

RECORD OF PROCEEDINGS

Minutes of Lisbon Exempted Village Board of Education

Regular Meeting

Thursday, June 20, 2024

The Regular Meeting of the Lisbon Exempted Village Board of Education was held in the conference room in the Board of Education Office at 317 North Market Street, Lisbon, OH 44432 at 5:00 p.m. on Thursday, June 20, 2024.

The meeting was called to order by the President, TK Hiscox.

The Opening Prayer was given by Tony Pawloski, Sr. Pastor, Rains of Grace Fellowship

The Pledge of Allegiance was led by the president.

The following members were present:

Mr. Charles Bell, Mr. TK Hiscox, Mr. James Tsilimos, Ms. Brittany Tyler and Mrs. Jennifer Whitman.

ADOPTION OF MINUTES

24-06-20

The minutes of the Regular Meeting held Thursday, May 23, 2024 were approved following a motion by Mr. Bell and a second by Mr. Tsilimos. On roll call the vote was:

Ayes – Mr. Bell, Mr. Tsilimos, Ms. Tyler, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

**AGENDA ADDITIONS, DELETIONS, CORRECTIONS
ADDITION**

RECEPTION OF VISITORS

24-06-20

Kyle Bing, Keith Edenfield, Dan Kemats, Roger Tullis, Mary Ann Greier, Gwen Weikert

CORRESPONDENCE

24-06-20

TREASURER’S REPORT

FINANCIAL REPORT

24-06-20-0105

Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the financial report of the treasurer. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVE PAYMENT OF LISTED BILLS

24-06-20-0106

Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved payment of the listed bills in the amount of \$925,181.36. On roll call the vote was: Ayes – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

FINAL APPROPRIATIONS

24-06-20-0107

Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the final appropriations for the fiscal year 2024. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

TEMPORARY APPROPRIATION

24-06-20-0108

Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved the temporary appropriation for the fiscal year 2025. On roll call the vote was: Ayes – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

TRANSFERS/ADVANCES

24-06-20-0109

Following a motion by Ms. Tyler and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education approved the transfers/advances as follows:

From General Fund (001) to:
Unclaimed Funds (022-9900) - \$614.37
Athletics (300-930A) - \$27,671.19

To General Fund (001) from:
Class of 2015 (200-928T) - \$3,364.80
Class of 2017 (200-928V) - \$2,625.01

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Class of 2018 (200-928W) - \$6,161.89
Class of 2019 (200-928X) - \$3,048.06
Class of 2020 (200-928Y) - \$2,583.06
Class of 2021 (200-928Z) - \$2,201.52
Class of 2022 (200-929A) - \$621.75
Class of 2023 (200-929B) - \$1,238.86

ADVANCE RETURN:
From PI (003) to General Fund (001): - \$173,000

On roll call the vote was: Ayes – Ms. Tyler, Mr. Tsilimos, Mr. Bell, Mrs. Whitman and Mr. Hiscox.
Nays – none. The president declared the motion carried

DISTRICT INSURANCE **24-06-20-0110**

Following a motion by Mr. Tsilimos and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the renewal of the District Building and Contents, General Liability, Crime Coverage, Inland Marine, Automobile Coverage, and \$5,000,000 Umbrella Coverage effective July 1, 2024 through June 30, 2025 with Liberty Mutual Insurance through Holloway Insurance, Inc. On roll call the vote was: Ayes – Mr. Tsilimos, Mr. Bell, Ms. Tyler, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

HRA RENEWAL **24-06-20-0111**

Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the renewal of the HRA with American Benefits Group effective August 1, 2024 through July 31, 2025. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

DATE OF NEXT REGULAR MEETING **24-06-20**

The date of the next regular meeting will be Wednesday, July 17, 2024, 5:00 p.m. in the conference room in the Board of Education Office at 317 N. Market St., Lisbon, OH 44432.

