



Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Wednesday, December 10, 2025

6:30 pm

- A. Call to order:** Board President Vyskocil called the meeting to order at 6:30 pm
- B. Roll call:**
 - Board Members Present: Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke
 - Board Members Excused: All present
 - School Choice Advisory Representative: Matthew Rotter
 - Other Present: Andy Bake, Keith Lucius, Tammy Nicholson, Michael Heim, Nick Senger, Brian Carter, Jayne Ryczkowski, Megan Diedrich, Amy Dillenberg, Missy Kirst, Jennica Thompson, Michaela Kieffer
- C. Declaration of quorum:** Quorum present
- D. Pledge of allegiance:** The pledge was recited
- E. Adoption of Agenda:** Moved by VanDeKreeke, seconded by Anderson to adopt the agenda as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0
- F. Citizens and/or delegations:** No topics presented
- G. Consent Agenda:** Moved by Anderson, seconded by VandeWalle to approve Consent Agenda items 1-7 as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion Carried 5:0
 - 1. Minutes of the regular meeting held on Wednesday, November 12, 2025
 - 2. Minutes of the executive session held on Wednesday, November 12, 2025
 - 3. The schedule of checks written 11/5/25 to 12/3/25
 - 4. Staffing: hires, resignations, retirements, leave of absences
 - 5. There were 35 co-curriculars approved
 - 6. Donations for the turf replacement for Goelz Field
 - 7. Audit Report
- H. Superintendent's Report**
 - **School Concerts/Events** - As we prepare for winter break, our schools have a number of concerts and events.
 - Our high school choirs recently held their madrigal dinners, featuring musical numbers and comedic skits and will be performing at the Village's Senior Holiday Luncheon. The high school band has begun performing at winter sporting events, marched in the Green Bay Holiday Parade, and will host their winter band concert on December 16th. Pep band alumni and staff are invited to join the high school pep band at the boy's basketball game on January 9th.
 - Parkview winter band and choir concerts were held during the week of December 8th.
 - Pioneer held their winter musical on December 11th.
 - In addition to all of this, we had many classroom and other smaller school winter performances that took place throughout December, making it an exciting and festive time for our students. These events also always showcase the talent that exists in our schools.
 - **District Maintenance Team** - Thank you to the Maintenance Team for all their work on today's snow event. They were out clearing the snow early to be ready for students. When they were done, they

moved into a full day of their normal responsibilities. Thank you to the street department for working with the district to prioritize street and parking lot clean up in time for school.

- **Dance Invite** - Congratulations to the Ashwaubenon Dance Team and their coaches, parents, volunteers, and dancers for organizing a successful Dance Invite. This is the biggest dance invite in the state with 134 teams, over 2,000 dancers, and over 550 performances.
- **Holiday Giving** - This winter season is a joyful time for many of our families, but can also be a challenging time for our families in need.
 - Thank you to Ashwaubenon Public Safety and school resource officers Jackie Dunlap and Chris Sands for their work to offer Shop With a Cop to families of our district. A group of students were able to shop for their family and themselves with an Ashwaubenon officer. They returned to Parkview to wrap gifts while enjoying snacks and hot chocolate.
 - Thank you to district school social workers for all the work they do this time of year. Andrea Pasqualucci, Kelly Lohrentz, Amy Dillenberg, and Ryan Sievert worked with Nativity Church and the Salvation Army to provide gifts for families in need. These gifts were collected by community members and picked up by families. All together, these programs supported over 300 children from 131 families. Programs like these help us make meaningful connections with our most vulnerable families and demonstrate our care as part of our community. Positive connections with families like these help with the work we do throughout the year.
- **National Board Certification** - Congratulation to AHS Spanish teacher Megan Oberstadt and Special Education teacher Dani DeWaal who recently earned National Board Certification. National Board Certification is a voluntary, advanced teaching credential in the United States that is based on high standards for what accomplished teachers should know and be able to do. It goes beyond state licensure and requires a rigorous, four-component assessment process that includes content knowledge, portfolio entries of teaching practice, and reflective practice. The certification is administered by the National Board for Professional Teaching Standards and aims to develop, retain, and recognize accomplished teachers. Congratulations to these outstanding teachers!

I. **Discussion Items:**

1. **Title VI EASIE Grant Update:** Jayne Ryczkowski presented the 2025-26 Title VI EASIE Grant update as part of the Public Hearing requirements of the grant. Tammy Nicholson introduced Jayne. She is the Native American Grant Coordinator and Graduation Coach for grades 9-12 at-risk students. Jayne reviewed what the district has been accomplishing and what its future plans are with the grant.
 - Andy recognized Jayne as a National Board Certified Teacher.
 - The grant is funded by the US Department of Education. It serves 187 indigenous students from 12 different Native American Nations in the district.
 - With the work being done through the grant, the district has seen an increase in attendance rates.
 - We have seen a 100% graduation rate for the past 2 years. This year 13 of the 14 seniors are on track to graduate and many have been accepted into college.
 - *A Building Belonging at School* mini grant was received. This will be used to purchase books for the First Nation Family Reading Night and a mural at the high school.
 - Jayne and Angel Schwechler work together to meet the need of students. Jayne focuses on the academic supports and Angel works on the culture supports.
 - Jayne and Angel have created a parent advisory committee.
 - Jayne spoke about the cultural activities and events and college fairs/visits students have participated in.
 - She spoke about the work in the Oneida Reading Summit and the goal to increase the reading level in students. Jayne and Sheryl Stathas attended this summit.
 - Jayne outlined upcoming events for students and families and the 2025-26 goals of Representation and Professional Development; Social Media and Website; and Graduation Policy.
 - The board thanked Jayne for her work with this grant and the students. They stated the programming is fantastic and that she is a gift to the district. Andy stated that Jayne has been instrumental in bringing people together to have the important conversations throughout the area.

She is very open and honest with this community about wanting to learn more about their culture and what is important to them. She has been great at building connections.

2. **Policies involving Open Enrollment-first read:** Andy Bake presented the policies impacting open enrollment for a first read. Rotter asked if the verification of age section in policy 5112 was due to inquiries from parents. Andy stated additional language is to make the policy consistent with state law. No additional changes were recommended. The policies will be brought back to the January meeting for a second read and final approval.

J. Action Items:

1. **Bylaw and Policy Updates - second read:** Jennie Vyskocil stated these policies are being presented for a second read and approval. Andy Bake shared with the board Neola's explanation around policy 8420. Jennie asked the board if anyone had any questions about this explanation. Michelle Garrigan stated her concerns are not so much with the policy but with the wording of the law. No additional changes were recommended.

Moved by Anderson, seconded by VanDeKreeke to approve the policy and bylaw updates as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

2. **Board Certification of District Crisis Plan:** Tammy Nicholson and Brian Carter presented the 2025 District Crisis Response Plan. This plan must be certified by the school board annually. Tammy and Brian explained the updates to the plan. They explained the new safety procedures:
 - All staff are required to wear their district ID badge
 - Raptor system
 - (visitor safe portion) - Anyone seeking access to our buildings (i.e. subs, parents, volunteers) must have their driver's license scanned for a quick background check and wear a badge identifying who they are and where they are approved to be in the building.
 - (emergency management portion) - Staff are able to install the Raptor app on their cell phones. The app will inform them of alerts happening in their buildings. The system can be used for reunification / accounting for students during a drill. The board asked how this would work with subs. At this point, subs can use the cellphone of a neighboring teacher to access the information they need.
 - Raptor is used by a number of neighboring districts. This has created a universal language used by the districts and police departments.
 - The board inquired if Public Safety is informed when a building is in lockdown. No they are not but the PLOs are notified.
 - The crisis team has a great relationship with Ashwaubenon Public Safety, PLOs Jackie and Chris and Brian Amenson. They continue to work with the district to make sure that our processes and drills will work for all. Officer Amenson is also part of the Crisis Team.
 - The board inquired about the transparency of the plan with parents (i.e. how much do they know about the details of the plan). The plan is confidential and available to staff and only those that need it.
 - Tammy, Brian and the crisis team will be participating in an upcoming training with Patrick Baldwin and other area districts.
 - Continue to build relationships with students around informing the district if they know or see something (i.e. see something say something)
 - Ensuring doors are secure at all times. The district is looking at possibly getting a camera system that alerts when a door is opened.

Moved by VandeWalle, seconded by VanDeKreeke to certify the District Crisis Response Plan as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

K Board & Superintendent Communications:

- Michelle received the resolutions that will be discussed and voted on at the State Convention Delegate Assembly Meeting. She will be reviewing the resolutions in the packet and bring any she has questions about to the January meeting for board input. Michelle was thanked for being the Ashwaubenon delegate at the meeting and reviewing the resolutions.

L. Future Board Meetings & Topics:

- The next board meeting is scheduled for Wednesday, January 14, 2026, at 6:30 pm in the District Office; 1055 Griffiths Lane; Ashwaubenon, WI.

M. Adjournment: Moved by Anderson, seconded by VanDeKreeke to adjourn the meeting at 7:25 pm. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0.

Respectfully submitted,



Brett VandeWalle

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
317		08/12/2025		CORP MASTERCARD	0.00
321		12/12/2025		CORP MASTERCARD	37,650.94
321		12/12/2025		CORP MASTERCARD	0.00
321		12/12/2025		CORP MASTERCARD	0.00
2576		12/20/2025		NICOLET BANK	237,999.31
2576		12/31/2025		NICOLET BANK	492.52
2577		12/20/2025		WI DEPT OF REVENUE	40,943.08
2578		12/20/2025		WI DEPT OF REVENUE	835.47
2580		12/30/2025		WI RETIREMENT SYSTEM	299,617.70
2581		12/30/2025		VISION SERVICE PLAN	3,225.07
2582		01/05/2026		NICOLET BANK	236,465.75
2583		01/05/2026		WI DEPT OF REVENUE	40,917.06
19616		12/04/2025		HARKE, TIM	85.00
19617		12/04/2025		KRAMER, BRETT	85.00
19618		12/04/2025		PULASKI HIGH SCHOOL	100.00
19619		12/04/2025		SCHOENHERR, MARK	60.00
19620		12/04/2025		WILLIAMS, TOMMIE	85.00
19621		12/04/2025		WORKENTINE, BENJAMIN	60.00
19622		12/09/2025		HEGLUND, TROY	60.00
19623		12/09/2025		HORNACEK BOB	60.00
19624		12/09/2025		MARQUARDT TYLER	85.00
19625		12/09/2025		PETERSON, NATHAN	60.00
19626		12/09/2025		SALVESON-KREPLINE, TYLER	60.00
19627		12/09/2025		WAGNER NATHANIEL	85.00
19628		12/09/2025		ZINSER DAN	85.00
19629		12/12/2025		BLACKFORD, MITCHELL	60.00
19629		12/12/2025		BLACKFORD, MITCHELL	-60.00
19630		12/12/2025		DEMERATH BRIAN	120.00
19630		12/12/2025		DEMERATH BRIAN	-120.00
19631		12/12/2025		FIELDS, RHODERICK	85.00
19631		12/12/2025		FIELDS, RHODERICK	-85.00
19632		12/12/2025		GIOMBETTI, TONY	85.00
19632		12/12/2025		GIOMBETTI, TONY	-85.00
19633		12/12/2025		GOSDECK KURT	85.00
19633		12/12/2025		GOSDECK KURT	-85.00
19634		12/12/2025		HEGLUND, TROY	60.00
19634		12/12/2025		HEGLUND, TROY	-60.00
19635		12/12/2025		HERNANDEZ-NAGREEN, ROBYN	100.00
19635		12/12/2025		HERNANDEZ-NAGREEN, ROBYN	-100.00
19636		12/12/2025		KAUFMAN JEFF	100.00
19636		12/12/2025		KAUFMAN JEFF	-100.00
19637		12/12/2025		LUTHER, GUYLER	85.00
19637		12/12/2025		LUTHER, GUYLER	-85.00
19638		12/12/2025		PAULOWSKI, ERIC	60.00
19638		12/12/2025		PAULOWSKI, ERIC	-60.00
19639		12/12/2025		PORATH RICK	85.00
19639		12/12/2025		PORATH RICK	-85.00
19640		12/12/2025		SCHOENHERR, MARK	60.00
19640		12/12/2025		SCHOENHERR, MARK	-60.00
19641		12/12/2025		SEEHAFER JOEL	60.00
19641		12/12/2025		SEEHAFER JOEL	-60.00
19642		12/12/2025		STEIN NATHAN	85.00
19642		12/12/2025		STEIN NATHAN	-85.00
19643		12/12/2025		WORKENTINE, BENJAMIN	60.00
19643		12/12/2025		WORKENTINE, BENJAMIN	-60.00
19644		12/12/2025		BLACKFORD, MITCHELL	60.00

