

RECORD OF PROCEEDINGS

Minutes of Lisbon Exempted Village Board of Education

Regular Meeting

Thursday, November 13, 2025

The Regular Meeting of the Lisbon Exempted Village Board of Education was held in the conference room in the Board of Education Office at 317 North Market Street, Lisbon, OH 44432 at 5:00 p.m. on Thursday, November 13, 2025.

The meeting was called to order by the President, TK Hiscox at 5:00 pm.

The Pledge of Allegiance was led by the president.

The following members were present:
Mr. Charles Bell, Ms. Brittany Tyler, Mrs. Jennifer Whitman and Mr. TK Hiscox
Absent: Mr. James Tsilimos.

ADOPTION OF MINUTES 25-11-13
The minutes of the Regular Meeting held Thursday, October 9, 2025 were approved following a motion by Mrs. Whitman and a second by Mr. Bell. The was no discussion. On roll call the vote was: Ayes – Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

AGENDA ADDITIONS, DELETIONS, CORRECTIONS
None

RECEPTION OF VISITORS 25-11-13
Keith Edenfield, Dan Kemats, Kyle Bing and Roger Tullis

TREASURER’S REPORT

FINANCIAL REPORT 25-11-13-0210
Following a motion by Ms. Tyler and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the Treasurer’s Financial Report as written. There was no discussion. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

PAYMENT OF LISTED BILLS 25-11-13-0211
Following a motion by Mrs. Whitman and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved listed bills for payment in the amount of \$1,050,038.71. There was no discussion. On roll call the vote was: Ayes – Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVAL OF TRANSFER 25-11-13-0212
Following a motion by Mrs. Whitman and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved approval of the following transfer:
From General Fund (001) to Unclaimed Funds (022-900) - \$300.00
This will clean up and outstanding accounts. On roll call the vote was: Ayes – Mrs. Whitman, Ms. Tyler, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

DATE OF NEXT REGULAR MEETING 25-11-13
The date of the next regular meeting will be Thursday, December 11, 2025, 5:00 p.m. in the conference room in the Board of Education Office at 317 N. Market St., Lisbon, OH 44432. The Staff Christmas Get Together will follow at 6:00 p.m. at the high school in the cafeteria.

NEW BUSINESS

SECOND AND FINAL READING OF NEOLA POLICIES 25-11-13-0213
Following a motion by Ms. Tyler and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the second and final reading of the following NEOLA Policies:

Policies	
1422	NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
1422.02	NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE (Rescind)
1623	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (Revised)
1662	ANTI-HARASSMENT (Rescind)
2260	NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY (Revised)

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2260.01	SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY (Revised)
2266	NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES (Revised)
3122	NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
3122.02	NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE (Rescind)
3123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (Revised)
3130	ASSIGNMENT AND TRANSFER (Revised)
3362	ANTI-HARASSMENT (Rescind)
4122	NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
4122.02	NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE (Rescind)
4123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (Revised)
4362	ANTI-HARASSMENT (Rescind)
5130	WITHDRAWAL FROM SCHOOL (Revised)
5136	PERSONAL COMMUNICATION DEVICES (Revised)
5200	ATTENDANCE (Revised)
5223	RELEASED TIME FOR RELIGIOUS INSTRUCTION DURING THE SCHOOL DAY (Revised)
5410	PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION (Revised)
6830	AUDIT(Revised)
7540.02	DIGITAL CONTENT AND ACCESSIBILITY (Revised)
7541	ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN (Rescind)
8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN(Revised)
8305	INFORMATION SECURITY (Revised)
8400	SCHOOL SAFETY (Revised)
8462	STUDENT ABUSE AND NEGLECT (Revised)
8640	TRANSPORTATION FOR NON-ROUTINE TRIPS(Revised)

These policies are the same as last month. On roll call the vote was: Ayes – Ms. Tyler, Mr. Bell, Mrs. Whitman, and Mr. Hiscox. Nays – none. The president declared the motion carried.

FIRST AND FINAL READING OF NEOLA POLICIES

25-11-13-0214

Following a motion by Mrs. Whitman and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved the first and final reading of the following NEOLA Policies:

Policies

5136	PERSONAL COMMUNICATION DEVICES (Revised)
8500	FOOD SERVICE (Revised)

This cell phone policy was revised now that the final law was approved. On roll call the vote was: Ayes – Mrs. Whitman, Ms. Tyler, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

S.A. COMUNALE CO., ANNUAL INSPECTIONS

25-11-13-0215

Following a motion by Mr. Bell and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education entered into a contract with S.A. Comunale Co., Inc., Warren, Ohio for annual inspection at McKinley Elementary and David Anderson Jr./Sr. High School for the period beginning January 1, 2026 through December 31, 2026 for the following services:

McKinley Elementary School

Backflow Prevention Devices, Dry Fire Sprinkler System(s), and Wet System – cost of \$550.00

David Anderson Jr./Sr. High School

Wet Sprinkler Inspection and Fire Pump Test and Inspection- cost of \$1,350.00.

