

RECORD OF PROCEEDINGS

Minutes of
Lisbon Exempted Village Board of Education
Regular Meeting
April 17, 2023

The Regular Meeting of the Lisbon Exempted Village Board of Education was held in the conference room in the Board of Education Office at 317 North Market Street, Lisbon, OH 44432 at 5:00 p.m. on Monday, April 17, 2023.

The meeting was called to order by the President, T.K. Hiscox.

The Pledge of Allegiance was led by the president.

The following members were present:
Mr. Charles Bell, Mr. TK Hiscox, and Mr. James Smith.
Absent: Mrs. Martina Grimm and Mr. Gary Peruchetti

ADOPTION OF MINUTES **23-04-17**
The minutes of the Regular Meeting held Thursday, March 9, 2023, were approved following a motion by Mr. Bell and a second by Mr. Smith. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

AGENDA ADDITIONS, DELETIONS, CORRECTIONS **23-04-17**
None

RECEPTION OF VISITORS **23-04-17**
Lisa Baker, Lynne Beech, Kyle Bing, Sally Brammer, Rich Cole, Keith Edenfield, Mary Ann Grier, Steve Hlaudy, Dan Kemats, Kristen Kemp, Corey Rhodes, Sherry Spaite, Jill Thompson, Roger Tullis, Anthony Vantilburg, Natalie Vantilburg, Missy Walton, and Gwen Weikert.

STAFF SPOTLIGHT
Natalie Vantilburg was nominated and received a CORAS (Coalition of Rural and Appalachian Schools) Outstanding Middle School Teacher Award.

TREASURER’S REPORT

FINANCIAL REPORT **23-04-17-0056**
Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the financial report of the treasurer. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

APPROVE PAYMENT OF LISTED BILLS **23-04-17-0057**
Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved payment of the listed bills in the amount of \$980,890.22. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

ADJUSTED APPROPRIATION RESOLUTION **23-04-17-0058**
Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the Adjusted Appropriation Resolution for the fiscal year 2023. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

CLASSIFIED SALARY SCHEDULE FOR 2023-2026 **23-04-17-0059**
Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the Classified Salary Schedule for the 2023-2026 School Years. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

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DATE OF NEXT REGULAR MEETING **23-04-17**
The date of the next regular meeting will be Thursday, May 11, 2023, 5:00 p.m. in the conference room in the Board of Education Office at 317 N. Market St., Lisbon, OH 44432.

NEW BUSINESS
FIRST READING OF NEOLA POLICIES **23-04-17-0060**
Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the first reading of the following NEOLA Policies:

Policies	0131.1	Technical Corrections
	1615	Use of Tobacco by Administrators
	2114	Meeting State Performance Indicators
	2271	College Credit Plus Program
	2412	Homebound Instruction Program
	3120.09	Volunteers - Rescind
	3215	Use of Tobacco by Professional Staff
	4120.09	Volunteers - Rescind
	4215	Use of Tobacco by Classified Staff
	5310	Health Services
	5460	Graduation Requirements
	5512	Use of Tobacco
	5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
	6325	Procurement – Federal Grants/Funds
	7434	Use of Tobacco on School Premises
	7540	Technology and Networks
	7540.01	Technology Privacy
	7540.02	Web Accessibility, Content, Apps, and Services
	7540.03	Student Technology Acceptable Use and Safety
	7540.04	Staff Technology Acceptable Use and Safety
	8120	Volunteers
	8300	Continuity of Organizational Operations Plan
	8305	Information Security
	8315	Information Management
	8390	Animals on District Property
	8400	School Safety
	8420	Emergency Situations at Schools
	8462	Student Abuse and Neglect
	9160	Public Attendance at School Events
	9700.01	Advertising and Commercial Activities

On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

COPIER LEASE AGREEMENT **23-04-17-0061**
Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education entered into a Lease Agreement with Ricoh USA, Inc. for copiers for the three buildings for a term of five years effective August 1, 2023 through July 31, 2028. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

ONE YEAR LIMITED CLASSIFIED CONTRACTS **23-04-17-0062**
Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education issued one year limited classified contracts to the following staff members effective July 1, 2023 through June 30, 2024:

Linsey M. Petersen – Preschool Aide
Katrina Wallace – Preschool Aide

On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

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TWO YEAR LIMITED CLASSIFIED CONTRACTS **23-04-17-0063**

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education issued two year limited classified contracts to the following staff members effective July 1, 2023 through June 30, 2025:

Deborah Ford – Instructional Aide
Jody Graham – Cafeteria
David Haught - Custodian
Daniel Helman - Custodian
Deona Lange – Cafeteria
Bruce K. Leake – Bus Driver
Brian Lowther – Custodian
Lisa McCoy - Secretary
Adalee Moore – Custodian
Matthew Phillips – Bus Driver
Victoria Pierson – Instructional Aide
Glenna Rader – Bus Driver
Jordan Taylor – Custodian

On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

CHARGES FOR THE 2023 MOWING SEASON **23-04-17-0064**

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education entered into a contract with Hayes Lawn Care, Lisbon, Ohio for the District Lawn Mowing Services at the attached charges for the 2023 mowing seasons retroactive to April 10, 2023. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

STUDENT ACCIDENT INSURANCE FOR 2023-24 SCHOOL YEAR **23-04-17-0065**

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the Holloway Insurance Agency to provide Student Accident Insurance for the 2023-24 School Year. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

