

**REGULAR MEETING  
BOARD OF SCHOOL TRUSTEES  
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, December 8, 2025, at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive, Brownsburg, Indiana.

**I. CALL TO ORDER**

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Dr. Matt Freije, Mr. Mike Wells, Dr. Katie Dixon, and Mr. Gordon Hayward. Administrators present were Dr. Kat Jessup, Ms. Kim Lippe, Mr. Shane Hacker, and Mrs. Jodi Gordon. Police Officer Joshua Stephens was also present.

**II. PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**III. MOMENT OF REFLECTION**

Ms. Heffernan asked for a moment of silence for reflection.

**IV. COMMUNICATIONS**

**A. Commendation – All-State Orchestra – Ms. Murphy**

Ms. Murphy recognized and celebrated Brownsburg High School students Noah Weidner and Kierstyn Earnhart for being named to All-State Orchestra. Noah was honored for his work on the bassoon, and Kierstyn on the trumpet.

**B. Commendation – WISH TV’s 2025 Spirit of the Zone Banner Winners – Ms. Murphy**

Ms. Murphy recognized and celebrated the six Brownsburg High School Spirit Coordinators – Becca, Rachel, Christina, Megan, Cale, and David – for their efforts in helping Brownsburg High School win the WISH-TV’s Spirit of the Zone Banner. These students collaboratively organized initiatives that strengthened community engagement and enhanced school spirit within the student section during fall athletics events.

**C. Brownsburg Education Foundation Report – Dr. Dixon**

Dr. Dixon provided an update on the Brownsburg Education Foundation (BEF), reporting that \$5,800 was raised through the Apples of Excellence initiative. She announced that the 2026 Rally for Our Kids Gala, themed *2026 Saddle Up Soiree*, will be held on March 13, 2026, and will be presented by LeBlanc Nettles Law and Queen Anne’s Lace Flower & Gifts. Early Bird table sales are available through December 15 at discounted rates of \$800 for

general tables and \$1,600 for VIP tables, with individual reservations going on sale January 1 for \$100 and \$200; each table seats ten guests. Dr. Dixon added that the gala committee is actively planning a successful event, and additional details regarding activities and dress code can be found on the BEF website. She also noted that the Holiday Graduate Walk Brick Special ends December 15, during which ALUMNI bricks are offered at the current student rate of \$100, with an added discount for each brick purchased and a promotion of “buy five bricks, get the sixth free.” Ordering information is available on the BEF website.

#### **D. Operations Update – Mr. Hacker**

Mr. Hacker provided an operations update regarding the district’s inclement weather procedures. He outlined the timeline for decision-making, beginning with directors conducting road assessments starting around 3:30 a.m., followed by conversations with surrounding superintendents at approximately 5:00 a.m., before making the final call on delays or closures. He also commended Mr. Faulkner and his team for their diligent early-morning efforts to ensure sidewalks are cleared and salted to maintain safe conditions for students and staff.

#### **E. First Reading of Policies (3700 and 6130) – Ms. Lippe**

Ms. Lippe presented Policies 3700 and 6130 for first reading. She explained that Policy 3700 addresses procedures for a potential reduction in force for teachers, outlining steps that would be followed if such action became necessary. She also noted that Policy 6130 pertains to bad debt, with proposed updates adding procedural guidance to ensure the corporation follows appropriate steps and makes every effort to resolve outstanding balances or money owed.

### **V. COMMENTS FROM PATRONS**

David Weyant – Brownsburg, Indiana: Mr. Weyant expressed concern that some items appeared to be missing from the board packet posted for the community. He stated that having access to those documents would be beneficial for transparency and community engagement.

### **VI. CONSENT ITEMS**

#### **A. Approval – Minutes**

- **November 10, 2025, Business Meeting**
- **November 24, 2025, Business Meeting**

#### **B. Approval of Claims:**

- **P/R# 11/7/2025 - \$1,975,253.25**
- **P/R# 11/21/2025 - \$2,068,158.25**
- **Claims 11/6/2025 – 12/3/2025 - \$6,486,337.71**

#### **C. Superintendent’s Report**

The Superintendent’s Report was presented as follows:

**1. Terminations – Support Staff:**

| Name             | Building          | Position                | Effective Date    |
|------------------|-------------------|-------------------------|-------------------|
| a. Divine Kanome | Facility Services | Custodian               | November 24, 2025 |
| b. Eden Thomas   | ALPHA             | Instructional Assistant | November 25, 2025 |

**2. Retirement – Support Staff:**

| Name               | Building       | Position   | Effective Date |
|--------------------|----------------|------------|----------------|
| a. Deborah Amburgy | Transportation | Bus Driver | May 29, 2026   |

**3. Resignations – Certified Staff:**

| Name               | Building       | Position                      | Effective Date    |
|--------------------|----------------|-------------------------------|-------------------|
| a. Hilary Muller   | Delaware Trail | 1 <sup>st</sup> Grade Teacher | November 14, 2025 |
| b. Lauren Whitaker | White Lick     | 2 <sup>nd</sup> Grade Teacher | December 1, 2025  |
| c. Adam Good       | BHS            | BCSC TV Teacher               | December 19, 2025 |
| d. Dakota White    | WMS            | Language Arts Teacher         | December 19, 2025 |
| e. Michelle Kildow | Brown          | 2 <sup>nd</sup> Grade Teacher | December 19, 2025 |
| f. Allison Spence  | ALPHA          | Program Leader                | December 19, 2025 |