This is the first increase in cost in a few years. They also helped fix a false alarm that had been pulled. On roll call the vote was: Ayes – Mr. Bell, Mrs. Whitman, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried

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VOLLEYBALL EVENT WORKERS **25-11-13-0216**

Following a motion by Ms. Tyler and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the following Athletic Event Workers for the OHSA Volleyball Tournament Games hosted at David Anderson High School with the stipends received:
Deb Ford – Ticket Manager - \$175.00
Quinn Puskar – Site Manager - \$175.00
There was no discussion. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

ATHLETIC SUPPLEMENTAL CONTRACTS **25-11-13-0217**

Following a motion by Ms. Tyler, and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education issued athletic supplemental contracts for the 2025-2026 school year upon receipt of all required paperwork at the identified percentage of the base amount of \$37,839.00 to the following:

Assistant AD-Winter	4.30%	Quinn Puskar
Youth League Contract ½	2.00%	Quinn Puskar
Youth League Contract ½	2.00%	Jamie Wise
8 th Grade Boys Basketball	6..75%	Tim Myers
7 th Grade Boys Basketball	6..75%	Rob Gregg

Quinn will handle the youth boys and Jamie will be on girl’s side with about 18 volunteer parents to handle the 90+ kids. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

DONATIONS **25-11-13-0218**

Following a motion by Ms. Tyler, and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education accepted the following donations:
New Lisbon Presbyterian Church - \$1250.00 – McKinley Principal Fund
New Lisbon Presbyterian Church - \$1250.00 – DAHS Principal Fund
The board is very thankful for the donations. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

DISTRICT NUTRITION COMPLIANCE REPORT **25-11-13-0219**

Following a motion by Ms. Tyler and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the enclosed District Nutrition Compliance Report as adopted by the State of Ohio for both Nutrition and Food Safety. There was no discussion. On roll call the vote was: Ayes – Ms. Tyler, Mr. Bell, Mrs. Whitman, and Mr. Hiscox. Nays – none. The president declared the motion carried.

CHAMBER OF COMMERCE **25-11-13-0220**

Following a motion by Mrs. Whitman and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved the membership of the Lisbon Area Chamber of Commerce at an annual cost of \$50.00 for 2026 calendar year. It’s good to be a member of the Chamber On roll call the vote was: Ayes – Mrs. Whitman, Ms. Tyler, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVE FISCAL ASSISTANT TO BE BONDED **25-11-13-0221**

Following a motion by Mr. Bell and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved Terry Woyan as Fiscal Assistant of the Lisbon Exempted Village School District, Lisbon, Ohio, to be bonded in the penal sum of Twenty Thousand Dollars (\$20,000.00) for the term beginning November 24, 2025 and ending November 24, 2026 by Auto-Owners Mutual Insurance Company, Lansing, Michigan. This is renewed each year. On roll call the vote was: Ayes – Mr. Bell, Ms. Tyler, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVE SUPERINTENDENT AND BOARD PERSIDENT TO BE BONDED **25-11-13-0222**

Following a motion by Mrs. Whitman and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the positions of Superintendent and Board President of the Lisbon Exempted Village School District, Lisbon, Ohio, to be bonded in the penal sum of Twenty-five Thousand Dollars (\$25,000.00) each for the term beginning January 1, 2026 and ending January 1, 2029 by Hylant through the Ohio School Boards Association. There was no discussion. On roll call the vote was:

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Ayes – Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

TITLE I CONTRACT

25-11-13-0223

Following a motion by Mrs. Tyler and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved a Title I Contract for services with the Columbiana County ESC for East Liverpool Christian students. There was no discussion. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVE CONTRACT FOR COURT PLACED STUDENT

25-11-13-0224

Following a motion by Ms. Tyler and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved a contract with East Cleveland City Schools for Carrington Youth Academy for services for a court placed student. There was no discussion. On roll call the vote was: Ayes – Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

ADOPT CYBERSECURITY FRAMEWORK

25-11-13-0225

Following a motion by Mrs. Tyler and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education adopt a cybersecurity framework: WHEREAS, Lisbon Exempted Village Schools recognizes the growing and evolving cyber threats to its information systems and sensitive data; and WHEREAS, Lisbon Exempted Village Schools acknowledges the need for a structured and systematic approach to managing its cybersecurity risks; and WHEREAS, Lisbon Exempted Village Schools has evaluated various cybersecurity frameworks and has selected a framework that helps Lisbon Exempted Village Schools manage and reduce cybersecurity risk by providing a structure for identifying, protecting, detecting, responding to, and recovering from cyber events THEREFORE, BE IT RESOLVED, that Lisbon Exempted Village Schools hereby adopts a cybersecurity framework. There was no discussion. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the motion carried.

