

December 1, 2025  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:12 p.m. in the District Conference Room. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Michael Campbell, Mr. Eric Flickinger, Mrs. April Swope, Mrs. Melanie Sauter, Mrs. Meredith Miller, Ms. Lindsay Krug and Mr. William Getz. Mr. David Meckley was present via Zoom. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Wesley Doll, Business Manager Mr. Scott Fraser, Director of Technology Mr. Nicholas Zepp, Student Representative Kali Neiderer and solicitor Mr. Seth Byers.

Ms. Krug made a motion, seconded by Mrs. Sauter to have the District Administration prepare an analysis of field trip expenses by paying source and purposes. By voice vote, the motion was approved 9-0.

Ms. Krug made a motion, seconded by Mrs. Swope to table the review and decision on district funded field trips that are scheduled after February 1<sup>st</sup> to the January Board Meeting. Motion to amend made by Mr. Campbell, seconded by Ms. Krug to amend the original motion to table the review and decision on district funded field trips that are scheduled after March 1<sup>st</sup> to the February Board Meeting when additional details related to the field trips are provided. By voice vote, the motion was approved 9-0.

Mrs. Sauter made a motion, seconded by Ms. Krug to approve the amended meeting agenda. By voice vote, the motion was approved 9-0.

Mrs. Sauter made a motion, seconded by Ms. Krug to approve the November 3, 2025 Committee of the Whole minutes and the November 10, 2025 Regular Meeting minutes of the Board of Directors. By voice vote, the motion was approved 9-0.

Student Report: Ms. Neiderer provided a student report.

Assistant Superintendent Report: Dr. Doll provided a report.

Superintendent Report: Dr. Perry provided a report.

Mr. Flickinger congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Ms. Krug made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

<u>PA School District Liquid Asset Fund</u>			
Previous Balance	\$22,041,854.14		
Deposits	10,327,011.95		
Withdrawals	<u>4,055,311.57</u>		
Balance 11/24/25			\$28,313,554.52
<u>PSDLAF Flex CD</u>			
Previous Balance	\$7,960,923.40		
Deposits	0.00		
Withdrawals	<u>0.00</u>		
Balance 11/24/25			\$7,960,923.40
<u>PSDLAF Bond 2023</u>			
Previous Balance	\$8,864,922.51		
Deposit	0.00		
Withdrawals	<u>1,845,352.20</u>		
Balance 11/24/25			\$7,019,570.31
<u>PSDLAF Bond 2024</u>			
Previous Balance	\$13,136,972.85		
Deposit	0.00		
Withdrawals	<u>0.00</u>		
Balance 11/24/25			\$13,136,972.85
<u>PSDLAF Bond 2025</u>			
Previous Balance	\$309,531.22		
Deposit	29,695,811.86		
Withdrawals	<u>0.00</u>		
Balance 11/24/25			\$30,005,343.08
<u>PSDLAF Capital Reserves</u>			
Previous Balance	\$5,136,958.54		
Deposits	0.00		
Withdrawals	<u>90,570.55</u>		
Balance 11/24/25			\$5,046,387.99

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-aye; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 9-0.

Ms. Krug made a motion, seconded by Mrs. Sauter to:

1. (*Finance*) Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of as of November 24, 2025:

From the General Fund **\$3,852,951.36**  
 Check #10012375 to Check #10012458  
 Wire #8000000816 to Wire #8000000821

Wires include credit card transactions  
Ach #9000063035 to Ach #9000063576  
from the Capital Reserve Account **\$90,570.55**  
Check #30000197 to Check #30000198  
from the Cafeteria Account **\$85,008.08**  
Check #50001784 to Check #50001804  
and from the 2023 Bond Fund: **\$1,845,352.20**  
Check #45000708 to Check #45000720  
for a total of **\$5,873,882.19**

2. *(Finance)* Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. *(Finance)* Recommend approval of the Memorandum of Agreement between the Conewago Valley School District and the Conewago Valley Education Association regarding course credit reimbursement from the closing of the Penn State York Campus be transferred to the Penn State Harrisburg Campus.

MOA - CVSD/CVEA - Course Credit Reimbursement

4. *(Finance)* Recommend approval of the Memorandum of Understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding the addition of a Roth 403(b) through Security Benefit, Lincoln Investment Planning, and Lincoln Financial Group as an investment option for bargaining unit members.

MOU - CVSD/CVEA - Roth 403(b)

5. *(Finance)* Recommend approval of the Memorandum of Understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding correcting and amending the category of FFA from Category III to Category II in the Extra Curricular Salary Table in Appendix B of the current Collective Bargaining Agreement.

MOU - CVSD/CVEA - FFA Category Correction

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-aye; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 9-0.

Mrs. Sauter made a motion, seconded by Mr. Campbell to:

1. *(Ways & Means/Curriculum)* Recommend approval of the Meeting Times for the Board of Directors for 2026.

2026 Board Meeting Calendar

2. *(Ways & Means/Curriculum)* Recommend approval of the attached New Oxford High School Course Selection Guide for the 2026-2027 school year.

