

School Site Council (SSC)

Victoria Elementary

Meeting Date: **10-30-2025** | **Time: 7:45am**

Location: Enter site address or Zoom ID here

Attendance – See sign in sheet

-Principal: 01 | **-Teachers:** 2 | **-Classified Staff:** 1 | **-Parents:** 4 | **-Students:** 00 | **-Guests:** 1

MINUTES

Legal Requirements/ Training Covered:		
Check topic(s) covered at this meeting and reflected in minutes.		
X	1	Training provided for all SSC Members on procedures, roles, and responsibilities.
X	2	Annual notification of Uniform Complaint Procedures .
X	3	Develop, evaluate, and approve the School Plan for Student Achievement (SPSA) , including the proposed expenditures of funds, and Annual Evaluation . Review and approve the SPSA Needs Assessment Approve current year SPSA/Annual Evaluation, including proposed expenditures of funds Approve the Prop 28 Expenditure Plan Mid-Year SPSA Progress Report Develop next year's SPSA Approve draft of next year's SPSA/Annual Evaluation
X	4	Involve parents in planning, review, and improvement of school Parent/Family Engagement . Notification and discussion of Parent Education Opportunities and Family Engagement Opportunities that are offered during the school year Review the Parent/Family Needs Assessment (Title I Schools) Review and evaluate current Parent/Family Engagement policy Revise (if needed) and approve Parent/Family Engagement policy
	5	Review and approve the Comprehensive School Safety Plan .
	6	Review, revise (if needed) and approve the Home-School Compact (Title I Schools).
	7	Provide input on the SPSA & Local Control Accountability Plan (LCAP) using slides provided by the Special Projects department.
	8	Develop and/or approve SSC Bylaws .

I. Welcome and Introductions/Call to Order

(Open the meeting and state the time. Count the members present. Indicate if a quorum is met. A quorum is 51% of the total School Site Council membership. If a quorum is not met, the meeting can proceed as an informational meeting only; items may not be voted on.)

The meeting was called to order at **7:55 am** by Dr. Peralta via Zoom. A quorum is met.

A. Approval of Minutes

(The minutes are either approved and seconded as read or as corrected.)

Dr. Peralta read the Minutes from the previous meeting. It was moved by Sara Arapian and seconded by Karla Hernandez that the minutes be approved as written. All in favor

B. Approval of Proposed Agenda

(The agenda is either approved and seconded, or members may vote to add items.)

Dr. Peralta read the proposed Agenda. It was moved by Sara Arapian and seconded by Karla Hernandez that the Agenda be approved. All in favor

II. Committee Reports

(This section includes correspondence and various committee or advisory committee reports. Each report could conclude with a motion that the Council must address. Summarize reports, discussion, parent input, comments, or actions taken.)

A. N/A

III. Requirements Covered

(List the topic(s) to be addressed from the numbered list above. Summarize discussion, parent input, comments, or actions taken.)

A. Single Plan for Student Achievement

B. Two Tiers of Support

1. Tier 1 - to provide quality education
2. Tier 2 additional support for identified needs. PLT - Professional Learning Teams identify students with need.
3. Questions?
 - a) Dalton Brown had a comment, " About Tier 2, my son gets help and I find it important and I see the benefit of these supports."
4. This year we are going to dig into the procedures put in place last year and refine.

C. ELD all kids get ELD

1. Additional pictures
2. Graphic organizers
3. Sloan speech
4. Tier 2 data - ELD showed from 36 students a 44% improvement.
5. Questions RE: ELD?
 - a) Sara Arapian, "Is ELD identified when they are first enrolled in school?"

- b) Aaron replied, "Parents respond in a questionnaire at enrollment which identifies their level of speaking, reading, and writing."