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
19645		12/12/2025		DEMERATH BRIAN	120.00
19646		12/12/2025		FIELDS, RHODERICK	85.00
19647		12/12/2025		GIOMBETTI, TONY	85.00
19648		12/12/2025		GOSDECK KURT	60.00
19649		12/12/2025		HEGLUND, TROY	60.00
19650		12/12/2025		HERNANDEZ-NAGREEN, ROBYN	100.00
19651		12/12/2025		KAUFMAN JEFF	100.00
19652		12/12/2025		LUTHER, GUYLER	85.00
19653		12/12/2025		PAULOWSKI, ERIC	60.00
19654		12/12/2025		PORATH RICK	85.00
19655		12/12/2025		SCHOENHERR, MARK	60.00
19656		12/12/2025		SEEHAFER JOEL	60.00
19657		12/12/2025		STEIN NATHAN	85.00
19658		12/12/2025		WORKENTINE, BENJAMIN	60.00
19659		12/19/2025		BROWN, FARAH	60.00
19660		12/19/2025		BRZANA JOHN	60.00
19661		12/19/2025		BUBOLTZ, DYLAN	85.00
19662		12/19/2025		DEPAS TREVOR	85.00
19663		12/19/2025		GOSDECK KURT	15.00
19663		12/19/2025		GOSDECK KURT	-15.00
19664		12/19/2025		KINNARD, MIKE	85.00
19665		12/19/2025		GOSDECK KURT	25.00
19666		12/23/2025		BESCHTA, JAKE	85.00
19667		12/23/2025		BLACKFORD, MITCHELL	120.00
19668		12/23/2025		BRZANA JOHN	120.00
19669		12/23/2025		CALO, ANTHONY	60.00
19670		12/23/2025		GLEFFE, MURRAY	60.00
19671		12/23/2025		LLOYD JOHN	85.00
19672		12/23/2025		LLOYD, TIMOTHY	85.00
19673		12/23/2025		MADIGAN, BRADY	85.00
19674		12/23/2025		MARQUART, TIMOTHY	85.00
19675		12/23/2025		WILLIAMS, TOMMIE	85.00
19676		12/30/2025		BLACKFORD, MITCHELL	60.00
19677		12/30/2025		BRZANA JOHN	60.00
19678		12/30/2025		HERALD, MIKE	85.00
19679		12/30/2025		HERALD, RYAN	85.00
19680		12/30/2025		NINEDORF, RYAN	85.00
33613		12/08/2025		PORCH PICK ME UPS	-40.00
33687		12/17/2025		GREEN BAY EXPOSITION SERVICES, INC	-191.00
33713		12/10/2025		BASSBALL CAGES	1,080.00
33714		12/10/2025		BAY PORT HIGH SCHOOL	600.00
33715		12/10/2025		ELSMORE SWIM SHOP	398.28
33716		12/10/2025		FOX CITIES EMBROIDERY INC	1,860.00
33717		12/10/2025		HODGES, MAHRI	500.00
33718		12/10/2025		JOHNSON, ERIC	550.00
33719		12/10/2025		KLAVEKOSKE, CONNOR	500.00
33720		12/10/2025		MELOTTE DISTRIBUTING INC	2,220.30
33721		12/10/2025		ON DECK SPORTS	2,399.16
33722		12/10/2025		PETTY CASH ASHWAUBENON HIGH SCHOOL	1,100.00
33723		12/10/2025		PUCKETT, KIMBERLY	180.00
33724		12/10/2025		REBEL ATHLETIC INC	88.19
33725		12/10/2025		RIDDELL ALL AMERICAN SPORTS	1,405.95
33726		12/10/2025		UWSP JAZZ FESTIVAL	930.00
33727		12/10/2025		VILLAGE ROASTERS	822.00
33728		12/10/2025		VYSKOCIL, JENNIE	188.63
33729		12/17/2025		ANDERSON, RODNEY	174.30

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
33730		12/17/2025		BARTHOLOMEW, EMILY	43.96
33731		12/17/2025		BENDYFISH LLC	4,864.40
33732		12/17/2025		BIEBELS CATERING & RENTAL	5,173.96
33733		12/17/2025		CALMES, DENISE	21.98
33734		12/17/2025		COMER, STACY	196.51
33735		12/17/2025		EARLY, MEGAN	125.24
33736		12/17/2025		HAYES, MATTHEW	600.00
33737		12/17/2025		HODGES, MAHRI	300.00
33738		12/17/2025		HOSTETTLER, KIKI	200.00
33739		12/17/2025		JET'S PIZZA	1,994.48
33740		12/17/2025		KIWANIS INTERNATIONAL	561.00
33741		12/17/2025		KRAHENBUHL, EMILY	262.89
33742		12/17/2025		KWIK TRIP	700.00
33743		12/17/2025		LANCELLE, KATRINA	930.34
33744		12/17/2025		LARSEN, JENNIFER	700.00
33745		12/17/2025		MELOTTE DISTRIBUTING INC	4,272.67
33746		12/17/2025		MIDWEST VALLEY POPCORN	595.45
33747		12/17/2025		OROYAN, BILL	375.87
33748		12/17/2025		SAM'S CLUB/SYCHRONY BANK	667.89
33749		12/17/2025		SEEGERT, REBECCA	770.00
33750		12/17/2025		SMITH, ANDREW	66.44
33751		12/17/2025		TABERS-KWAK, JON	600.00
33752		12/17/2025		TEAM APPAREL & SPECIALTIES INC	92.00
33753		12/17/2025		WI ASSN FOR CHEER/POM COACHES	300.00
33754		12/17/2025		ZEAL, TARA	105.52
33755		12/17/2025		DETERVILLE, GWEN	1,287.00
113584		12/08/2025		CAROLINA BIOLOGICAL	279.60
113585		12/08/2025		CLUB'S CHOICE FUNDRAISING	5,156.09
113586		12/08/2025		COWLES, EMILY	17.85
113587		12/08/2025		DECKER EQUIPMENT	52.92
113588		12/08/2025		DEVELOPING DECODERS, LAPREA EDUCATION, I	2,289.00
113589		12/08/2025		EDYNAMIC LP	1,885.00
113590		12/08/2025		FASTSIGNS	35.00
113591		12/08/2025		GRAINGER INC	725.42
113592		12/08/2025		MARTINIZING DRYCLEANING	2,608.00
113593		12/08/2025		MASTER TEACHER	99.00
113594		12/08/2025		MCGIVERN, JOHN T.	2,670.84
113595		12/08/2025		NATURE'S BEST FLORAL	106.99
113596		12/08/2025		PARAGON DEVELOPMENT SYSTEMS	490.00
113597		12/08/2025		PRUCHA, TAMI	146.95
113598		12/08/2025		ROCHELEAU, BERNARD	106.10
113599		12/08/2025		ROUTE 41 PIZZA LLC - DOMINO'S	2,550.75
113600		12/08/2025		SEASONAL HARVEST LLC	992.40
113601		12/08/2025		VESTIS	196.81
113602		12/08/2025		VILLEGAS, DORA	11.00
113603		12/08/2025		XEROX IT SOLUTIONS	100.00
113604		12/08/2025		ZIMONICK BROTHERS PRODUCE INC	1,453.75
113605		12/08/2025		ZUELKE KARCH, JACKIE	1,795.16
113606		12/10/2025		QUADIENT FINANCE USA INC	119.39
113607		12/10/2025		ROLLING, KATHY	9.02
113608		12/10/2025		RUIZ, LIANNA	126.75
113609		12/10/2025		SAM'S CLUB/SYCHRONY BANK	443.57
113610		12/10/2025		US POSTAL SERVICE - BMEU	370.00
113611		12/10/2025		WI DEPT OF JUSTICE	28.00
113612		12/15/2025		ACCEPTIONAL MINDS LLC	24,150.00
113613		12/15/2025		GRAINGER INC	932.83

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
113614		12/15/2025		GREEN BAY CITY TREASURER	417.00
113615		12/15/2025		IMIG, LAKEN JAMES	1,000.00
113616		12/15/2025		KUEHN PRINTING	1,349.44
113617		12/15/2025		O'BRIEN, KATHLEEN	20.00
113618		12/15/2025		SEASONAL HARVEST LLC	3,955.25
113619		12/15/2025		SERVICE MOTOR COMPANY	334.60
113620		12/15/2025		VESTIS	196.81
113621		12/15/2025		VILLAGE ROASTERS	2,793.00
113622		12/15/2025		XEROX IT SOLUTIONS	350.00
113623		12/15/2025		ZIMONICK BROTHERS PRODUCE INC	353.45
113624		12/18/2025		ASHWAUBENON EDUCATION FOUNDATION	10.00
113625		12/18/2025		KOHN LAW FIRM SC	390.81
113626		12/18/2025		WI SUPPORT COLLECTION TRUST FUND	594.50
113627		12/22/2025		3RD MILLENNIUM CLASSROOMS	75.00
113628		12/22/2025		ANDERSON, DUSTIN	135.00
113629		12/22/2025		BRAINPOP LLC	302.50
113630		12/22/2025		CELLCOM GREEN BAY MSA	167.70
113631		12/22/2025		COMPLETE OFFICE OF WISCONSIN	9.56
113632		12/22/2025		DICK BLICK CENTRAL	619.93
113633		12/22/2025		EXTREME ENTERTAINMENT	650.00
113634		12/22/2025		FOLLETT CONTENT SOLUTIONS LLC	3,396.28
113635		12/22/2025		GAGE, AMBER	50.00
113636		12/22/2025		GRAINGER INC	233.48
113637		12/22/2025		HEID MUSIC	50.00
113638		12/22/2025		HOPE CLOTHING	200.00
113639		12/22/2025		HOWIES ATHLETIC TAPE	193.64
113640		12/22/2025		KUPSH, AMY	17.24
113641		12/22/2025		LAYDEN, JENNIFER	181.39
113642		12/22/2025		MATTHEWS TIRE AND AUTO SVC INC	1,257.03
113643		12/22/2025		MEDCO SUPPLY CO	497.14
113644		12/22/2025		METRO SALES INC 130415	965.19
113645		12/22/2025		MIKE'S MUSIC & SOUND	1,775.10
113646		12/22/2025		NATIONAL RAILROAD MUSEUM INC	312.00
113647		12/22/2025		PARAGON DEVELOPMENT SYSTEMS	1,975.00
113648		12/22/2025		RADUE CINEMAS	600.00
113649		12/22/2025		ROUTE 41 PIZZA LLC - DOMINO'S	1,536.00
113650		12/22/2025		SEASONAL HARVEST LLC	1,261.40
113651		12/22/2025		SEBRANEK, PATRICIA	165.00
113652		12/22/2025		TDS	109.02
113653		12/22/2025		TRAVELIN' TOM'S COFFEE	366.00
113654		12/22/2025		TWEET GAROT MECHANICAL INC	456.00
113655		12/22/2025		VANDEN HOOGEN, AARON	210.00
113656		12/22/2025		WEDDLE, BRENDA	1,030.00
113657		12/22/2025		WEST BEND INSURANCE COMPANY	37,469.25
113658		12/22/2025		XEROX IT SOLUTIONS	50.00
113659		12/22/2025		YOURMEMBERSHIP	229.00
113660		12/22/2025		ZIMONICK BROTHERS PRODUCE INC	1,743.20
113661		12/29/2025		ALCAZAR, LESLIE	32.06
113662		12/29/2025		ASC1 INC	310.50
113663		12/29/2025		ASHWAUBENON WATER & SEWER UTILITY	2,354.96
113664		12/29/2025		AUTHORS UNBOUND AGENCY	2,500.00
113665		12/29/2025		CLUB'S CHOICE FUNDRAISING	944.15
113666		12/29/2025		DICK BLICK CENTRAL	13.60
113667		12/29/2025		FLY ME FLAG CO	32.50
113668		12/29/2025		G & O THERMAL SUPPLY COMPANY	618.40
113669		12/29/2025		KHROME AGENCY	475.00