BOND FOR THE TREASURER **23-04-17-0066**

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved Jennifer Coldsnow as the Treasurer of the Lisbon Exempted Village School District, Lisbon, Ohio, to be bonded in the penal sum of Sixty Thousand Dollars (\$60,000.00) for the term beginning April 5, 2023 and ending April 5, 2024 by Auto-Owners Mutual Insurance Company, Lansing, Michigan. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

RETIREMENT OF THE ADMINISTRATIVE ASSISTANT **23-04-17-0067**

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the retirement of Patricia Smith the Administrative Assistant to the Superintendent effective July 31, 2023. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

REASSIGNMENT FOR THE ADMINISTRATIVE ASSISTANT POSITION **23-04-17-0068**

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education reassigned the high school secretary, Sally Brammer to the position of the Administrative Assistant to the Superintendent at the appropriate step on the Classified Administrative Salary Schedule effective August 1, 2023 through July 31, 2024. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

MASTER THREE YEAR CERTIFIED CONTRACT **23-04-17-0069**

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village

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Board of Education ratified the enclosed three year certified contract, effective July 1, 2023 through June 30, 2026 with the Lisbon Education Association. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

ONE YEAR LIMITED CERTIFIED CONTRACTS **23-04-17-0070**
Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education issued one year limited certified contracts to the following Intervention Specialists effective July 1, 2023 through June 30, 2024:

Sherry Spaite – Grades K-5
Degree - Bachelor
Step 3 - \$40,878.00

Gretchen Kalinay – Grades 6-8
Degree – Master
Step 10 - \$59,606.00

Melissa Walton
Degree - Master
Step 9 - \$57,625.00

On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

ONE YEAR LIMITED CLASSIFIED CONTRACTS **23-04-17-0071**
Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education issued one year Limited classified contracts to the following Intervention Specialist Aides effective July 1, 2023 through June 30, 2024:

Richard Cole – Grades K-5
\$19.19 an Hour

Jill Thompson – Grades 6 -8
\$20.30 an Hour

Kristen Kemp – Grades 9-12
\$20.30 an Hour

On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

RESIGNATIONS OF THE CERTIFIED STAFF **23-04-17-0072**
Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education accepted the resignations of the following teachers:

Elana Brownfield – Art Instructor – Grades 6-12 – effective May 26, 2023
Kelly House – 5th Grade English Teacher – effective July 1, 2023

On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

CLASSIFIED SUBSTITUTE **23-04-17-0073**
Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the following as classified substitute for the 2022-2023 School Year upon receipt of all required paperwork:

Jeffrey Karnes - Custodian

On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

EDUCATION ALTERNATIVE AND TRANSPORTATION SERVICES **23-04-17-0074**
Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village

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Board of Education approved an agreement with Education Alternatives retroactive to March 27, 2023 through June 30, 2023 for the Vision Quest Program at a cost of \$172 per day for a Lisbon Student according to the student's Individualized Education Plan and approve transportation services for \$168 round trip per day for the student. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

SEASONAL CUSTODIANS

23-04-17-0075

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education established the position of part time seasonal custodian at a rate of \$12.00 an hour and approve the following personnel for this summer beginning May 30, 2023, not to exceed 25 hours per week:

Valerie Hochmann
Deona Lange
Angela Smith

On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

PAINTING AT DAVID ANDERSON JR/SR HIGH SCHOOL

23-04-17-0076

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the proposal from Youngstown Painting and Decorating, LLC. for \$5,450.00 to paint restrooms and the auditorium lobby at David Anderson Jr./Sr. High School. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

SUPERINTENDENT'S REPORT

Mr. Tullis

- The transition to cooling season has gone well with a little adjustment here and there.
- Busy time of the year with the Prom and Graduation.
- The custodians have a list of items to do over the summer.

Mr. Kemats

- McKinley finished all Art & Music Programs before Spring Break.
- Last Friday was the half way point for the last nine weeks.
- State Testing began today April 17, 2023. English this week followed by Math & Science.
- The kids will go to see a play next week at the Playhouse.
- First Grade is putting on the Donut Shoppe to learn about economics.
- We have received Math & Reading Supplies through a grant

Mr. Edenfield

- The speaker we had the day before spring break was very beneficial for the students.
- Testing will be complete by next week.
- The Awards Banquet is April 24th.
- The Spring Band Concert is May 2nd.
- The Prom is May 5th.

Mr. Bing

- Baseball, Softball and Track are in full swing.
- Senior Night for Baseball and Softball is April 28th.
- AAU has been going on for the majority of April.
- The Beck Family will donate three trees to be planted at the Station in front of the ticket booth.
- The football record board is up in the hallway with the other sports.

Mr. Siefke

- April has been super busy with teachers, contracts, special education, and testing.
- It is hard to believe the last observations will be this week.

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- He stated that he appreciates everyone in the room for what they have done.
- He thanked Mrs. Beech for her vision for the Special Education Departments.

EXECUTIVE SESSION 23-04-17

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education moved into Executive Session to consider the employment of a public employee or official at 5:38 p.m. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education reconvened from Executive Session at 6:29 p.m. with no action taken. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, and Mr. Peruchetti. Nays – none. The president declared the motion carried.

ADJOURNED 23-04-17

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The President declared the meeting adjourned at 6:30 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Monday, April 17, 2023.

PRESIDENT

TREASURER

T.K. Hiscox

Jennifer Coldsnow