D. Mathematics - similar to ELD. An adaptive curriculum is used.

1. Students know what they need to learn.
2. Know how they are going to learn it.
3. Students needing tier 2 support are identified and small group additional support is available to them.
4. Beyond small groups in class there is after school tutoring for Math.
5. 3-6 months of extra support has been known to increase math scores.
6. Questions?
7. Gramata suggests "Tutoring components could be more systematic and school wide. Dr. P. "Support staff or district employees must be credentialed." Gramata "Can it be Hannah?" Dr. P "No because she is an hourly contracted employee and therefore can not work beyond her contracted hours."

E. Social Emotional

1. Each day students are greeted with a warm environment of welcome
2. Reinforce positive behavior
3. Digital system for PBDS reinforcements for meeting digital reinforcement goals.
4. Social Emotional component. Students get extra support from the counselor and/or psychologist as long as parents give consent.
5. Questions?
6. Sara Arapian, "something to think about is to offer an assembly for students that demonstrates how screen time affects our social emotional affects.
7. Dr. P. "we must do diligence that assemblies are appropriate and meaningful.

F. Attendance

1. District wide attendance is always a challenge or work in progress.
2. Short term independent contracts are available for 3 days or longer.
3. Form letter is sent regarding attendance
4. If attendance problems continue there is an attendance meeting
5. The Health Office works with students that have injuries to be safe.
6. Questions?
7. Sara Arapian, "Does independent study count as attended or absent?"
8. Dr. P "Code K student received education while absent."
9. Chronic Absence is 10% or more.
10. Suspension rate for 24/25 school year was 2.7%

G. Student and Family Engagement

1. PTC Interpretation for conferences
2. Translation services from NMUSD in both Spanish and Russian
3. Parent input is highly valued feedback.
4. ELAC and PTA are both parent groups

5. Grow Leadership through PTA, PTO, PFO
6. P2P also fosters relationships with community and Victoria
7. ELAC Team is well represented at Victoria
8. Family Engagement Nights - social emotional learning and academics with counselors, behavior specialists.
9. The third tier of support is the strategy to partner with families. We do this using parent and family engagement activities such as STEM night, Social Emotional Learning Parent Education night where families can participate and learn together.

H. Outside Referrals

1. Paula, the community facilitator makes referrals outside of school for services that support families needs.
 - a) Counselors
 - b) Behavior specialists

I. On Campus we have Conditions of Learning to support student learning

1. Beyond Athletics
2. Band
3. Robotics
4. Let's Be Kind Campaign
5. Nicole DiBerardo lunch bunch

IV. Unfinished Business/Follow Up on Topics

(This section includes any issue that was not concluded, postponed, or tabled during the prior meeting. The chairperson and principal would add these items to this section of the agenda. Summarize discussion, parent input, comments, or actions taken.)

A. N/A

V. New Business/Other Presentations or Guest Speakers

(This section includes any new issues before the Council. Include any announcements in this section. Summarize discussion, parent input, comments, or actions taken.)

A. N/A

VI. Adjournment

(A motion to adjourn may be made at any time of the meeting. The Council should establish a timeline for its meetings. If the business cannot be completed, a special meeting of the Council should be called to address the remaining agenda items.)

Karla Hernandez moved to adjourn. The SSC Meeting was adjourned at **08:43 AM**.

Minutes submitted by: **Tammy Kavathan 10/30/2025**

Consejo Escolar (SSC)

Nombre de la escuela aquí

Fecha de la reunión:

| Hora:

Ubicación: Introduzca aquí la dirección del plantel o el ID de Zoom

Asistencia – Hoja de registro de llegada

-Director Escolar: 01 | **-Maestros:** 00 | **-Personal clasificado:** 00 | **-Padres:** 00 | **-Estudiantes:** 00 |
-Invitados: 00

