

PTA Meeting Agenda

October 1, 2025 - 7pm at Crafton Elementary School Library

In Attendance: Megan Thomas, Tami Coppler, Edith Adamson, Samantha Walsh, Erin Dalton-Nunez, Carolyn Kemp, Melisa Leventry, Michele Kish, Tim Jones, Olesea Sizemore,

Online: Melissa Mentz

Meeting called to order at 7:07PM

Motion to approve September Meeting Minutes: Michelle Kish and Melisa Leventry

Welcome and Call to Order

– Crafton PTA Focus - Our focus is to encourage and support a positive school environment with our students, staff, families and community as we strive to advocate for programs and policies that nurture students and education. We do this by volunteering our time while sponsoring and funding programs that enhance the educational and social experiences of all Crafton students.

President's Report - Megan Thomas

- Thank you for Family Night/Scholastic Book Fair
- General updates regarding events in school, family events, and fundraisers
 - Hoagie fundraiser being organized by Erin Nunez (pickup is Nov. 6)
 - Monthly giveback is at FitFeine (October 14)
 - No school October 17, 2 hour delay October 20
 - October 21st Spirit Wear pickup
 - October 24th is Halloween Bingo (doors open at 5:45, Bingo starts at 6:30)
 - October 31st Halloween party with Mad Science
 - Halloween Parade for K-2 on October 31st
- Share recent event photos
- Superintendent Forum
 - Remote days for kids not participating in the PSSAs, parents haven't been happy with this. If everyone is comfortable, we will bring this to the superintendent meeting. October 9th at 6PM.

Vice President's Report - Edith Adamson

- Volunteer opportunities

Treasurer's Report (see attached) - Tami Coppler

- Budget overview and updates

Principal's Report - Dr. Roberto

- AM Drop-Off and PM Pick-Up Procedures

6th Grade Committee Reports - Courtney Bonnet

- Upcoming pierogi fundraiser starts October 6

- Rocket Launch is October 6 (rain date October 8). There are still a few volunteer/donation slots that need filled. [Rocket Launch Signups](#). They are also looking for someone to take pictures for the Rocket Launch.
- Pittsburgh Sk8 Night on November 9th 5-7:30
- The committee is looking for people to take over some upcoming events and would love to have parents involved. Interested? Email the committee at crafton6thgradeparents@gmail.com or check out the Facebook Page [Crafton Elementary Class of 2032](#).

Coordinator Updates

- Family Night - Melisa Leventry
- Hoagie Fundraiser - Erin Dalton
- Winter Party - Needed

Upcoming Dates to Remember (monthly calendar - see attached)

- Not getting our weekly emails? Email us to be added at craftonelementarypta@gmail.com

Parent Feedback / Open Discussion

- Opportunity for questions, suggestions, or concerns

Adjournment at 8:05

Crafton Elementary PTA Treasurer Report

October 2025 PTA Account

Account balance as of 9/26/25: \$9,743.69

- \$592.50 Book Fair cash box start up funds not deposited back into account yet
- \$127.41 in uncashed checks
- \$324 is allocated for state/national PTA Membership payment
- Do not have Fall Reading Night reimbursement receipts yet

September Profits (\$1337.78)

- Birthday Shout Outs: \$65
- Flea Market Profits: \$45
- PTA Day: \$258
- Fall Family Reading Night: \$432
- Pampered Chef: \$537.78

September Expenses (\$189.42)