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
113670		12/29/2025		LAMAR COMPANIES	1,209.50
113671		12/29/2025		LAYDEN, JENNIFER	189.28
113672		12/29/2025		LIGHTHOUSE PRODUCTIONS	2,500.00
113673		12/29/2025		REFRIGERATION SERVICES OF GREEN BAY INC	501.69
113674		12/29/2025		ROUTE 41 PIZZA LLC - DOMINO'S	1,536.00
113675		12/29/2025		ROWELL, LAURA	11.00
113676		12/29/2025		SEASONAL HARVEST LLC	4,305.75
113677		12/29/2025		SERVICE MOTOR COMPANY	298.74
113678		12/29/2025		SOLIS, ESMERALDA	288.18
113679		12/29/2025		VESTIS	196.81
113680		12/29/2025		WI DEPT OF PUBLIC INSTRUCTION	14,832.00
113681		12/29/2025		XEROX IT SOLUTIONS	50.00
113682		12/29/2025		ZIMONICK BROTHERS PRODUCE INC	1,682.70
113683		12/30/2025		MADISON NATL LIFE INSURANCE CO	2,042.62
113684		12/30/2025		MADISON NATL LIFE INSURANCE CO	9,839.25
113685		12/30/2025		METLIFE	12,988.93
113686		12/30/2025		ST NORBERT COLLEGE	500.00
113687		12/30/2025		UW EAU CLAIRE	500.00
113688		12/30/2025		UW MADISON	1,000.00
113689		12/30/2025		UW STEVENS POINT	1,000.00
113690		01/02/2026		KOHN LAW FIRM SC	391.96
113691		01/05/2026		BAYCOM INC	290.00
113692		01/05/2026		KLIMEK, MICHAEL	30.00
113693		01/05/2026		LET ME BE FRANK PRODUCTIONS	1,000.00
113694		01/05/2026		NEW DOCUMENTS & LABELS	271.00
113695		01/05/2026		SEASONAL HARVEST LLC	12,240.85
113696		01/05/2026		VESTIS	196.81
113697		01/05/2026		VINCENT, AMANDA	200.00
113698		01/05/2026		XEROX IT SOLUTIONS	285.00
113699		01/05/2026		ZIMONICK BROTHERS PRODUCE INC	1,080.55
252600782		12/08/2025		ALPHA BAKING COMPANY	504.67
252600783		12/08/2025		AMAZON CAPITAL SERVICES	136.46
252600784		12/08/2025		BECKER, ERICA	344.05
252600785		12/08/2025		BIRDSEYE DAIRY INC	689.59
252600786		12/08/2025		BRENNENSTUHL, ANN	23.52
252600787		12/08/2025		CESA 7	14,613.99
252600788		12/08/2025		DIGGERS HOTLINE INC	39.10
252600789		12/08/2025		ENTERPRISE RENT-A-CAR	1,458.60
252600790		12/08/2025		GFL ENVIRONMENTAL USA INC	3,189.48
252600791		12/08/2025		HNILICKA, WENDY	80.00
252600792		12/08/2025		INFO MART INC	16.00
252600793		12/08/2025		JW PEPPER & SONS INC	46.20
252600794		12/08/2025		KAY DISTRIBUTING INC	476.50
252600795		12/08/2025		LAMERS BUS LINES INC	6,910.58
252600796		12/08/2025		MARCO	338.08
252600797		12/08/2025		MENARDS INC - DEPERE	81.27
252600798		12/08/2025		NOWAK, KATIE	29.12
252600799		12/08/2025		OBERSTADT, MEGAN	165.00
252600800		12/08/2025		PEPSI COLA OF GREEN BAY	1,782.66
252600801		12/08/2025		PERFORMANCE FOODSERVICE	16,454.56
252600802		12/08/2025		QUILL CORP	53.38
252600803		12/08/2025		RATZ, DAWN	119.22
252600804		12/08/2025		STAPLES BUSINESS CREDIT	280.98
252600805		12/08/2025		WEX BANK	532.36
252600806		12/08/2025		WI PUBLIC SERVICE CORP	1,718.06
252600807		12/08/2025		WILLIAMS, KATHRYN	423.37

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
252600808		12/08/2025		ZUENGLER, JOELLE	1,076.35
252600809		12/10/2025		GLOBAL RECOGNITION INC	1,296.00
252600810		12/10/2025		LACHANCE, KRISTEN	120.00
252600811		12/10/2025		MENARDS INC	95.35
252600812		12/10/2025		PENZA, KEVIN	1,228.24
252600813		12/10/2025		TRUE NORTH ENERGY	6,525.00
252600814		12/10/2025		WAGNER, ERIN	40.00
252600815		12/10/2025		HALLAM, DIANN	150.00
252600816		12/10/2025		INFO MART INC	80.00
252600817		12/10/2025		MORAVETZ, DAVID	21.98
252600818		12/10/2025		SMITS, MICHAEL	117.41
252600819		12/10/2025		TAURIAINEN, KAITLIN	305.86
252600820		12/15/2025		ALPHA BAKING COMPANY	252.20
252600821		12/15/2025		AMERICAN WELDING & GAS INC	648.86
252600822		12/15/2025		BELLIN HEALTH	54.00
252600823		12/15/2025		BIRDSEYE DAIRY INC	21.15
252600824		12/15/2025		BRENNENSTUHL, ANN	19.04
252600825		12/15/2025		CARRICO AQUATIC RESOURCES INC	350.00
252600826		12/15/2025		FOLLETT CONTENT SOLUTIONS LLC	2,518.89
252600827		12/15/2025		HEIM, MICHAEL	22.61
252600828		12/15/2025		HUCEK, KRISTINE	194.19
252600829		12/15/2025		JW PEPPER & SONS INC	27.99
252600830		12/15/2025		KASTEN, LISA	179.09
252600831		12/15/2025		KAY DISTRIBUTING INC	219.50
252600832		12/15/2025		LAMERS BUS LINES INC	3,459.97
252600833		12/15/2025		MARCO	126.03
252600834		12/15/2025		MULTI MEDIA CHANNELS LLC	171.07
252600835		12/15/2025		OLIVER, JACQUELINE	151.43
252600836		12/15/2025		PEPSI COLA OF GREEN BAY	1,634.61
252600837		12/15/2025		PERFORMANCE FOODSERVICE	3,909.65
252600838		12/15/2025		STAPLES BUSINESS CREDIT	10.58
252600839		12/17/2025		BSN SPORTS LLC	3,556.00
252600840		12/17/2025		LAMERS BUS LINES INC	335.00
252600841		12/17/2025		MEINEL, ANDREW	42.19
252600842		12/17/2025		NESS, MORGAN	21.96
252600843		12/17/2025		QUILL CORP	196.32
252600844		12/17/2025		TRUE NORTH ENERGY	3,060.00
252600845		12/17/2025		WP BEVERAGES LLC - PEPSI COLA OF GREEN B	2,786.52
252600846		12/18/2025		RELIANCE TRUST COMPANY - ASHWAUBNEON 403	19,969.51
252600847		12/18/2025		RELIANCE TRUST COMPANY - ASHWAUBENON 457	12,730.60
252600848		12/18/2025		WEA TSA TRUST	81,054.08
252600849		12/19/2025		PENZA, KEVIN	718.16
252600850		12/19/2025		TRUE NORTH ENERGY	810.00
252600851		12/22/2025		A1 ELEVATOR INC	825.00
252600852		12/22/2025		ACUTRANS	24.75
252600853		12/22/2025		ALPHA BAKING COMPANY	480.70
252600854		12/22/2025		AMA INC	46.96
252600855		12/22/2025		AMERICAN WELDING & GAS INC	394.72
252600856		12/22/2025		BAER PERFORMANCE MARKETING	2,747.50
252600857		12/22/2025		BIRDSEYE DAIRY INC	137.27
252600858		12/22/2025		BUREAU VERITAS NATL ELEVATOR INSPECTION	110.00
252600859		12/22/2025		CHARTER COMMUNICATIONS	238.28
252600860		12/22/2025		CLEMENT, JESSICA	15.97
252600861		12/22/2025		COMPASS GROUP	76,746.41
252600862		12/22/2025		CONSTELLATION NEWENERGY-GAS DIV LLC	14,489.07
252600863		12/22/2025		DART, ALLISON	34.50

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
252600864		12/22/2025		FOLLETT CONTENT SOLUTIONS LLC	2,736.93
252600865		12/22/2025		HAAPALA, MICHELLE	238.31
252600866		12/22/2025		HANSEN, COREY	42.36
252600867		12/22/2025		HINTZ, JACOB	189.00
252600868		12/22/2025		INFO MART INC	8.00
252600869		12/22/2025		LAMERS BUS LINES INC	112,551.83
252600870		12/22/2025		LUCIUS, KEITH	240.80
252600871		12/22/2025		MACHT VILLAGE PROGRAMS LLC	11,535.75
252600872		12/22/2025		MADISON, JODIE	117.98
252600873		12/22/2025		MARCO	1,132.34
252600874		12/22/2025		MENARDS INC - DEPERE	630.26
252600875		12/22/2025		MENARDS INC	266.81
252600876		12/22/2025		NESS, MORGAN	59.55
252600877		12/22/2025		NICHOLSON, TAMMY	139.02
252600878		12/22/2025		NORTHEAST WI TECHNICAL COLLEGE	6,113.89
252600879		12/22/2025		OBERSTADT, MEGAN	6.00
252600880		12/22/2025		PATZKE, JULIE	7.50
252600881		12/22/2025		PAUL, KARISA	25.16
252600882		12/22/2025		PERFORMANCE FOODSERVICE	11,419.27
252600883		12/22/2025		PRAIRIE FARMS DAIRY, INC	9,234.60
252600884		12/22/2025		QUILL CORP	194.03
252600885		12/22/2025		SAWASKI, ERIN	49.41
252600886		12/22/2025		ST JOHN THE BAPTIST	1,463.70
252600887		12/22/2025		TOMASHEK, MARGARET	136.00
252600888		12/22/2025		UNITED MAILING SERVICES INC	270.59
252600889		12/22/2025		USIC LOCATING SERVICES INC	450.94
252600890		12/22/2025		WILS	2,101.57
252600891		12/29/2025		ALPHA BAKING COMPANY	372.81
252600892		12/29/2025		AMA INC	313.50
252600893		12/29/2025		BIRDSEYE DAIRY INC	489.41
252600894		12/29/2025		CESA 7	3,000.00
252600895		12/29/2025		HAAPALA, MICHELLE	99.95
252600896		12/29/2025		HEIM, MICHAEL	230.10
252600897		12/29/2025		HERALD, KATHERINE	96.95
252600898		12/29/2025		JW PEPPER & SONS INC	188.99
252600899		12/29/2025		KAY DISTRIBUTING INC	357.00
252600900		12/29/2025		LAMERS BUS LINES INC	1,776.23
252600901		12/29/2025		MADISON, JODIE	129.36
252600902		12/29/2025		MARCO	1,904.20
252600903		12/29/2025		MENARDS INC - DEPERE	55.84
252600904		12/29/2025		MULTI MEDIA CHANNELS LLC	744.00
252600905		12/29/2025		PEPSI COLA OF GREEN BAY	2,369.02
252600906		12/29/2025		PERFORMANCE FOODSERVICE	18,129.65
252600907		12/29/2025		SYSTEMS FURNITURE LLC	29,790.00
252600908		01/05/2026		ALPHA BAKING COMPANY	782.32
252600909		01/05/2026		AMBROSIUS STUDIOS INC	60.00
252600910		01/05/2026		BIRDSEYE DAIRY INC	646.95
252600911		01/05/2026		CESA 7	5,894.81
252600912		01/05/2026		INFO MART INC	24.00
252600913		01/05/2026		JW PEPPER & SONS INC	70.39
252600914		01/05/2026		KAY DISTRIBUTING INC	405.50
252600915		01/05/2026		LAMERS BUS LINES INC	2,623.82
252600916		01/05/2026		MARCO	304.32
252600917		01/05/2026		MULTI MEDIA CHANNELS LLC	40.00
252600918		01/05/2026		PERFORMANCE FOODSERVICE	16,648.03
252600919		01/05/2026		RENAISSANCE LEARNING INC	4,785.18

<u>CHECK</u> <u>NUMBER</u>	<u>COMMENT</u>	<u>CHECK</u> <u>DATE</u>	<u>COMMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Totals for checks					1,692,040.45

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	General Fund	825,251.29	280.00	360,045.76	1,185,577.05
21	Gifts & Donations	569.12	2,500.00	91,275.69	94,344.81
27	Special Education	167,516.50	0.00	61,185.70	228,702.20
50	Food Service	22,660.20	137.75	123,934.32	146,732.27
80	Community Service Fund	2,529.20	0.00	11,631.58	14,160.78
81	Ashwaubenon PAC	7,331.39	0.00	15,191.95	22,523.34
***	Fund Summary Totals ***	1,025,857.70	2,917.75	663,265.00	1,692,040.45

***** End of report *****

APPOINTMENTS

NON-TEACHING STAFF - HIRES

Name	FTE	Position	School	Compensation	Effective	Reason for request
McNulty, Amy	1.0 FTE	Educational Associate – 9 Month, Clerk	Parkview	Entry Level pay scale	January 5, 2026	The position is due to a staff vacancy. Amy is currently a Noon Duty Supervisor at Parkview

RESIGNATIONS/RETIREMENTS/LAYOFFS

NON-TEACHING STAFF - RESIGNATIONS/RETIREMENTS/LAYOFFS

Name	FTE	Position	School	Notes
Page, Katie	1.0 FTE	Administrative Associate – Middle School Secretary	Parkview	Resignation is effective January 19, 2026.

PROFESSIONAL / ADMINISTRATION STAFF - RESIGNATIONS/RETIREMENTS/LAYOFFS

Name	FTE	Position	School	Notes
LaFleur, Heather	1.0 FTE	Language Arts/Theater Arts Instructor	AHS	Resignation is effective January 23, 2026.

November Financials

I have updated the financial report for the 2025-26 school year. The report now includes two years of history for comparison to actuals. Hopefully this will provide more comparison information resulting in a better projection. Please feel free to ask questions or make suggestions if you feel that this is not providing you the information you need.

It is hard to get an accurate estimate this early in the year, but based on the percentages, everything is very close to what I would expect. You will notice that Fund 10 Federal revenue is down from previous years. That is related to grant claims processing being behind normal schedules. This is due to the retirement of Barb Doherty and the training of Karyn Dart in the accounting specialist role. Karyn is doing a great job, but her focus has been on learning the daily operational parts of the job, so claims processing for grants will be later than in the past. This should not impact where our claims are at year end, but may mean that monthly comparisons will lag behind previous years.

Fund 10 expenditures are tracking as expected. Health insurance has been tracking above budget, but our premium will increase as of January 1st, so hopefully that adjustment will result in a better comparison to expectations. The projection doesn't show any cash-flow borrowing costs, but I am forecasting that expense to be above budget based on increased line of credit usage in late November and December. This is related to the health insurance fund balance being below previous years which will force us to use the line of credit more often.

