

# RECORD OF PROCEEDINGS

Minutes of Lisbon Exempted Village Board of Education

Regular Meeting

Thursday, December 14, 2023

The Regular Meeting of the Lisbon Exempted Village Board of Education was held in the conference room in the Board of Education Office at 317 North Market Street, Lisbon, OH 44432 at 5:00 p.m. on Thursday, December 14, 2023.

The opening prayer was given by Rev. John Hersh of the Tobin Center, Lisbon.

The meeting was called to order by the President, TK Hiscox.

The Pledge of Allegiance was led by the president.

The following members were present:

Mr. Charles Bell, Mrs. Martina Grimm, Mr. TK Hiscox, Mr. James Smith and Mrs. Jennifer Whitman.

## ADOPTION OF MINUTES

23-12-14

The minutes of the Regular Meeting held Thursday, November 09, 2023 were approved following a motion by Mrs. Grimm and a second by Mr. Smith. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Smith, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

## AGENDA ADDITIONS, DELETIONS, CORRECTIONS

**CORRECTION** ITEM VIII-K Approve athletic volunteers

## RECEPTION OF VISITORS/CORRESPONDENCE

23-12-14

Kyle Bing, Keith Edenfield, Dan Kemats, Roger Tullis, John Hersh, Gwen Weikart, Mary Ann Greier.

## TREASURER'S REPORT

### FINANCIAL REPORT

23-12-14-0242

Following a motion by Mr. Smith and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the Treasurer's Financial Report as written. On roll call the vote was: Ayes – Mr. Smith, Mrs. Whitman, Mr. Bell, Mrs. Grimm and Mr. Hiscox. Nays – none. The president declared the motion carried.

### PAYMENT OF LISTED BILLS

23-12-14-0243

Following a motion by Mrs. Grimm and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved listed bills for payment in the amount of \$ 1,125,492.46. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Bell, Mr. Smith, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

### NOW AND THEN CERTIFICATES

Following a motion by Mrs. Grimm and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education authorized a "Then and Now" Certificate for:

-Springfield Schools - \$4,090.01 for K Squared Marketing.

-Wells Fargo - \$4,675.00 for Copier Lease.

On roll call the vote was: Ayes –Mrs. Grimm, Mrs. Whitman, Mr. Bell, Mr. Smith and Mr. Hiscox. Nays – none. The president declared the motion carried.

### APPROVE ADJUSTED APPROPRIATIONS

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the following adjusted appropriations for FY24:

-Title 1 - \$336,369.98.

-Title IV-A - \$51,931.80.

On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, Mrs. Grimm, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

### DATE OF NEXT REGULAR MEETING

23-12-14

The date of the next regular meeting will be Thursday, January 11, 2024, 5:00 p.m. in the conference room in the Board of Education Office at 317 N. Market St., Lisbon, OH 44432.

## NEW BUSINESS

### APPOINT A PRESIDENT PRO TEM

23-12-14-0244

Following a motion by Mrs. Whitman and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved Jennifer Coldsnow as President Pro Tem for the Reorganizational Meeting in

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January, 2024. On roll call the vote was: Ayes – Mrs. Whitman, Mr. Bell, Mrs. Grimm, Mr. Smith and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **S.A. COMUNALE CO., ANNUAL INSPECTIONS**

**23-12-14-0245**

Following a motion by Mr. Smith and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education entered into a contract with S.A. Comunale Co., Inc., Warren, Ohio for annual inspection at McKinley Elementary and David Anderson Jr./Sr. High School for the period beginning January 1, 2024 through December 31, 2024 for the following services:

### **McKinley Elementary School**

Wet Sprinkler Inspection, Dry Sprinkler Inspection  
Backflow Test and Inspection - cost \$500.00.

### **David Anderson Jr./Sr. High School**

Wet Sprinkler Inspection and Fire Pump Test and Inspection  
Fire Alarm Test and Inspection – cost of \$1,100.00.

On roll call the vote was: Ayes – Mr. Smith, Mrs. Whitman, Mr. Bell, Mrs. Grimm and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **FIRST SEMESTER ONLINE INSTRUCTORS**

**23-12-14-0246**

Following a motion by Mrs. Grimm and a second by Mr. Bell, the Lisbon Exempted Village Board of Education established \$75.00 per student per course as the stipend for online instructors for the first semester 2023-2024 School Year and approved the following staff members:

Ashley Wallace – 7 Students

Jim Watt – 5 Students

Jon Burnell – 12 Students

Dave Crismon – 3 Students

Michael Miller – 10 Students

Natalie Vantilburg – 8 Students

Lauren Glenn – 4 Students

Karly Rudibaugh – 4 Students

On roll call the vote was: Ayes – Mrs. Grimm, Mr. Bell, Mr. Smith, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **DISTRICT NUTRITION COMPLIANCE REPORT**

**23-12-15-0247**

Following a motion by Mrs. Whitman and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the enclosed District Nutrition Compliance Report as adopted by the State of Ohio for both Nutrition and Food Safety. On roll call the vote was: Ayes – Mrs. Whitman, Mr. Smith, Mr. Bell, Mrs. Grimm and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **CERTIFIED CONTRACT**

