

PTA Meeting Agenda

December 3, 2025 - 7pm at Crafton Elementary School Library

In Attendance: Megan Thomas, Tami Coppler, Edith Adamson, Samantha Walsh, Charlotte Blue, Olesea Sizemore

Meeting called to order at 7:02PM

Welcome and Call to Order

– Crafton PTA Focus - Our focus is to encourage and support a positive school environment with our students, staff, families and community as we strive to advocate for programs and policies that nurture students and education. We do this by volunteering our time while sponsoring and funding programs that enhance the educational and social experiences of all Crafton students.

President's Report - Megan Thomas

- Motion to approve November Meeting Minutes
 - Motion to approve: Tami Coppler
 - Second: Charlotte Blue
- Wheel of Names drawing for Safari Tickets
 - Winner is Missy Berkhouse
- Update from Superintendent Forum- Carnegie updates, PSSA update
 - Spoke to Carnegie reno starting in May, project decreased in funding a bit because they took some things away to ensure they were within budget for the two year project
 - High School Curriculum updates being made
 - High School is starting a weekly E-Blast
 - PSSA Updates: District is still moving forward with 3 Field Trip recommendation for K-2 grades, Sign Up Genius will be set up within the next month to hopefully get enough volunteers
- General updates regarding events in school, family events, and fundraisers
- Discuss Valentine's Gram with scented pencils or other non-food items
 - Executive Board would like PTA member feedback on this idea
 - Maybe this is something the Valentine's Day Party Committee could decide on
- Review Nomination Committee Timeline
 - Review General Timeline
- Share recent event photos
 - Update from November:
 - Joe from Rotary will be our DJ, free of charge, for our Valentine's Dance
 - Vote to reallocate funds from the Reptile Assembly was approved, \$300 check will be sent to the Crafton Free Store
 - First Free PTA Movie Night will be this Friday! Showing Home Alone, doors open at 6:00PM, movie will begin at 6:30PM
 - Jingle Bell Junction has been rescheduled to 12/10 and 12/11
 - Winter Party will be here at school on 12/19

- We are collecting gift cards and cookie donations for our bus drivers and crossing guards
- Early dismissal on 12/23 was changed from 12:30PM to 11:30AM
- There are District website updates:
 - New Communication Method
 - School Board Communication Process

Vice President's Report - Edith Adamson

– Volunteer opportunities

- If ANYONE needs help signing up please contact Edith, she is willing to do 1:1s with anyone interested in volunteering
- Upcoming volunteer needs:
 - Jingle Bell Junction (sorting and setup)
 - Winter Party

Treasurer's Report (see attached) - Tami Coppler

– Budget overview and updates

Principal's Report - Dr. Roberto

– December 23 - Early Release at 11:30am - students will have breakfast but not lunch

– FID - Students must use the link provided to them via their school email to report their attendance for the day. This link will only be active on the day of the cancellation.

Students will have seven days to complete the learning activities and return them to their classroom teacher. Students in grades K-2, should have received hard copy materials and activities from their classroom teacher for at least three days of instruction. Students in grades 3-6 should log onto Google Classroom to access learning materials for the day from each of their teachers. Learning activities will be available to students in grades 3-6 by 10:00 AM. Teachers will be available for office hours in Google Classroom between 12:50 PM and 2:07 PM.

- Q: Why wasn't the link sent out like it normally is? Parents feel younger students should NOT have to be responsible for checking their email from home for this.

– Students still go outside for recess in the cold winter months so students need to be dressed appropriately and have the appropriate outdoor gear. If any student need coats/hats/gloves, parents may reach out to Dr. Roberto or Mr. Politi as the school has items available.

6th Grade Committee Reports - Courtney Bonnet & Courtney Lawton

– Pierogi sales was successful, thank you to everyone who participated!

– Winter comp-u-solve breakfast donations are up on Crafton 6th Grade Signupgenius

Coordinator Updates

– Winter Party - Erin Zimmerman

- Similar format to 2024 Winter party
- Bringing back the Bubble House
- Adding a couple different games

- Italian Ice for snack
 - Q: Is there a list of dyes for this?
 - A: We are not sure, Megan will inquire
- Requesting wrapping paper from parents to wrap more boxes for “shelter” during the “snowball fight” and boxes as well
 - Q: Do we need more snowballs?
 - A: We don’t think we need more snowballs, but maybe a few more buckets to put the snowballs in

Upcoming Dates to Remember (monthly calendar - see attached)

– Not getting our weekly emails? Email us to be added at craftonelementarypta@gmail.com

Parent Feedback / Open Discussion

– Opportunity for questions, suggestions, or concerns

- Q: With the paint chipping badly is that something we will have to repurchase?
- A: The playground needs repainted each year, so we decided we will wait until next year to repaint, as we normally would.
- Q: When putting up the Bulletin Board, someone asked if we wanted to handle the Boards across the hall. Can we do something there? Maybe have it cover the course of the year so we aren’t obligated to change it monthly.