NEW BUSINESS

CONTRACT HEATING AND COOLING **24-06-20-0112**

Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education entered into a contract with Gardiner of Solon, Ohio for an Intelligent Service Agreement for \$16,272.00 per year effective July 1, 2024 through June 30, 2025 for operational support of the Heating and Cooling Systems for David Anderson Jr/Sr High School and McKinley Elementary School. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

FIRST READING OF STUDENT HANDBOOKS **24-06-20-0113**

Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved the first reading of the McKinley Elementary and David Anderson Jr/Sr High School Student Handbooks for the 2024-2025 School Year. On roll call the vote was: Ayes – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

SAFESCHOOLS **24-06-20-0114**

Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the Annual Subscription of the SafeSchools Online Staff Training System from August 1, 2024 through July 31, 2025 at a cost of \$978.59. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

EXTENDED TIME **24-06-20-0115**

Following a motion by Mrs. Whitman and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education resolved that the Lisbon Exempted Village Board of Education authorize the following days of extended time at the per diem rate established through the Master Agreement for the 2024-2025 School Year.

Mrs. Lisa Baker, Director of Student Services – 15 days
Mrs. Kella Haren, Nurse – 5 days

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Mrs. Melissa Kemats, Guidance – 8 days

On roll call the vote was: Ayes – Mrs. Whitman, Mr. Tsilimos, Mr. Bell, Ms. Tyler and Mr. Hiscox.
Nays – none. The president declared the motion carried.

AMBULANCE SERVICE FOR THE FOOTBALL SEASON 2024 **24-06-20-0116**

Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board entered into an agreement with North Star Critical Care for ambulance service for the Football Season of 2024. They have offered to donate their services to the school. On roll call the vote was: Ayes – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox Nays – none. The president declared the motion carried

ACCEPTED CERTIFIED RESIGNATION **24-06-20-0117**

Following a motion by Mr. Bell and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education accepted the resignation of the following certified staff:

Kyle Zimmerman – High School Choir/Band

On roll call the vote was: Ayes –Mr. Bell, Mr. Tsilimos, Ms. Tyler, Mrs. Whitman and Mr. Hiscox.
Nays – none. The president declared the motion carried.

THREE YEAR ADMINISTRATIVE CONTRACTS **24-06-20-0118**

Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education issued Three Year Administrative Contracts beginning August 1, 2024 through July 31, 2027 to the following:

Lynne Beech – Special Education Coordinator

Roger Tullis – Maintenance Supervisor

On roll call the vote was: Ayes –Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox.
Nays – none. The president declared the motion carried.

CLASSIFIED STIPENDS **24-06-20-0119**

Following a motion by Ms. Tyler and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education approved a classified stipend of \$7,000.00 per year to the following:

Sally Brammer – Administrative Assistant/EMIS Coordinator

Terry Woyan – Assistant Treasurer

On roll call the vote was: Ayes – Ms. Tyler, Mr. Tsilimos, Mr. Bell, Mrs. Whitman and Mr. Hiscox.
Nays – none. The president declared the motion carried.

DISTRICT ONLINE PROGRAM **24-06-20-0120**

Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the District Online Program agreement with Jefferson County Educational Service Center for the 2024-2025 School Year. On roll call the vote was: Ayes – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. Nays – none. The president declared the motion carried.

SECOND SEMESTER ONLINE INSTRUCTORS AND STIPEND **24-06-20-0121**

Following a motion by Mr. Bell and a second by Mr. Tsilimos, the Lisbon Exempted Village Board of Education established \$75.00 per student per course as the stipend for online instructors for the second semester 2023-2024 School Year and approve the following staff members:

Jon Burnell-21 students

Michael Miller-17 students

Jim Watt-12 students

Dave Crismon-9 students

Ashley Wallace-8 students

Natalie Vantilburg-16 students

Lauren Glenn – 9 students

Karly Rudibaugh-4 student

Beth Devine – 4 students

Becky McCullough – 4 students

On roll call the vote was: Ayes – Mr. Bell, Mr. Tsilimos, Ms. Tyler, Mrs. Whitman and Mr. Hiscox.
Nays – none. The president declared the motion carried.

