

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**BUILDINGS AND GROUNDS**  
**COMMITTEE**  
**November 10, 2025**



These minutes are for  
informational purposes only.

**PRESENT:** Blackmer, Robert; Duvall, Nancy; Quinn, Eric; Filippelli, Lawrence; Rhynhart, Hans; Woodland, Julie  
**ABSENT WITH NOTIFICATION:** Morse, David; Munroe, Heather  
**GUESTS:** Connor Elliott (at 6:36 p.m.)

**1. Call to Order**

The meeting was called to order by Chairman Blackmer at 6:30 p.m.

**2. Community Participation – None.**

**3. Secretary’s Report—Minutes of September 15, 2025**

**MOTION:** (Duvall/Quinn) To approve the minutes of September 15, 2025.  
Unanimous

**4. Review Committee Charter**

“Technology” in the charter text was clarified to encompass the network and devices rather than the academic use of technology. After a brief discussion it was agreed to keep the charter as it is.

**5. Gym Floor Project Update**

Chief Finance and Operating Officer Hans Rhynhart shared that the new hardwood floor has been installed and is currently being painted/striped. The project will be completed on time with a “ready for use” date of December 1.

**6. Follow-up Topics from Last Meeting**

Chief Finance and Operating Officer Rhynhart provided several updates from the last meeting:

- Loos Parking Lot—all permits have been renewed; the final contract will be signed soon; completion date will be prior to the 2026-2027 school year
- Student ID Cards—a select group of staff members are currently testing the cards; once students receive their new cards, employees will be issued their cards next
- Lighting Survey— Director of Facilities Aaron Hogarty has taken the lead on researching grants to improve on-campus lighting

**7. Preliminary Discussion: Athletic Field Improvements**

Chief Finance and Operating Officer Rhynhart shared that, along with the help of a few others, Athletic Director Sean Saucier and Director of Facilities Aaron Hogarty have been assessing our athletic facilities through the lens of program vision, equipment needed, and facility maintenance to prioritize long-term projects. Short-term projects that need to be addressed immediately include (1) repairs to the South track and (2) repairs to the South turf field and (3) repairs to the Bentley turf field.

**8. Other** – None.

**9. Adjournment**

**MOTION:** (Quinn/Morse) To adjourn the meeting at 6:45 p.m.  
Unanimous

Respectfully submitted,

*Julie Woodland*

Julie Woodland  
Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*