NOHS Course Selection Guide 2026-2027

3. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2025-2026 school year.

CVSD 2025-2026 Field Trip Requests

Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOHS	Beeman	John	11	12/10/2025	York College Community Opportunity Scholarship Program at York College	District	\$12.03
NOHS	Little	Drew	N/A	12/11/2025	Taking 4 teachers to Garden Spot HS and Pequea Valley HS	District	\$645.85
NOHS	Jones	Richard	11-12	12/16/2025	CCTC Students to Johnson Controls in York, PA	District	\$214.57
NOHS	Riley	Katie	9-12	12/17/2025	Life Skills Current Event - Movie at Regal West Manchester	Club	\$38.00
NOHS	Shaffer	Crystal	9-12	12/18/2025	FBLA Regional Leadership Conference and Competition at York College	Club	\$624.38
NOMS	Schaffer	Joshua	7-8	12/19/2025	Pizza Garden Reward Lunch in New Oxford	N/A	\$0.00
NOHS	Bowman	David	9-12	1/9/2026	District Chorus to Boiling Springs HS	District	\$1,115.08
NOHS	Gonzalez	Erika	9-12	1/9/2026 - 1/10/2026	PIAA Cheer District III State Championship in Johnstown, PA	Fundraising	\$296.40
NOHS	Mueller	Stephanie	7-12	1/17/2026	Speech & Debate Team Tournament in Shikellamy, PA	Club	\$371.00
NOHS	Kriel	Ashley	4-12	1/17/2026	Orchestra Students to Appell Center	Fundraising	\$559.37
NOHS	Yost	Rebekah	7-12	1/30/2026 & 1/31/2026	ACMEA County Band Festival at Gettysburg High School	District	\$759.26
NOHS	Yost	Rebekah	9-12	2/6/2026 - 2/7/2026	District 7 South Festival at Donegal High School	District	\$175.95
NOHS	Kuhn	Kelly	9-12	2/17/2026	Public Speaking Event at Gettysburg HS	Club	\$31.66
NOHS	Kuhn	Kelly	4-12	2/18/2026	FFA Week at CVIS	Club	\$151.88

NOMS	Angelini	Anthony	7-12	2/20/2026 - 2/22/2026	Ski Club Trip to Seven Springs Resort in Champion, PA	Club	\$740.77
CVIS	McMaster	Jaime	6	2/27/2026	STEM Design Challenge at IU #12 - New Oxford	District	\$0.82
NOHS	Hunt	Brian	9-12	3/10/2026	SkillsUSA State Competition at Penn College in Williamsport	Club	\$473.50
NOHS	Little	Drew	10	3/11/2026	All 10th grade students to Gettysburg College	Grant	\$1,746.02
NOHS	Yost	Rebekah	8-12	3/14/2026	Indoor Drumline Competition at Hempfield HS	Club	\$498.22
CTE	Shearer	Jennifer	K-2	3/18/2026	Stage the Page at Appell Center in York	Grant	\$2,194.15
NOE	Shearer	Jennifer	K-2	3/19/2026	Stage the Page at Appell Center in York	Grant	\$2,194.15
NOHS	Mueller	Stephanie	9-12	3/19/2026	Speech & Debate State Championship at Bloomsburg University	Club	\$454.50
NOHS	Kuhn	Kelly	9-12	3/19/2026	FFA Speaking Event at Bermudian Springs HS	Club	\$31.66
CVIS	Wagner	Tina	5	3/20/2026	The Battle Museum and Hatter Planetarium at Gettysburg College	PTO	\$575.59
NOHS	Yost	Rebekah	8-12	3/21/2026	Indoor Drumline Competition at Red Land HS	Club	\$392.18
NOHS	Kuhn	Kelly	11-12	3/22/2026	FFA SLLC Conference in Harrisburg, PA	Club	\$334.17
CVIS	Wagner	Tina	5	3/23/2026	The Battle Museum and Hatter Planetarium at Gettysburg College	PTO	\$575.59
CVIS	Wagner	Tina	5	3/24/2026	The Battle Museum and Hatter Planetarium at Gettysburg College	PTO	\$575.59
CVIS	Wagner	Tina	5	3/25/2026	The Battle Museum and Hatter Planetarium at Gettysburg College	PTO	\$575.59
CVIS	Wagner	Tina	5	3/27/2026	The Battle Museum and Hatter Planetarium at Gettysburg College	PTO	\$575.59

NOHS	Hoffman	Jacie	9-12	3/28/2026	STEM Competition at Millersville University	Club	\$57.00
NOHS	Yost	Rebekah	8-12	3/29/2026	Indoor Drumline Competition at Chambersburg HS	Club	\$441.13
NOHS	Kuhn	Kelly	9-12	3/31/2026	FFA Horse Judging in Gettysburg	Club	\$154.42
NOHS	Butler	Allison	9-12	4/9/2026	Envirothon Team Competition at Adams Co Agricultural/Natural Resources Center	Fundraising	\$179.11
NOHS	Latshaw Neiderer	Meghan Amy	12	5/22/2026	Senior Trip - American Dream Mall East Rutherford, NJ	Club	TBD

4. *(Ways & Means /Curriculum)* Recommend approval of the list below of professional development and conferences for the 2025-2026 school year.

