

PTA Meeting Agenda

November 5, 2025 - 7pm at Crafton Elementary School Library

In Attendance: Megan Thomas, Tami Coppler, Edith Adamson, Samantha Walsh, Judith Marks, Olesea Sizemore, Michele Kish, Tamara Kemmler

Online: Missy Berkhouse

Meeting called to order at 7:04 PM

Welcome and Call to Order

– Crafton PTA Focus - Our focus is to encourage and support a positive school environment with our students, staff, families and community as we strive to advocate for programs and policies that nurture students and education. We do this by volunteering our time while sponsoring and funding programs that enhance the educational and social experiences of all Crafton students.

President's Report - Megan Thomas

- Motion to approve October Meeting Minutes
 - Motion to approve Michele Kish
 - Second Judy Marks
- Thank you for Bingo Night volunteers, donations, and attendees
 - Did receive some feedback which will be considered next year
 - More prizes, prize table, 20 \$10 gift cards, no more tie breakers, 5 games not enough, 10 games too many
- General updates regarding events in school, family events, and fundraisers
 - FitFeine giveback was \$100
 - Opportunity for teachers to put in an order so some teachers did do that
 - Halloween assembly feedback:
 - Kids enjoyed it but staff thought maybe not enough sessions (too many kids per session)
 - General consensus is dance party would be a better option so we might want to consider this for Valentine's Day
 - Megan will reach out to Joe from the Rotary to see if we can use his services again
- Discuss funds budgeted for Reptile Show: Motion to reallocate funds and vote via email
 - Pittsburgh Zoo will be coming to facilitate a reptile show and we are able to use our "SEEDS" program points that have been building for years now, so the assembly is FREE!
 - Motion to reallocate the \$600 that was originally set aside for the Reptile Show
 - Ideas:
 - Allocate some of the funds to be donated to the Free Store
 - Put the money towards Project Playground
 - Teacher
 - We will send a vote out for the Free Store donation amount:
 - \$100

- \$200
 - \$300
 - Motion to approve: Tamara
 - Second: Judy
- Update from Superintendent Forum
 - If you have a child in K-2 it is highly recommended to go to the next Superintendent forum to voice opinions on the PSSA recommended solution (November 17th at 6PM at Carnegie Elementary Library)
 - One big issue is the clearance factor
- Share recent event photos

Vice President's Report - Edith Adamson

- Volunteer opportunities
 - Still need volunteers for the Mad Science classes
 - Winter Holiday Party (December 19th) needs a committee chair
 - Feedback was VERY positive from last year's party so it's recommended to continue with that format ("snowball" fight and blow up snow globe)
 - Jingle Bell Junction (12/11 and 12/12)
 - Reminder: Edith is willing to work on clearances for anyone 1:1
 - Comment: Volunteer engagement, maybe do something similar to political outreach (handwritten letters to parents to request volunteers)

Treasurer's Report (see attached) - Tami Coppler

- Budget overview and updates

Principal's Report - Dr. Roberto

- No updates

6th Grade Committee Reports - Courtney Bonnet & Courtney Lawton

- Pittsburgh Sk8 Night on November 9th

Coordinator Updates

- Hoagie Fundraiser - Erin Dalton - Pick up November 6 3pm-6pm
- Winter Party - Needed - 1st Committee Meeting November 19 5:30-7pm @ Fit-feine

Upcoming Dates to Remember (monthly calendar - see attached)

- Not getting our weekly emails? Email us to be added at craftonelementarypta@gmail.com

Parent Feedback / Open Discussion

- Opportunity for questions, suggestions, or concerns
 - Is there anything we can do to improve the Cougar Connection? Maybe add some more photos and keep the vibe as positive as possible.
 - Megan will provide the folder including our photos
 - Edith: we should start utilizing the digital sign to advertise PTA events
 - Edith: Carnegie board mentioned doing a joint PTA event
 - Sam will reach out to Rachel about "no reply" email from Cougar Connection emails

Adjournment

Meeting adjourned at 8:26PM

NOVEMBER 2025						
PTA Updates						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1					1 Enter to Win 4 Keystone Safari Tickets \$5/chance Nov 1 – Nov 30 See flyer on back
2	3  Report Cards Online Q1	4 	5 PTA DAY Favorite book/movie Character \$2 Donation PTA Meeting 7p @ Crafton Elem.	6	7	8
9  Pgh SK8 Night @ Velum 2120 Jane St South Side 5p-7:30p	10  Square1 Art Fundraiser Ends	11	12	13  Mad Science After School 3p-4p	14  Park Ranger In School Assembly	15
16 Give Back Event Starts Woolley Bear Books 31 E Main St, Carnegie See flyer on back	17 Superintendent Parent and Community Forum 6p @ Carnegie Elem.	18 December Birthday Shout Outs Due \$5 Fee 	19	20  Mad Science After School 3p-4p	21 	22 Give Back Event Ends Woolley Bear Books 31 E Main St, Carnegie See flyer on back
23 30	24 1 No School	25	26	27 	28 	29

