

RECORD OF PROCEEDINGS

Minutes of Lisbon Exempted Village Board of Education
Reorganizational & Regular Meeting
Thursday, January 9, 2025

The Annual Reorganizational and Regular Meeting of the Lisbon Exempted Village Board of Education was held in the conference room in the Board of Education Office at 317 North Market Street, Lisbon, OH 44432 at 5:00 p.m. on Thursday, January 9, 2025.

The meeting was called to order by the President Pro Tem, Jennifer Coldsnow.

The Opening Prayer was given by Rev. Donna Shuman.

The Pledge of Allegiance was led by the president pro tem.

The following members were present:
Mr. Charles Bell, Mr. TK Hiscox, Mr. James Tsilimos, Mrs. Brittany Tyler and Mrs. Jennifer Whitman.

ELECTION OF PRESIDENT **25-01-09-0001**
Jennifer Coldsnow, President Pro Tem requested nominations for the Presidency for 2025. Mr. Bell nominated Mr. Hiscox. Mr. Tsilimos seconded the nomination. Having no further nominations, a roll call was taken with the Lisbon Exempted Village School District Board of Education, electing TK Hiscox as President for 2025. On roll call the vote was: Ayes – Mr. Bell, Ms. Tyler, Mr. Tsilimos, Mrs. Whitman and Mr. Hiscox. Nays – none. The president pro tem declared the motion carried.

The meeting was turned over to the President, Mr. Hiscox.

ELECTION OF VICE-PRESIDENT **25-01-09-0002**
Mr. Hiscox, President requested nominations for the Vice-President for 2025. Mr. Tsilimos nominated Mr. Bell. Mrs. Whitman seconded the nomination. Having no further nominations, a roll call was taken with the Lisbon Exempted Village School District Board of Education, electing Charles Bell as Lisbon Exempted Village School District Board of Education Vice-President for 2025. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Mrs. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

OATH OF OFFICE

ESTABLISHMENT OF DATE, TIME, AND PLACE FOR MEETINGS **25-01-09-0003**
Following a motion by Mr. Bell and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education set the following dates of each month at 5:00 p.m. as the starting time for all regular meetings for 2025: February 6, March 13, April 17, May 8, June 26, July 17, August 14, September 11, October 9, November 13, and December 11. Be it further resolved that unless advertised otherwise, all meetings will be held in the board room at the administrative office. Special Meeting will also be at 5:00 p.m. unless otherwise advertised. On roll call the vote was: Ayes – Mr. Bell, Mr. Tsilimos, Mrs. Tyler, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

Following a motion by Mrs. Whitman and a second by Mr. Bell, the Lisbon Exempted Village Board of Education authorized the following Consent Agenda Items:

ESTABLISHMENT OF SERVICE FUND **25-01-09-0004**
Resolved that the Lisbon Exempted Village Board of Education established a service fund for the Board in the amount of Five Thousand (\$5,000.00) Dollars.

AUTHORIZATION FOR TREASURER TO INVEST ACTIVE AND INACTIVE FUNDS **25-01-09-0005**
Resolved that the Lisbon Exempted Village Board of Education authorized the Treasurer to invest active and inactive funds to earn the best possible interest rate.

AUTHORIZATION FOR TREASURER TO PAY ALL LIABILITIES OF SCHOOL DISTRICT **25-01-09-0006**
Resolved that the Lisbon Exempted Village Board of Education authorized the Treasurer to pay all liabilities of the school district on a timely basis providing the necessary funds are available. All payments will be reported to the Board on a monthly basis.

AUTHORIZATION FOR SUPERINTENDENT AND TREASURER TO ATTEND NECESSARY MEETINGS **25-01-09-0007**
Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent and Treasurer to attend necessary meetings.

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AUTHORIZATION FOR SUPERINTENDENT TO APPROVE STAFF ATTENDANCE TO PROFESSIONAL MEETING **25-01-09-0008**

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent to approve staff attendance at professional meetings within policy guidelines.

