

**ASSOCIATION OFFICER LEAVE
CERTIFIED PERSONNEL
(REGULATIONS)**

The board of education may approve a request from a school district employee for an unpaid leave of absence to hold office as an officer, director, trustee, or agent of a national, statewide, or school district employee association. The employee requesting leave shall provide the superintendent with:

1. Certification by the national, statewide, or school district employee association of the date of the election and the results of the election;
2. The definitive beginning and ending dates of the leave.

The employee shall not be entitled to maintain any benefits granted by the school district regardless of whether the benefit is paid by the employee on leave or the association for which the person is serving as an officer, director, trustee, or agent.

During the leave period, the employee's position will be maintained without advancement on the salary schedule. No sick leave, personal business leave or personal leave shall accrue during this leave of absence. The employee on leave shall not accumulate service credit within the Teachers' Retirement System of Oklahoma.

The employee shall be prohibited from accessing school district office space during the leave of absence.

When the employee returns to work following this leave, the employee may return to his or her former position or a comparable position as determined by the Superintendent.