**4. Resignations – Support Staff:**

| Name                | Building       | Position                                     | Effective Date    |
|---------------------|----------------|----------------------------------------------|-------------------|
| a. Taylor Burchwell | ALPHA          | Instructional Assistant                      | November 17, 2025 |
| b. Leigha Muston    | Transportation | Bus Aide                                     | November 25, 2025 |
| c. Martina Kress    | Brown          | Treasurer                                    | November 19 2025  |
| d. Cristina Gomez   | Brown          | Special Education<br>Instructional Assistant | November 7, 2025  |
| e. Paris Davenport  | Transportation | Bus Driver                                   | December 5, 2025  |

**5. New Employment – Certified Staff:**

| Name             | Building | Position                                               | Effective Date                                           | Degree    | Reason for Employment                                  |
|------------------|----------|--------------------------------------------------------|----------------------------------------------------------|-----------|--------------------------------------------------------|
| a. Leigh Meister | Lincoln  | 4 <sup>th</sup> Grade Teacher;<br>Temporary contract   | Approximately<br>January 13,<br>2026 thru<br>May 1, 2026 | Masters   | While Morgan Nickelson is on medical / maternity leave |
| b. Cori Allen    | Brown    | 2 <sup>nd</sup> Grade Teacher;<br>Long-term substitute | January 5<br>2026                                        | Bachelors | Replacing Michelle Kildow                              |

|                     |                |                                                              |                                                                 |           |                                                                                            |
|---------------------|----------------|--------------------------------------------------------------|-----------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------|
| c. Lisa Coppinger   | WMS            | Language Arts Teacher; Long term substitute                  | Approximately December 16, 2025 thru January 30, 2026           | Bachelors | While Shelly Rankin is on medical leave                                                    |
| d. Elizabeth Imes   | Eagle          | 2 <sup>nd</sup> Grade Teacher; Temporary contract            | Approximately December 11, 2025 thru the end of the school year | Bachelors | While Barbara Schroeder is medical / maternity leave                                       |
| e. Lisa Coppinger   | WMS            | Language Arts Teacher; Long-term substitute                  | Approximately April 20, 2026 thru the end of the school year    | Bachelors | While Heather Iles is on medical /maternity leave                                          |
| f. Tatum Straziscar | Brown          | Speech Language Pathologist; Temporary contract              | December 8, 2025 thru the end of the school year                | Masters   | While Paige Stuckey is on medical leave and Tallyn Leibham is on medical / maternity leave |
| g. Austin Buening   | BHS            | Math Teacher                                                 | December 15, 2025                                               | Bachelors | Replacing Cynthia Renner                                                                   |
| h. Annette DeLoera  | Delaware Trail | 1 <sup>st</sup> Grade Teacher; Long-term substitute          | November 17, 2025 thru the end of the school year               | Masters   | Replacing Hilary Mueller                                                                   |
| i. Samantha Osborne | Brown          | 2/3 High Ability Teacher; Temporary contract                 | November 14, 2025 thru December 19, 2025                        | Bachelors | While Lauren Baker is on family medical leave                                              |
| j. Hallee Thomas    | Crossroads     | 1 <sup>st</sup> Grade Teacher; Temporary contract, part-time | November 10, 2025 thru December 19, 2025                        | Bachelors | While Lindsay Staup is on a partial day medical leave                                      |
| k. Katie Howell     | Reagan         | 4 <sup>th</sup> Grade Teacher; Temporary contract            | Approximately January 28, 2026 thru the end of the school year  | Bachelors | While Haley Sharar is on medical / maternity leave                                         |
| l. Regan DeJongh    | WMS            | Special Education Teacher; Temporary contract                | Approximately January 12, 2026 thru March 20, 2026              | Bachelors | While Lyndsey Culp is on medical / maternity leave                                         |

**6. New Employment – Support Staff**

| <b>Name</b>                     | <b>Building</b>    | <b>Position</b>                                                                      | <b>Effective Date</b> | <b>Hours per Day</b> | <b>Reason for Employment</b>                |
|---------------------------------|--------------------|--------------------------------------------------------------------------------------|-----------------------|----------------------|---------------------------------------------|
| a. Corey Hill                   | BCSC               | Police Officer                                                                       | December 1, 2025      | NA                   | Replacing Danielle Jones                    |
| b. Van Jones                    | Transportation     | Bus Aide                                                                             | November 3, 2025      | 2                    | Replacing Ethan McNertney                   |
| c. Anna Nevins                  | Brown              | Special Education Instructional Assistant – Applied Skills                           | November 24 2025      | 7                    | Replacing Cristina Gomez                    |
| d. Michele Drown                | Transportation     | Bus Aide                                                                             | November 102, 2025    | 4.5                  | Replacing Melissa Barwick                   |
| e. John Sims                    | Transportation     | Bus Drive                                                                            | November 19, 2025     | Band A1              | Replacing Paul McKenzie                     |
| f. Laurel Westcott              | WMS                | Special Education Instructional Assistant – Inclusion                                | December 1, 2025      | 7                    | Replacing Kaitlyne Johnson                  |
| g. Kevin Hendricks              | BOOST              | Site Manager – part time                                                             | December 8, 2025      | 4                    | Replacing Megan McGinn                      |
| h. Dania Tapia                  | WMS                | Special Education Instructional Assistant – Applied Skills                           | December 9, 2025      | 7                    | Replacing Tracy Gause due to a job transfer |
| i. Lyndsey Willman              | Cardinal           | BCBA                                                                                 | December 10, 2025     | NA                   | Replacing Lianne Sinclair                   |
| j. Rebecca Cunningham           | WMS                | Special Education Instructional Assistant – Inclusion                                | December 1, 2025      | 7                    | Replacing Andrea Hill                       |
| k. Karosnell Marcano Villarroel | Nutrition Services | Café Member                                                                          | November 17, 2025     | 6                    | Replacing Martina Coke                      |
| l. Jacqueline Stewart           | Delaware Trail     | Special Education Instructional Assistant – Inclusion; job share with Kimberly Walsh | November 18, 2025     | 2.5 days / week      | Replacing Cameron Harrington                |
| m. Dustin Tomey                 | Nutrition Services | Café Member                                                                          | December 1, 2025      | 6                    | Replacing Emily Arkanoff                    |