AUTHORIZATION FOR SUPERINTENDENT TO APPROVE FIELD TRIPS **25-01-09-0009**

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent to approve field trips under one hundred (100) miles within policy guidelines.

AUTHORIZATION FOR EXPENDITURES FOR APPRECIATION AND RECOGNITION ACTIVITIES **25-01-09-0010**

Resolved that the Lisbon Exempted Village Board of Education authorized expenditures for Board, administration, and staff appreciation and recognition activities which may include but is not limited to food, incentives, and gifts and deem such payments as a proper public purpose for the 2025 Calendar Year.

AUTHORIZATION FOR SUPERINTENDENT TO MAKE AND ACCEPT OFFERS FOR POSITIONS **25-01-09-0011**

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote or ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. This resolution shall commence January 09, 2025 and remains in effect through the 2026 Reorganizational Meeting.

AUTHORIZATION FOR SUPERINTENDENT TO ACCEPT RESIGNATIONS **25-01-09-0012**

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the superintendent's acceptance. This resolution shall commence January 09, 2025 and remain in effect through the 2026 Reorganizational Meeting.

AUTHORIZATION TO SECURE ADVANCE OF TAX MONIES **25-01-09-0013**

Resolved that the Lisbon Exempted Village Board of Education is hereby authorized to secure advances of tax monies from the County Auditor when funds are available and payable to the school district.

APPOINT TREASURER AS DESIGNEE FOR PUBLIC RECORDS TRAINING ON BEHALF OF THE BOARD **25-01-09-0014**

Resolved that the Lisbon Exempted Village Board of Education approved a resolution to appoint Jennifer Coldsnow, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law.

APPROVE SCHOOL DISTRICT ATTORNEY **25-01-09-0015**

Resolved that the Lisbon Exempted Village Board of Education appoint Ennis Britton Co., L.P.A. as school attorney for the 2025 calendar year. The district will also use other firms as needed.

APPROVE REIMBURSEMENT TRAVEL RATES **25-01-09-0016**

Resolved that the Lisbon Exempted Village Board of Education approved reimbursement rates for travel of \$65.00 per day for meals and \$0.70 for mileage.
On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Mrs. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

Regular Meeting of the Lisbon Exempted Village Board of Education

The following members were present:
Mr. Charles Bell, Mr. TK Hiscox, Mr. James Tsilimos, Mrs. Brittany Tyler and Mrs. Jennifer Whitman.

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ADOPTION OF MINUTES 25-01-09
The minutes of the Regular Meeting held Thursday, December 12, 2024 were approved following a motion by Mr. Tsilimos and a second by Ms. Tyler. There was no discussion. On roll call the vote was: Ayes – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

AGENDA ADDITIONS, DELETIONS, CORRECTIONS ADDITION 25-01-09

RECEPTION OF VISITORS/CORRESPONDENCES 25-01-09
~Kyle Bing, Keith Edenfield, Dan Kemats, and Roger Tullis, Donna Shuman, Corey Rhodes
~Thank you notes from Mrs. Chludzinski and Mrs. Lane in appreciation of the Holiday Dinner.

