File: KH

STUDENTS AND COMMUNICATIONS AND SOLICITATIONS

The public school has direct, daily, "live," contact with more homes in the community than any other institution or organization. Because of this unique position, there is a tendency to look to the school organization as a means of communication to students and other members of the families of the community. In addition, teachers, administrators, and other school employees are often tempted to send students on errands off the school grounds. To prevent any misuse of the school organization, the following guidelines have been established:

- Students and the school organization shall not be used as a means of collecting information not directly pertinent to the conduct of the school program.

- Except for distribution of information relative to the schools, students and the school organization shall not be used as a means of disseminating advertising or promotional materials.

- There shall be no solicitation or canvassing of students by outside organizations within or through the schools unless by specific sanction of the School Committee.

- No employee may release name and address lists of students to persons outside the school, except that the Superintendent may authorize the release of names and addresses of high school juniors and seniors to colleges, military services, and other organizations if, in his/her judgement, such institutions or organizations offer worthwhile opportunities in which numbers of future high school graduates would have an interest.

- Students will not be sent off the school grounds on personal or school related errands for any school system employee.