



## **MAINTENANCE / FACILITIES TECHNICIAN**

The Maintenance / Facilities Technician is responsible for the general upkeep, safety, and appearance of the school campus. This role supports a safe, welcoming, and well-maintained environment for students, staff, and families, while upholding the values and mission of the school.

### **KEY RESPONSIBILITIES**

- Perform routine maintenance and repairs, including basic plumbing, electrical, carpentry, and HVAC support
- Address day-to-day handyman needs such as fixing fixtures, doors, locks, and classroom equipment
- Assist with painting, patching walls, and general facility improvements
- Help with event setup and breakdown, including moving furniture, tables, chairs, and equipment
- Support classroom, office, and campus setups as needed
- Conduct regular inspections to identify maintenance or safety concerns
- Respond to maintenance requests in a timely and professional manner
- Maintain clean, organized storage areas and maintenance spaces
- Work collaboratively with administration and staff to meet campus needs

*Note: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

### **EDUCATION/QUALIFICATIONS/PREFERRED SKILLS**

- General working knowledge of plumbing, electrical systems, carpentry, and air conditioning
- Strong handyman and problem-solving skills
- Ability to safely lift and move furniture, boxes, and equipment
- Reliable, self-motivated, and able to work independently
- Good communication skills and a positive, service-oriented attitude
- Experience in a school, church, or similar setting is preferred

## **IDEAL PERSONAL PROFILE**

- Must profess faith in Christ as Lord and Savior and fully adopt FCS' mission and vision as a ministry
- High level of personal and professional integrity
- Committed to excellence in attitude and work produced
- Regular attendance at a local church that aligns with FCS mission and values is expected.

## **WORKING CONDITIONS**

- Active, hands-on role requiring physical movement
- Indoor and outdoor work across campuses
- On-campus presence required; involvement in school events, activities, and emergency situations as needed
- Occasional evenings, weekends, or on-call availability is expected

## **SCHEDULE/BENEFITS**

- Full time; 12-month position
- The salary offered will be commensurate with experience
- 100% Tuition assistance for children of FCS employees (tax-free benefit)
- Section 125 Health Insurance Plan
- 403(b) Retirement Plan
- Vacation, Holidays, and PTO
- Free lunch daily