**7. New Employment – Extra-Curricular:**

| <b>Name</b>         | <b>Building</b> | <b>Position</b>                            | <b>Effective Date</b>  |
|---------------------|-----------------|--------------------------------------------|------------------------|
| a. Jamie Williams   | EMS             | 8 <sup>th</sup> Grade Baseball (Lay) Coach | For the 2025-26 season |
| b. Jacob Kitchens   | EMS             | Assistant Track (Lay) Coach                | For the 2025-26 season |
| c. Raven Klatte     | BHS             | Assistant Winter Cheerleading (Lay) Coach  | For the 2025-26 season |
| d. Mackenzie Meyers | BHS             | Assistant Varsity Softball Coach           | For the 2025-26 season |
| e. Willie Little    | BHS             | Assistant Varsity Track (Lay) Coach        | For the 2025-26 season |

|                  |         |                                                        |                             |
|------------------|---------|--------------------------------------------------------|-----------------------------|
| f. Jason Borem   | BHS     | Assistant Varsity Swimming (Lay) Coach                 | For the 2025-26 season      |
| g. Glen McClain  | BHS     | Assistant Varsity Swimming (Lay) Coach                 | For the 2025-26 season      |
| h. Jason Borem   | EMS/WMS | Swimming (Lay) Coach                                   | For the 2025-26 season      |
| i. Travis Smith  | WMS     | Assistant 7 <sup>th</sup> Grade Girls Basketball Coach | For the 2025-26 season      |
| j. Allison Pena  | EMS     | ½ Club Sponsor                                         | For the 2025-26 school year |
| k. Matt Heitkamp | EMS     | ½ Club Sponsor                                         | For the 2025-26 school year |

**8. Leave of Absence – Administrative Staff:**

| Name             | Building | Position            | Type of Leave       | Dates of Leave                                               |
|------------------|----------|---------------------|---------------------|--------------------------------------------------------------|
| a. Katie Glander | Brown    | Assistant Principal | Medical / Maternity | Approximately March 16, 2026 thru the end of the school year |

**9. Leaves of Absence – Certified Staff:**

| Name                | Building   | Position                      | Type of Leave       | Dates of Leave                                               |
|---------------------|------------|-------------------------------|---------------------|--------------------------------------------------------------|
| b. Lauren Baker     | Brown      | 2/3 High Ability Teacher      | Family Medical      | November 14, 2025 thru December 19, 2025                     |
| c. Lindsay Staup    | Crossroads | 1 <sup>st</sup> Grade Teacher | Medical             | November 10, 2025 thru December 19, 2025; working half days  |
| d. Brett Comer      | BHS        | Guidance                      | Medical             | December 2, 2025 thru approximately January 9, 2026          |
| e. Paige Stuckey    | Brown      | SLP                           | Medical             | November 26, 2025 thru approximately January 16, 2026        |
| f. Talyn Leibham    | ECC        | SLP                           | Medical / Maternity | Approximately April 13, 2026 thru the end of the school year |
| g. Morgan Nickelson | Reagan     | 4 <sup>th</sup> Grade Teacher | Medical / Maternity | Approximately January 13, 2026 thru May 1, 2026              |

**10. Leave of Absence – Support Staff:**

| Name           | Building | Position                | Type of Leave  | Dates of Leave           |
|----------------|----------|-------------------------|----------------|--------------------------|
| a. Eden Thomas | ALPHA    | Instructional Assistant | Administrative | November 24 and 25, 2025 |

**11. Change of Status – Support Staff:**

| Name             | Previous Position          | New Position                                   | Effective Date    | Reason for Change               |
|------------------|----------------------------|------------------------------------------------|-------------------|---------------------------------|
| a. Leigha Muston | Bus Aide; 4.75 hours / day | Bus Aide; 6 hours / day                        | November 10, 2025 | Increase hours due to route     |
| b. Laurie Zaicow | White Lick Instructional   | White Lick Instructional Assistant – Inclusion | October 27, 2025  | Additional responsibilities for |

|                   |                                                           |                                                           |                   |                                                          |
|-------------------|-----------------------------------------------------------|-----------------------------------------------------------|-------------------|----------------------------------------------------------|
|                   | Assistant – Inclusion                                     |                                                           |                   | particular student needs                                 |
| c. Lacey Miller   | Delaware Trail Instructional Assistant – Behavior Support | Delaware Trail Instructional Assistant – Behavior Support | September 2, 2025 | Additional responsibilities for particular student needs |
| d. Kayla Doan     | Bus Aide; 4.5 / hours day                                 | Bus Aide; 4 hours / day                                   | November 10, 2025 | Change in hours due to availability                      |
| e. Wes Faith      | Nutrition Services 6 hours / day                          | Nutrition Services; 7 hours / day                         | November 17, 2025 | Increase in hours                                        |
| f. Christina Hill | Nutrition Services 6 hours / day                          | Nutrition Services; 7 hours / day                         | December 1, 2025  | Increase in hours                                        |