**23-12-14-0248**

Following a motion by Mr. Smith and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education issued a certified contract effective the second semester of the 2023-2024 school year to the following personnel:

Kyle Zimmerman  
Band/Choir Director  
Degree - Bachelor  
Step 0  
\$19,377.27

On roll call the vote was: Ayes – Mr. Smith, Mrs. Whitman, Mr. Bell, Mrs. Grimm and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **CLASSIFIED RESIGNATION**

**23-12-14-0249**

Following a motion by Mr. Bell and a second by Mrs. Whitman the Lisbon Exempted Village Board of Education accepted the resignation of Christine Freeland, high school secretary, effective December 8, 2023. On roll call the vote was: Ayes – Mr. Bell, Mrs. Whitman, Mrs. Grimm, Mr. Smith and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **REASSIGNMENT OF CLASSIFIED TO DAHS**

**23-12-14-0250**

Following a motion by Mr. Smith and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved the reassignment of Lisa McCoy to the high school secretary position. On roll call the vote was: Ayes – Mr. Smith, Mrs. Grimm, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **REASSIGNMENT OF CLASSIFIED AT MCKINLEY**

**23-12-14-0251**

Following a motion by Mrs. Grimm and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the reassignment of Katrina Wallace to the McKinley Elementary

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secretary position. On roll call the vote was: Ayes – Mrs. Grimm, Mrs. Whitman, Mr. Bell, Mr. Smith and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **CLASSIFIED SEASONAL WORKER**

**23-12-14-0252**

Following a motion by Mr. Bell and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved Zane Tullis as a seasonal maintenance worker/helper, retroactive to December 4, 2023, upon receipt of all required paperwork. On roll call the vote was: Ayes – Mr. Bell, Mrs. Grimm, Mr. Smith, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **RESIGNATION OF ATHLETIC ADVISOR**

**23-12-14-0253**

Following a motion by Mrs. Grimm and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the resignation of Alexandria Kerchofer as Varsity Cheerleading Advisor. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Smith, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **ATHLETIC VOLUNTEERS**

**23-12-14-0254**

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the following volunteers upon receipt of all required paperwork:

Ryan Stauffer – Junior High Boys Basketball Volunteer

Emily Carr – Varsity Assistant Cheerleading Volunteer

Peyton Blackburn – Junior High Cheerleading Volunteer

On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, Mrs. Grimm, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **PROFESSIONAL DEVELOPMENT**

**23-12-14-0255**

Following a motion by Mrs. Whitman and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved the enclosed list of staff members who completed 3 Gifted Professional Development hours and issued a \$100 stipend to each for their participation. On roll call the vote was: Ayes – Mrs. Whitman, Mrs. Grimm, Mr. Bell, Mr. Smith and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **OSBA MEMBERSHIP DUES**

**23-12-14-0256**

Following a motion by Mr. Smith and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education approved the OSBA membership dues in the amount of \$4,519.00 for January through December, 2024. On roll call the vote was: Ayes – Mr. Smith, Mrs. Whitman, Mr. Bell, Mrs. Grimm and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **DONATION**

**23-12-14-0257**

Following a motion by Mrs. Grimm and a second by Mrs. Whitman, the Lisbon Exempted Village Board of Education accepted the following donation:

RAA Data Service      \$300.00      DAHS Class of 2027

On roll call the vote was: Ayes – Mrs. Grimm, Mrs. Whitman, Mr. Bell, Mr. Smith and Mr. Hiscox. Nays – none. The president declared the motion carried.

## **SUPERINTENDENT'S REPORT**

### Mr. Tullis

- He thanked Mr. Smith and Mrs. Grimm for their service.
- The tables and chairs are gone. The public and Columbiana schools took them the rest.
- There will be another shipment of desk and chairs in the spring.
- The outside lighting upgrade should be starting soon,
- He will tackle some projects over Christmas break.
- His crew will also do some additional cleaning in the buildings.

### Mr. Bing

- He thanked Mr. Smith and Mrs. Grimm for their services.
- The Tip Off Tournament was a success.
- The youth games will be taking place before tomorrow night's game.

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Mr. Edenfield

- He thanked Mr. Smith and Mrs. Grimm for their service and stated they will be missed.
- DAHS will be hosting McKinley tomorrow for a band performance.
- The last day of the nine weeks is Tuesday.
- There will be changes coming to diplomas and seals.

Mr. Kemats

- He thanked the board for their support and appreciated all the time Mr. Smith and Mrs. Grimm have put in.
- The playground should be completed this weekend.
- The PTO put on Santa's Workshop and will do something on Monday before break.

Mr. Siefke

- He gave the board updated enrollment figures.
- He gave them copies of the calendars for next school year.
- He wished everyone a Merry Christmas and Happy New Year.
- He presented Mr. Smith and Mrs. Grimm with a gift.

**ADJOURNED**

**23-12-14**

Following a motion by Mr. Smith and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Mr. Smith, Mrs. Grimm, Mr. Bell, Mrs. Whitman and Mr. Hiscox. Nays – none. The president declared the meeting adjourned at 5:34 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, December 14, 2023.

PRESIDENT

TREASURER

\_\_\_\_\_  
TK Hiscox

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Jennifer Coldsnow