/> _ Smith	<input type="checkbox"/> _ Farias	<input type="checkbox"/> _ Coronado

X. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Smith expressed his pride for our students. He thanked Ms. Shiroma and Ms. Luna for the handling of the budget. He also thanked Ms. Shiroma for the work she's done off campus to build partnerships that benefit SJCA.

Mr. Coronado thanked Ms. Shiroma for the work she's done on obtaining the grants. He believes it's great that we are going after the extra funds.

2. Dates to remember and other updates:

DATE	EVENT
Dec. 10th	8:00 a.m. - Rising Up Presentation #3 5:30 p.m. - 2nd Grade Musical 6:30 p.m. - 2nd Grade Musical
Dec. 11th	5:30 p.m. - 5th Grade Musical 6:30 p.m. - 5th Grade Musical
Dec. 13th	Shark's Cove Saturday Session - E-Sports Kiwanis-West Covina Christmas Parade
Dec. 14th	1st Day of Hanukkah
Dec. 15th	Spirit Week begins 2:00 p.m. Earthquake Drill
Dec. 16th	5:30 p.m. - Choir Winter Concert
Dec. 17th	5:00 p.m. - Kinder Musical 6:00 p.m. - Kinder Musical
Dec. 18th	8:30-10:30 Santa (Mr. Wallach) visiting SJCA
Dec. 19th	8:00 a.m. - JA Core Values Assembly (Justice) 12:45 - Minimum Day
Dec. 22nd - Jan. 5th	SJCA Winter Break
Dec. 22	Sharks Cove Singing at Merrill Gardens
Dec. 25th	Merry Christmas
Dec. 26th	Happy Kwanzaa
Jan. 1st	Happy New Year
Jan. 5th	8:00 a.m. - Core Values Kick Off 6th

Jan. 6th	8:00 a.m. - Core Values Kick Off 7th 8:45 a.m. - Core Values Kick Off 8th 5:00 p.m. - Next SJCA Board of Directors' Meeting
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There being no further business to come before the Board of Directors, the regular meeting of December 9, 2025 is adjourned at 7:01 p.m. by Chairwomen Nicole Valdovinos.