Fund 27 doesn't show much revenue which is typical for this time of year. I am concerned about State aid because recent communications from DPI are projecting State Special Education Aid below the 42% that was part of the State budget. Being conservative, I budgeted below 40% for this aid, but the most recent payment was only 35% of eligible costs from last year. I do expect that percentage to increase above 35%, but I am not optimistic that it will get up to the level that was budgeted. To be clear, it is still an increase over last year, just not as large of an increase as we budgeted. On the expenditure side, things are in line with expectations, with benefits tracking a little above expected.

Overall, the projection is revenue and expenditures tracking very close to budget, but it is early in the year. Please let me know if you have any questions or concerns. As always, please let me know if you have any ideas on how I can improve the financial reports.

Ashwaubenon School District

Monthly Financial Report

Month to Date totals for November 2025

Fund 10-Revenue	2023-24 Actual	2024-25 Actual	2025-26 Budget
Property tax	17,042,448	17,079,022	17,815,025
Local sources	481,106	527,622	409,500
Open enrollment	10,470,388	10,737,758	11,882,470
Transit of Aid	20,530	21,750	25,000
Equalization Aid	10,819,158	10,917,731	10,605,302
State Sources	2,289,646	2,772,612	2,973,216
Federal Sources	514,952	597,156	611,140
Other Sources	31,770	68,753	30,000
	41,669,998	42,722,404	44,351,653
Fund 10-Expenditure			
Salary	19,511,153	20,583,161	21,751,379
Benefits	9,383,230	10,204,697	10,518,399
Purchased Services	5,752,484	5,757,029	6,355,619
Supplies	785,359	900,123	1,184,812
Equipment	414,851	409,227	608,293
Cash-Flow Borrowing	1,817	86,895	15,000
Insurance	90,898	117,374	115,000
Interfund	3,794,397	4,367,495	3,849,556
Other	53,281	64,731	56,737
	39,787,469	42,490,733	44,454,794

2023-24		2024-25		2025-26	
Act - YTD	% of Act	Act - YTD	% of Act	Act - YTD	% of Bud
-	0.00%	-	0.00%	-	0.00%
286,917	59.64%	299,216	56.71%	234,008	57.14%
-	0.00%	-	0.00%	-	0.00%
4,236	20.63%	-	0.00%	-	0.00%
1,307,808	12.09%	1,890,306	17.31%	1,608,111	15.16%
-	0.00%	950	0.03%	10,778	0.36%
49,057	9.53%	100,438	16.82%	-	0.00%
17,991	56.63%	32,602	47.42%	2,181	7.27%
1,666,009	4.00%	2,323,512	5.44%	1,855,078	4.18%
5,621,015	28.81%	5,825,432	26.78%	6,000,682	27.59%
2,574,546	27.44%	2,769,572	26.33%	2,867,396	27.26%
1,456,940	25.33%	1,439,973	22.66%	1,701,141	26.77%
346,782	44.16%	496,415	41.90%	555,355	46.87%
402,273	96.97%	341,194	56.09%	303,967	49.97%
-	0.00%	-	0.00%	-	0.00%
90,873	99.97%	117,192	101.91%	122,751	106.74%
-	0.00%	-	0.00%	-	0.00%
44,366	83.27%	50,564	89.12%	46,006	81.09%
10,536,794	26.48%	11,040,341	24.83%	11,597,297	26.09%

Ashwaubenon School District

Monthly Financial Report

Month to Date totals for November 2025

	2023-24	2024-25	2025-26
Fund 27-Revenue	Actual	Actual	Budget
Transfer from Fd 10	3,794,397	4,367,495	3,849,566
Transit of Aid	41,556	37,139	35,000
State Sources	1,495,747	1,614,652	2,250,000
Federal Sources	1,066,460	1,024,958	1,227,778
Other Sources	-	-	-
	6,398,160	7,044,244	7,362,344
Fund 27-Expenditure			
Salary	3,705,613	4,023,692	4,143,060
Benefits	1,848,387	2,224,843	2,321,653
Purchased Services	279,334	288,016	804,911
Supplies	49,492	34,521	89,710
Equipment	789	3,089	3,000
Other	-	-	-
	5,883,615	6,574,161	7,362,334

2023-24		2024-25		2025-26	
Act - YTD	% of Act	Act - YTD	% of Act	Act - YTD	% of Bud
-	0.00%	-	0.00%	-	0.00%
761	1.83%	761	2.05%	-	0.00%
218,121	14.58%	230,375	14.27%	310,952	13.82%
119,605	11.22%	1,467	0.14%	-	0.00%
-	-	-	-	-	-
338,487	5.29%	232,603	3.16%	310,952	4.22%
990,312	26.72%	1,080,782	26.86%	1,146,500	27.67%
460,059	24.89%	543,777	24.44%	667,938	28.77%
132,915	47.58%	114,561	39.78%	184,520	22.92%
33,334	67.35%	17,586	50.94%	42,026	46.85%
700	88.72%	1,040	33.67%	1,340	44.67%
-	-	-	-	-	0.00%
1,617,319	27.49%	1,757,745	23.87%	2,042,323	27.74%

Action Item: 1

Ashwaubenon School Board

Meeting Date:	January 14, 2026						
Issue:	Board approval is necessary to accept a formal bid for the Ashwaubenon High School Goelz Field Turf Replacement Project						
Requested By:	Tom Schmitt						
Attachments:	Synthetic Field Turf Bid Summary						
Financial and/or Staffing Implications:	\$668,425						
Funding Source:	Fundraised Money and Fund 46						
Explanation:	<p>Bids have been received for the Ashwaubenon High School Goelz Field Turf Replacement Project. The bid includes all of the material and labor necessary to complete the removal of the existing field and installation of a new turf field per specifications.</p> <p>Nicholas Senger has fundraised \$630,00 for the project! \$116,000 was set aside in Fund 46 for the purpose of field turf replacement. The project is fully funded.</p> <table data-bbox="511 1218 1006 1333"> <tr> <td>Fundraised Money:</td> <td>\$630,000</td> </tr> <tr> <td>Fund 46:</td> <td><u>116,727</u></td> </tr> <tr> <td>Total Funds Available:</td> <td>\$746,727</td> </tr> </table> <p>A total of four companies responded to the bid request and the bid tab is attached.</p> <p>The low bid from Astro Turf Great Lakes meets all the bidding specifications.</p>	Fundraised Money:	\$630,000	Fund 46:	<u>116,727</u>	Total Funds Available:	\$746,727
Fundraised Money:	\$630,000						
Fund 46:	<u>116,727</u>						
Total Funds Available:	\$746,727						
Recommendation:	Accept the low base bid for the Ashwaubenon High School Goelz Field Turf Replacement Project including categories A, B and C from Astro Turf Great Lakes for the sum total of \$668,425.						



Bid Tabulation Summary for: Ashwaubenon School District
Project: Ashwaubenon High School Goelz Field Turf Replacement
Bid Date: January 8, 2026 at 11:00 am

Company	Bid Category A Removal / Disposal of Existing Turf & Infill	Bid Category B Fine Grading of Existing Finish Stone	Bid Category C 2" Pile Height with Thatch, Shock Pad, Markings, Logos	Bid Category D Tax (if applicable)	Bid Category E Base Bid (A - D) Combined Total
AstroTurf Great Lakes	\$57,256.00	\$25,430.88	\$585,738.40	\$0.00	\$668,425.28
Sprinturf, LLC	\$34,420.00	\$56,880.24	\$595,645.90	\$0.00	\$686,946.14
Shaw Sports Turf	\$40,035.00	\$27,631.00	\$633,935.00	\$0.00	\$701,601.00
Midwest Sport and Turf Systems, a TenCate Company	\$43,100.00	\$35,300.32	\$667,312.35	\$0.00	\$745,712.67

Action Item: 2

Ashwaubenon School Board

Meeting Date:	January 14, 2025
Issue:	Second reading and approval of policies pertaining to open enrollment
Requested By:	Andy Bake
Attachments:	Policies 2370, 5111, 5112, 5113, 5113.01 and 5200
Financial and/or Staffing Implications:	None at this time
Funding Source:	None at this time
Explanation:	<p>Yearly review of all open enrollment policies prior to the start of the open enrollment application period on February 2, 2026.</p> <p><u>Policy 2370, 5111, 5113, 5113.01 and 5200:</u> These policies are attached for review. No recommended changes to the current policies</p> <p><u>Policy 5112 - ENTRANCE AGE (Revised):</u> This policy establishes student entrance age requirements consistent with Wisconsin Law and sound educational practice. The policy revision includes clarification on days (school days) and includes a new section on age verification. Its adoption is recommended.</p>
Recommendation:	Review and final approval.



Book	Policy Manual
Section	2000 Program
Title	EDUCATIONAL OPTIONS PROVIDED BY THE DISTRICT
Code	po2370
Status	Active
Adopted	August 12, 2020
Last Revised	January 11, 2023
Last Reviewed	January 8, 2025

2370 - **EDUCATIONAL OPTIONS PROVIDED BY THE DISTRICT**

The Board recognizes that students learn in different ways and therefore provides a variety of educational programs and options to students developed and approved through the Board and the administration.

The District program includes a variety of opportunities using both on-site and distance learning. The availability of educational options vary depending on the school of attendance and individual student circumstances, and the District is frequently evaluating and updating its programs. Students and parents are encouraged to consult with the school administration to discuss programs best suited for them. The following contains brief descriptions of the educational options available through the District's program, but is not intended to be an exhaustive list:

Early College Credit Program

High school students may take college courses for high school and/or college credit in accordance with Policy 2271 - Early College Credit Program.

Start College Now Program

Students enrolled in grades 11 and 12 may take technical college courses for high school and/or college credit in accordance with Policy 2271.01 - Start College Now Program.

Advanced Placement (AP) Courses

Students may enroll in AP courses that prepare students for the College Board's annual AP Exams offered in the spring. Students may earn college credit based on their AP Exam score.

Dual Credit Programs

Students enrolled in grades 11 and 12 may take approved dual credit programs with Technical College in accordance with State law and District procedures.

Independent Study

Independent study provides the opportunity for students to explore career options or to take a course not available as an offered course. Independent studies may also take the student into the greater school community for experience under the co-sponsorship of people in other professions, businesses, government, or industry.

Online Courses

Students may enroll in online courses when such course is not otherwise available or as an educational alternative better suited to the diverse learning needs of students.

Work-Study Programs

Students may enroll in the District's cooperative education program offered with a course or in a work-study program designed to the individual needs of the student.

Summer School

The District offers a summer school program that includes both enrichment and credit recovery options.

Youth Apprenticeship Program

The District offers a Youth Apprenticeship program as part of the Statewide School-to-Work initiative.

Full-Time Open Enrollment Program

The District offers a full-time open enrollment opportunity to students in accordance with Policy 5113 - Open Enrollment Program (Inter-District).

Part-Time Open Enrollment Program

The District offers a part-time open enrollment opportunity to students in accordance with Policy 5113.01 - Part-Time Open Enrollment.

Courses for Home-Based Private Education Students

Students enrolled in home-based private education programs may take up to two (2) courses per semester in the District in accordance with Policy 9270 - Home-Based, Private, or Tribal Schooling.

Notification of Educational Options

Annually, the District shall provide a list of educational options to parents in accordance with Policy 8146 - Notification of Educational Options.

Revised 1/12/22

T.C. 1/11/23

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Last Modified by Amanda Holskey on February 14, 2025



Book	Policy Manual
Section	5000 Students
Title	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
Code	po5111
Status	Active
Adopted	June 1, 2008
Last Revised	December 9, 2020
Last Reviewed	January 8, 2025

5111 - **ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS**

The Board establishes the following policy for determining the eligibility of students to attend the schools of this District.

- A. The Board will educate, tuition-free, students who are residents of the District. Proof of residency will be required for registration in the District. If residency is with individuals other than a parent, the living arrangement may not be solely for purposes of attending the District's schools.
- B. The District shall not make residency determinations on the basis of an individual's alienage.
- C. The District shall consider those students who are homeless or in foster placement to be residents unless residency is determined to be in another district.
- D. Upon request of a student's parent, or the request of an adult student, students who have gained twelfth-grade status and who no longer reside within the District shall be permitted to complete their high school education tuition-free.
- E. Resident students in grades nine (9) through twelve (12) who attend a tribal school, private school, or home-based private educational program shall be accepted into the District's educational programs for up to two (2) classes if the student satisfies the high school admission standards and sufficient space is available in the classes.
- F. Students enrolled in a home-based private educational program in grades kindergarten through eight (8) who meet the minimum standards for admission to a course offered by the District shall be accepted into the District's educational programs for up to two (2) classes if the Board determines there is sufficient space in the classes.
- G. A high school student who now resides in a different school district as a result of a reorganization under Chapter 117 and who has completed 9th and 10th grade at his/her former school district shall be allowed to complete his/her education at the former school district. The school board of residence shall pay the student's tuition, and if the parent has paid such tuition, the resident board shall reimburse the parent, upon request of the parent, within three (3) years. The school of attendance shall count the student in its membership.
- H. If a parent (or adult student) presents information to the District certifying that the parent (or adult student), his/her child, or a member of the parent's household is a participant in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice, the Board shall use the address designated by the Department of Justice to serve as the student's address for enrollment purposes. The District shall place a copy of any certification provided by the parent in the enrollment files.

