

**SUPPORT PERSONNEL SCHEDULES
(REGULATION)**

Calendar year employees: Support personnel working six (6) hours or more per day based upon twelve (12) month (calendar month) period of employment. Examples of such employees are full time maintenance, and central office secretaries.

School year employees: Support personnel working an assigned fixed daily schedule based upon ten (10) month (school year) period of employment. Examples of such employees are teacher assistants, cafeteria personnel, bus drivers, and building secretaries.

Part-time and/or temporary employees: Support personnel whose working hours and length of employment vary or those assigned specific part-time duties. Examples are substitute teachers, substitute cafeteria workers, substitute bus drivers, and substitute custodians.