

## **MASTER AGREEMENT**

### **BELLIN COLLEGE & COLLEGE OF MENOMINEE NATION**

This Agreement is between Bellin College (hereinafter referred to as "BC") and College of Menominee Nation (hereinafter referred to as "CMN").

WHEREAS, BC is a private, non-profit, independent, nonsectarian health science college, located in Green Bay, Wisconsin.

WHEREAS, CMN is a public, non-profit, land grant independent college, located in Keshena, Wisconsin.

WHEREAS, CMN students intending to enroll in the BC Bachelor of Science in Nursing degree program have the option to satisfy general education coursework at CMN.

WHEREAS, both parties have agreed to establish an Operational Plan that will meet the educational needs of students intending to enroll in the BC Bachelor of Science in Nursing degree program through CMN.

NOW THEREFORE, it is agreed that:

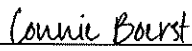
1. BC shall have full responsibility for planning and executing the Bachelor of Science Nursing degree program including programming, administration, curriculum design and content, faculty administration, and criteria for student achievement. BC shall have full accountability and responsibility to maintain the quality and appropriateness of the baccalaureate program of studies offered. CMN shall have full responsibility for planning and executing the majority of general education courses that fulfill the general education requirements for a BC Bachelor of Science in Nursing program.
2. CMN students intending to apply for the BC Bachelor of Science in Nursing degree program shall enroll in a biological and physical science major at CMN to satisfy general education requirements. CMN enrollment is subject to standard admission procedures and criteria.
3. The Chief Academic Officer (CAO) Office at CMN and CAO Office at BC will work cooperatively to develop an Operational Plan to facilitate and implement the terms of this Master Agreement. The Operational Plan will include a discussion of the responsibilities of each institution, issue resolution, and any other matters pertaining to the oversight of all aspects of the Agreement. Upon acceptance of the Operational Plan, it shall become a part of this Agreement and shall be incorporated by reference.
4. This Agreement applies to CMN students seeking admission to the Bachelor of Science in Nursing degree program at BC.

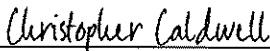
This document, recognized as the Master Agreement, represents a good faith agreement between BC and CMN to offer a nursing program in the best interest of students.

This Master Agreement replaces and supersedes any previous agreement between BC and CMN.

**BELLIN COLLEGE**

**COLLEGE OF MENOMINEE  
NATION**

DocuSigned by:  
  
\_\_\_\_\_  
Connie Boerst, EdD, RN  
President/CEO

DocuSigned by:  
  
\_\_\_\_\_  
Christopher Caldwell, PhD  
President

4/14/2025  
\_\_\_\_\_  
Date

4/14/2025  
\_\_\_\_\_  
Date

## **OPERATIONAL PLAN**

### **BELLIN COLLEGE & COLLEGE OF MENONINEE NATION**

This Operational Agreement is designed to facilitate the coordination between the two institutions for students who desire to enroll in Bellin College's Bachelor of Science in Nursing (BSN) program: the Transfer Option or the 15 Month Option.

#### **Bachelor of Science in Nursing (BSN) Program**

##### **Transfer Option**

Applicants to the Transfer Option must have completed all Bellin College (BC) requirements with a minimum GPA of 3.0 in transfer courses. Only courses from an accredited institution with a grade of "C" or better are acceptable. Grades of "C-", "C/D", "D" or "F" are not acceptable. Students complete the BSN degree in two (2) years, including summer sessions. Classes start annually in the fall semester or spring semester.

##### **15 Month Option**

Applicants to the 15 Month Option must have completed at least fifty-six (56) required general education credits and have a minimum GPA of 3.0 in transfer courses. Only courses from an accredited institution with a grade of "C" or better are acceptable. Grades of "C-", "C/D", "D" or "F" are not acceptable. Students complete the BSN degree after 15 months of academic coursework. Classes start each year in January and summer (typically the day after Memorial Day) as noted on the academic calendar posted on the BC website.

#### **ADMISSION of STUDENTS to BC from CMN**

Students seeking admission to BC must follow the standard BC application process and procedures. Applicants must meet the criteria for admission at BC. Separate college application forms for each college will be used for admission to both institutions.

Science course credits will not be divided to meet more than one requirement. Any course outside of the natural sciences may be split to satisfy two requirements provided one is the upper-level requirement. Minimum credit distributions must be met prior to splitting of course credits.