- Bingo prizes & supplies: \$159.42
- Teacher in need supplies: \$30

PTA Expenses 2025-2026 Review To Date

Expense Name	Expense	Budget Amt	Actual Amt	Over/Under
K-5 Field Trip	Field Trip	\$4,500.00		\$4,500.00
Jingle Bell Junction	Program	\$2,500.00		\$2,500.00
Heinz History Center Field Trip Transportation	Field Trip	\$2,100.00		\$2,100.00
Holiday Parties & Classroom Snacks	Program	\$1,950.00		\$1,950.00
Fun Day T-Shirts	Program	\$1,800.00		\$1,800.00
Staff Appreciation Gifts	Program	\$1,800.00		\$1,800.00
6th Grade Field Trip	Program	\$1,500.00		\$1,500.00
K-6 Regular Field Trip Transportation	Field Trip	\$1,500.00		\$1,500.00
Fun Day	Program	\$1,000.00		\$1,000.00
Talent Show	Program	\$900.00		\$900.00
School Supplies for Teachers in Need	Program	\$800.00		\$800.00
Kindergarten T-Shirts	Program	\$700.00		\$700.00
Reptile Show	Program	\$600.00		\$600.00
PTA Recognition Gifts	Program	\$450.00		\$450.00
Special Education Field Trip	Field Trip	\$450.00		\$450.00
In School Program Support	Program	\$400.00		\$400.00
Insurance & Gambling License	Overhead	\$400.00	\$365.00	\$35.00
Miscellaneous	Overhead	\$375.00		\$375.00
6th Grade Wall Tiles	Program	\$350.00		\$350.00
3rd Grade Symphony Field Trip Transportation	Field Trip	\$300.00		\$300.00
End of Year Kona Ice for Students	Program	\$300.00		\$300.00
Treasure Box Prizes	Program	\$300.00		\$300.00
Bingo	Program	\$250.00		\$250.00
Babysitting (meetings)	Overhead	\$200.00		\$200.00
Fall Family Reading Night	Program	\$200.00		\$200.00
Movie Night	Program	\$200.00		\$200.00
PTA Trainings	Overhead	\$200.00		\$200.00
Spring Family Reading Night	Program	\$200.00		\$200.00
Walk a Thon	Program	\$200.00		\$200.00
Meet the Teacher Night	Program	\$150.00		\$150.00
Read Across America Week	Program	\$150.00		\$150.00
Swim Night	Program	\$120.00		\$120.00
Bulletin Board	Program	\$100.00		\$100.00
Garden Club K-6 Program Support	Program	\$100.00		\$100.00
Red Ribbon Week	Program	\$100.00		\$100.00
School Supplies for Students in Need	Program	\$100.00		\$100.00
Back to School Night	Program	\$50.00		\$50.00
Bank Fees/Checks	Overhead	\$50.00		\$50.00
Chalk The Walk	Program	\$45.00		\$45.00

School Supplies for Teachers in Need (\$800)			
Item	Date	Price	
Mrs. Alex	9/24	\$30.00	

6th Grade Account

- Balance as of 9/26/25: \$928.76
 - Profits: \$660 (raffle baskets & donations)
 - Expenses: \$450 (*check not cashed yet)

Project Playground Account

- Balance as of 9/26/25: \$2,473.75
 - Profits from Fall Book fair will go towards this initiative

Upcoming items:

- We should put a vote to allow the PTA to buy tables for the PTA sponsored events to avoid running into issues with not having enough tables
- Need to start planning Holiday winter party – Need a winter party coordinator
 - Sam will draft an email to the participants from last year to see if anyone is interested in leading (**Update:** This ended up being a FB post in the PTA Group)

OCTOBER 2025						
PTA Updates						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 PTA DAY Backwards Clothes \$2 Donation PTA Meeting 7p @ Crafton Elem.	2 Picture Day 	3	4
5	6  Hoagie Fundraiser Starts	7	8 	9 Superintendent Parent and Community Forum 6p @ Crafton Elem.	10	11
12	13 	14 Give Back Event Fifteine & Ice Cream 3 Foster Ave Pittsburgh PA 15205	15	16	17 	18
19	20	21 November Birthday Shout Outs Due \$5 Fee  Spirit Wear Pick Up 3P-6P @ Crafton Elem.	22	23	24  Halloween Bingo 5:45p @ High School	25
26  RED RIBBON WEEK	27 Hoagie Fundraiser Ends – Order & Money Due 	28	29 Square1Art Fundraiser Starts 	30	31 Mad Science Halloween Party & K-2 Halloween Parade 	

