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MEASURE G BOND PROGRAM CITIZENS' OVERSIGHT COMMITTEE
MEETING MINUTES
(Wednesday, April 30, 2025)

Members Present:	
	Irene Salazar (Vice-Chair) – Community-At-Large Representative
	Monique Yanez – Community-At-Large Representative
	Chris Staples – Business Representative
	Daniel Siwak – Parent/Guardian Representative
	Briana Martinez – Bona-Fide Taxpayer Association
Members Absent:	
	Andrea Garcia – Bona-Fide Taxpayer Association
	Vacant – Senior Citizen Organization Representative
District Staff Present:	
	Dr. Natasha Baker – Superintendent
	Estuardo Santillan – Assistant Superintendent, Business Services
	Edith C. Florence – Director, Facilities Planning and Construction
	Bomee Yoon – Facilities Coordinator
	Stephanie Vasquez – Facilities Secretary
District Consultants Present:	
	Oscar Gonzalez – Nigro & Nigro PC

Handouts: Agenda Meeting No. 14; Meeting Minutes No. 13; Resolution CBOC (AB 361); Financial and Performance Audits for Fiscal Year 2023/2024 (Measure G); Annual Report (Measure G); Expenditure Report No. 14; Update on Measure G Bond Program Presentation.

The Independent Citizens' Oversight Committee of the Norwalk-La Mirada Unified School District was called to order by Mrs. Florence at 5:00 PM on Wednesday, April 30, 2025 and was held online via WebEx teleconference.

A. Call to Order

- Meeting started at 5:00 p.m. with call to order by Mrs. Florence. She then introduced Superintendent, Dr. Baker, who offered brief introductory remarks. Following Dr. Baker's remarks, Mrs. Florence introduced meeting participants. A list of attendees is included in the record.

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B. Roll Call (Vice-Chair)

- Roll call was conducted by Mrs. Salazar, Vice Chair. At the time of roll call all members of the COC were present with the exception of Andrea Garcia and Briana Martinez.

C. Pledge of Allegiance (Vice-Chair)

- Mrs. Salazar led the Pledge of Allegiance for committee and staff members.

D. Approval of Meeting Agenda No. 14 (Committee)

- The Committee reviewed Meeting Agenda No. 14. A motion to approve was made by Mr. Staples, seconded by Ms. Yanez, and the motion carried unanimously.

E. Approval and Adoption of Meeting Minutes No. 13 (Committee)

- The Committee reviewed Meeting Minutes No. 13 (October 23, 2024). A motion to approve was made by Mrs. Salazar. Mr. Staples recommended that new members abstain and that the item be tabled to ensure a quorum of members who were present at the previous meeting. A motion to table the approval of the meeting minutes until the next meeting was made by Mrs. Salazar, seconded by Mr. Staples, and the motion carried unanimously.

F. Public Comments (Mrs. Florence)

- No comments from the public.

G. Committee Elects Official Chair (Committee)

- Mrs. Salazar called for nominations for Chair. Mr. Staples nominated himself. Ms. Martinez made a motion to elect Christ Staples as Chair, seconded by Ms. Yanez, and the motion carried unanimously.

H. Review & Approval of Resolution No. 5 to Authorize Committee to Continue Meeting Through the Teleconference Procedures (In Accordance with AB 361) (Mr. Staples)

- The resolution was presented to the committee by Mr. Staples. Mr. Staples explained that in order for the committee to meet online the resolution must be approved. A motion was made by Mrs. Salazar, seconded by Mr. Siwak, and the motion carried, with one dissenting vote from Ms. Martinez.

I. Oscar Gonzalez from Nigro & Nigro PC presentation of Building Fund (Measure G) Financial Report

- Mr. Gonzalez introduced himself and his firm to the Committee. Mr. Gonzalez presented the results of the June 30, 2024 Measure G audit and noted that the figures reviewed

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reflect data that is one year outdated. He stated that the District provides quarterly updates on the bond's status. Mr. Gonzalez directed members to page 5 of the audit report and reported that the bond balance as of June 30, 2024 was approximately $44 million. He noted that the CBOC typically focuses on page 18 of the report, where audit testing results are summarized. During the 2023–2024 fiscal year, a representative sample of approximately $34.7 million in expenditures (about 56% of total expenses) was tested. Mr. Gonzalez reported that all expenditures complied with internal controls and bond requirements, with no exceptions noted. Employee salaries and benefits charged to the bond were also tested and found allowable pursuant to Attorney General Opinion 04-110. In addition, a site visit and walkthrough were conducted at La Mirada High School, with no issues identified. Mr. Gonzalez reported a clean audit with no findings related to controls or compliance and invited any questions from the Committee.

- Mr. Staples asked if there were any questions regarding the report. He confirmed with Mrs. Florence that the item was informational and did not require action. After Mrs. Florence confirmed, Mr. Staples thanked Mr. Gonzalez, who departed the meeting.