The writing requirement can be fulfilled by writing intensive coursework. BC will require that a student provide confirmation that they completed a course section identified as a writing intensive course. Splitting of course credits to satisfy the writing requirement is acceptable. For example, the diversity requirement may be split to meet three credits of diversity and one credit of writing as long as the minimum credit distributions are met.

Applications will be accepted one year prior to the class start date (see BC website for detailed dates). BC will accept applications for each of the enrollment terms until our target enrollment numbers are met. CMN applicants must meet the BC admission criteria and meet the predetermined application deadlines as established. If there are seats available after the application deadlines, then CMN students are welcome to apply until the BC enrollment maximum numbers are met. Applications are processed on an annual basis and do not carry over to the next year. Non-admitted applicants must reapply.

### **Transfer Option**

- **CMN seats available for the BC BSN:** Accepted until target enrollment number is met.
- **Notification of prospective student from CMN to BC:** The CMN Advisor will contact the BC Assistant Director of Enrollment Management at the time a prospective or current CMN student expresses interest in the CMN/BC agreement.
- **Applications and application deadlines can be found on the BC website:** See BC website for dates (<http://www.bellincollege.edu>)

**General Education Courses:** Fifty-six (56) credits to be completed while attending CMN (or elsewhere with prior approval by CMN). Any Advanced Placement or general education courses taken prior to enrollment at CMN will be reviewed by BC for acceptance. (See BSN Transfer Option admission criteria). Required Bellin College courses not offered through CMN may be taken at Bellin College or elsewhere with approval.

**Nursing Courses:** Nursing courses are offered through Bellin College, Green Bay, WI.

### **15 Month Option**

- **CMN Seats available:** Accepted until target enrollment number for the January or June entry date until maximum cohorts are met.
- **Notification of prospective student from CMN to BC:** The CMN Advisor will contact the BC Assistant Director of Enrollment Management at the time a prospective or current CMN student expresses interest in the CMN/BC agreement.

**General Education Courses:** Fifty-six (56) credits of general education courses to be completed or “in process” at the time of application to BC. To be taken at CMN (or elsewhere with prior approval by CMN). Any general education courses taken prior to enrollment at CMN will be reviewed by BC for acceptance. All general courses must be completed before the start date of the cohort.

**Nursing Courses:** Nursing courses are offered through Bellin College, Green Bay, WI.

**CMN Transfer Option / 15-month Option Admission Criteria**

Applicants to the Transfer Option must have completed all requirements, have a minimum GPA of 3.0 in transfer courses, and no grade lower than a “C” in required general education courses. A minimum of 47 credits for the fall BSN transfer option and 41 credits for the spring transfer the CMN transfer option of the 56 general education credits must be completed and all 56 credits general education credits must be completed for the 15-month option. Students should not repeat a required course more than one time; however, this requirement would be evaluated on a case-by-case basis-

Bolded requirements are to be completed prior to entry. The following 56 general education credits are required for degree completion:

<b>Min. Credits</b>	<b>REQUIREMENTS:</b>
16	Natural Sciences
	<b>Anatomy and Physiology I</b>
	<b>Anatomy and Physiology II</b>
	<b>Chemistry</b>
9	<b>Microbiology</b>
	Social Sciences
	<b>Human Development</b>
	<b>Psychology</b>
6	Social Studies Elective
	Humanities
	Philosophy/Ethics
20	Humanities Elective
	Breadth Requirements
	<b>Statistics</b>
	Business
	Diversity
	<b>Communication</b>
	<b>Writing***</b>
	<b>Math****</b>
<b>Medical Terminology</b>	
<b>Nursing Assistant</b>	
6+	General Electives** Student must total 56 credits
<b>56</b>	<b>Total Credits</b>

Credits from non-semester schools will be converted.

- \*\* One 3 credit course in an elective area must be completed at the upper level.
- \*\*\*If a student has completed a prior bachelor's degree, the Writing Requirement is satisfied.
- \*\*\*\*Math Requirement must be satisfied with Applications of Contemporary Mathematics, appropriate score on placement exam, or higher-level math course.

Students will need to meet the minimum general education credit requirement to obtain a Bellin College degree.