TREASURER’S REPORT

FINANCIAL REPORT 25-01-09-0017
Following a motion by Ms. Tyler and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education approved the financial report of the treasurer. There was no discussion. On roll call the vote was: Ayes – Mrs. Tyler, Mr. Tsilimos, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVE PAYMENT OF LISTED BILLS 25-01-09-0018
Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved payment of the listed bills in the amount of \$1,116,741.36. There was no discussion. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Mrs. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVAL OF TRANSFER 25-01-09-0019
Following a motion by Mr. Tsilimos and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the transfer of \$25,219.94 from General Fund (001) to Athletic Fund (300-930A) Mr. Bing mentioned we may increase ticket prices. It costs \$600.00 for officials/security per game for the boys and \$550.00 for girls. This transfer is needed right now. The Board commented it would be nice if YSN would give us some money for televised games. On roll call the vote was: Ayes – Mr. Tsilimos, Mr. Bell, Mrs. Tyler, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVAL OF ADJUSTED APPROPRIATIONS 25-01-09-0020
Following a motion by Mr. Bell and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education approved adjusted appropriations as follows: PI (003) - \$455,965.00, Maintenance (034) - \$96,358.98, ARP ESSER (507) - \$375,771.36, Title IDEA Part B (516) - \$199,964.24, Title I (572) - \$415,003.24, Title IV-A (584) - \$44,604.05, IDEA Early Childhood (587) - \$4,758.18, Title II-A (590) - \$75,052.86, Misc Federal Grants (599) - \$48,235.44. There was no discussion. On roll call the vote was: Ayes – Mr. Bell, Mr. Tsilimos, Mrs. Tyler, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

TAX BUDGET 25-01-09-0021
Following a motion by Ms. Tyler and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the enclosed Tax Budget for Fiscal Year 2026 for submission to the Columbiana County Budget Commission. There was discussion in the Tax Budget Hearing prior to the meeting. On roll call the vote was: Ayes – Ms. Tyler, Mrs. Whitman, Mr. Bell, Mr. Tsilimos and Mr. Hiscox. Nays – none. The president declared the motion carried.

DATE OF NEXT REGULAR MEETING 25-01-09
The date of the next regular meeting will be Thursday, February 6, 2025, 5:00 p.m. in the conference room in the Board of Education Office at 317 N. Market St., Lisbon, OH 44432.

NEW BUSINESS

FEDERAL GRANTS 25-01-09-0022
Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education accepted and appropriated the following federal grant amounts for the FY25 School Year:

Grants	Fund Number	Amount
ECE Preschool	439-9025	\$85,000.00
IDEA-B	516-9025	\$199,964.24
TITLE I	572-9025	\$357,400.13
TITLE IV-A	584-9025	\$44,604.05

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IDEA Early Childhood	587-9025	\$4,758.18
TITLE II-A	590-9025	\$74,172.04
TITLE V-B	599-9025	\$40,644.43

Mr. Kemats commented we spend most of our money on staffing and Personal Development. The amounts have been consistent for the last couple of years. On roll call the vote was: Ayes –Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

2025 BOARD OF EDUCATION COMMITTEES **25-01-09-0023**
Following a motion by Mr. Bell and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved the following as Committees of the Board of Education for 2025:

FINANCE/GENERAL OPERATIONS:	
TK Hiscox, Chair	Joseph Siefke, Res.
Charles Bell	Jennifer Coldsnow, Res.
FACILITIES/SUPPORT SERVICES:	
James Tsilimos, Chair	Joseph Siefke, Res.
TK Hiscox	Jennifer Coldsnow, Res.
EDUCATIONAL STUDY:	
Brittany Tyler, Chair	Joseph Siefke, Res.
Jennifer Whitman	Jennifer Coldsnow, Res.
	Keith Edenfield, Res.
	Dan Kemats, Res.
	Kyle Bing, Res.
LEGISLATIVE/POLICY:	
Jennifer Whitman, Chair	Joseph Siefke, Res.
Brittany Tyler	Jennifer Coldsnow, Res.
	Keith Edenfield, Res.
	Dan Kemats, Res.
ATHLETIC/SUPPLEMENTAL/ACTIVITIES:	
Charles Bell, Chair	Joseph Siefke, Res.
James Tsilimos	Jennifer Coldsnow, Res.
	Keith Edenfield, Res.
	Dan Kemats, Res.
	Kyle Bing, Res.