- I. Children of joint custody orders may attend school without payment of tuition if the student otherwise meets residency requirements unless a court order specifies a different District of attendance.
- J. Foreign students, participating in a bona fide, foreign-exchange program, may be admitted consistent with Federal law.
- K. Students whose parents reside in the State but do not reside within the District, but who present evidence that they will move into the District within nine (9) school weeks, may enroll in the schools of this District as tuition students for the time not in residence. Tuition will be refunded in accordance with State law.
- L. Minor students residing in the District, but not living with a parent, may be required to provide information sufficient to allow the administration to properly determine resident status under law.
- M. Tuition students may be accepted in accordance with State law and the approval of the Superintendent.
- N. Nonresidents may be accepted into the District's Adult Education classes upon payment of the appropriate fees.
- O. Nonresident students may be accepted into the District's Summer or Interim Session School Program upon payment of appropriate fees.
- P. Nonresident students may be accepted into the District's program under the Part-Time or Full-Time Open Enrollment Programs. Nonresident students accepted into the District's Part-Time Open Enrollment Program may attend no more than two (2) courses at any time if the Board determines there is sufficient space in the classroom.
- Q. Students who have begun the school year as residents and who no longer reside in the District may be permitted to complete the school year tuition-free.
- R. The Superintendent, at his/her discretion, may deny admission to a student who has been expelled from another Wisconsin public school district, for the period of the unexpired term of the expulsion. When the expulsion from the other district has expired, the student is to be admitted providing all other eligibility requirements have been met.

Conditional Enrollment

The Board may specify in a written order one (1) or more enrollment conditions instead of or in addition to any early reinstatement conditions, if any, imposed by the school board that expelled the student or instead of or in addition to any conditions imposed, if any, by the out-of-state public school that expelled the student. Any enrollment conditions must relate to the reasons for the student's expulsion and may not extend the term of expulsion specified in the expulsion order. The School District Clerk shall mail two (2) copies of the order to the student or, if the student is a minor, to the student's parent. The expelled student or, if the student is a minor, the student's parent shall sign and return one (1) copy of the order to the Board. Within fifteen (15) days after the date on which the order is issued, the expelled student or, if the student is a minor, the student's parent may appeal the determination regarding whether an enrollment condition specified in the order is related to the reasons for the student's expulsion to the Board. The decision of the Board regarding that determination is final and not subject to appeal. If the Superintendent determines that the student has met the enrollment conditions established in a written order, the Superintendent may grant the student conditional enrollment in a school in the District. The determination of the Superintendent is final.

- A. If a student granted conditional enrollment violates an enrollment condition that the student was required to meet after his/her conditional enrollment but before the expiration of the term of expulsion, the Superintendent may revoke the student's conditional enrollment. Before revoking the student's conditional enrollment, the Superintendent shall advise the student of the reason for the proposed revocation, including the enrollment condition alleged to have been violated, provide the student an opportunity to present his/her explanation of the alleged violation and make a determination that the student violated the enrollment condition and that revocation of the student's conditional enrollment is appropriate. If the Superintendent revokes the student's conditional enrollment, the Superintendent shall give prompt written notice of the revocation and the reason for the revocation, including the enrollment condition violated, to the student and, if the student is a minor, to the student's parent. Within five (5) school days after the revocation of a student's conditional enrollment, the student or, if the student is a minor, the student's parent may request a conference with the Superintendent who shall be someone other than a principal, administrator, or teacher in the student's school. If a conference is requested, it shall be held within five (5) school days following the request. If, after the conference, the Superintendent finds that the student did not violate an enrollment condition or that the revocation was inappropriate, the student shall be enrolled in school under the same enrollment conditions under the order previously issued and the conditional enrollment revocation shall be expunged from the student's record. If the Superintendent finds that the student violated an enrollment

condition and that the revocation was appropriate, s/he shall mail separate copies of the decision to the student and, if the student is a minor, to the student's parent. The decision of the Superintendent is final.

B. If a student's conditional enrollment is revoked, the student's expulsion shall continue to the expiration of the term of the expulsion specified in the expulsion order unless the student or, if the student is a minor, the student's parent and the school board that expelled the student, or the independent hearing panel or independent hearing officer, or the out-of-state public school, agree, in writing, to modify the expulsion order.

Revised 3/10/14
Revised 4/25/16
Revised 1/10/18
Revised 11/14/18
Revised 7/10/19
Revised 11/13/19
Revised 12/9/20
Reviewed 1/9/17
Reviewed 1/12/22

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Legal

- 118.51, Wis. Stats.
- 118.52, Wis. Stats.
- 120.13(1), Wis. Stats.
- 121.77, Wis. Stats.
- 121.78(2)(a), Wis. Stats.
- 121.81, Wis. Stats.
- 121.84, Wis. Stats.
- McKinney-Vento Act (42 U.S.C. 11431, et. seq.)
- 118.53, Wis. Stats.

Last Modified by Amanda Holskey on February 14, 2025



Book	Policy Manual
Section	5000 Students
Title	Copy of ENTRANCE AGE
Code	po5112
Status	
Adopted	June 9, 2008
Last Revised	January 12, 2022
Last Reviewed	November 15, 2025

5112 - **ENTRANCE AGE**

The Board of Education shall establish student entrance age requirements that are consistent with Wisconsin Law and sound educational practice and which ensure equitable treatment.

A. Kindergarten

1. A child is eligible for entrance into four (4) year old kindergarten if the child attains the age of four (4) on or before September 1st of the school year in which the child is being enrolled and meets the residency requirements.
2. A child is eligible for five (5) year old kindergarten when the child attains the age of five (5) on or before September 1st of the school year in which the child is being enrolled and meets the residency requirements. The child may not be placed in an alternative program without the permission of the parent.

B. First Grade

A child must be six (6) years of age on or before September 1st in the school year in which the student enrolls. Student must also have completed a kindergarten program or received a waiver of this requirement.

Any student who has not completed a five (5)-year old kindergarten program, but seeks to enroll into first grade must receive a waiver of the requirement. The following students are eligible to receive a waiver:

1. Any student who has moved to the District from another state or country where completion of a five (5)-year old kindergarten program is a prerequisite to enrollment in first grade and that student has received a waiver of the requirement in the prior state or country.
2. Any student who has moved to the District from another state or country that does not require the completion of five (5)-year old kindergarten prior to enrollment in first grade.
3. Any student who, at the discretion of the Principal, in consultation with the first-grade teacher(s) of the District, determines that, notwithstanding that the student has not completed a five (5)-year old kindergarten program, the student has demonstrated sufficient aptitude in all core competencies normally required of kindergarten students in the District upon completion of the kindergarten program.

The Principal shall perform any required testing to establish the student's academic capabilities and shall prepare a written evaluation that either grants or denies the waiver and provides an explanation as to the

decision.

C. Appeal of Denial of Waiver

The parents of any student denied a waiver under this section by the Principal may appeal that decision to the Superintendent by submitting a written request to the Superintendent within ten (10) days of the decision of the Principal.

The decision of the Superintendent is final.

D. Initial Entry

Children entering the District for the first time must comply with State law. Students must have an immunization record or a properly submitted waiver on file at the school. Any student who does not have the proper immunization records or appropriate waiver within thirty (30) school days of enrollment may be excluded or permitted to remain in school pursuant to Policy 5320 - Immunization.

Any student, and/or the student's parent(s), who enters the District for the first time must disclose prior or pending school expulsions at the time of enrollment.

E. Verification of Residence

Verification of a parent's residence shall be required at the time the child registers in a District school. Verification of residence may also be required at any other time at the discretion of the Superintendent.

F. Verification of Age

Verification of a child's age shall be required at the time the child enrolls.

G. Early Admission

The District shall prescribe procedures, conditions, and standards for early admission to five (5)-year old kindergarten, and first grade.

The District does not allow early entrance to four (4)-year old kindergarten.

H. Older Students

A person who is a resident of the District and over twenty (20) years of age may enroll providing the Superintendent does not think such enrollment will interfere with the education of the other students.

Revised 7/11/11

Revised 7/10/19

Revised 11/13/19

Revised 1/13/21

Reviewed 1/11/23

Revised 11/12/25

Revised 1/14/26

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Legal 118.14, 118.15, 120.12(25), 252.04, Wis. Stats.

Last Modified by Jennifer Bower on December 4, 2025



Book	Policy Manual
Section	5000 Students
Title	OPEN ENROLLMENT PROGRAM (Inter-District)
Code	po5113
Status	Active
Adopted	June 9, 2008
Last Revised	January 8, 2025

5113 - **OPEN ENROLLMENT PROGRAM (Inter-District)**

The School District ("District") will participate in the Wisconsin Public School Open Enrollment Program in accordance with applicable law and the relevant policies and rules of the District, all as amended from time-to-time.

DEFINITIONS

The following definitions will apply to the District's Open Enrollment Program.

A. Non-Resident District

A school district located in Wisconsin which is not a student's district of residence.

B. Non-Resident Student

A student who does not reside within the geographic boundaries of the District and who seeks admission to this District under the Open Enrollment Program.

C. Tuition Student

A non-resident student who attends school in the District and pays tuition in accordance with State law.

D. Full-Time Enrollment

A student is enrolled for the entire school day and receives all required education in this District.

E. Class Size

The District's determination of the maximum number of students who can be accommodated properly in a particular classroom without jeopardizing the quality of the instructional program and mitigating circumstances for a particular school, class, or program, including enrollment projections established by the Superintendent.

F. Program Size

The enrollment or size restrictions in a specific program within a class or building. The District reserves the exclusive right to establish program size and to limit enrollment based upon the capability to properly allocate available resources, create and maintain a proper learning environment, and comply with contracts, grants, and applicable laws and regulations.

G. Resident Student

A student who is a legal resident of this District and is consequently entitled to attend school in this District in accordance with Policy 5111 - Eligibility of Resident/Non-resident Students.

H. Absences (Excused and Unexcused)

See Policy 5200 - Attendance.

I. Truancy and Habitual Truancy

See Policy 5200 - Attendance.

J. Part of the School Day

See Policy 5200 - Attendance.

K. Tardiness

See Policy 5200 - Attendance.

FULL-TIME OPEN ENROLLMENT

A. Annual Space Determinations

During a January meeting, the Board shall establish the availability of space by determining the number of regular education and special education spaces in the schools, programs, classes, or grades. In setting space availability, the Board may choose to set no limitations or may set limits on availability using the following criteria:

1. District practices, policies, procedures or other factors regarding class size ranges for particular programs or classes.
2. District practices, policies, procedures or other factors regarding faculty-student ratio ranges for particular programs, classes, or buildings.
3. Enrollment projections, which account for factors that include but are not necessarily limited to, likely short and long term economic development in the community, housing starts, current and future needs for special programs, laboratories, or other initiatives.
4. If the Board determines that no special education space is available in any grade or program, the District must still review each student's IEP in its entirety to determine the following:
 - a. whether the District has space available in the special education and related services required in the student's IEP;
 - b. whether the District has special education and related services available as required in the student's IEP.
5. In determining the amount of space available, the District will count resident students, students attending the District for whom tuition is paid by written agreement with the resident district under 121.78(1)(a), Wis. Stats., and may include in its counted occupied spaces students and siblings of students who have applied under Section 118.51(3)(a) or 118.51(3m)(a) and are already attending public school in the District.

B. Processing of Open Enrollment Applications

A parent of a nonresident student may submit an application to attend school in the District during the applicable regular open enrollment period or through the alternative open enrollment process. The application must be submitted using the form designated by the Wisconsin Department of Public Instruction.

Upon receipt of an application, the Superintendent shall confirm that the application is complete or request that it be completed before being further considered.

Parents shall be notified of the determination on their applications on or before the first Friday following the first Monday in June following receipt of the application, or within the timeframe otherwise established by law. If

approved, the parent shall be notified of the approval and the specific assignment within the District. If, upon enrollment, the student is appropriately placed in a different grade level, the student shall be so assigned unless applications for that grade level have been denied or there is no longer space available at that grade level.

Any notice of a decision to deny shall include the following:

1. Specific reason(s) for denial.
2. Notice of the parent's right to appeal, the address to send the appeal, and information on where to locate the form required for appeal.

Application of Space Determinations and Random Selection Process:

If there are more applications than spaces, the Board will fill the available spaces by random selection, provided that first priority will be given to non-resident students already attending District schools and their siblings. If the District determines that space is not otherwise available for open enrollment students in the grade or program to which an individual has applied, the District may nevertheless accept a student or the sibling of a student who is already attending in the District. Random selection shall be conducted among the student applications for each grade level. The order of grade level selection shall also be randomly determined. The following considerations will be included in the random selection process:

1. Preferences

- a. If the Board has not guaranteed approval in its determination of space availability to currently attending students, it shall grant preference to such students in the random selection process.
- b. If the Board has not guaranteed approval in its determination of space availability to the siblings of currently attending students, it shall grant preference to such students in the random selection process.

If in any selection process, there are more students eligible for preferred treatment than there are spaces available, the Board shall conduct random selection from among the students granted preference.

2. The sibling of a student selected in the random selection process shall be granted preference to any spaces available that the sibling has applied for, but the sibling may not be approved if there are no remaining spaces for the sibling.