MINUTAS

Requisitos legales/Capacitación cubierta:		
Consulte los temas tratados en esta reunión y reflejados en las minutas.		
	1	Capacitación impartida a todos los miembros del SSC sobre procedimientos, funciones y responsabilidades.
	2	Notificación anual de los procedimientos uniformes de reclamación .
	3	Elaborar, evaluar y aprobar el Plan Único para el Rendimiento Estudiantil (SPSA) incluidos los gastos de fondos propuestos, y la Evaluación Anual . Revisar y aprobar la evaluación de necesidades del SPSA Aprobar la Evaluación Anual/SPSA del año actual, incluidos los gastos de fondos que se proponen Informe del progreso del SPSA de medio año Desarrollar el SPSA del próximo año Aprobar el borrador de la evaluación anual/SPSA del próximo año
	4	Involucrar a los padres en la planificación, revisión, y mejora de la participación de los padres/familias en la escuela. Notificación y conversación sobre las oportunidades de educación para padres y oportunidades de participación familiar que se ofrecen durante el año escolar Revisar la Evaluación de Necesidades de Padres/Familias (Escuelas de Título I) Revisar y evaluar la política actual de participación de padres y familias Revisar (si es necesario) y aprobar la política de participación de padres/familias
	5	Revisar y aprobar el Plan Integral de Seguridad Escolar .
	6	Revisar y aprobar el Acuerdo entre Hogar y Escuela (plantel de Título I)
	7	Proporcione información sobre el Plan de Responsabilidad de Control Local (LCAP) utilizando diapositivas proporcionadas por el departamento de Proyectos Especiales.
	8	Desarrollar y/o aprobar los Estatutos SSC .

I. Bienvenida e Introducciones / Llamada al Orden

(Abra la reunión y indique la hora. Cuente los miembros presentes. Indique si hay quórum. Un quórum es el 51% del total de miembros del Consejo Escolar. Si no alcanza el quórum, la reunión puede proceder como una reunión informativa solamente; los temas no podrán someterse a votación.)

La reunión fue iniciada a las **00:00 PM** por el/la presidente(a) _____. El quórum es [alcanzado/no alcanzado].

A. Aprobación de las minutas

(las minutas se aprueban y secundan tal como se leen o se corrigen.)

_____ lee las minutas de la reunión anterior. _____ presentó la moción y fue secundada por _____ para que las minutas sean [aprobadas en su forma escrita / aprobadas en su forma enmendada].

B. Aprobación del Orden del Día Propuesto

(la orden del día es aprobada y secundada, o los miembros pueden votar para agregar puntos.)

_____ lee la Orden del Día propuesta. _____ presentó la moción y fue secundada por _____ para que la Orden del Día sea [aprobada /enmendada].

II. Informes del Comité

(Esta sección incluye correspondencia y varios informes del comité o comité asesor. Cada informe podría concluir con una moción que el Consejo debe abordar. Resuma los informes, los debates, aportaciones de los padres, comentarios o medidas adoptadas.)

A.

III. Requisitos cubiertos

(enumere el tema o temas que se abordarán en la lista numerada anteriormente. Resuma los debates, las aportaciones de los padres, los comentarios o las acciones tomadas.)

A.

IV. Asuntos pendientes/Seguimiento de temas

(Esta sección incluye cualquier asunto que no haya sido concluido, pospuesto o presentado durante la reunión anterior. El presidente y el director escolar añadirán estos temas a esta sección del orden del día. Resuma los debates, las aportaciones de los padres, los comentarios o las acciones tomadas.)

A.

V. Nuevas iniciativas/otras presentaciones u oradores invitados

(esta sección incluye cualquier tema nuevo ante el Consejo. Incluya cualquier anuncio en esta sección. Resuma los debates, las aportaciones de los padres, los comentarios o las acciones tomadas.)

A.

VI. Cierre de reunión

(En cualquier momento de la reunión podrá presentarse una moción de cierre de reunión. El Consejo

debería establecer un calendario para sus reuniones. Si no se puede concluir la labor, se debería convocar una sesión especial del Consejo para tratar los temas restantes del programa.)

_____ se propone el cierre de reunión . Se cierra la reunión de la SSC a las **00:00 PM**.

Las minutas fueron presentadas por: **Nombre y título**