**FOR YOUR INFORMATION:****12. Transfer – Certified Staff:**

| Name               | Previous Position      | New Position              | Effective Date  |
|--------------------|------------------------|---------------------------|-----------------|
| a. Melanie Roberts | WMS Visual Art Teacher | WMS Language Arts Teacher | January 5, 2026 |

**13. Approval of Special Use Agreements:**

The Administration has approved the following Special Use Agreements for Use of Facilities:

**Brownsburg Distance Running Club:** A Special Use Agreement dated November 11, 2025 and fully executed November 11, 2025, for the period November 11, 2025 through June 30, 2026, for the use of the all the BHS Fieldhouse track to be billed monthly at a rate of \$50.00/hour for facility use and \$35.25/hour for custodial care.

**Brownsburg Swim Club:** A Special Use Agreement dated October 7, 2025 and fully executed November 11, 2025, for the period October 14, 2025 through June 30, 2026, for the use of the BHS Aquatic Center to be billed monthly at a rate of \$23.50/hour for facility use, \$14.75/hour for head lifeguard, \$13.75/hour for lifeguard, and \$35.25/hour for custodial care.

**The Signature:** A Special Use Agreement dated November 10, 2025 and fully executed November 13, 2025, for the period December 1, 2025 through June 30, 2026, for the use of the BECC kitchen to be billed monthly at a rate of \$550.00/month for facility use and \$35.25/hour for custodial care.

**14. Approval of Construction Change Orders:**

The Administration has approved the following construction change orders; the projects remain within their established budgets.

| BHS Field House Additions & Renovations |    |                 |                  |                   |            |                                                                                        |
|-----------------------------------------|----|-----------------|------------------|-------------------|------------|----------------------------------------------------------------------------------------|
| Contractor                              | CO | Contract Amount | CO Dollar Amount | New Contract Val. | ICSC Appr. | Description                                                                            |
| BP 10 - JEM Contractors                 | 6  | \$ 3,231,638.80 | \$ 19,653.00     | \$ 3,231,271.80   | 11/3/2025  | CR 5072, 5084, 5085, 5086, 5087, 5088, 5089                                            |
| BP 01 - High Concrete Group             | 4  | \$ 3,231,271.80 | \$ (3,523.00)    | \$ 3,227,748.80   | 11/9/2025  | CR 5095 HCG Backcharge                                                                 |
| BP 10 - JEM Contractors                 | 7  | \$ 3,227,748.80 | \$ 323.00        | \$ 3,228,071.80   | 11/9/2025  | CR 5092 Electrified Door Hardware Backcharge, CR 5095 Precast Panel Repaint Backcharge |
| BP 15 - Electric Plus                   | 13 | \$ 3,228,071.80 | \$ 3,200.00      | \$ 3,231,271.80   | 11/9/2025  | CR 5092 Electrified Door Hardware Backcharge                                           |
| BP 10 - JEM Contractors                 | 8  | \$ 3,231,271.80 | \$ 2,154.00      | \$ 3,233,425.80   | 11/7/2025  | CR 5091 Unit V Deck Painting Premium Time                                              |
| BP 11 - Iwanski Masonry                 | 6  | \$ 3,233,425.80 | \$ -             | \$ 3,233,425.80   | 11/11/2025 | CR 5094 Unit Y & Z Patching - CM Allowance                                             |
| BP 15 - Electric Plus                   | 14 | \$ 3,233,425.80 | \$ -             | \$ 3,233,425.80   | 11/11/2025 | CR 5093 Golf Room Put View Power                                                       |
| BP 10 - JEM Contractors                 | 9  | \$ 3,233,425.80 | \$ 50,714.00     | \$ 3,284,139.80   | 11/20/2025 | CR 5093 Excessive Sub-Grade De-Mucking & Prep                                          |