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COALITION OF RURAL AND APPALACHIAN SCHOOLS **24-06-20-0122**
Following a motion by Ms. Tyler and a second by Mr. Tsilimos the Lisbon Exempted Village Board of Education approved services as a member of the Coalition of Rural and Appalachian Schools for the 2024-2025 School Year (July 1, 2024 through June 30, 2025) at the sum of \$364.00.: On roll call the vote was: *Ayes* – Ms. Tyler, Mr. Tsilimos, Mr. Bell, Mrs. Whitman and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

WEBSITE DESIGN AND UPKEEP **24-06-20-0123**
Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education entered into a contract with Finalsitedesign for website design and upkeep in the amount of \$4,800.00 from July 1, 2024 to June 30, 2025. On roll call the vote was: *Ayes* – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

CERTIFIED SUBSTITUTE RATE **24-06-20-0124**
Following a motion by Mr. Tsilimos and a second by Mr. Bell, the Lisbon Exempted Village Board of Education established \$110.00 a day for the rate of pay for certified substitutes for the 2024-2025 School Year. On roll call the vote was: *Ayes* – Mr. Tsilimos, Mr. Bell, Ms. Tyler, Mrs. Whitman and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

CAREER TECHNICAL EDUCATION OPT OUT **24-06-20-0125**
Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education resolved to opt out of providing career technical education to students enrolled in grades seven and eight for the 2024-2025 School Year. On roll call the vote was: *Ayes* – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

CUSTODIAL SERVICES **24-06-20-0126**
Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the hiring of Beth Helman for custodial services at the Board of Education office. On roll call the vote was: *Ayes* – Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

PERMANENT CLASSIFIED SUBSTITUTE **24-06-20-0127**
Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved Heidi Daily for a position of permanent substitute for the Food Service Department for the 2024-2025 school year. On roll call the vote was: *Ayes* –Mr. Tsilimos, Mrs. Whitman, Mr. Bell, Ms. Tyler and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

CERTIFIED RETIRE/REHIRE **24-06-20-0128**
Following a motion by Mr. Tsilimos and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved a retire/rehire certified limited one-year contract effective July 1, 2024 through June 30, 2025 to the following:
Beth Hiscox
Gifted Coordinator
Degree - Master 15
Step 0
\$43,191.00

On roll call the vote was: *Ayes* – Mr. Tsilimos, Mrs. Whitman, Mr. Bell and Ms. Tyler. *Abstain* - Mr. Hiscox. *Nays* – none. The president declared the motion carried.

APPROVE CERTIFIED CONTRACT **24-06-20-0129**
Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education approved a certified limited one-year contract for the 2024-2025 school year to the following:
Dominic Meyer
High School Band/Choir Director
Degree - Bachelor
Step 0
\$36,916.00

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Ayes – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried

SUPERINTENDENT’S REPORT

Mr. Siefke

- Mr. Siefke spoke highly of Mr. Tullis and all he does for the district.
- He stated all open positions have been filled.
- He stated he feels great about where the district is headed.

Mr. Bing

- The maintenance of the gym floors started today.
- New wall pads have been installed.
- Two students received scholarships for OHSA Board: Trevor Siefke and Eliza Baker.
- The athletic department is looking for scoreboard sponsors. Four of the original eight will renew. The other four sponsors will need replaced.
- The high school attendance was the best this year than it has been for a while. Chronic absenteeism was down to 9%. We now use Attendance K-12 program to help with this area.

Mr. Edenfield

- Mrs. Crawford kicked off the Science of Reading Professional Development.
- She is also trying to secure a grant for DAHS.
- Mr. Edenfield welcomed Mr. Meyer to the district.
- The online summer intervention program is up and running with 18 students participating.

Mr. Kemats

- Mr. Kemats reported that since the last Board meeting, the 5th grade went to Camp Frederick and had a social before they finished their last day at McKinley.
- There have been summer offerings for students. (STEM workshop with 30 kids attending)
- The staff has been busy with Professional Development.
- He stated that everything is going well.
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Mr. Tullis

- Mr. Tullis reported that the custodial staff is moving along with their summer work.
- The McKinley roof is completed. It only took one day to finish.
- The concrete project will start the first week of July.
- The replacement door for the weight room should be installed the second week of July.
- The new card reader should be installed in the next couple of weeks.

ADJOURNED

24-06-20

Following a motion by Mr. Tsilimos and a second by Ms. Tyler, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Mr. Tsilimos, Ms. Tyler, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the meeting adjourned at 5:49 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, June 20, 2024.

PRESIDENT

TREASURER

TK Hiscox

Jennifer Coldsnow