November 2025 Treasurer's Report

PTA Account

Account balance as of 10/25/25: \$14,357.10

- \$1003.43 in uncashed checks

October Profits (\$4,698.13)

- Red Robin Giveback: \$57.88
- Carlynton Foundation Donation: \$3350
- November Bday Shout Outs: \$30
- October PTA Day: \$99
- Guilt Free Donations: \$75.25
- Halloween Bingo: \$1,086

October Expenses (\$1323.24)

- Halloween Juice Boxes: \$95.84
- Fall Family Night Reimbursements: \$201.97
- Oct PTA Meeting Babysitting: \$20
- Givebacks Transaction fee: \$2
- 6th Grade Wall Tiles: \$464.68 (this was over budget)
- Halloween Bingo Prizes: \$30
- Kindergarten T-shirts: \$508.75

Other

- Paid \$336 in PTA Membership Dues to PA PTA

PTA Expenses 2025-2026 Review To Date

Expense Name	Expense	Budget Amt	Actual Amt	Over/Under
K-5 Field Trip	Field Trip	\$4,500.00		\$4,500.00
Jingle Bell Junction	Program	\$2,500.00		\$2,500.00
Heinz History Center Field Trip Transportation	Field Trip	\$2,100.00		\$2,100.00
Holiday Parties & Classroom Snacks	Program	\$1,950.00		\$1,950.00
Fun Day T-Shirts	Program	\$1,800.00		\$1,800.00
Staff Appreciation Gifts	Program	\$1,800.00		\$1,800.00
6th Grade Field Trip	Program	\$1,500.00		\$1,500.00
K-6 Regular Field Trip Transportation	Field Trip	\$1,500.00		\$1,500.00
Fun Day	Program	\$1,000.00		\$1,000.00
Talent Show	Program	\$900.00		\$900.00
School Supplies for Teachers in Need	Program	\$800.00		\$800.00
Kindergarten T-Shirts	Program	\$700.00	\$508.75	\$191.25
Reptile Show	Program	\$600.00		\$600.00
PTA Recognition Gifts	Program	\$450.00		\$450.00
Special Education Field Trip	Field Trip	\$450.00		\$450.00
In School Program Support	Program	\$400.00		\$400.00
Insurance & Gambling License	Overhead	\$400.00	\$365.00	\$35.00
Miscellaneous	Overhead	\$375.00		\$375.00
6th Grade Wall Tiles	Program	\$350.00	\$464.68	-\$114.68
3rd Grade Symphony Field Trip Transportation	Field Trip	\$300.00		\$300.00
End of Year Kona Ice for Students	Program	\$300.00		\$300.00
Treasure Box Prizes	Program	\$300.00		\$300.00
Bingo	Program	\$250.00		\$250.00
Babysitting (meetings)	Overhead	\$200.00		\$200.00
Fall Family Reading Night	Program	\$200.00	\$201.93	-\$1.93
Movie Night	Program	\$200.00		\$200.00
PTA Trainings	Overhead	\$200.00		\$200.00
Spring Family Reading Night	Program	\$200.00		\$200.00
Walk a Thon	Program	\$200.00		\$200.00
Meet the Teacher Night	Program	\$150.00		\$150.00
Read Across America Week	Program	\$150.00		\$150.00
Swim Night	Program	\$120.00		\$120.00
Bulletin Board	Program	\$100.00		\$100.00
Garden Club K-6 Program Support	Program	\$100.00		\$100.00
Red Ribbon Week	Program	\$100.00		\$100.00
School Supplies for Students in Need	Program	\$100.00		\$100.00
Back to School Night	Program	\$50.00		\$50.00
Bank Fees/Checks	Overhead	\$50.00		\$50.00
Chalk The Walk	Program	\$45.00		\$45.00

School Supplies for Teachers in Need (\$800)			
Item	Date	Price	
Mrs. Alex	9/24	\$30.00	

Holiday Parties & Classroom Snacks (\$1,950)			
Name	Date	Price	
Halloween Juice	10/4	\$95.84	

6th Grade Account

- Balance as of 10/25/25: \$1,228.76
 - Profits: \$750 (donations)
 - Expenses: \$254.14 (Rocket Launch)

Project Playground Account

- Balance as of 10/25/25: \$3,942.17
 - Transferred \$1,465.39 in profits from Fall Book fair to this account