| BHS Sr. Academy Additions & Renovations |    |                 |                  |                   |            |                                                                           |
|-----------------------------------------|----|-----------------|------------------|-------------------|------------|---------------------------------------------------------------------------|
| Contractor                              | CO | Contract Amount | CO Dollar Amount | New Contract Val. | ICSC Appr. | Description                                                               |
| BP 15 - Greiner Brothers                | 13 | \$ 889,307.00   | \$ 15,046.00     | \$ 904,353.00     | 10/1/2025  | Piping & Ductwork Changes                                                 |
| BP 15 - Electric Plus                   | 18 | \$ 904,353.00   | \$ 11,050.00     | \$ 915,403.00     | 10/3/2025  | CR 5201 - Parking Lot Camera Fiber                                        |
| BP 15 - Greiner Brothers                | 14 | \$ 915,403.00   | \$ 11,079.00     | \$ 926,482.00     | 10/7/2025  | RFI 313 Added Disposal in Grab-N-Go                                       |
| BP 15 - Electric Plus                   | 19 | \$ 926,482.00   | \$ 4,440.00      | \$ 930,922.00     | 11/4/2025  | CR 5212 - RFI #313 - Added Garbage Disposal in Grab & Go                  |
| BP 14 - Santarossa Mosaic & Tile        | 8  | \$ 930,922.00   | \$ 4,637.00      | \$ 935,559.00     | 10/10/2025 | CR 5212 RFI 313 Added Disposal in Grab-N-Go                               |
| BP 15 - Greiner Brothers                | 15 | \$ 935,559.00   | \$ 11,193.00     | \$ 946,752.00     | 10/13/2025 | CR 5213 RFI 317 Area M Outside Air Intake                                 |
| BP 15 - Electric Plus                   | 20 | \$ 946,752.00   | \$ 104,205.00    | \$ 1,050,957.00   | 10/21/2025 | Multiple Changes - see CO                                                 |
| BP 13 - PCI                             | 12 | \$ 1,050,957.00 | \$ 11,480.00     | \$ 1,062,437.00   | 10/24/2025 | CR 5214 RFI 301 Unit LM Brick Support                                     |
| BP 11 - Iwanski                         | 9  | \$ 1,062,437.00 | \$ 5,557.00      | \$ 1,067,994.00   | 10/24/2025 | CR 5167 - Damaged Gate Repair and CR 5203 - Door #6 Sidewalk and Bollards |
| BP 09 - Atlas Excavating                | 16 | \$ 1,067,994.00 | \$ 38,238.00     | \$ 1,106,232.00   | 10/28/2025 | CR 5167 - Damaged Gate Repair and CR 5203 - Door #6 Sidewalk and Bollards |
| BP 10 - Patterson Horth                 | 11 | \$ 1,106,232.00 | \$ 15,836.00     | \$ 1,122,068.00   | 10/28/2025 | ASI 060 Handrails At New Stair Locations                                  |
| BP 10 - Patterson Horth                 | 12 | \$ 1,122,068.00 | \$ 22,998.00     | \$ 1,145,066.00   | 11/3/2025  | CRs 5211, 5219, 5220                                                      |
| BP 09 - Indiana Steel Fabricator        | 14 | \$ 1,145,066.00 | \$ 6,900.00      | \$ 1,151,966.00   | 11/9/2025  | ASI 065 Loading Dock Handrail                                             |
| BP 10 - Patterson Horth                 | 13 | \$ 1,151,966.00 | \$ 7,079.00      | \$ 1,159,045.00   | 11/9/2025  | CR 064 Door Hardware at B1-159K                                           |
| BP 15 - Electric Plus                   | 21 | \$ 1,159,045.00 | \$ 7,650.00      | \$ 1,166,695.00   | 11/9/2025  | ASI 064 Door Hardware                                                     |
| BP 15 - Electric Plus                   | 22 | \$ 1,166,695.00 | \$ (7,160.00)    | \$ 1,159,535.00   | 11/9/2025  | CR 5222 CR 5162 & 5171 Duplicate Correction                               |
| BP 14 - Santarossa Mosaic & Tile        | 9  | \$ 1,159,535.00 | \$ 1,145.00      | \$ 1,160,680.00   | 11/7/2025  | CR 5224 FHI-113 Tile Back Charge                                          |
| BP 14 - Santarossa Mosaic & Tile        | 10 | \$ 1,160,680.00 | \$ 5,558.00      | \$ 1,166,238.00   | 11/12/2025 | CR 5221 B1-103 1 Floor Transition                                         |
| BP 10 - Patterson Horth                 | 14 | \$ 1,166,238.00 | \$ (1,145.00)    | \$ 1,165,093.00   | 11/7/2025  | CR 5224 FHI-113 Tile Back Charge                                          |
| BP 10 - Patterson Horth                 | 15 | \$ 1,165,093.00 | \$ 5,244.00      | \$ 1,170,337.00   | 11/7/2025  | CR 5227 RFI 256 1, 2 & 4 Benches Below Stairs                             |
| BP 15 - Greiner Brothers                | 16 | \$ 1,170,337.00 | \$ 8,686.00      | \$ 1,179,023.00   | 11/19/2025 | CR 5225 R Mechanical Room Check Valve                                     |
| BP 09 - Atlas Excavating                | 17 | \$ 1,179,023.00 | \$ (13,582.00)   | \$ 1,165,441.00   | 11/19/2025 | CR 5228 Damaged Vehicle Gate Duplicate Correction                         |
| BP 09 - Atlas Excavating                | 18 | \$ 1,165,441.00 | \$ 32,626.00     | \$ 1,198,067.00   | 11/19/2025 | CRs 051 & 5204                                                            |
| BP 15 - Greiner Brothers                | 17 | \$ 1,198,067.00 | \$ 21,522.00     | \$ 1,219,589.00   | 11/19/2025 | CR 5223 ASI 065 Dehumidification Grab N Go                                |
| BP 15 - Electric Plus                   | 23 | \$ 1,219,589.00 | \$ 5,100.00      | \$ 1,224,689.00   | 11/19/2025 | CR 5223 ASI 065 Dehumidification Grab N Go                                |
| BP 10 - Patterson Horth                 | 16 | \$ 1,224,689.00 | \$ 4,465.00      | \$ 1,229,154.00   | 11/21/2025 | CR 5231 RFI 322 AD201M Door Demo                                          |
| BP 13 - PCI                             | 13 | \$ 1,229,154.00 | \$ 3,083.00      | \$ 1,232,237.00   | 11/21/2025 | CR 5180 RFI 281 SA 141 Shaft Revision                                     |

