



Substitute Teacher (On-Call)

Location: San Rafael, CA

Compensation: \$26–\$30 per hour

Schedule: On-call, as needed (typically 7:30 a.m. - 4:00 p.m.)

About MdTL

Founded in 1970, MdTL is an independent, AMI-recognized Montessori school serving children ages 2 through 6th grade.

Our Mission

Rooted in empathy and purpose, we nurture kind, confident learners who develop independence within a deeply connected community.

Position Summary

MdTL seeks caring, reliable Substitute Teachers to support our classrooms on an as-needed basis. Substitutes help maintain a calm, respectful learning environment and support students' academic, social, and emotional development.

When assigned to a classroom, the Substitute Teacher serves in the Assistant Teacher role.

Essential Responsibilities

- Support the Head Teacher with daily classroom activities and routines
- Supervise students during work periods, transitions, and outdoor play
- Assist with student needs including snack, lunch, and toileting as needed
- Help maintain a safe, orderly, and prepared classroom environment
- Maintain required adult-to-child ratios at all times
- Administer basic first aid and report incidents as required
- Fulfill responsibilities as a Mandated Reporter
- Model calm, respectful, and professional behavior

Qualifications

- Minimum of 6 ECE units (Pre-Primary/Primary), actively working toward 12 units
- Experience working with children in a school or educational setting
- Strong communication and interpersonal skills
- Flexible, dependable, and collaborative
- Montessori experience or familiarity preferred

Requirements

Employment is contingent upon TB clearance, DOJ/FBI LiveScan clearance, and completion of required employment documentation.

How to Apply

Email a resume and cover letter to employment@mdtl.org. Materials may be pasted into the email body or attached as Word or PDF files. Please include the position title in the subject line.