



1901 Selma Road, Springfield Ohio 45505 937.325.7368
www.SCCTC.org

December 8, 2025

**Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public to conduct the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
Mr. David DeHart, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators
Angela Yake, Instructor
Kurt Miller, Miller Diversified

II. BOARD/DISTRICT COMMUNICATIONS

A. Superintendent's Presentation

B. Welcome, Recognition of Guests

1. Building Project Design Team Presentation
 - Dorothy Leachman, OFCC
 - Tony Schorr, Schorr Architect
 - Mike Dingeldein, CA Alliance
 - Andy Rogers, Summit Construction

C. Executive Director Report

D. Curriculum Director Report

E. Technology Director's Report

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 72-25 - Adoption of the minutes of the November 10, 2025 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Keith Culp moved, and Mrs. Jill Acuff seconded, adopting the minutes of the November 10 Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

SCCTC RESOLUTION NUMBER: 73-25 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Stan Wenclewicz moved and Mr. Chris Williams seconded the Board of Education adopt the Financial Item A.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

A. Approve November Financials as presented.

SCCTC RESOLUTION NUMBER 74-25 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEMS A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent

requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-C.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. FIRST READ

1. Approve the first read of book *Seedfolks* by Paul Fleishman, ISBN 0-06-447207-8, for use with English Language Learner students. Curriculum review provided.

B. DONATIONS

1. Accept the donation of approximately \$5,000.00 worth of cosmetic supplies; including approximately 600 boxes of hair color, 15 developers, and 3 bleaches from Robert Mumford, Mallia Salon & Day Spa for use in the Cosmetology program.
2. Accept the donations from the following staff members to the SCCTC Thanksgiving Meal Support Program:

Michelle Carn - \$80.00
Mike Hill - \$80.00
Kelly Perry - \$80.00
Lynn Zimmerman - \$80.00
Kyla Greenwood - \$40.00
Lori Ritzenthaler - \$40.00
Rebecca Thompson - \$40.00

Thirty-two gift cards were given to students identified as being in need to be used to purchase food. FCCLA also donated \$820.00 to this program.

C. PURCHASE AGREEMENTS

1. Approve Development Quote with Dayton Cincinnati Technology Services (DCTS) for \$8,000 in additional development of the EnrollSpot Application platform and ad-hoc email messaging features as presented. Enrollspot is developed by DCTS that we have used for our application for admission for several years. They are the sole source for this product.
2. Approve the engagement agreement with Bradley Payne LLC for the Development of a Capital Financial Plan Development as presented.

SCCTC RESOLUTION NUMBER 75-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-B.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Personnel Items A-B.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. ESC SUBSTITUTE LIST

1. Approve the ESC substitute list as presented.

B. RESIGNATION

1. Accept the resignation of Matthew Schultz, Custodian, effective November 30, 2025, to accept another position in the district.
2. Accept the resignation of Nathan Rogers, Maintenance, effective November 30, 2025, to accept another position in the district.

SCCTC RESOLUTION NUMBER 76-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Personnel Item C.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

C. HIRING

1. Approve the hiring of Matthew Schultz, Grounds & Warehouse Coordinator, effective December 1, 2025, at Step 14, \$29.03 per hour. Background check is on file.
2. Approve the hiring of Nathan Rogers, Maintenance/Custodial Supervisor, effective December 1, 2025, Step 19, \$68,876, prorated to \$40,001.06. Background check is on file

SCCTC RESOLUTION NUMBER 77-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM D.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent

requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar-Administrative, Items D.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

D. CELL PHONE REIMBURSEMENT

1. Approve the updated 2025-2026 cell phone reimbursement as presented. Addition is highlighted.

IV. EXECUTIVE SESSION for the purpose of Conference with the public body's attorney concerning pending or imminent court action by division (G)(3) of section 121.22 of the Revised Code.

Mr. Keith Culp moved the Board of Education to enter into Executive Session, Mr. Chris Thompson seconded the motion at 6:41 p.m.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

Kurt Miller, Miller Diversified, attended the Executive Session.

Mr. Jamie Callan declared the Board to be back in Open Session at 7:35 p.m.

V. NEW BUSINESS

SCCTC RESOLUTION NUMBER 78-25 ADOPTION OF CONSENT CALENDAR-BOARD ADMINISTRATIVE, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. John Kitchen moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Board Item A.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. OFCC RESOLUTION

1. The CTC Board agrees to move the Building Project forward to ensure there are no delays with the architectural design for a period of 75 days. The Board further conditionally agrees that it may approve additional funds for the project to meet current budget overruns, contingent upon OFCC securing additional funds for the project.

VI. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

Mr. Williams thanked the Board for allowing him to serve for so many years and extended his best wishes to the CTC for continued success.

Mr. Thompson reminisced about how impressed he was with CTC and proudly served as a Board member. He commended the Board and Ms. Patrick for her leadership.

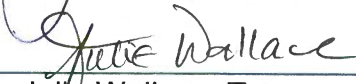
VII. ADJOURNMENT of Regular Meeting

Mr. Keith Culp moved, and Mr. Chris Williams seconded the motion to adjourn the Board of Education, and the Board unanimously agreed to adjourn at 7:41 p.m.

Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Nays:

Signed:  Date: 1/12/26
Mr. Jamie Callan, President

Attest:  Date: 1/12/26
Mrs. Julie Wallace, Treasurer

**The next special Springfield-Clark CTC Board of Education
Organizational meeting will be held on January 12, 2025,
at 5:00 p.m.**

COMING UP AT SCCTC

DECEMBER

- 11 Open House
- 19 Student Early Release/End of Semester 1
- 22-31 Winter Break

JANUARY

- 1-2 Winter Break
- 5 Staff Work Day
- 6 Students Return to School
- 12 BOE Organizational Meeting
- 19 MLK Day - No School