| BHS Football Renovation  |    |                 |                  |                   |            |                                                        |
|--------------------------|----|-----------------|------------------|-------------------|------------|--------------------------------------------------------|
| Contractor               | CO | Contract Amount | CO Dollar Amount | New Contract Val. | ICSC Appr. | Description                                            |
| BP 07 - Electric Plus    | 13 | \$ 614,193.00   | \$ 5,585.00      | \$ 619,778.00     | 10/3/2025  | CR 5079 RFI 94 Press Box Roof Lighting                 |
| BP 04 - SCS Construction | 21 | \$ 619,778.00   | \$ (1,245.00)    | \$ 618,533.00     | 10/13/2025 | CR 5080 Back Charge - Paver Install Around Fence Posts |
| BP 01 Cnder & Cnder      | 25 | \$ 618,533.00   | \$ 1,245.00      | \$ 619,778.00     | 10/14/2025 | CR 5080 Back Charge - Paver Install Around Fence Posts |
| BP 04 - SCS Construction | 22 | \$ 619,778.00   | \$ 4,000.00      | \$ 623,778.00     | 10/17/2025 | CR 5081 Peel Back Stadium Turf North Side              |
| BP 04 - SCS Construction | 23 | \$ 623,778.00   | \$ 18,000.00     | \$ 641,778.00     | 10/23/2025 | CR 5071 Coiling Door                                   |
| BP 06 - Irish Mechanical | 3  | \$ 641,778.00   | \$ 17,057.00     | \$ 658,835.00     | 10/23/2025 | CR 5071 Coiling Door                                   |
| BP 07 - Electric Plus    | 14 | \$ 658,835.00   | \$ 6,600.00      | \$ 665,435.00     | 10/23/2025 | CR 5071 ASI 018 Coiling Door                           |
| BP 01 Cnder & Cnder      | 26 | \$ 665,435.00   | \$ 7,407.00      | \$ 672,842.00     | 11/7/2025  | CR 5083 Back Charge - Cnder Dirt Work                  |
| BP 04 - SCS Construction | 24 | \$ 672,842.00   | \$ (7,407.00)    | \$ 665,435.00     | 11/18/2025 | CR 5083 Back Charge - Cnder Dirt Work                  |
| BP 07 - Electric Plus    | 15 | \$ 665,435.00   | \$ 5,918.00      | \$ 671,353.00     | 11/24/2025 | CR 5084 Trench Grate Replacement                       |
| BP 04 - SCS Construction | 25 | \$ 671,353.00   | \$ 12,668.00     | \$ 684,021.00     | 11/25/2025 | CR 5086 RFI 91 Press Box Hudl Camera                   |
| BP 07 - Electric Plus    | 16 | \$ 684,021.00   | \$ 2,350.00      | \$ 686,371.00     | 11/25/2025 | CR 5086 RFI 91 Press Box Hudl Camera                   |
| BP 01 Cnder & Cnder      | 27 | \$ 686,371.00   | \$ (4,076.00)    | \$ 682,295.00     | 11/3/2025  | Credit for Unused CM Allowance                         |
| BP 02 Corelab            | 2  | \$ 377,000.00   | \$ (5,710.00)    | \$ 371,290.00     | 11/3/2025  | CR 5088 CM Allowance Credit                            |
| BP 04 - SCS Construction | 26 | \$ 371,290.00   | \$ (10,837.00)   | \$ 360,453.00     | 11/3/2025  | CR 5089 SCS CM Allowance Credit                        |
| BP 05 - Hinchaw          | 1  | \$ 15,865.00    | \$ (10,000.00)   | \$ 5,865.00       | 11/3/2025  | CR 5090 SCS CM Allowance Credit                        |
| BP 06 - Irish Mechanical | 4  | \$ 105,865.00   | \$ (15,000.00)   | \$ 90,865.00      | 11/3/2025  | CR 5093 CM Allowance Credit                            |
| BP 07 - Electric Plus    | 17 | \$ 90,865.00    | \$ (2,391.00)    | \$ 88,474.00      | 11/3/2025  | CR 5091 CM Allowance Credit                            |

| BHS Tennis II & Soccer         |    |                 |                  |                   |            |                                                              |
|--------------------------------|----|-----------------|------------------|-------------------|------------|--------------------------------------------------------------|
| Contractor                     | CO | Contract Amount | CO Dollar Amount | New Contract Val. | ICSC Appr. | Description                                                  |
| BP 02 - Grady Brothers         | 2  | \$ 299,949.96   | \$ 11,800.00     | \$ 311,749.96     | 10/6/2025  | CR 5019 RFI 42 New Handicap Ramp                             |
| BP 07 - Harrell-Fish           | 2  | \$ 311,749.96   | \$ (15,000.00)   | \$ 296,749.96     | 10/7/2025  | CR 5024 CM Allowance Credit                                  |
| BP 08 - James Babcock          | 3  | \$ 296,749.96   | \$ 7,054.01      | \$ 303,803.97     | 10/9/2025  | CR 5016 Pedestrian Crosswalk System                          |
| BP 05 - JEM Contractors        | 3  | \$ 303,803.97   | \$ 3,940.00      | \$ 307,743.97     | 10/31/2025 | ASI 013                                                      |
| BP 01 - Millennium Contractors | 4  | \$ 307,743.97   | \$ (34,167.45)   | \$ 273,576.51     | 11/3/2025  | CR 5025 Added Sidewalk Connection at South Asphalt Trail     |
| BP 08 - James Babcock          | 4  | \$ 273,576.51   | \$ (15,000.00)   | \$ 258,576.51     | 11/3/2025  | CR 5031 CM Allowance Credit                                  |
| BP 08 - James Babcock          | 5  | \$ 258,576.51   | \$ 1,484.20      | \$ 260,060.71     | 11/7/2025  | CR 5032 Pedestrian Crosswalk Town of Brownsburg Requirements |
| BP 05 - JEM Contractors        | 4  | \$ 260,060.71   | \$ -             | \$ 260,060.71     | 11/14/2025 | CR 5023 Additional 300-2FS Boards                            |
| BP 05 - JEM Contractors        | 5  | \$ 260,060.71   | \$ (30,952.00)   | \$ 229,108.71     | 11/14/2025 | CR 5030 Allowance Credit                                     |
| BP 07 - Harrell-Fish           | 3  | \$ 229,108.71   | \$ 1,230.00      | \$ 230,338.71     | 11/24/2025 | CR 5033 Soft Grilles                                         |