There was no discussion. On roll call the vote was: Ayes – Mr. Bell, Ms. Tyler, Mr. Tsilimos, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

MINIMUM WAGE INCREASE **25-01-09-0024**
Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved \$10.70 per hour as the District minimum wage effective January 1, 2025. There was no discussion. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

OSBA MEMBERSHIP **25-01-09-0025**
Following a motion by Mrs. Whitman and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education approved the OSBA Membership dues for one subscription for Virtual Transportation Supervisor in the amount of \$275.00 for January through December, 2025. There was no discussion. On roll call the vote was: Ayes – Mrs. Whitman, Mr. Tsilimos, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

MEMORDANDUM OF UNDERSTANDING **25-01-09-0026**
Following a motion by Mrs. Whitman and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education accepted the Memorandum of Understanding for the College Credit Plus Dual Enrollment Program as offered per attached agreement. There was no discussion, On roll call the vote was: Ayes – Mrs. Whitman, Mr. Tsilimos, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

CHAMBER OF COMMERCE **25-01-09-0027**
Following a motion by Ms. Tyler and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education approved the membership of the Lisbon Area Chamber of Commerce at an annual cost of \$50.00. There was no discussion. On roll call the vote was: Ayes – Ms.

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Tyler, Mr. Tsilimos, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

SUPERINTENDENT'S REPORT

Mr. Siefke

- Mr. Siefke reported that the county is putting on an AI Consortium. We have two teachers attending; Mrs. Mundy – HS Representative and Mrs. McCullough – McKinley representative.
- He handed out certificates to each board member for Board Members Recognition month.
- The board will be recognized at a boys' basketball game on January 28th.

Mr. Edenfield

- Mr. Edenfield reported that the 2nd semester/3rd nine weeks started this week.
- A BLT meeting is Wednesday and a County Principals meeting is Thursday with Lisbon hosting both Elementary and High School principals.
- He reported that next Friday is homecoming with the dance on Saturday.
- Other events coming up are January 25 – Varsity Academic Challenge, January 30 – Blood drive at the High School and February 1 – JH Academic Challenge.

Mr. Kemats

- Mr. Kemats reported that there is a BLT meeting coming up in January.
- The Math and English assessments will be given to grades K-5 in January. This is the 2nd one out of 3 given each year.
- A Literacy Team Meeting is being held next week.
- The 4th grade music and art program will be held next week.
- The spelling bee will be held January 31st.
- Mr. Kemats thanked the Board of Education for their support. He stated that the staff also appreciates them.

Mr. Bing

- Mr. Bing reported that the annual cheer competition will be held Saturday with 12 teams competing.
- There will be a boy/girl double header as well on Saturday.
- The following are the dates for Senior night: girls' basketball – January 30th and boys' basketball/cheerleader on February 7th.
- February 5th will be Hoops at Noon for girls' basketball. Donations will be received to buy t-shirts for approximately 100 kids.
- The junior high basketball tournaments will be as follows: JH Girls, 7th and 8th – February 5th and JH Boys, 7th and 8th February 6th.

Mr. Tullis

- Mr. Tullis reported that over Christmas break projects were completed.
- He reported that the Jace controller at McKinley is out of date with software. The controller will need upgraded. The main controller will be done first and then we will move on to each room as needed or on a schedule. The initial phase will cost \$20,000.00.
- The Senate Bill 112-Ohio Childhood Safety Act pertains to door inspections. This must be done by a person certified to do these inspections. We have a company coming in next month to evaluate our door situation. This will be a yearly inspection going forward. We have 18 months to be in compliance with his bill.
- We are still looking at a LED replacement of bulbs at the stadium. We are looking at some security lighting for the stadium since it is dark. We may be able to use the stadium lights at less wattage to light the stadium from dusk to midnight. There is a lead time of 8-12 weeks.
- The railing has been fixed behind the aux gym.
- We will need a new motor for the heat furnace at the stadium.

ADJOURNED

25-01-09

Following a motion by Ms. Tyler and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Ms. Tyler, Mr. Tsilimos,

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Mr. Bell, Mrs. Whitman and Mr. Hiscox. *Nays – none.* The President declared the meeting adjourned at 5:57 p.m.

 This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Reorganizational and Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, January 09, 2025.

PRESIDENT

TREASURER

TK Hiscox

Jennifer Coldsnow