3. After the date specified in 118.51(3)(a)3., Wis. Stats., the nonresident school board may approve applications it had initially denied if any of the following cause spaces to become available:

- a. A parent notifies the nonresident school board that the student will not attend the nonresident school district.
- b. A parent fails to provide the notification accepting open enrollment as required in 118.51(3)(a)6., Wis. Stats.
- c. The Board determines that additional spaces have become available since its determination at the January Board meeting.

The District shall notify the parent of a student accepted from the waiting list of that student's eligibility to attend the District unless the student has already enrolled in a different non-resident school district or has since become a resident of the District. The notice shall state the following:

- a. the school or program the student has been assigned to;
- b. a date, at least ten (10) calendar days from the date of the notice, by which the parent must accept the open enrollment approval. Failure to timely accept shall be considered rejection and the approval shall be considered rescinded.

C. Decisional Criteria for Non-Resident Applications

Decisions on non-resident open enrollment applications will be based only on the following criteria:

1. Space availability as defined in this policy.
2. Whether an applicant for a pre-kindergarten, four (4) year old kindergarten, early childhood, or school-operated daycare program resides in a district which offers the program for which application is made.
3. Whether the non-resident student is currently under an order of expulsion for any reason; or has been expelled from any school district within the current school year or the two (2) preceding school years but the period of expulsion has ended or is pending any disciplinary proceeding, based on any of the following activities:
 - a. Conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy school property by means of explosives.
 - b. Engaging in conduct while at school or under school supervision that endangered the health, safety, or property of others.
 - c. Engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety, or property of others at school or under the supervision of a school authority or of any school employee or Board member.
 - d. Possessing a dangerous weapon (as defined in 939.22(10), Wis. Stats.) while on school property or under school supervision.

Notwithstanding the Board's acceptance of a non-resident student's application, the Board may withdraw acceptance if, prior to the beginning of the first school year in which the non-resident student will attend a school in the District, the student is determined to fall under paragraph C. 3.

The Board may request a copy of a non-resident student's disciplinary records from the resident school board.

The resident board shall provide to the nonresident board a copy of any expulsion order or findings, a copy of any pending disciplinary proceedings, a written explanation of said proceeding, the length of the expulsion or possible outcomes of a pending proceeding, and/or such records as permitted by law.

4. Whether the special education program or related services described in the non-resident student's individualized education program ("IEP") are available in the District. Whether a service is available depends on whether existing staff in the District are qualified to provide the service or whether the District has facilities and/or equipment required for the service. A service is not available in the District if that service is currently provided to resident students through contract with a third party. Whether a service is available is not a function of whether there is space available in any program or service. A service may be unavailable even if no space limitations have been established.
5. Whether there is space available in the District to provide the special education or related services identified in the non-resident student's IEP, after consideration of class size limits, student-teacher ratios, and enrollment projections.
6. Whether the non-resident student has been referred to the non-resident student's resident board under 115.777(1) Wis. Stats. or identified by the non-resident student's resident school board under 115.77(1m) (a) Wis. Stats., but not yet evaluated by an individualized education program team.
7. If a non-resident student's IEP is developed or changed after starting in the District, and it is then discovered that the District does not have necessary programs available or does not have space in the special education program, the District may notify the student's parent and the student's resident board. If such notice is provided, the non-resident may be transferred to his/her resident school district.
8. If the Board has made a determination that a non-resident student attending the District under the open enrollment program is habitually truant from the District during either semester of the current school year, the Board may prohibit the student from attending in the succeeding semester or school year, after complying with the requirements of PI 36.09(2).

The habitual truancy determination shall be made on the sole basis of enrollment in the non-resident district. Open enrollment may not be denied based on the student's truancy from any other district.

D. Reapplication Procedures

The Board will not require accepted non-resident students to reapply under the open enrollment policy as long as the student is continuously enrolled in the District.

E. Termination of Open Enrollment

If the Board determines that a student is habitually truant during either semester of the current school year, the Board may prohibit the nonresident student from attending in the succeeding semester or school year. The District Administrator shall assure compliance with DPI regulations pertaining to open enrollment termination found in Wis. Admin Code PI 36.09. If the parent or nonresident student believes the student has been marked absent, tardy, or truant in error, the parent or student may contact the school attendance officer and provide a written explanation of the circumstances believed to be in error. The attendance officer shall review the matter and provide a response to the parent or student either correcting the attendance record, confirming the accuracy of the record, or requesting additional information upon which a decision will then be made. If additional information is requested, it must be provided within five (5) school days of the request or no additional information will be considered in the decision. Open enrollment of a student in a virtual charter school may also be terminated if, on three (3) occasions during a single semester, the student has failed to respond to a school assignment or directive within five (5) school days not counting any days excused by the student's parents up to a maximum of ten (10) school days per year, and after each occurrence the virtual charter school notified the student's parents. After the third incident, the virtual charter school program shall notify the Board of the nonresident student's failure to participate in the program. The Board may terminate the student's open enrollment.

F. Transportation

The parents of a student attending a non-resident school district will be solely responsible for providing transportation to and from the school site. The District will provide transportation for a non-resident student with an identified disability for whom transportation is required by the student's IEP.

ALTERNATIVE APPLICATION PROCEDURES

The parent of a non-resident student who wishes to attend a school in the District may apply at any time throughout the year by submitting an application under the alternative application procedure if the student satisfies at least one (1) of the statutory criteria and has not applied to more than three (3) non-resident school districts.

Applications from a non-resident student under the alternative application procedures received after the Board's January meeting, at which it sets open enrollment space availability numbers for the subsequent year, may be approved for the current year if the Board has not imposed a space limitation for the student's current year grade level and also has not imposed a space limitation for in the subsequent school year in the student's subsequent grade level. Alternative applications received prior to the 3rd Friday in September may be approved if the Board has approved all applications for that grade level that were received during the regular period, including the offer of enrollment to applicants placed on the waiting list, if any.

DELEGATION TO SUPERINTENDENT

The Board delegates to the Superintendent the authority to approve or deny open enrollment applications including under the alternative procedures consistent with the criteria in this policy and based on the Board's space determinations approved in January of each year.

ATTENDANCE/HABITUAL TRUANCY

Under 118.51(11) Wis. Stats., if the non-resident Board determines that a student attending the non-resident school district under open enrollment is habitually truant from the non-resident school district during either semester in the current school year, the nonresident Board may prohibit the pupil from attending the non-resident school district under open enrollment in the succeeding semester or school year. When determining habitual truancy, a student's overall attendance is taken into consideration (i.e. any absence from school without an acceptable excuse for part or all of five (5) or more days, including tardiness, on which school is held during a school semester).

REVIEW AND REVISION OF POLICY

If, in the course of reviewing the Board's Open Enrollment Program, it opts to modify the policy, any changes shall be made by resolution and be adopted prior to the first application date of the open enrollment period to which the revisions shall apply.

General Provisions

- A. A student, who has been accepted under this program, who has not met the academic prerequisites for participation in a particular program in which the student wishes to enroll shall not be placed in that program.
- B. The District's Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity shall apply to all applicants under this program. In addition, the District will not discriminate on the basis of an applicant's intellectual, academic, artistic, athletic, or other ability, talent, or accomplishment, or based on a mental or physical disability, except as provided for in the statute authorizing this program.

Application of Emergency Orders

All timelines or other procedures described in this policy and in any implementing administrative guidelines are subject to modification in the event that the State or Federal government issues emergency or other temporary orders affecting any of the subject matter of this policy. The policy automatically incorporates the contents of any such order or proclamation, including any discretionary authority provided, and delegates by policy the authority to exercise that discretion to the Superintendent.

Revised 7/11/11

Revised 4/23/12

Revised 9/22/14

Revised 1/26/15

Revised 1/25/16

Revised 1/7/17

Revised 1/9/17

Revised 1/10/18

Revised 10/24/18

Revised 7/10/19

Revised 10/30/19

Revised 6/10/20

Revised 1/13/21

Revised 1/12/22

Revised 6/8/22

Revised 1/11/23

Revised 11/8/23

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Legal 118.51, Wis. Stats.

Wis. Adm. Code Ch. P.I. 36

Last Modified by Amanda Holskey on February 14, 2025



Book	Policy Manual
Section	5000 Students
Title	PART-TIME OPEN ENROLLMENT
Code	po5113.01
Status	Active
Adopted	April 11, 2018
Last Revised	January 13, 2021
Last Reviewed	January 8, 2025

5113.01 - **PART-TIME OPEN ENROLLMENT**

The Board will provide students enrolled in the District with the ability to take up to two (2) courses at any given time in a non-resident public school district. Likewise, the Board will consider the enrollment of a non-resident student in up to two (2) courses per term under the criteria set forth in this policy and any criteria required by law.

Resident Student Applications for Part-Time Open Enrollment

A. General Procedures

The parent of any student enrolled as a resident of the District who wishes to attend one (1) or two (2) courses at a non-resident school district under this policy shall make a written application to such non-resident district no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the Board at the same time as the application is made to the non-resident school district.

B. Decisional Criteria for Resident Applications

The Board shall review all applications received under this policy to attend courses at a non-resident school district under the criteria below. Both the non-resident school district of proposed attendance and the Board must approve the course.

Acceptance or denial of any resident student's application shall be made no later than one (1) week prior to the start of the course. Rejection of a student's application to attend such courses shall be made in writing and shall provide an explanation of the reason for rejecting the application. One of the following reasons must be the basis for such rejection:

1. Individualized Education Program (IEP). If the Board determines that the proposed course conflicts with the student's IEP, the Board shall reject the course.
2. Undue Financial Burden. The Board may reject an application if the cost of the course would impose an undue financial burden on the District considering the totality of the District's economic circumstances, including applicable revenue limits, ability to pay the cost of tuition, and the per-student cost of educating all District students.

If the District determines that the course does not satisfy the District's high school graduation requirements, it shall notify the student in writing of this determination at least one week prior to the start date of the course. This notice shall be provided whether the application is approved or rejected.

Non-Resident Student Applications for Part-Time Open Enrollment

A. General Procedures

The parent of any non-resident student that wishes to attend one or two courses offered by the District shall make a written application to the Board no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the student's resident School Board at the same time as the application is made to the non-resident School Board.

B. Decisional Criteria

The Board will determine acceptance or rejection of a non-resident student's application to attend courses in the District using the same criteria and policies for entry into the course that apply to resident students, except that preference for attendance may be given to resident students. Applications from non-resident students that are already accepted into two courses in a particular term will be rejected on that ground. If a particular course has limited enrollment, those spots not taken by resident students will be allocated to non-resident applicants under this policy that otherwise qualify for enrollment on a randomly selected basis.

The parents and the resident school district are to be notified, in writing, no later than one (1) week prior to the commencement of the course whether the application has been accepted or rejected. If accepted, the notification is to include the name of the school the student is to attend and that the enrollment is valid only for the forthcoming semester or school year or special time period during which the course(s) will be offered. If rejected, the notice shall state the reason for the rejection.

General Requirements

A. Notice of Intent to Enroll

The parents of the student must notify both the resident school district and the district in which the student has applied for part-time open enrollment of the student's intent to enroll after receipt of the decision to accept the application but before the beginning of the applicable course.

B. Transportation

By enrolling in a course under this policy either as a resident or non-resident, the parent understands that the parent is responsible for transporting the student to and from any courses attended under this policy unless the Department of Public Instruction agrees to reimburse the parent directly for such costs.

C. Tuition for Attendance at Another School District

Tuition costs shall be paid for by the resident school district in an amount equal to the cost of the course(s) as determined by the Department of Public Instruction.

D. Appeal of Rejection

Any application that is rejected under this policy may be appealed to the State Superintendent of Public Instruction within thirty (30) days of the decision. The State Superintendent's decision is final and will only reverse the initial decision if that decision was arbitrary or unreasonable.

Revised 1/9/19

Revised 1/8/20

Reviewed 1/12/22

Reviewed 1/11/23

Legal

118.52, Wis. Stats.

Last Modified by Amanda Holskey on February 14, 2025



Book	Policy Manual
Section	5000 Students
Title	ATTENDANCE
Code	po5200
Status	Active
Adopted	June 1, 2008
Last Revised	May 14, 2025

5200 - **ATTENDANCE**

State law requires the Board to enforce the regular attendance of students. Further, the Board recognizes that the District's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

All children between six (6) and eighteen (18) years of age shall attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. A child who is enrolled in five (5) year-old kindergarten shall attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term.

For information on summer or interim school attendance, see Policy 2440.01 - Summer or Interim School Attendance.

Parent or Guardian Written Excuse Required

The Superintendent shall require an oral or written/email notification to the attendance officer from the parent or guardian of each student or from an adult student, who has been absent for any reason. The oral or written/email notification must contain the reason for the absence and the time period covered by the absence. A parent-excused, pre-planned absence requires written/email notification as indicated below. The Board reserves the right to verify such statements and to investigate the cause of each single absence.

School Attendance Officer

The Superintendent shall designate an administrator at each school to be the School Attendance Officer. The School Attendance Officer shall perform any duties and responsibilities as required by State law, this policy, and any administrative guidelines issued by the school. The duties of the School Attendance Officer shall include, but not be limited to, the following.

