



Welcome to Berkley School District!

The following information is provided to help guide new families through the **Transitional Kindergarten/Kindergarten** enrollment process. Enrolling in Berkley School District is done completely online. To access the online enrollment application, please visit our [Berkley Schools Enrollment Page](#) and then complete the student application and upload the required documentation listed below.

Our Central Enrollment Office is located at 14501 Talbot, in Oak Park, MI. If you have any questions or would like to use one of our computer kiosks to complete the enrollment process, please stop by or call our Central Enrollment Office at 248-837-8026. **The window for Transitional Kindergarten/Kindergarten Registration for residents is February 2 - 13, 2026 and enrollment is complete** when the online application has been completed **and** all of the following documents have been provided:

- **Original Birth Certificate with Seal** demonstrating parentage of custodial parent
- **TK & Kindergarten Age Waiver** is needed if the student was born between **9/1/21** and **12/1/21**
- **Driver's License or State ID** showing photo identification of parent/guardian name and current address
- **Immunization Records (up to date)** provided by a doctor or health department
- **Vision, Hearing and Dental Screening**
- **Health Appraisal**
- **Special Education Documents (Current IEP/MET)** for students receiving special education services
- **Residency Documentation and Verification** – Required documents are described below:

Homeowners:

1. A current property tax statement in the name of the person seeking to enroll the student. To qualify as a homeowner, the property must be declared as the principal residence in accordance with state law and guidelines. The statement must be from the City or County, not an escrow statement from the mortgage company.
2. The most recent mortgage statement, not an escrow statement.
3. Two original utility bills (ex. DTE, Consumers Energy, Cable TV, landline phone) within the last 30 days addressed to the person enrolling the student.

Renters:

1. An original signed complete lease agreement in the name of the person seeking to enroll the student. In the case of a month-to-month lease, monthly verification of the rental will be required.
2. A signed landlord statement
3. Two original utility bills (ex. DTE, Consumers Energy, Cable TV, landline phone) within the last 30 days addressed to the person enrolling the student.