A credit evaluation will assist in determining eligibility for this option. A Bellin College Admissions Counselor will assist in outlining a plan to fulfill the remaining general education credits that are required.

The Credit Evaluation and GPA calculation will include the courses listed in the above chart.

Official admission is contingent upon receipt of any official transcripts (if courses are in progress at the time of application).

Meeting the minimum program requirement does not guarantee admission.

### **ADMISSION PROCEDURES - NURSING**

1. Once a student declares an interest in applying for nursing, the CMN Advisor will contact the Assistant Director of Admissions and Enrollment at BC. The student will set up a meeting with the BC Assistant Director of Admissions and Enrollment to discuss the application procedure and admissions criteria.
2. If the prospective student meets the BC admission criteria of the program the prospective student will progress. If a prospective student does not meet these BC admission criteria, then the student will be asked to remediate the GPA/coursework before progressing.
3. The CMN Advisor and BC Assistant Director of Admissions and Enrollment will collaborate on an Official Credit Evaluation (at no cost to the student) for acceptance, any Advanced Placement or other college credits have been earned. The credit evaluation will assist in determining admission eligibility and aid as a course planning tool. The CMN Advisor will receive copies of all credit evaluations provided to the prospective student.
4. If the credit evaluation reveals that the prospective student does not yet meet the required coursework criteria for admission, then the CMN Advisor and BC Assistant Director of Admissions and Enrollment will collaborate to outline a Program of Study that identifies the courses needed.
5. CMN students will apply to BC as directed by the application dates noted on the BC website. Standard BC admission criteria processes will be followed. The student must submit the BC application for admission, all applicable transcripts, and three references. After review, if the applicant meets BC admission criteria, an admission interview occurs if applicable. All

health, and background requirements, and other criteria must be met before admission is final. All requirements must be submitted within the designated application deadlines listed on the letter of acceptance.

6. For students in the process of taking general education courses, the CMN Advisor will coordinate the sending of an official transcript to the BC Admissions Office at the end of each semester. The Program of Study/official transcript will be reviewed to assure that the student is on track and meeting the required Grade Point Average (GPA) of 3.0, with “C” or better in all required courses. If the student does not successfully maintain the Program of Study requirements, then a seat will no longer be held for this student.

### **Registration and Transcription**

A prospective student, who has completed college course work before applying to CMN or BC at an institution other than CMN, will have a credit evaluation completed by BC to determine if any courses are transferrable.

Once a student is enrolled at CMN, courses taken by the student at another institution must be pre-approved by CMN and BC to assure the course meets the required BC transfer course criteria.

### **Financial Aid and Full Time Enrollment**

Financial aid and billing for students admitted to the pre-nursing program are processed through CMN for full-time students. If students are not full time, they are not eligible for CMN scholarship and grant dollars. Once students complete their time at CMN and enroll in the BC 15-Month Option or Transfer Option, BC will process student financial aid and bill students accordingly.

### **Courses**

BC is responsible for determining which courses at CMN will be required as part of the total BC curriculum. BC students are required to meet all prerequisites for CMN courses required in the BC curriculum. The CMN Coordinator/Advisor will provide the BC Director of Admissions and Enrollment with course syllabi for all courses utilized in the CMN pre-nursing. BC will give credit for approved courses taken at CMN when the instructional time and content are comparable to the curriculum requirements. CMN students intending to enroll in nursing options are required to meet all BC program prerequisites.

### **Communication Between the Two Institutions**

Any changes in the policies, regulations, procedures, or conditions at either institution, which affect this Agreement, are communicated to the appropriate officials at the other institution in a timely manner.

This Operational Plan is reviewed and renewed every two years unless a review is requested by administrative staff of either institution in the interim.

**BELLIN COLLEGE**

Signed by:

*Mark Bake*

Mark Bake, EdD, RTR, CT  
Chief Academic Officer

4/14/2025

Date

DocuSigned by:

*Connie Boerst*

Connie J. Boerst, EdD, RN  
President

4/14/2025

Date

**COLLEGE OF MENOMINEE  
NATION**

DocuSigned by:

*Geraldine Sanapaw*

Geraldine Sanapaw, MBA  
Chief Academic Officer

4/14/2025

Date

DocuSigned by:

*Christopher Caldwell*

Christopher Caldwell, PhD  
President

4/14/2025

Date