Adjournment

December 2025

PTA Updates

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 	2 	3 PTA DAY Dress Up Holiday Pk \$2 Donation PTA Meeting 7p @ Crafton Elem.	4 Mad Science After School 3P-4P 	5 Home Alone Free Movie Night 6P @ Carlyncoe High School 	6
7	8	9	10 Jingle Bell Junction 	11 Jingle Bell Junction Mad Science After School 3P-4P	12	13
14	15	16 Jan Birthday Shout Outs Due \$5 Fee 	17	18 Cookie and Gift Card Donations Due Tomorrow	19 	20
21	22 Coloring Contest Sent Home - Due January 5 	23 Early Dismissal at 11:30am 	24 	25 	26 	27
28	29 	30 	31 			

December 2025 Treasurer's Report

PTA Account

Account balance as of 11/22/2025: \$13,012.38

- Checks uncashed: \$200
- \$800 withdrawn for cash box start ups for December PTA events

November Profits (\$1,391.81)

- Hoagie Sale: \$739.50
- Skate Night: \$2.91
- Spirit Wear: \$345
- Primanti's Giveback Day: \$144.40
- Safari Ticket Raffle: \$70
 - This will go up because more tickets were sold after this was calculated
- Fitfeine Giveback Day: \$55
- December Birthday Shout Outs: \$35

November Expenses (\$369.59)

- Supplies for teachers in Need: \$29.59
- Custodian Retirement Gifts: \$100
- Halloween Party Snacks: \$200
- Mad Science Tuition (In School Program Support): \$40

6th Grade Account

- Balance as of 11/22/25: \$2,817.62 (*\$990 in uncashed checks)
 - Profits: \$844 (Pierogi sale)

Project Playground Account

- Balance as of 11/22/25: \$3,946.50

PTA Expenses 2025-2026 Review To Date

Expense Name	Expense	Budget Amt	Actual Amt	Over/Under	
K-5 Field Trip	Field Trip	\$4,500.00		\$4,500.00	\$15 per student
Jingle Bell Junction	Program	\$2,500.00		\$2,500.00	
Heinz History Center Field Trip Transportation	Field Trip	\$2,100.00		\$2,100.00	
Holiday Parties & Classroom Snacks	Program	\$1,950.00		\$1,950.00	
Fun Day T-Shirts	Program	\$1,800.00		\$1,800.00	
Staff Appreciation Gifts	Program	\$1,800.00		\$1,800.00	Back to school gifts, monthly appreciation (\$50/month reimbursement), Fall & Spring staff lunch
6th Grade Field Trip	Program	\$1,500.00		\$1,500.00	
K-6 Regular Field Trip Transportation	Field Trip	\$1,500.00		\$1,500.00	
Fun Day	Program	\$1,000.00		\$1,000.00	
Talent Show	Program	\$900.00		\$900.00	
School Supplies for Teachers in Need	Program	\$800.00		\$800.00	\$30 available to each teacher until gone
Kindergarten T-Shirts	Program	\$700.00	\$508.75	\$191.25	
Reptile Show	Program	\$600.00		\$600.00	
PTA Recognition Gifts	Program	\$450.00		\$450.00	ex highest sellers of fundraisers, PJ drive pizza, Souper Bowl Winner Pizza, Retirement gifts, Playground popsicles, summer snow cones, new years coloring contest winners, Scavenger hunt
Special Education Field Trip	Field Trip	\$450.00		\$450.00	\$15 per student
In School Program Support	Program	\$400.00		\$400.00	ex PTA buys leftover giving tree items, tuition for after school programs
Insurance & Gambling License	Overhead	\$400.00	\$365.00	\$35.00	
Miscellaneous	Overhead	\$375.00		\$375.00	
6th Grade Wall Tiles	Program	\$350.00	\$464.68	-\$114.68	
3rd Grade Symphony Field Trip Transportation	Field Trip	\$300.00		\$300.00	
End of Year Kona Ice for Students	Program	\$300.00		\$300.00	
Treasure Box Prizes	Program	\$300.00		\$300.00	
Bingo	Program	\$250.00	\$189.42	\$60.58	
Babysitting (meetings)	Overhead	\$200.00		\$200.00	
Fall Family Reading Night	Program	\$200.00	\$201.93	-\$1.93	
Movie Night	Program	\$200.00		\$200.00	
PTA Trainings	Overhead	\$200.00		\$200.00	
Spring Family Reading Night	Program	\$200.00		\$200.00	
Walk a Thon	Program	\$200.00		\$200.00	
Meet the Teacher Night	Program	\$150.00		\$150.00	
Read Across America Week	Program	\$150.00		\$150.00	
Swim Night	Program	\$120.00		\$120.00	
Bulletin Board	Program	\$100.00		\$100.00	
Garden Club K-6 Program Support	Program	\$100.00		\$100.00	
Red Ribbon Week	Program	\$100.00		\$100.00	
School Supplies for Students in Need	Program	\$100.00		\$100.00	
Back to School Night	Program	\$50.00		\$50.00	
Bank Fees/Checks	Overhead	\$50.00		\$50.00	
Chalk The Walk	Program	\$45.00		\$45.00	

Babysitting - Monthly Meeting (\$200)		
Month	Name	Amount
September	N/A	\$0.00
October	Adamson	\$20.00
November	N/A	\$0.00
December		
January		
February		
March		
April		
May		
	Total	\$20.00

PTA Recognition Gifts (\$450)		
Items	Date	Amount
Summer Snow Cone Supplies	7/13	57.16
Back to School Popsicles	8/8	\$11.98
		\$69.14 Total

Staff Appreciateion Gifts (\$1,800)		
Item	Date	Price
Teacher Back to School Snacks	7/31	\$62.15
Teacher Welcome Breakfast	8/21	97.34
Teacher Back to School Coffee	8/22	297.00
		\$394.34 Total

Miscellaneous (\$375)			
Name	Date	Price	
Skate Night Glow Items	11/4	\$37.01	
Custodian Retirement Gifts	11/8	\$100.00	
		\$137.01	Total