J. Review and Approval of Annual Report to the Board of Education, Fiscal Year 2023-2024 (Mr. Chris Staples)

- The annual report of the Measure G Bond Program was presented to the Committee by Mr. Staples. Mr. Staples asked clarification on whether the report had already been submitted to the Board. Mrs. Florence confirmed that this report is to be presented to the Board.
- The Committee reviewed the annual report of the Measure G Bond Program. A motion to approve and present to the board was made by Mrs. Salazar, seconded by Ms. Yanez, and the motion carried unanimously.

K. Review Expenditure Report No. 14 Report (Mrs. Florence) Report Attached

- Mrs. Florence summarized the expenditure report for the Measure G Program. She noted that the technology upgrade is also part of the Program and then presented the percent of expenditures for each project:
- Facilities Measure G Total Expenditures: $242,012,071.17
- Technology Expenditures: $19,532,130.97
- Total Measure G Expenditures: $261,544,202.14
- Mrs. Florence asked if there were any questions regarding Expenditure Report No. 14. Ms. Martinez inquired about the HVAC modernization at Chavez Elementary School and whether students are currently at the site. Ms. Florence explained that Chavez ES closed in 2022, and the expenditures occurred between 2016 and 2018 when the school was operational.
- Ms. Martinez asked if funds for on-hold projects could be redirected to other sites. Mrs. Florence stated that she will review approved projects and remaining Measure G funds in the next presentation. The Board votes on which projects proceed based on need, the

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Facilities Master Plan, and existing conditions, and can request site-specific information before approving projects.

- Mr. Staples asked if there were any additional questions regarding the report. He confirmed with Mrs. Florence that the item was informational and did not require action.

L. Presentation on the Measure G Bond Program (Mrs. Florence) Report Attached

- Mrs. Florence updated the committee about the status of the Measure G Bond Program projects with a PowerPoint presentation:
- **For Phase 1A (Completed):** The projects include Modernization of the MPR and Administration Building at Gardenhill Elementary School, Morrison Elementary School and Hutchinson Middle School; Modernization of the MPR at Los Alisos Middle School; and Modernization and Expansion of the Gymnasium and Locker Rooms at La Mirada High School.
  For Field Renovations (Completed): The projects include Benton Middle School, Corvallis Middle School and John Glenn High School.
- **For Phase 1B (Revised and Completed):** The projects include Norwalk High School New Synthetic Turf Athletic Fields & Accessory Buildings; La Mirada High School New Synthetic Football Field & Track, Accessory Buildings, Stadium; and District Wide Technology and Safety. For Safety, the projects consist of Public Address/Intercom System.
- **For Phase 1C (Completed):** The projects include La Mirada High School New Synthetic Turf Baseball, Softball and Practice Fields; and Norwalk High School New Athletic Facility (Gym and Locker Rooms).
- **For Phase 1D:** The projects include La Mirada High School Gym HVAC Replacement; Hutchinson Middle School New Band Room; and New Playgrounds at Elementary Schools.
- **For Phase 1E (Recently Approved):** The projects include District-Wide Re-Roofing Repairs (Sites to Be Determined), and the Transportation Underground Storage Tank.
- Mrs. Florence summarized the bond program expenditures as of October 23, 2024:
  - **Estimated Budget:**
    - Phase 1A: $69.250 Million
    - Phase 1B: $60 Million
    - Phase 1C: $80.545 Million
    - Phase 1D: $40 Million
    - Expenditures to Date: $242,012,071.17 Million
  - **Bond Sales:**
    - Series A: $24 Million
    - Series B: $59 Million
    - Series C: $10.25 Million
    - Series D: $60 Million
    - Series E: $80.545 Million
    - Series F: $40 Million
    - Current Total: $273.795 Million

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- Remaining: $101.205 Million

- **Future Issuances:**
  - Series G: $15 Million
  - Series H: $15 Million
  - Series I: $35 Million
  - Series J: $36.205 Million

- Mrs. Florence asked if there were any questions regarding the presentation. Ms. Yanez requested clarification regarding the remaining funds. Mrs. Florence explained that she presented several project funding options to the Board in January and followed up in March. The Board approved proceeding with two projects—the Transportation Underground Storage Tank and District-Wide Re-Roofing—given the next issuance of $20 million. For the subsequent $15 million issuance, Ms. Florence will prepare and present project options to the Board, which will decide which projects to fund based on the Facilities Master Plan and district needs.
- Mr. Staples asked if there any additional questions and thanked Mrs. Florence for her informative report.

M. Date for Future Meeting

- The next meeting is scheduled for Tuesday, July 22nd at Hutchison Middle School. A site walk will begin at 4:00 p.m., followed by the meeting at 5:00 p.m.

MEETING ADJOURNED AT 5:45 pm