

**Board of Education Regular Meeting
December 15, 2025, 6:00 PM
District Training Room
Sharp Middle School
35 Wright Road
Butler, KY 41006**

Attendance Taken at: 6:00 PM

Present Board Members:

Ms. Cheri Griffin—Board Chairperson
Mrs. Laura Schack—Vice Chairperson
Mr. Kevin Barnard
Mrs. Amber Beebe
Mr. Derek Brown

Absent Board Members:

Ava Wood

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:00 pm.

A. Approve Agenda

Order #25-10672 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

B. Pledge of Allegiance

Mrs. Laura Pugh, Executive Director of Teaching and Learning, led the group in the Pledge of Allegiance.

C. Mission Statement

Mr. Matt Compton, Assistant Superintendent, read the Mission Statement.

D. Moment of Silence

II. Communications

A. Audience Comments

B. Board Member Comments

C. Superintendent Report

D. Personnel Actions

Personnel Changes Board Meeting				
December 15, 2025				
Last Name	First Name	Location	Position	Effective Date
Hired				
Browning	Brianna	DIST	Substitute Teacher	11/14/2025
Casson	Chris	DIST	Substitute Teacher	12/2/2025
Lonaker	Kendall	PHS	Cheer Head Coach	11/17/2025
Nichols	Kendall	PHS	Cheer Assistant Coach	12/4/2025
Smith	Miley	SES	Substitute SACC assistant	11/13/2025
Resigned				
Lonaker	Kendall	PHS	Cheer Assistant Coach	11/17/2025
Reis	Phylliss	DIST	Substitute Teacher	12/4/2025
Reis	Larry	DIST	Substitute Teacher	12/4/2025
Retire				
Pollard	Jack (JB)	SMS	Teacher	12/31/2025
Purcell	Darrell	SMS	Custodian 220 days	12/31/2025
Transfer				
King	Kenni	SMS	From Spec Ed LBD to Spec Ed MSD	12/1/2025
Deceased				
Higgins	Shawna	SES	Instructional Assistant I	11/26/2025

III. 24-25 Auditor Presentation

IV. Written Communications & Reports

A. DPP Report

B. Transportation Report

C. SBDM Minutes

D. FRYSC Reports

E. Comprehensive School Improvement Plans

1. Northern Elementary School
2. Southern Elementary School
3. Sharp Middle School
4. Pendleton County High School

F. Public Relation Report

G. Maintenance and Technology Reports

H. Monthly Financial Report

V. Action Items

A. Approval of the 24-25 Audit Report

Order #25-10673 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2024-25 audit as presented passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

B. Approval of Bus Purchase

Order #25-10674 - Motion Passed: Superintendent Buerkley's recommendation to approve the bus purchase request passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

C. KISTA Lease Agreement for Bus Purchases

Order #25-10675 - Motion Passed: Superintendent Buerkley's recommendation to approve the KISTA Lease Agreement passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

D. Acceptance of Architect RFP

Order #25-10676 - Motion Passed: Superintendent Buerkley's recommendation to approve the RFP submitted by Robert Ehmet Hayes and Associates, PLLC passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

E. 2025-26 Comprehensive District Improvement Plan

Order #25-10677 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2025-2026 CDIP as presented passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

F. Sharp Middle School Renovations & Stadium--BG-5

Order #25-10678 - Motion Passed: Superintendent Buerkley's recommendation to approve the BG-5 project close-out form passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

G. Sharp Middle School Tennis Court Addition--Pay App #1 to O'Heil Site Solutions

Order #25-10679 - Motion Passed: Superintendent Buerkley's recommendation to approve payment for Payment Application #1 to O'Heil Site Solutions as submitted passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

H. Sharp Middle School Tennis Court Addition--Pay App #2 to O'Heil Site Solutions

Order #25-10680 - Motion Passed: Superintendent Buerkley's recommendation to approve payment for Payment Application #2 to O'Heil Site Solutions as submitted passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

I. Sharp Middle School Tennis Court Addition--Change Order #2

Order #25-10681 - Motion Passed: Superintendent Buerkley's recommendation to approve the change order request #2 passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

J. Shortened School Week for Student

Order #25-10682 - Motion Passed: Superintendent Buerkley's recommendation to approve a shortened school week for this student at this time passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

K. Establish 2026 BOE Meeting Dates

Order #25-10683 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2026 BOE Meeting Dates as presented passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

L. Acceptance of Donation

Order #25-10684 - Motion Passed: Superintendent Buerkley's recommendation to accept the donation from The Great Lakes Construction Company passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

VI. Consent Agenda

Order #25-10685 - Motion Passed: Superintendent Buerkley's recommendation to approve the Consent Agenda passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

A. Board Meeting Minutes

B. Orders of the Treasurer

C. Treasurer's Report

D. Leave of Absence Requests

BOARD MEMO

DATE: 12/15/2025
 TO: Mr. Buerkley & Board Members
 FR: Jennifer K. Pierce
 RE: Request for Leaves

A request for Leave of Absence has been received from the following:

Jessica Ross – NES – Teacher - The request for Maternity Leave will begin approximately April 6, 2026, and end approximately May 11, 2026.

I recommend approval by the Board.



Name: Jennifer K. Pierce
 Title: Director of Finance and Human Resources

VII. Executive Session

Order #25-10686 - Motion Passed: A recommendation to enter Executive Session passed with a motion by Mrs. Amber Beebe and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

A. Board Policy 0A.43 and KRS 6A.810(1)(f)- Student Discipline Action

B. Per KRS 15F.557 (6)(C)--Superintendent Evaluation—Formative

VIII. Return From Executive Session

Order #25-10687 - Motion Passed: A recommendation to come out of Executive Session passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

IX. Adjournment

Order #25-10688 - Motion Passed: A recommendation to come out of Executive Session passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

_____ Board Chairperson

_____ Board Secretary