OFFICE OF THE SUPERINTENDENT
HAYFIELD COMMUNITY SCHOOLS
HAYFIELD, MINNESOTA 55940

BOARD WORKSHEET

Mission:
To provide a safe learning environment that engages, challenges, and inspires students for life

Regular Meeting, 5:30 PM
Elementary Conference Room
Wednesday, August 14, 2024

1. Pledge of Allegiance

2. Call to Order: _____ PM

3. Roll Call

Tyler Anderson	(P) (A)	Curt Heydt	(P) (A)
Justin Holtan	(P) (A)	Chad O'Connor	(P) (A)
Heather Swygman	(P) (A)	Patrick Towey Jr	(P) (A)
Kathy Hegna Zelinske	(P) (A)	Gregg Slaathaug (Ex-Officio)	(P) (A)

4. Public Forum

5. Motion to approve the agenda

   MOTION _____ SECOND _____

   VOTE: _____

6. Administrators' Reports

   Jim Hecimovich, Interim High School Principal

   Kayla Stanton, Elementary Principal

   Scott Marine, Business Manager

   Gregg Slaathaug, Superintendent

7. ZED Update

8. _____ moved and _____ seconded, to approve the consent agenda as follows (pending review and discussion):

   A. Minutes from July 10, 2024 Board Meeting

   B. Disbursements
   July Payments: $939,045.76 Gross Payroll:$118,372.00

   C. Resignation: Kenzie Antczak, High School Physical Education/Health Teacher, effective immediately

   D. Employment:
   Rachel Bera, 4th Grade Teacher, Lane BA, Step 3 at $47,838.00 for the 2024-2025 school year
   Jill Otterbein, Elementary Office Manager, Lane C1, Step G at $21.22 per hour for the 2024-2025 school year
   Ashley Hallstrom, High School Paraprofessional, Lane B2-3, Step I at $18.01 per hour for the 2024-2025 school year
   Christine Demmer, Elementary Paraprofessional, Lane B2-3, Step I at $18.01 per hour for the 2024-2025 school year
   Nicole Sackett, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
   Elizabeth Woslager, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
   Brianna Gilbert, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
   Elizabeth Wacholtz, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
   Mallory Fjerstad, Elementary Paraprofessional, (Tuesdays & Thursdays), Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year

   E. Leave of Absence: Katherine Anderson, starting around October 13, 2024 through January 5, 2025

   F. HES & HHS Student Handbooks and Preschool Handbook for 2024-2025

   G. Employee Handbook for 2024-2025

   H. District Literacy Plan for 2024-2025

   I. Internal Controls Document

   J. Fall Coaches
   Adam Schroeder - Assistant FB - Step 11 - $5060
   Max Fenske - Assistant FB - Step 0 - $2860
   Kevin Bronson - JV FB - Step 4 - $3520
   Maurice McCabe - JH FB - Step 16 - $4455
   Sam Woslager – JH FB – Step 0 -$1430
   Kendall Olson - JV VB - Step 5 - $3685
   Donna Rutledge – C VB – Step 11 - $4565
   Danielle Masching - 8th VB - Step 10 - $2530

OPEN - 7th VB – Step X - $
Kelli Schmeling and Molly Heydt – Co-Head Cross Country - $2970 each

BJB Consulting Agreement from August 1, 2024, through June 30, 2025

K. Policy Updates
102 - Equal Educational Opportunity
204 - School Board Meeting Minutes
207 - Public Hearings
413 - Harassment & Violence and Harassment
416 - Drug and Alcohol Testing
418 - Drug-Free Workplace/Drug-Free School and Acknowledgement of Drug-Free Workplace/Drug-Free School Policy
419 - Tobacco-Free Environment
425 - Staff Development
503 - Student Attendance
509 - Enrollment of Nonresident Students
512 - School-Sponsored Student Publications and Activities
513 - Student Promotion, Retention, and Program Design
515 - Protection and Privacy of Pupil Records and Public Notice & Juvenile Justice system Request for Information
516 - Student Medication
521 – Student Disability Nondiscrimination
522 - Title IX Sex Nondiscrimination, Grievance Procedure and Process
532 - The Pledge of Allegiance
535 - Service Animals in School
601 - School District Curriculum and Instruction Goals
602 - Organization of School Calendar and School Day
603 – Curriculum Development
604 – Instructional Curriculum
606.5 – Library Materials (New Policy-Two Readings Required)
607 – Organization of Grade Levels
608 – Instructional Services – Special Education
609 – Religion
613 – Graduation Requirements
614 – School District Testing Plan
615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
619 – Staff Development for Standards
620 – Credit for Learning
624 – Online Learning Options
707 – Transportation of Students
708 – Transportation of Nonpublic School Students
709 – Student Transportation Safety Policy and Notification Forms
802 - Disposition of Obsolete Equipment and Material
806 - Crisis Management Policy

VOTE: _____

9. New Business

A. Motion to approve Kasey Krekling, Head Baseball Coach, Step 13 - $5390

MOTION _____ SECOND _____

VOTE: _____

B. Motion to approve Craig Selk, Co-Head Softball Coach, Step 12 - $2695 each and Travis Kauffman, Co-Head Softball Coach

MOTION _____ SECOND _____

VOTE: _____

C. Motion to approve Vince Reynolds, Co-Head Track Coach, Step 17 - $6132.50 each and Kellie Baker, Co Head Track Coach

MOTION _____ SECOND _____

VOTE _____

D. Motion to approve Kevin Bronson, Head Golf Coach, Step 8 - $4510

MOTION _____ SECOND _____

VOTE _____

E. Motion to approve Identified Official with Authority (IOwA)

Designation of an Identified Official with Authority for Education Identity Access Management
The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Board recommends to authorize Gregg Slaathaug, Superintendent, gslaathaug@hayfield.k12.mn.us, EDIAM user ID gslaathaug to act as the Identified Official with Authority (IOwA) and Lila Rehnelt to act as the IOwA to add and remove names only for Hayfield Public School District 0203-01.

MOTION _____ SECOND _____

VOTE _____

10. Motion to approve adjourning the meeting

MOTION _____ SECOND _____

VOTE: _____ TIME _____