FACILITY USE CLASSIFIED PAY

25-11-13-0226

Following a motion by Mr. Bell and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved the rate of \$14.50 per hour for classified staff for the 2025-2026 school year when working events that take place outside the ordinary workday. There was no discussion. On roll call the vote was: Ayes – Mr. Bell, Ms. Tyler, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

SUPERINTENDENT'S REPORT

Mr. Fill

- Mr. Fill reported that 142 staff help tickets have been completed up to this point.
- Also, 125 student help tickets have been completed.
- Upgrades for PC's have been completed at the High School, McKinley and Board Office.
- The new Prek-12 notification system through Final Site is now being used.
- The PA system at the high school has been upgraded.
- The fob system at the high school was fixed.
- There were google email updates to accounts performed.
- Chromebooks were passed out to all students within the first couple of days.
- The fiber network project was approved by E-Rate with us picking up 20% of the cost.
- Network switches are being installed through E-Rate.
- Phishing awareness schemes are being reviewed with staff.
- A safety grant has been awarded to us in the amount of \$40,000.00 and will be used to extend the window film at the High School and McKinley.

Mr. Edenfield

- Mr. Edenfield reported that the TBT meetings were wrapped up today.
- He reported that the PBIS reward system has helped with attendance and classroom management. For example, 80 students went to the YSU basketball game, there have been gift and raffle ticket drawings, points given to dress up on Halloween and high school referrals have decreased.
- The Veterans Day assembly was held and had TV coverage. The student body did a great job.

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- The ASVAB test will be given on the 25th along with the Make a Difference fundraiser.

Mr. Kemats

- The PTO held the Fall Festival and Haunted Hallway.
- The Veterans Day program went well and we had 35 vets attend.
- Mr. Kemats reported that Miss Farrington has done a great job with the music program.
- A canned food drive will run next week organized by Mrs. Sauerwein and followed by the Turkey Trot.
- He reported that we are at the midway point of the second nine weeks.
- The second interim reporting period ends tomorrow.
- The students will be going to the see the Stage Left Players play on the two days before break.

Mr. Bing

- Mr. Bing reported that any student with a 94% or higher rate of attendance received a free pass to sporting events good until the end of December. We will do it again next year.
- He reported that there is a 2-week attendance incentive. The grade who has the best attendance will get a reward from the cafeteria. For those with perfect attendance, there will be a drawing for a gift card.
- Mr. Bing reported that there is 25% rate of chronic absences.
- He reported that the Junior High sports awards program is tonight and the High School's was Monday.
- The Fall sport teams had good seasons with Ashton Hinchliffe being named the EOAC Player of the year in Football and Stefanee Stacey being named the district player of the year in volleyball.
- Between Football and Volleyball there were 11 records set.
- The Monday will be meet the teams for winter sports. There are 27 boy basketball players with 14 of those being JV. The junior high teams each have 10 players. Therefore, there is only 1 boys team and 1 girl's tea. The girls' basketball team has 11 players.
- The girls season opens up on Nov. 24 against Windham. The boys open on Nov. 28 with the 10th annual tipoff tournament.

Mr. Tullis

- Mr. Tullis reported that the fire alarm issue has been resolved with an updates.
- He thanked Frank and Courtney for closing up the stadium for the winter.
- Damage to the roof from the birds will be repaired next week.
- He reported that the equipment is ready for winter.
- Gardner did inspections on the boilers and found issues. They are making repairs.
- Updates to part of the safety buckets in the staff's room have been updated.
- Mr. Tullis wants to work on updating the lighting in the district.

Mr. Siefke

- Mr. Siefke stated the donations received that were board approved tonight will be used for student recognition, honor roll lunch and to support the Share Shoppe.

ADJOURNED

25-11-13

Following a motion by Ms. Tyler and a second by Mrs. Witman, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell and Mr. Hiscox. Nays – none. The president declared the meeting adjourned at 6:24 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, November 13, 2025.

PRESIDENT

TREASURER

TK Hiscox

Jennifer Coldsnow