

**THE STATE OF TEXAS
COUNTY OF KERR**

**JOINT ELECTION AGREEMENT
BETWEEN
KERRVILLE ISD AND KERR COUNTY**

THIS AGREEMENT is made and entered into by and between Nadene Alford County Clerk (or designated employee) on behalf of Kerr County, Texas duly constituted and acting as County Elections Officer and the KERRVILLE ISD by and through Greg Peschel, its President hereinafter referred to as “KERRVILLE ISD” and by authority of Section 31.092, Vernon’s Texas Civil Statutes, Election Code for conducting and supervision of the elections for the KERRVILLE ISD in conjunction with the Election.

Nadene Alford, County Clerk (or designated employee) shall order all supplies for the election and distribute those supplies to the election personnel. Election forms and all records of the election shall be combined for use in this election on the Count Equipment.

THIS AGREEMENT is entered into in consideration of the mutual covenants and agreement hereinafter set out. IT IS AGREED AS FOLLOWS:

I. DUTIES AND SERVICES OF KERR COUNTY

Nadene Alford County Clerk (or designated employee) agrees to coordinate, supervise, and handle all aspects in administering the KERRVILLE ISD elections in accordance with the provisions of the Texas Election Code and as outlined in this Agreement.

Nadene Alford, County Clerk (or designated employee) in connection with the holding and supervision of said election shall assume the following responsibilities:

- a. Shall be responsible for notifying each election judge and alternate judge of his or her appointment and for determining the number of clerks and other election workers authorized to work at each voting location. Arrange for the notification, including writ of election, and compensation of all presiding judges and alternate judges.
- b. Election judges shall be responsible for picking up election supplies and materials at the time and place determined by Nadene Alford, County Clerk (or designated employee). This responsibility will be set forth in the election judges’ letter notifying the judge of his/her appointment.
- c. Procure, prepare, proof, and distribute ballots.
- d. Procure, prepare, and distribute election judge’s kits.

Election Contract – KERRVILLE ISD

- e. Arrange for the use and compensation of polling locations.
- f. Use Optical scanning Verity Scan (Version Number 2.05) and DAU Verity Touch w/Access (Version Number 2.0.5) for counting of ballots as certified by the Secretary of State to comply with HAVA for early voting and Election Day.
- g. Assemble the list of registered voters to be used in conducting the election in conformity with the election precincts established for the election.
- h. Publish the legal notice of the date, time and place of the testing of the electronic tabulation equipment and conduct such testing.
- i. Supervise the handling and disposition of election returns, voted ballots, etc., and tabulate unofficial returns and assist in preparing the tabulation for the official canvass.
- j. Nadene Alford, County Clerk (or designated employee) will prepare the unofficial tabulation report after all precincts have been counted, and will provide a copy of the report to the KERRVILLE ISD as soon as possible after all returns have been tabulated, but in no event later than 2:00 p.m. on the 10th day following the election. KERRVILLE ISD will be responsible for the official canvass of its General Election.
- k. All early voting ballots (those cast by mail and those cast by personal appearance) will be prepared for counting by an Early Voting Ballot Board.
- l. Handle all aspects of Early Voting including those voting by mail.
- m. Prepare the results of the election for KERRVILLE ISD to conduct its own canvass of the election as prescribed by law.
- n. Provide at no cost for the storage of all election records as provided by law
- o. As the general custodian of election records shall conduct a criminal background check for relevant election officials, staff, and temporary workers upon hiring.
- p. Hart Intercivic certifies that a criminal background check on all employees, including temporary employees that may program, test, perform maintenance, transport equipment, or perform technical support on the voting system equipment for KERR COUNTY has been performed. The Company has determined there are no findings that would prevent the employees from performing their assigned duties.

II. DUTIES AND SERVICES OF KERRVILLE ISD

KERRVILLE ISD in connection with the holding and supervision of said election shall assume the following responsibilities and shall directly bear any cost for the same:

- a. Shall receive from their candidates all documents filed under Title 15 of the Texas Election Code relating to campaign contributions and expenditures.
- b. Preparation of election orders, resolutions, notices, and other pertinent documents for adoption or execution by the appropriate office or body and post or publish in the required time frame.
- c. Prepare and send out “Notice of Drawing” for a place on the Ballot to all eligible candidates.
- d. Election Officers with a list provided by Nadene Alford County Clerk (or designated employee) shall be appointed and approved thru the governing body of the KERRVILLE ISD. The Election Officers are as follows: Election Day Judge, Election Day Alternate Judge, Central Counting Station Manager, Tabulation Supervisor, Presiding Judge, and Early Voting Ballot Board Judge.
- e. Shall appoint and approve thru the governing body of Kerrville ISD appoint Nadene Alford as the Early Voting Clerk.
- f. Polling Location shall be appointed and approved thru the governing body of the KERRVILLE ISD.
- g. Deliver to Nadene Alford, County Clerk or designated employee as soon as possible, a list showing the official wording for the Election titles that is to be printed on the ballot with the exact form, orders, wording, and spelling that is to be used.
- h. Pay any additional costs incurred by Nadene Alford, County Clerk or designated employee if a recount for the election is required, or the election is contested in any manner.
- i. Shall issue “Certificates of Election” to candidates elected after the Official Canvass.
- j. KERRVILLE ISD will be responsible for the official canvass of its Election.

III. PAYMENT FOR SERVICES

- a. KERRVILLE ISD shall pay to Kerr County the actual expenses directly attributable to the Contract including ten percent (10%) of the budget cost for Election Service Contract Fee pursuant to the Texas Election Code, Section 31.100 and the administrative fee of \$50.00 per election. (See attached Estimated Cost Sheet.)
- b. After the date of election and completion of all duties required, the County Clerk (or designated employee) shall then compute the final statement for all expenses including ten percent (10%) of the budget cost for Election Service Contract Fee, the \$50.00 Administration Fee and mail payment for the election services to Kerr County. KERRVILLE ISD shall be responsible for paying this amount within thirty (30) days from the Final Cost Report.
- c. **If Election is cancelled a \$75.00 administration fee is due.**

IN WITNESS WHERE OF, the parties hereto have made and entered into this agreement this 17th day of November, 2025

Nadene Alford, County Clerk

Or Designated Employee

Kerr County, Texas



KERRVILLE ISD