- A. Determining daily from attendance reports submitted by teachers which students enrolled in the school are absent from school and whether the absence is excused.
- B. Submitting to the Superintendent, on or before August 1st of each year, a report of the number of students enrolled in the school who were absent in the previous year and whether the absences were excused. The Superintendent shall then submit this information to the State Superintendent.

- C. Providing student attendance information to individuals and agencies for purposes authorized by State law and the Board's Policy 8330 - Student Records.

Excused Absences

As required under State law, a student shall be excused from school for the following reasons:

A. Physical or Mental Condition

The student is temporarily not in proper physical or mental condition to attend a school program. Absences for this reason may be excused by oral or written/email notification to the attendance officer by the adult student or minor student's parent. The attendance officer in appropriate circumstances may require a written statement from a health care provider describing the condition and excusing the student for a period not to exceed thirty (30) days.

B. Obtaining Religious Instruction

To enable the student to obtain religious instruction outside the school during the required school period (see Policy 5223 - Absences for Religious Instruction).

C. Parent-Excused Pre-Planned Absence

The student has been excused in writing by their parent or guardian before the absence for any reason. A student may not be excused for more than ten (10) days per school year under this paragraph and must complete any coursework missed during the absence. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:

1. to attend the funeral of a relative;
2. legal proceedings that require the student's presence;
3. college visits;
4. vacations.

D. Religious Holiday

For observance of a religious holiday consistent with the student's creed or belief.

E. Suspension or Expulsion

The student has been suspended or expelled.

F. Program or Curriculum Modification

The Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.

G. High School Equivalency – Secured Facilities

The Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring institution, a secure detention facility, or a juvenile portion of a county jail, and the student and the student's parent(s) or guardian(s) agree that the student will continue to participate in such a program.

H. Child at Risk

The student is a "child at risk" as defined under State law and is participating in a program at a technical college on either a part-time or full-time basis leading to high school graduation, as provided under State law.

I. Election Day Official

A high school student, including students enrolled in private schools and students enrolled in home-based private education, age sixteen (16) or seventeen (17) is permitted to be excused to service as an election official provided that the following criteria are met: 1) the student has the permission of their parent to service as an election official

on election day; 2) the student has signed up and the municipal clerk has informed the principal that the student has been assigned to service in the capacity; and 3) the student has at least a 3.0 grade point average or equivalent, or has met the alternative criteria established by Board, if any. The principal shall promptly notify the municipal clerk or the board of election commissioners of the municipality that appointed the child as an election official if the child no longer has at least a 3.0 grade point average or the equivalent, or no longer meets the established alternative requirements. A student's absence to serve as an election official under this policy shall be treated as an excused absence. Where possible students are encouraged to provide advance notice as much as possible. Students are responsible for completing any missed school work and responsible for making appropriate arrangements to do so.

A student may be excused from school, as determined by the School Attendance Officer, or the School Attendance Officer's designee, for the following reasons:

A. Quarantine

Quarantine of the student's home by a public health officer.

B. Illness of an Immediate Family Member

The illness of an immediate family member.

C. Emergency

An emergency that requires the student to be absent because of familial responsibilities or other appropriate reasons.

Unexcused Absences

Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter. The Superintendent shall develop administrative guidelines to address unexcused absences.

The Board authorizes, but does not encourage the Superintendent, to suspend a student from a particular class or from school if sincere efforts by the staff and parents or guardians cannot rectify the pattern of absence. In keeping with its philosophy, the Board supports efforts to provide for out-of-school alternative educational opportunities for truant students rather than to heighten the effects of absence through suspension.

Definitions

A. Truancy

A student will be considered truant if the student is absent part or all of one (1) or more days from school during which the School Attendance Officer, principal, or a teacher has not been notified of the legal cause of such absence by the parent of the absent student. A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute 118.15, Wis. Stats., will also be considered truant.

B. Habitual Truant

A student will be considered a habitual truant if the student is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester.

C. Part of a School Day

Part of a school day is any time period within a school day, which is from the time the first class period of that day begins until the end of the last class period of that day.

Tardiness/Late Arrival and Early Dismissal

It is necessary that a student be in attendance throughout the school day in order to benefit fully from the educational program of the District. Unless excused per this policy, tardiness, or late arrival, occurs when a student arrives at the student's registered class location after the bell that signals the start of the class period has sounded. Unless excused, early dismissal occurs when a student leaves the student's registered class location before the bell has rung signaling the end of the class period or the end of the school day. Tardiness and early dismissal can occur more than once per day. Tardiness and early dismissal constitute being absent for part of a school day.

The Board recognizes, however, that from time-to-time compelling circumstances require that a student be late to school or dismissed before the end of the school day.

As agent responsible for the education of the children of this District, the Board shall require that the school be notified in advance of such absences by written (including e-mail) or personal (phone or face-to-face) request of the student's parent or guardian, who shall state the reason for the tardiness or early dismissal. Justifiable reasons shall be determined by the principal.

If one (1) parent or guardian has been awarded custody of the student by the courts, the parent or guardian of custody shall provide the school with a copy of the custody order and inform the school in writing of any limitations in the rights of the noncustodial parent or guardian. Absent such notice, the school will presume that the student may be released into the care of either parent or guardian.

No student who has a medical disability which may be incapacitating may be released without a person to accompany him/her.

No student shall be released to anyone who is not authorized such custody by the parents or guardians.

Truancy Plan

The Board will issue a Truancy Plan based upon the recommendations of the County Truancy Committee convened under State law, the Board's policies and procedures, and applicable provisions of State law. The Board will review and, if appropriate, revise the Truancy Plan at least once every two (2) years.

The Truancy Plan will include, at a minimum, the following:

- A. procedures to be followed for notifying the parents or guardians of the unexcused absences of a student who is truant or a habitual truant and for meeting and conferring with such parents or guardians
- B. plans and procedures for identifying truant children of all ages and returning them to school, including the identity of school personnel to whom a truant child shall be returned
- C. methods to increase and maintain public awareness of and involvement in responding to truancy within the school district
- D. a provision addressing the immediate response to be made by school personnel when a truant child is returned to school
- E. the types of truancy cases to be referred to the District Attorney and the time periods within which the District Attorney will respond to and take action on the referrals
- F. plans and procedures to coordinate the responses to the problems of habitual truants, as defined under Sec. 118.16(1)(a), Wis. Stats., with public and private social services agencies
- G. methods to involve the truant child's parent or guardian in dealing with and solving the child's truancy problem

Habitual Truancy and students attending under open enrollment

Under 118.51(11) Wis. Stats., if the non-resident Board determines that a student attending the non-resident school district under open enrollment is habitually truant from the non-resident school district during either semester in the current school year, the nonresident Board may prohibit the pupil from attending the non-resident school district under open enrollment in the succeeding semester or school year. When determining habitual truancy, a student's overall attendance is taken into consideration (i.e. any absence from school without an acceptable excuse for part or all of five (5) or more days, including tardiness, on which school is held during a school semester).

Notice of Truancy

The School Attendance Officer shall notify a truant student's parent or guardian of the student's truancy and direct the parent or guardian to return the student to school no later than the next day on which school is in session or to provide an excuse for the absence. The notice under this paragraph shall be given before the end of the second school day after receiving a report of an unexcused absence. The notice may be made by electronic communication, personal contact, telephone call, or 1st class mail, and a written record of this notice shall be kept.

Notice of Habitual Truancy

When a student initially becomes a habitual truant, the School Attendance Officer shall provide a notice to the student's parent or guardian by 1st class mail. The School Attendance Officer may simultaneously notify the parent of the habitually truant student by an electronic communication. The notice must contain the following:

- A. a statement of the parent's or guardian's responsibility under State law to cause the student to attend school regularly
- B. a statement that the parent, guardian, or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk
- C. a request that the parent or guardian meet with the appropriate school personnel to discuss the student's truancy

The notice shall include the name of the school personnel with whom the parent or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting shall be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent or guardian the date for the meeting may be extended for an additional five (5) school days.

- D. a statement of the penalties, under State law or local ordinances that may be imposed on the parent or guardian upon failure to cause the child to attend school regularly as required by State law
- E. if the student is attending the District through the Open Enrollment Program, each notification shall also inform the parent: 1) that the student's open enrollment may be terminated if the student is habitually truant; and 2) the process described in Board Policy 5113 - Open Enrollment Program (Inter-District), which the parent or student may follow if they believe the student was erroneously marked truant.

The School Attendance Officer will also continue to notify the parent or guardian of a habitual truant's subsequent unexcused absences.

Referral to the District Attorney

Truancy cases will be referred to the District Attorney as provided in the County Truancy Committee Plan. The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the District Attorney:

- A. met with the student's parent or guardian to discuss the student's truancy or attempted to meet with the student's parent or guardian and received no response or were refused
- B. provided an opportunity for educational counseling to the student to determine whether a change in the student's curriculum would resolve the student's truancy and have curriculum modifications under State law
- C. evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to the student within the previous year indicate that the student is performing at grade level
- D. conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals

Note that paragraph A. is not required if the meeting between school personnel, the student, and the student's parent or guardian, which was requested in the Notice of Habitual Truancy to the parent or guardian, did not occur within ten (10) school days after the Notice was sent. Paragraphs B., C., and D. are not required if appropriate school personnel were unable to carry out the activity due to the student's absences from school.

Make-up Coursework and Examinations

Excused Absences

A student whose absence from school was excused, except for an expelled student, shall be permitted to make-up coursework and any quarterly, semester, or grading period examinations missed during the absences when they return to school. It is the student's responsibility to contact their teachers to determine what coursework and examinations must be made-up. Teachers shall have the discretion to assign substitute coursework and examinations. Teachers shall also have the

discretion to specify where and when examinations and coursework shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence unless extended by the principal based upon extenuating circumstances.

Unexcused Absences

Credit in a course or subject shall not be denied solely because of a student's unexcused absences from school.

Students with unexcused absences shall be permitted to make-up coursework and any quarterly, semester, or grading period examinations missed during the absence if the student is at risk of receiving no credit in a course or subject if the work is not made up.

Subject to the immediately preceding two (2) paragraphs, credit may, but is not required to be given for the completion of make-up work. Further, credit for make-up work may be given only after the student has satisfied consequences imposed for unexcused absences. The extent to which make-up credit is given shall be determined on a case-by-case basis by the principal and the respective teachers.

If make-up work has been assigned, it is the student's responsibility to contact their teachers to determine what coursework and examinations must be made-up. Teachers shall have the discretion to assign substitute coursework and examinations. Teachers shall also have the discretion to specify where and when examinations and coursework shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence unless extended by the principal based upon extenuating circumstances.

Superintendent Guidelines

The Superintendent shall develop administrative guidelines concerning the attendance of students which:

- A. ensure a school session which is in conformity with the requirement of the law;
- B. ensure that students absent for an excusable reason have an opportunity to make-up work they missed;
- C. govern the keeping of attendance records in accordance with State law;
- D. facilitate implementation of the Truancy Plan;
- E. identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests;
- F. ensure that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred for evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 and Chapter 115, Wis. Stats.;
- G. provide that a student's grade in any course is based on his/her performance in the instructional setting and is not reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned;
- H. ensure that all parents and students are informed of the District's Attendance Policy and related guidelines;
- I. enable the School Attendance Officer to perform his/her duties under State law and this policy; and
- J. address unexcused absences.

Revised 8/27/12

Revised 4/25/16

Revised 1/9/17

Revised 10/24/18

Revised 1/8/20

Revised 6/10/20

Revised 1/13/21

Reviewed 1/12/22

Reviewed 1/11/23

Revised 6/8/22

Revised 10/25/23

Reviewed 1/8/25
T.C. 5/14/25

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Legal

- 7.30(2)(am), Wis. Stats.
- 115.28(51), Wis. Stats.
- 118.15, Wis. Stats.
- 118.153, Wis. Stats.
- 118.16, Wis. Stats.
- 118.162, Wis. Stats.
- 990.001(4), Wis. Stats.

