

CFES PTO MINUTES – JANUARY 7, 2026

Executive Board: Virtual Meeting

- **Welcome:** Call to order at 7:33 PM by Jessica Eldridge and Steph Maurer, PTO Co-Presidents.

- **Treasurer's Report – Sam Johannessen:**
 - Finances through the end of December were shared, including the addition of an interest line item from the money market account.
 - Funds are already being generated from the Art Show.
 - \$40,000 has been raised toward the annual \$65,000 budget, placing the PTO in a strong financial position.
 - \$1,000 was donated to Secret Snowflake to support CFES families.
 - Passive fundraiser totals include:
 - Over \$200 from Minted
 - \$330 from Square One Art

- **Principal Meeting Recap:**
 - Danielle will try to attend the MLK Day of Service.
 - Kona Ice is planned for the Spring Open House.
 - A meeting will be held with Kindergarten teachers to discuss outdoor space needs.

- **Winter Auction:**
 - The auction will begin on Wednesday evening prior to Bingo Night (January 21) and conclude at 9:00 PM on Bingo Night.
 - Teachers have donated many excellent auction items.
 - The auction will be hosted on 32 Auctions.
 - Items will be teased in the newsletter, and a flyer will be sent home via orange folders.

- **Bingo Night:**
 - All required supplies have been secured.
 - The committee will decorate the trophy case.
 - Teachers have signed up for all roles except announcer. Sam will reach out to additional teacher teams to fill this role.
 - Auction items will be promoted between bingo rounds, with QR codes available at the event.

- **MLK Day of Service:**
 - A discounted purchase of duffle bags was secured through T-Shirt Bakery.
 - Jess will portray Chadd during the event at Hillendale.
 - Advertising will be shared soon via email and social media.

- **Spirit Wear:**
 - Best-selling items from the December store will be reviewed, and inventory will be purchased to sell at Bingo Night.
 - A \$1,000 budget is allocated for inventory.
 - Remaining inventory can be sold via Square.

- **Sponsorships (Family and Community):**
 - No family sponsorships were secured following promotion in the newsletter.
 - Discussion included how to attract new family and corporate sponsors for Parent's Night Out and the Art Show, and whether outreach for both events should occur simultaneously.

- **Committee Status Round Robins:**
 - **Yearbook:** Page design is underway and progressing well.
 - **Hospitality:** \$4,280 of the \$5,500 budget has been spent. The committee anticipates exceeding the budget by approximately \$1,500 due to lounge coffee supplies, a coffee truck the Monday after the Super Bowl, a spring item, and a teacher lunch in May.
 - **Parent's Night Out:** Discussion included timing for opening ticket sales (possibly February) and whether tables can be sold.
 - **Art Show:** Sales are moving quickly, with only five artist slots remaining and four spots available in the new artisan market located in the health and music rooms. Donated items will once again be included in an auction or raffle.
 - **5th Grade Leave Behind:** Kristen will connect with the committee. Current ideas focus on enhancements to the greenhouse and unused space in the 5th-grade stairwells.

- **Meeting Adjourned:** 8:56 PM

**Next Quarterly Meeting will take place Wednesday, January 14 at 6:30.
It will be virtual. Information will be shared via email.**