

Photographer
Mercersburg Academy
Office of Summer and External Programs

Job Classification: Staff, Full-Time, Seasonal, Non-Exempt
Reports to: Assistant Director of Summer Programs

Summary

Trying to build your portfolio? Mercersburg Summer Programs is looking for vivacious and talented individuals with a self-starter mentality. This is an onsite position for the whole summer. General requirements are below as well as directions to obtain more information or to submit your portfolio for the position (with at least three relevant pieces of work and a cover letter).

Responsibilities and Duties

- Produce marketing-specific imagery based on shot list.
- Document daily experiences in order for campers and families to have constant updates.
- Provide support for social media.
- Organize all files on Vidigami and Google Drive.
- Assist with imagery for marketing pieces and campaigns.

Knowledge, Skills, and Abilities

The ideal candidate is thoughtful, articulate, and passionate about the mission of summer programming at Mercersburg Academy. This position requires individuals who communicate effectively and take initiative.

- Strong interpersonal skills with an ability to work with children in building self-esteem and self-confidence.
- Ingenuity and inventiveness, capable of thinking on one's feet and adapting to changes in scheduling.
- A disciplined, results-oriented, self-starter, demonstrating initiative and the ability to work independently with minimal supervision, while also being able to manage multiple responsibilities.
- Persuasive communication skills in writing, in-person, and over the telephone.
- Outstanding listening and analytical skills.
- A creative, good-natured team member with demonstrated collaborative and proactive manners.
- Exceptional organizational skills and attention to detail.

Minimum Qualifications

- Two years of education or prior experience shooting and editing videos, both inside and outside.
- Great attitude and ability to work with children in building self-esteem and self-confidence.
- Ingenuity and inventiveness; capable of thinking on one's feet and adapting to changes in scheduling.
- Maturity of judgment and character.
- Capability of handling multiple responsibilities and assignments.
- CPR certified by the American Heart Association or the American Red Cross.
- Must be 16 years of age or older.
- Must pass all background clearances.

Physical Demands

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.

- **Environment:** Work is performed in both indoor and outdoor environments where the noise level ranges from quiet to moderately loud. These environments will vary.
- **Physical:** Primary functions require sufficient physical ability and mobility to walk, stand, and sit for prolonged periods of time; climb stairs; lead and participate in camp activities such as hiking, swimming, team-building initiatives, building campfires, and physical games and activities; and travel in all modes of transportation. Must have sufficient manual dexterity and eye-hand coordination to operate equipment as needed and to verbally communicate in order to exchange information with both English-speaking and non-English speaking contacts.
- **Vision:** See in the normal visual range with or without correction.
- **Hearing:** Hear in the normal audio range with or without correction.

This description is intended to provide a general scope of the position. This job description may include other duties as assigned by the manager.