CVSD 2025-2026 Professional Development & Conference Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
NOHS	Rehm	Bryan	12/16/2025	National Energy Education Development Project 2025 at Constellation Crane Clean Energy in Middletown, PA	District	\$222.65
NOE	Leiphart	Kristin	1/28/2026	PASA DLM Training at IU #12, New Oxford	District	\$151.25
CTE	Reneker	Katie	1/28/2026	PASA DLM Training at IU #12, New Oxford	District	\$151.25
NOE	Salois	Kierra	1/28/2026	PASA DLM Training at IU #12, New Oxford	District	\$151.25
NOMS	Wojno	Booke	1/28/2026	PASA DLM Training at IU #12, New Oxford	District	\$151.25

5. *(Ways & Means/Curriculum)* Recommend approval of the Field Placement Affiliation Agreements between Conewago Valley School District and Kutztown University

Kutztown University Field Placement Affiliation Agreement

6. *(Ways & Means/Curriculum)* Recommend approval of the PA Special Olympics Unified Champion Schools Partnership Program with Conewago Valley School District.

Unified Sports Program

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-aye; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 9-0.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. *(Personnel)* Recommend acceptance for the resignation for the purpose of retirement of Norman Sponseller, Maintenance Worker at Conewago Valley School District, effective February 6, 2026.
2. *(Personnel)* Recommend acceptance for the resignation of Amber Bohli, Food Services Worker at Conewago Valley Intermediate School, effective at the end of the day on November 17, 2025.
3. *(Personnel)* Recommend acceptance for the resignation of Kelsey Mearkle, Administrative Assistant to the Director of Special Education at Conewago Valley School District, effective at the end of the day on December 4, 2025.
4. *(Personnel)* Recommend acceptance for the resignation of Eva Karkuff, Cross Country Varsity Head Coach at New Oxford High School, effective November 19, 2025.
5. *(Personnel)* Recommend acceptance for the resignation of Travis Martin, Boys Tennis Varsity Head Coach at New Oxford High School, effective November 21, 2025.
6. *(Personnel)* Recommend approval of a paid and unpaid leave of absence for Julie Huestis, Instructional Aide at Conewago Township Elementary School, such leave to begin December 4, 2025 and extend through January 15, 2026, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on May 12, 2025.
7. *(Personnel)* Recommend approval of the following current instructional aides to also be approved as a classroom monitor, pending having completed all training and received certifications.

LaTonya Pritchett (retro 11/21/25)

8. *(Personnel)* Recommend employment of Morgan Adams as a Life Skills Support Aide at Conewago Valley Intermediate School, (Category: Full-time school term) (Wage Range 3a), effective January 5, 2026, pending having met all required Federal, State, and local hiring regulations.

9. *(Personnel)* Recommend approval of the following day-to-day substitute teachers for the 2025-2026 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Hayley Marsh	Olivia Roth	Connor Peterman
John Seitter (retro 11/12/25)	Melissa Smith-Crabbs	

10. *(Personnel)* Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Jared Bair	Hans Kirchner	Heather Sentz
Vonita Shank	Louis Small	Jennifer Vintigni

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-aye; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 9-0.

Mrs. Swope made a motion, seconded by Mrs. Sauter to:

1. *(Property & Supplies/Use of Facilities)* Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the Conewago Valley Intermediate School multipurpose fields on Tuesday's and Thursday's from, February 24, 2026 through May 21, 2026, from 5:30 pm to 7:30 pm, for New Oxford Boys Youth Lacrosse Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. *(Property & Supplies/Use of Facilities)* Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Elementary School grass field on Monday's from, February 23, 2026 through May 18, 2026, from 5:30 pm to 7:30 pm, for New Oxford Boys Youth Lacrosse Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. *(Property & Supplies/Use of Facilities)* Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford High School Stadium on Sunday May 10, 2026, from 12:00 pm to 7:00 pm, for New Oxford Boys Youth Lacrosse Championship Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-aye; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 9-0.

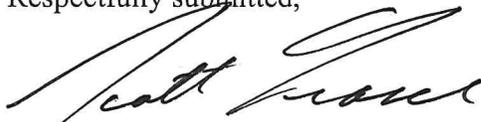
Public Comment:

1. Mr. Jamie Fitzpatrick commented on Title IX to receive clarification from the Assistant Superintendent's Report.
2. Ms. Heidi Hartlaub commented that she appreciated Ms. Krug's efforts related to the review of field trip expenditures.
3. Mr. Chad Kellner commented related to the management of the NOE/CTE construction projects.

Mrs. Swope commented on Vivian Millar-Kellner and musical talents.

By common consent and action, Mr. Kindschuh adjourned the meeting at 8:43 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Scott Fraser". The signature is written in a cursive style with a large initial "S".

Mr. Scott Fraser  
Board Secretary