Last Modified by Kayla Reichley on June 17, 2025

Action Item: 3

Ashwaubenon School Board

Meeting Date:	January 14, 2026
Issue:	Open Enrollment Guaranteed Seats
Requested By:	Keith Lucius
Attachments:	
Financial and/or Staffing Implications:	Open enrollment provides additional revenue for the District. This revenue is from the State and does not impact the amount of our property tax levy.
Funding Source:	State Open Enrollment aid will offset cost of accepting new open enrollment students
Explanation:	<p><u>Background Information/Definitions</u></p> <ul style="list-style-type: none"> • <u>Currently Attending Pupil</u> – any student that is currently attending Ashwaubenon School District. • <u>Currently Attending Applicant</u> – any student that is currently attending ASD and has moved out of the district (is not currently open enrolled). These students need to apply for open enrollment during the upcoming application period. • <u>Board Policy</u> - Under current board policy, <i>Currently Attending Applicants</i> and siblings will be given first priority when processing applications for open seats. If the District determines that space is not otherwise available for open enrollment students in the grade or program to which they applied, the District <u>may</u> nevertheless accept a student or the sibling of a student who is already attending the District (<i>i.e. Currently Attending Pupil or sibling</i>). <p><u>January Board Meeting “Guarantee”</u> - At the January school board meeting, the school board must decide whether it will <u>guarantee</u> approval to <i>Currently Attending Applicants</i> and/or siblings in the upcoming application period. Guarantee means that the <i>Currently Attending Applicants</i> will be approved to keep the seat they currently occupy. Guaranteeing an applicant does not impact the number of open seats the board approves for the 2026-27 school year.</p> <p>If the board <u>does not</u> specify at the January board meeting that <i>Currently Attending Applicants</i> or siblings will be guaranteed approval, then the board is only permitted to grant preferences to those applicants and only if there is space to do so. This means that if the board does not guarantee approval of a <i>Currently Attending Applicant</i>, that applicant would only be able to continue to attend ASD if there is an open seat in that grade or program (<i>i.e. there would be no guarantee the student’s current seat would be available to them</i>). Open seats are approved by the board every January prior to the application period opening.</p>
Recommendation:	<p>It is recommended that the Board guarantee approval of <i>Currently Attending Applicants</i> if they are not habitually truant as defined by Wis. State Statute 118.51(11) and board policy 5113.</p> <p>It is recommended that the Board does not guarantee approval of incoming siblings of <i>Currently Attending Pupils/Applicants</i>. These students will be given first priority (preference) to new open seats but a seat will not be guaranteed.</p>

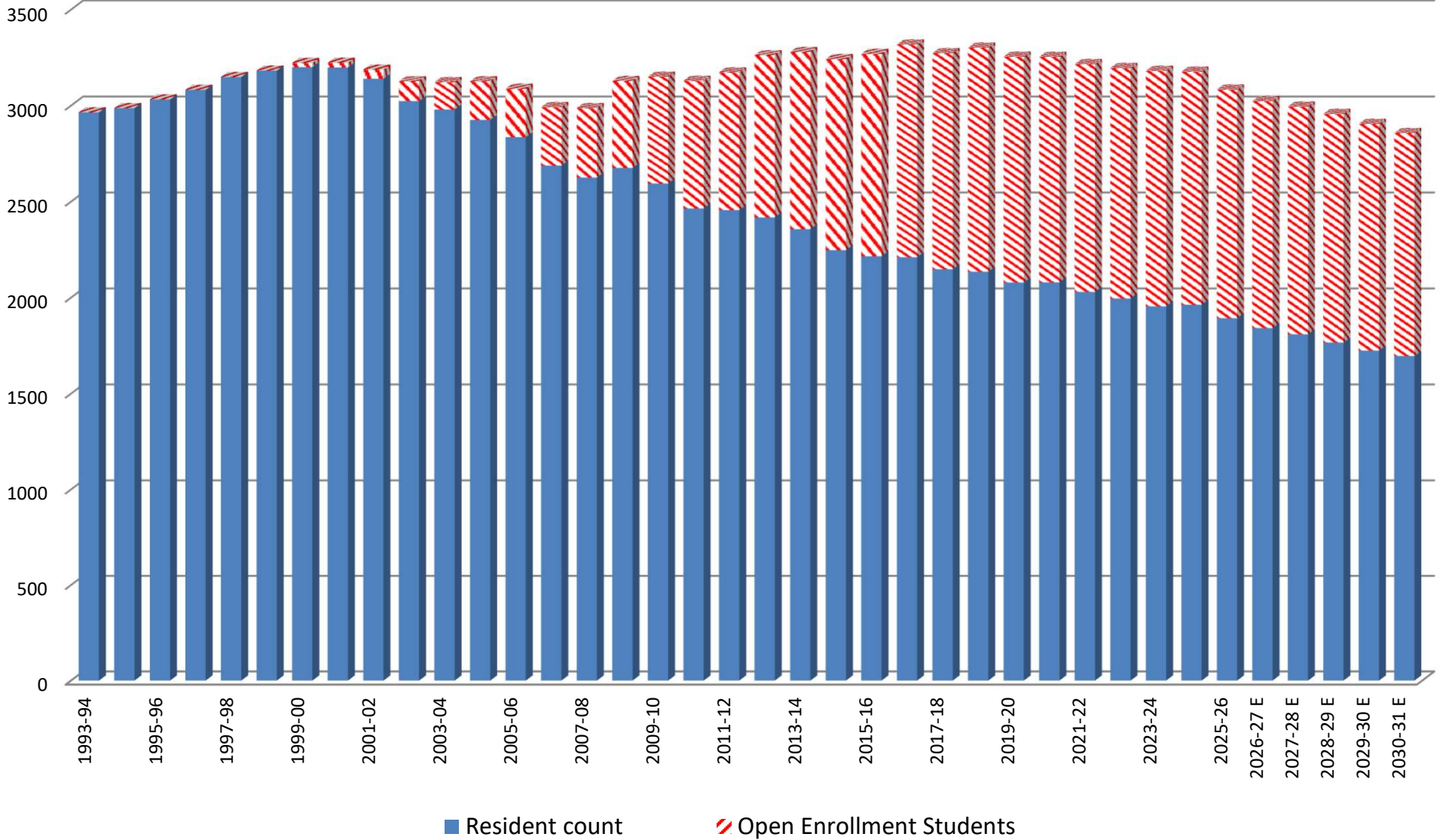
Action Item: 4

Ashwaubenon School Board

Meeting Date:	January 14, 2026																																																																																																				
Issue:	Open Enrollment available seats designation																																																																																																				
Requested By:	Keith Lucius																																																																																																				
Attachments:	Student Count Projection																																																																																																				
Financial and/or Staffing Implications:	Open enrollment provides additional revenue for the District. This revenue is from the State and does not impact the amount of our property tax levy.																																																																																																				
Funding Source:	State Open Enrollment aid will offset cost of accepting new open enrollment students																																																																																																				
Explanation:	<p>State laws regulating open enrollment require every district annually to designate the number of open enrollment seats open. It takes approximately 8-9 open enrollment students to cover the salary and benefits of an average teacher. Recent increases in the State amount per open enrolled student has reduced the number of students needed to offset the cost of a teacher, but this has not changed our plan to use open enrollment students to fill open seats in grades 1-8.</p> <p>We see around 50% of applicants actually attend. With that in mind, we increase our number of open seats in each grade to avoid denying students because the open seats are taken by students that do not attend Ashwaubenon.</p> <p>Here are the recommended open seats for new open enrollment students:</p> <table border="1"> <thead> <tr> <th>Building</th> <th>Grade</th> <th>Max. Enroll</th> <th>Projected Enroll</th> <th>Open Seats</th> </tr> </thead> <tbody> <tr><td>Cormier</td><td>4k</td><td>240</td><td>80</td><td>160</td></tr> <tr><td>Cormier</td><td>kdg</td><td>200</td><td>57</td><td>143</td></tr> <tr><td>Pioneer</td><td>kdg</td><td>40</td><td>40</td><td>0</td></tr> <tr><td>Pioneer</td><td>1</td><td>84</td><td>72</td><td>12</td></tr> <tr><td>Pioneer</td><td>2</td><td>84</td><td>70</td><td>14</td></tr> <tr><td>Pioneer</td><td>3</td><td>96</td><td>80</td><td>16</td></tr> <tr><td>Pioneer</td><td>4</td><td>78</td><td>73</td><td>5</td></tr> <tr><td>Pioneer</td><td>5</td><td>104</td><td>103</td><td>1</td></tr> <tr><td>Valley View</td><td>kdg</td><td>40</td><td>40</td><td>0</td></tr> <tr><td>Valley View</td><td>1</td><td>147</td><td>128</td><td>19</td></tr> <tr><td>Valley View</td><td>2</td><td>147</td><td>129</td><td>18</td></tr> <tr><td>Valley View</td><td>3</td><td>120</td><td>120</td><td>0</td></tr> <tr><td>Valley View</td><td>4</td><td>130</td><td>123</td><td>7</td></tr> <tr><td>Valley View</td><td>5</td><td>156</td><td>149</td><td>7</td></tr> <tr><td>Parkview</td><td>6-8</td><td>720</td><td>682</td><td>38</td></tr> <tr><td>High School</td><td>9</td><td>270</td><td>236</td><td>34</td></tr> <tr><td>High School</td><td>10</td><td>270</td><td>264</td><td>6</td></tr> <tr><td>High School</td><td>11-12</td><td>491</td><td>491</td><td>0</td></tr> <tr><td>Total</td><td></td><td>3,417</td><td>2,937</td><td>480</td></tr> </tbody> </table>	Building	Grade	Max. Enroll	Projected Enroll	Open Seats	Cormier	4k	240	80	160	Cormier	kdg	200	57	143	Pioneer	kdg	40	40	0	Pioneer	1	84	72	12	Pioneer	2	84	70	14	Pioneer	3	96	80	16	Pioneer	4	78	73	5	Pioneer	5	104	103	1	Valley View	kdg	40	40	0	Valley View	1	147	128	19	Valley View	2	147	129	18	Valley View	3	120	120	0	Valley View	4	130	123	7	Valley View	5	156	149	7	Parkview	6-8	720	682	38	High School	9	270	236	34	High School	10	270	264	6	High School	11-12	491	491	0	Total		3,417	2,937	480
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	<p>We do not expect to receive the maximum number of requests and some of these seats will be filled with students that move into the district. We can approve additional students in June if additional seats open up due to students moving out of the District.</p> <p>We currently have 102 open enrollment students that are seniors this school year. This is more than the number of seniors last year.</p> <p>In addition, I want to make you aware of a trend in the number of students in our 1st -3rd grades. These grade level groups are smaller than what we have seen over the past decade. If this trend continues, we need to be planning for our total student headcount to decline in future years. I am attaching a chart showing our student count graph from the annual meeting with added bars for the next 5 years. It shows the potential for student counts to drop below 2,900 if the trend of smaller grade level groups continues. (This projection can change significantly based on the estimated grade level size for upcoming kindergarten classes.)</p> <p>There is very little that we can do to change the number of students in a grade level, but it is something that we will need to consider in our future staffing plans. We do expect to see staff retirements in upcoming years, so the hope is that we can use retirement to reduce staff without lay-offs.</p>
<p>Recommendation:</p>	<p>We recommend the Board approve the open seats as presented above.</p>

Ashwaubenon School District Student Count



Action Item: 5

Ashwaubenon School Board

Meeting Date:	January 14, 2026
Issue:	Special Education Open Enrollment available seats designation
Requested By:	Tammy Nicholson
Attachments:	Open Enrollment Seats for 2026-2027 school year
Financial and/or Staffing Implications:	Open enrollment provides additional revenue for the District. This revenue is from the State and does not impact the amount of our property tax levy.
Funding Source:	State Open Enrollment aid will offset the cost of accepting new open enrollment students.
Explanation:	<p>State laws regulating open enrollment require every district to annually designate the number of open enrollment seats available. Seats are established by grade level allowing room for resident referrals that may qualify for special education from January to June 2026.</p> <p>The recommended open seats for new special education open enrollment students for 2026-2027:</p> <ul style="list-style-type: none"> • Cormier: no open seats • Pioneer: no open seats • Valley View: no open seats • Parkview: no open seats • AHS: no open seats • This includes: Syble Hopp, Macht Village, Better Days Mentoring, Acceptional Minds, residential treatment programs and other off-site placement options. • CESA services for occupational therapy, physical therapy, Deaf and Hard of Hearing, Audiology or any other CESA contracted service. • Currently attending open enrollment students who hold a general education seat only: If the student is found to meet special education eligibility and has a need for special education services, the district will revoke a student's open enrollment status and the student will need to enroll in the home district to receive the special education services. <p>During the 2024-2025 school year there were 21 students who were open enrolled and referred for special education evaluations:</p> <ul style="list-style-type: none"> ○ Parent denied consent to test: 1 ○ Parents declined services: 8 (2 got private speech) ○ Student moved to the district: 1 ○ Students didn't qualify for services: 7 ○ Students returned to home district for services: 4
Recommendation:	It is recommended the Board approve the projections for open enrollment seats as outlined.

Special Education Open Enrollment Seat Projections 2026-2027

open seats are based on the total open seats per building

building	grade	Cross Categorical	seats	open seats
HS	12	25	28	3
HS	11	20	20	0
HS	10	23	20	0
HS	9	27	20	0
total		95	88	0

building	grade	SL	seats	open seats
HS	12	4	4	0
HS	11	9	4	0
HS	10	3	5	2
HS	9	8	5	0
total		24	18	0

PV	8	30	22	0
PV	7	18	22	4
PV	6	27	22	0
total		75	66	0

PV	8	14	9	0
PV	7	6	9	3
PV	6	8	9	1
total		28	27	0

VV	5	17	8	0
VV	4	14	8	0
VV	3	8	8	0
VV	2	8	8	0
VV	1	6	8	3
VV	K	0	0	0
total		53	40	0

VV	5	14	12	2
VV	4	13	12	1
VV	3	10	11	0
VV	2	14	11	0
VV	1	10	10	0
VV	K	0	0	0
total		61	56	0

PI	5	7	5	0
PI	4	8	5	0
PI	3	7	5	0
PI	2	4	5	1
PI	1	6	5	0
PI	K	0	0	0
total		32	25	0

PI	5	5	6	1
PI	4	6	6	0
PI	3	7	5	0
PI	2	5	5	0
PI	1	5	4	0
PI	K	0	0	0
total		28	26	0

CO	K	3	3	0
CO	4K	3	3	0
total		6	6	0

CO	K	11	10	0
CO	4K	10	10	0
total		21	20	0