| BHS Interior Renovation |    |                 |                  |                   |            |                                                       |
|-------------------------|----|-----------------|------------------|-------------------|------------|-------------------------------------------------------|
| Contractor              | CO | Contract Amount | CO Dollar Amount | New Contract Val. | ICSC Appr. | Description                                           |
| BP 03 JEM               | 6  | \$ 826,929.00   | \$ 18,009.00     | \$ 844,938.00     | 10/23/2025 | CR 5015 ASI 09 Door & Casework Changes                |
| BP 03 JEM               | 7  | \$ 844,938.00   | \$ 4,076.00      | \$ 849,014.00     | 10/24/2025 | CR 5014 RFI 23 Weight Room Unit H Floor Box Layout    |
| BP 01 Biancofiori       | 2  | \$ 849,014.00   | \$ 6,105.00      | \$ 855,119.00     | 10/29/2025 | CR 5018 RFI 55 Weight Room Exterior Windows           |
| BP 01 Biancofiori       | 3  | \$ 855,119.00   | \$ (19,298.00)   | \$ 835,821.00     | 10/29/2025 | CR 5018 RFI 51 Unit L Control Room Wall Type Change   |
| BP 03 JEM               | 8  | \$ 835,821.00   | \$ (21,257.00)   | \$ 814,564.00     | 11/2/2025  | CR 5023 Back Charge - Weight Room Door Terrazzo Patch |
| BP 06 Santarossa        | 1  | \$ 418,000.00   | \$ 18,903.00     | \$ 436,903.00     | 11/2/2025  | CRs 5021, 5022, 5023                                  |
| BP 10 OPH               | 3  | \$ 536,903.00   | \$ 7,022.00      | \$ 543,925.00     | 11/10/2025 | CR 5020 RFI 44 & 53 Unit L Existing Storm Drain       |
| BP 01 Biancofiori       | 4  | \$ 543,925.00   | \$ 4,328.00      | \$ 548,253.00     | 11/12/2025 | CR 5024 ASI 013 Edit Lab Changes                      |
| BP 03 JEM               | 9  | \$ 548,253.00   | \$ (1,908.00)    | \$ 546,345.00     | 11/12/2025 | CR 5024 ASI 013 Edit Lab Changes                      |
| BP 03 JEM               | 10 | \$ 546,345.00   | \$ (230,186.00)  | \$ 316,159.00     | 11/13/2025 | CRs 010, 011, 5025, 5026                              |
| BP 10 OPH               | 4  | \$ 316,159.00   | \$ 4,123.00      | \$ 320,282.00     | 11/13/2025 | CRs 5027 & 5028                                       |
| BP 11 Electric Plus     | 7  | \$ 320,282.00   | \$ 5,370.00      | \$ 325,652.00     | 11/14/2025 | CR 5030 Weight Room TVs                               |
| BP 03 JEM               | 11 | \$ 325,652.00   | \$ 16,463.00     | \$ 342,115.00     | 11/17/2025 | CR 012 Gate Opening                                   |
| BP 11 Electric Plus     | 8  | \$ 342,115.00   | \$ 22,250.00     | \$ 364,365.00     | 11/17/2025 | CR 006 ASI 005 AV Data Boxes in Gym                   |
| BP 03 JEM               | 12 | \$ 364,365.00   | \$ 7,441.00      | \$ 371,806.00     | 11/21/2025 | CRs 5033 & 5036                                       |
| BP 03 JEM               | 13 | \$ 371,806.00   | \$ 28,223.00     | \$ 400,029.00     | 11/24/2025 | CRs 5032 & 5034                                       |
| BP 03 JEM               | 14 | \$ 400,029.00   | \$ (6,490.00)    | \$ 393,545.00     | 11/25/2025 | CR 5038 Unit J Thickened Slabs                        |
| BP 11 Electric Plus     | 9  | \$ 393,545.00   | \$ 1,920.00      | \$ 395,465.00     | 11/27/2025 | CR 5037 RFI 68 Loudspeaker Verification               |

*Dr. Jessup recommended the approval of the Consent Agenda. Mr. Wells moved to approve the recommendation, Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

## **VII. OLD BUSINESS**

There were no Old Business items.

## **VIII. NEW BUSINESS**

### **A. Recommendation to Approve Updated 2026-2027 School Calendar – Dr. Jessup**

Dr. Jessup explained that the previously proposed 2026–2027 school calendar had been aligned with Wayne Township rather than Hendricks County. She noted that the updated version will adjust the spring break dates to match Hendricks County and also show a shortened summer school schedule.

*Dr. Jessup recommended the approval of the Updated 2026-2027 School Calendar. Dr. Dixon moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **B. Recommendation to Approve Brownsburg High School Program of Studies for the 2026-2027 School Year – Dr. Jessup**

Dr. Jessup presented the annual High School Program of Studies, explaining that it serves as a comprehensive guide outlining all courses offered. She noted that updates are required each year to align with changes in diploma requirements set by the Department of Education, which may necessitate adding or removing certain classes and updating recommended pathways by grade level. This year's updates include the addition of Advanced PE, Basketball, Sports Lab, changes in Speech and Contemporary Literature, and the introduction of Aerospace Engineering. She also shared that some dual credit offerings were adjusted, and certain courses were discontinued due to changes in DOE recognition. The updated Program of Studies is released at this time each year to allow students to begin scheduling courses after winter break.

*Dr. Jessup recommended the approval of the Brownsburg High School Program of Studies for the 2026-2027 School Year. Mr. Wells moved to approve the recommendation, Mr. Hayward seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **C. Recommendation to Approve Authorization to Issue Written Preliminary Notices for Administrators Subject to Contract Nonrenewal – Dr. Jessup**

Dr. Jessup reported that, based on the district's current financial outlook, a reduction in staff will likely be necessary. She stated that the first area of decrease will involve administrative positions. She explained that shifting administrator contracts from two-year to one-year terms earlier in the year provides the flexibility needed to reduce costs, allowing

her to issue non-renewal letters that are based solely on financial considerations and not on employee performance.

*Dr. Jessup recommended the approval of the Authorization to Issue Written Preliminary Notices for Administrators Subject to Contract Nonrenewal. Dr. Freije moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

**D. Public Hearing on Additional Appropriations Request for Operations Fund – Mr. Hacker**

*Ms. Heffernan closed the Regular Board meeting at 6:54pm and opened the Public Hearing.*

Mr. Hacker explained that, as in previous years, the district must complete additional appropriations related to the budget for the upcoming year. He noted that the opening of the new high school and associated utility costs exceeded the originally planned budget. By reallocating \$800,000, the district gains the flexibility to make necessary repairs without requiring additional public hearing. He emphasized that the full \$800,000 does not need to be used, and any unused funds will return to cash balances and unencumbered funds.

During public comments, David Weyant noted that the budget amount had been published in the *Republican* but was not included in the board packet posted for the community. Mr. Hacker stated he would check into this. Mr. Weyant also inquired whether the ongoing nature of the overage had been addressed to reduce the likelihood of similar issues in the future, to which Mr. Hacker responded it has.

*Ms. Heffernan closed the Public Hearing at 6:56pm and reopened the Regular Board Meeting.*

**E. Recommendation to Authorize Request for Additional Appropriations for Operations Fund – Mr. Hacker**

Mr. Hacker stated that the request at this time is solely for authorization to use funds from the LGF for additional appropriations, if needed.

*Mr. Hacker recommended the approval of the Authorization Request for Additional Appropriations for Operations Fund. Dr. Dixon moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

**F. Recommendation to Authorize End of Year Payments and Transfers – Mr. Hacker**

Mr. Hacker explained that this is an annual approval that allows the district to make necessary adjustments to accounts at the end of the year, ensuring all accounts remain positive and enabling final year-end purchases to be completed without requiring additional approvals.

*Mr. Hacker recommended the approval of the Authorization for End of Year Payments and Transfers. Mr. Wells moved to approve the recommendation, Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **G. Recommendation to Accept Insurance Quotes for 2026**

Mr. Hacker provided an update regarding the district's insurance coverage and thanked Dustin Ward and Hometown Insurance for their efforts. Given the district's financial situation this year, it was necessary to explore potential new insurance options. A Request for Quote (RFQ) was conducted to ensure due diligence, and Hometown Insurance was selected to continue as the district's provider. Mr. Hacker highlighted Hometown Insurance's strong community presence and their commitment to serving the Brownsburg Community School Corporation. He noted that Dustin Ward and his team thoroughly evaluated all options, leaving no stone unturned, and successfully negotiated a premium for 2026 that is \$86,000 less than in 2025. Mr. Hacker also presented a chart detailing the property and casualty insurance RFQ, with coverage provided as follows: General Carrier – United Educators, SLEO – United Educators, Auto – Selective, Property – Liberty to Chubb, and Cyber – CFC.

*Mr. Hacker recommended the approval of the acceptance of Insurance Quotes for 2026. Dr. Dixon moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **IX. SUPERINTENDENT COMMENTS**

Dr. Jessup explained that the new seating arrangement for board meetings is being implemented due to fewer people in the facilities department and helping to save time at the beginning and end of meetings with setup. She also congratulated the students who were celebrated and recognized during the meeting and extended her best wishes to students taking their finals next week.

### **X. BOARD MEMBER COMMENTS**

Mr. Hayward congratulated the students recognized during the meeting, expressed his enjoyment watching students at the games, celebrated the football team winning the 6A championship, and shared his excitement for the upcoming winter sports season.

Dr. Dixon echoed Mr. Hayward's remarks, noting her appreciation for seeing students at the games and thanking Mr. Hacker and his team for proactively addressing potential issues. She also encouraged the community to tune in to the Rose Parade to watch the BHS marching band.

Mr. Wells added his agreement with previous comments, highlighting the spirit coordinators' social media presence, congratulating the football team on their back-to-back championships, and wishing safe travels for all during the holiday break.

Dr. Freije expressed gratitude to staff and students for their efforts.

Ms. Heffernan shared her appreciation for witnessing the hard work of the spirit coordinators firsthand, noted the excitement of back-to-back state championships and the Rose Parade participation, and reminded the community that if something is missed in board communications, they should reach out, as the district is always happy to provide clarification on materials posted in the board packets.

## **XV. ADJOURNMENT**

*Ms. Heffernan called for a motion to adjourn the meeting; Mr. Wells moved for adjournment; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:06 p.m.*

## **BROWNSBURG COMMUNITY SCHOOL CORPORATION BOARD OF SCHOOL TRUSTEES**

  
  
  
